

**CITY OF MILTON, WISCONSIN  
Request for Qualifications (RFQ)**

Licensed Plumbers/Utility Contractors interested in participating in the private Lead Service Line (LSL) Replacement Program

**Project Scope:**

The City of Milton is seeking qualifications from licensed plumbers/utility contractors who are interested in performing private lead service line replacement work. The WI DNR has made funds available through the SDWLP to qualified municipalities to eliminate the private portion of a lead service line serving eligible properties. Licensed plumbers/utility contractors providing appropriate responses to the RFQ will be placed on a certified plumbers list. Owners of eligible properties will be able to contract directly with a licensed certified plumber/utility contractor and once work is completed, eligible costs are reimbursed from the LSL program to the municipality. The City currently anticipates that there will be approximately 50 LSLs funded for construction season 2021 with future years to be determined.

**Project Goal:**

The goal is to eliminate the health hazards associated with private lead service lines at the above-referenced properties. For the purposes of the SDWLP program, private lead service line replacement means, “the replacement of the existing lead service line between the curb stop and the water meter within the structure.”

Through the City of Milton, the SDWLP Private LSL Replacement Program will provide for reimbursement of eligible costs for a property owner to replace a private lead service line at the properties described above. All reasonable construction costs normally associated with replacing the private portion of the lead service line will be reimbursed. Typical costs include the cost of permits, erosion control, excavation, materials, labor, backfill, restoration and appropriate disposal of lead materials. No-dig methods of pipe installation might also be considered as a typical cost. Non-typical costs at a property may be allowed pending review and approval by the municipality and the SDWLP Private LSL Replacement Program. A non-typical cost might include the cost of rerouting the private portion of the lead service line to a more acceptable location within a structure when it results in an overall cost saving.

Replacement of Public LSLs when present at the location of a private LSL replacement will occur and be funded with City Water Utility funds. Qualified contractors must be able to complete this work.

**Project Schedule:**

- |  |  |
|--|--|
| • <b>Deadline for Submittal of Response to RFQ</b> | <b>March 23, 2021, 2:00 PM Local Time</b>    |
| • Issuing Project Certification List               | March 30, 2021                               |
| • Initiate LSL replacements                        | Immediately Upon Request                     |
| • Last day to complete LSL replacements            | October 31 of Calendar year of Funding Award |

## Project Funding Requirements:

Based upon the SDWLP Private LSL Replacement Program guidelines, a municipality may reimburse the aforementioned property owners for qualified costs when a licensed plumber/utility contractor is contracted directly by the property owner. To comply with the SDWLP funding requirements, municipalities will require that the certified licensed plumbers perform the work in accordance with the following:

- a. Work to be performed by a licensed plumber under s. SPS 305.90, Wis. Adm. Code, or utility contractor under s. SPS 305.97, Wis. Adm. Code.
- b. Work to be performed in accordance with the plumbing code requirements found in chs. SPS 381-391, Wis. Adm. Code.
- c. Work to be performed as required by all applicable OSHA requirements/standards.
- d. Adequate financial records shall be established and maintained in accordance with the municipal SDWLP Financial Assistance Agreement (FAA).
- e. The City of Milton will determine the documentation requirements the licensed plumber/utility contractor must submit to verify the lead service line replacement at each address where work was performed.
- f. Licensed plumbers/utility contractors performing lead service line replacement work will comply with the SDWLP Private LSL Replacement Program requirements, including Disadvantaged Business Enterprise (DBE) Solicitation, the use of American Iron and Steel (AIS), and when applicable, Davis-Bacon and Related Acts.
- g. The City of Milton encourages Disadvantaged Business Enterprises (DBE), including Minority Business Enterprises (MBE) and Women-owned Business Enterprises (WBE), to submit qualifications for the purpose of being included on the City's list of prequalified plumbers/utility contractors for the Lead Service Line replacement program.
- h. All contractors that utilize subcontractors are required to comply with DBE solicitation requirements by encouraging DBE utilization. Provide a copy of an advertisement in an industry trade publication with a statement such as "DBE's including MBEs and WBEs are encouraged to submit proposals", and indicate the type of work that could be subcontracted. Additional information on these requirements can be found here: <https://dnr.wi.gov/files/PDF/pubs/cf/CF0029.pdf>.
- i. Davis-Bacon and Related Acts may apply based on property ownership or contractor employee status. This determination will be made on a case-by-case basis. Additional information on Davis-Bacon can be found here: <https://dnr.wi.gov/Aid/documents/EIF/Guide/LSLprojectsDavis-BaconGuidance.pdf>.
- j. All plumbers/utility contractors will be required to comply and certify to the following: "All materials used in the project are in full compliance with the use of American Iron and Steel requirements as mandated in EPA's State Revolving Loan Fund programs.". Additional information on AIS can be found here: <https://dnr.wisconsin.gov/aid/UAIS.html>.
- k. Erosion control practices are required and include but are not limited to inlet protection, erosion matting (biodegradable jute/twine netting with "leno" or "gauze" weave containing strands that are able to move independently), mulch and seed mix free from invasive species. Discussion and evaluation of appropriate use of erosion control products will be determined on a case by case basis.

**Minimum RFQ Information Requirements:**

Licensed plumbers/utility contractors interested in performing lead service line replacements funded by the Private Lead Service Line Replacement Program should submit a response to the RFQ by including (at minimum) the following information:

- a. Name/address of plumbing/utility contractor business;
- b. Name of business owner and/or registered agent;
- c. Utility contractor/plumbing license numbers;
- d. Proposed subcontractors, their license numbers and verification of compliance with DBE solicitation requirements.
- e. Number of years/months in business as a licensed plumber/utility contractor; and
- f. General business information:
  - 1 Briefly describe your plumbing/utility contractor organization, size, and structure.
  - 2 Provide the number of years your firm has been engaged in performing licensed plumber/utility contractor service line replacement/installation work.
- g. How many new service line installations and service line replacements has your plumbing business performed in the last three (3) years for both privately owned and publicly owned utility service lines?
- h. Provide a minimum of three references of similar projects within a 50 mile radius of the City of Milton completed during the last three (3) years. The City reserves the right to use references and other information in determination of certification for this project.
- i. Notarized signature of the Officer/Owner of the business.

**Contact the following for questions about submitting an RFQ or questions regarding the project:**

Mark Langer – City Engineer – 608-868-6921

Email: [mlanger@milton-wi.gov](mailto:mlanger@milton-wi.gov)

**Municipal address for submitting a response to the RFQ:**

City of Milton, WI  
710 S. Janesville Street  
Milton, WI 53563