

**City of Milton
Common Council
May 17, 2022**

Call to Order and Confirmation of Appropriate Meeting Notice

Ald. Laehn called the May 17, 2022 meeting of the Common Council to order at 6:02 p.m. City Clerk Jenny Salvo confirmed appropriate meeting notice.

Present: Ald. Larry Laehn, Ald. Eric Stockman, Ald. Bill Wilson, Ald. Theresa Rusch and Ald. Ryan Holbrook

Also Present: City Administrator Al Hulick, City Clerk Jenny Salvo, Public Works Director Mark Langer, Library Director Ashlee Kunkel, Police Chief Scott Marquardt, City Treasurer Kelsie Bannach, and Administrative Services Director Inga Cushman

Approval of Agenda

Ald. Holbrook motioned to approve the agenda. Ald. Wilson seconded, and the motion carried unanimously.

Pledge of Allegiance

Ald. Holbrook led the Council in the Pledge of Allegiance.

Public Comments Regarding Items Which Can be Affected by Council Action

Ald. Laehn welcomed those in attendance and asked if there was anyone present who wanted to speak. There was none.

Mayoral Proclamation – Emergency Medical Services Week

Ald. Laehn presented the Emergency Medical Services Week proclamation.

Mayoral Proclamation – National Police Week

Ald. Laehn presented the National Police Week proclamation.

Mayoral Proclamation – National Public Works Week

Ald. Laehn presented the National Public Works Week proclamation.

Approval of the Consent Agenda

a. Approval of Minutes – May 3, 2022

b. Municipal Court Report – April 2022

Ald. Wilson motioned to approve the consent agenda. Ald. Holbrook seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Resolution 2022-12 Authorizing the Execution of Closing Documents and Warranty Deed Related to the Sale of Land to Signature Warehousing LLC

Ald. Wilson motioned to approve Resolution 2022-12 authorizing the execution of closing documents and warranty deed related to the sale of land to Signature Warehousing LLC. Ald. Stockman seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding a TIF Development Agreement Amendment with Signature Warehousing, LLC

Ald. Stockman motioned to approve the first TIF development agreement amendment with Signature Warehousing, LLC as presented. Ald. Holbrook seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Resolution 2022-13 Accepting the Dedication of Journey Hills First Phase Public Facilities

Ald. Rusch motioned to approve Resolution 2022-13 accepting the dedication of public improvements related to the Journey Hills Subdivision first phase of development with the contingencies as outlined by the City Engineer:

- Perform air pressure and mandrel testing for sanitary sewers
- Provide as-built assurance that storm water facilities, including ditches, are properly constructed
- Provide as-built plans for all infrastructure
- The first lift of asphalt place in 2022
- Final lift of asphalt in 2023
- Sidewalks shall be installed prior to occupancy permits
- Miscellaneous site clean-up, erosion control removal

Ald. Wilson seconded, and the motion carried unanimously.

Discussion and Possible Action to Authorize the Appointment of Additional Election Officials for the January 2022 – December 2023 Election Cycle

Ald. Holbrook motioned to approve the appointment of the additional Election Officials for the January 2022 – December 2023 election cycle as presented. Ald. Stockman seconded, and the motion carried unanimously.

Review of April Financial Statements

Treasurer Bannach reviewed the April Financial Statements.

General Items

None

Committee Reports

Ald. Holbrook stated the Historic Preservation Commission met last week to discuss the interpretative sign project

Ald. Wilson stated the Community Development Authority discussed the code enforcement process.

Ald. Stockman provided an update on Parks & Recreation Commission. The Commission discussed installing signs for the disc golf course and are looking for a graphic design artist to assist with the project. City staff and volunteers planted forty trees in King and Crossridge Park

The annual cleanup of Tails n Trail dog park was completed on May 9 and is scheduled each year the last Saturday of April.

Staff Reports

Administrator Hulick provided an update on code enforcement discussions and the ordinance review process with staff.

Chief Marquardt thanked the Mayor for the Police Week Proclamation. The Rock County Memorial Ceremony will be held on Wednesday, May 18 in Beloit. Milton Officer John Conger is included in this memorial.

Director Langer thanked the Mayor for the Public Works Proclamation. The small dog park is scheduled to reopen on June 1.

Director Kunkel stated Ashley and Jayme's Monarch club begins on Thursday, May 19 at 4:00 p.m. and will continue throughout the summer. The summer reading program has been released and staff will be visiting schools to discuss programming in the next few weeks.

Clerk Salvo stated the city hosted an informal discussion with Jason Lee, Alcohol and Tobacco Enforcement agent on May 16 to allow business owners and community members to ask questions about the process. The Community Recognition Picnic is scheduled for Thursday, May 26 beginning at 5:30 p.m. Board of Review was completed on May 11 and no objections to the assessment roll were received.

Team Building Exercise

Ald. Laehn led the Council in a team building exercise.

Consideration of a motion to convene into Closed Session pursuant to Section 19.85(1)(g), Wis. Stats conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Claim from Thomas and Brittany Mallory

Ald. Laehn motioned to convene into Closed Session pursuant to Section 19.85(1)(g), Wis. Stats conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Claim from Thomas and Brittany Mallory at 6:37 p.m. Ald. Holbrook seconded and the motion carried unanimously.

Reconvene into open session for possible action(s) on items discussed in closed session

Ald. Holbrook motioned to reconvene into open session at 7:01 p.m. Ald. Wilson seconded, and the motion carried unanimously.

Ald. Holbrook motion to deny the claim from Thomas and Brittany Mallory in full. Ald. Rusch seconded, and the motion carried unanimously.

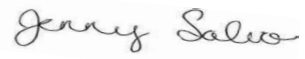
Next Meeting Date

Ald. Laehn stated the next meeting date will be June 7, 2022 at 6:00 p.m. in person at City Hall.

Motion to Adjourn

Ald. Stockman motioned to adjourn the May 17, 2022 meeting of the Common Council at 7:03 p.m. Ald. Holbrook seconded, and the motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jenny Salvo". The signature is written in black ink on a white background.

Jenny Salvo
City Clerk