

**City of Milton
Common Council
March 1, 2022**

Call to Order and Confirmation of Appropriate Meeting Notice

Mayor Welch called the March 1, 2022 meeting of the Common Council to order at 6:00 p.m. City Clerk Jenny Salvo confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Bill Wilson, Ald. Larry Laehn, Ald. Lynda Clark and Ald. Ryan Holbrook

Also Present: City Administrator Al Hulick, City Clerk Jenny Salvo, Public Works Director Mark Langer, Library Director Ashlee Kunkel, City Treasurer Kelsie Bannach, Police Chief Scott Marquardt, and Administrative Services Director Inga Cushman

Approval of Agenda

Ald. Holbrook motioned to approve the agenda. Ald. Laehn seconded, and the motion carried unanimously.

Pledge of Allegiance

Mayor Welch led the Council in the Pledge of Allegiance.

Public Comments Regarding Items Which Can be Affected by Council Action

Mayor Welch welcomed those in attendance and asked if there was anyone present who wanted to speak.

Julie Marquardt, 1204 Brown Drive, expressed the Milton Historical Society appreciates the City's monetary support towards the organization.

Stephanie Ashland, 510 E Madison Avenue, received a snow removal charge and requested clarification on the process the City of Milton has established.

Meeting Dedication

Ald. Clark dedicated the meeting to health, fitness and personal wellness.

Mayoral Proclamation – Women's History Month

Mayor Welch read the Women's History Month proclamation.

Approval of Minutes – February 15, 2022

Ald. Laehn motioned to approve the February 15, 2022 Common Council minutes. Ald. Wilson seconded, and the motion carried unanimously.

Presentation – 2021 Year in Review

Administrator Hulick along with staff presented the 2021 Year in Review presentation.

Discussion and Possible Action Regarding Snow Removal Fees – 510 E Madison Avenue

Administrator Hulick presented an overview of the snow removal process and associated fees. Resident Stephanie Ashland, 510 E Madison Avenue, requested clarification of the snow removal process. Ald. Wilson recommended reviewing the notification process regarding violations.

Discussion and Possible Action Regarding the Municipal Agreement to Purchase Sodium Chloride on WisDOT Bid

Ald. Clark motioned to approve the municipal agreement to purchase sodium chloride on WisDOT bid in an amount to be determined by the Public Works Director. Ald. Holbrook seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Replacement of the Effluent Sampler at the Wastewater Treatment Facility

Ald. Wilson motioned to approve the purchase of a new WWTP effluent sampler from William/Reid in the amount of \$7,155.00. Ald. Holbrook seconded, and the motion carried unanimously.

Discussion and Possible Action to Authorize the Appointment of Additional Election Officials for the January 2022 – December 2023 Election Cycle.

Ald. Laehn motioned to authorize the appointment of additional election officials for the January 2022 – December 2023 as presented. Ald. Wilson seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Information from Rock County & CDC Covid and Masking Recommendations

Mayor Welch provided an update on the recommendations from the Rock County and the CDC regarding masking. Council recommended continuing to follow the Rock County guidelines. Ald. Wilson recommended the Common Council begin meeting in person on April 19. The vote will be reviewed at a future meeting.

Review of Preliminary December 2021 Financial Statements

Treasurer Bannach reviewed the December 2021 financial statements.

Review of January 2022 Financial Statements

Treasurer Bannach reviewed the January 2022 financial statements.

Staff Reports

Clerk Salvo provided an overview of the Zoning and Land Use Workshop held on February 28 was attended by Director Langer, Director Cushman along with two Plan Commission members. The ballots for the April 5 election have been approved and are estimated to arrive the week of March 7.

Director Langer stated the Utility Department is working on sewer televising.

Director Kunkel stated the Friends of Library book sale continues through the month of March. The project coordinator continuous recruitment has been posted and application will review begin on Monday.

Chief Marquardt stated the week beginning February 28 is Milton's Cross Guard Recognition Week.

Director Cushman stated the Department of Public Works seasonal position recruitment has been extended to March 14. Director Cushman is working with staff on the performance evaluation process.

Administrator Hulick stated a TIF Development Agreement for Signature Warehousing project is planned to be on the next agenda.

Consideration of a motion to convene into Closed Session, pursuant to Section 19.85(1)(c), Wis. Stats. considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: City Staff Evaluations

Ald. Holbrook motioned to convene into Closed Session, pursuant to Section 19.85(1)(c), Wis. Stats. considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: City Staff Evaluations at 8:06 p.m. Ald. Clark seconded, and the motion carried unanimously.

Reconvene into open session for possible action(s) on items discussed in closed session.

Ald. Holbrook motioned to reconvene into open session at 8:32 p.m. Ald. Laehn seconded, and the motion carried unanimously.

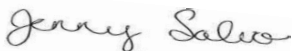
Next Meeting Date

Mayor Welch stated the next meeting date will be March 15, 2022 at 6:00 p.m.

Motion to Adjourn

Ald. Holbrook motioned to adjourn the March 1, 2022 meeting of the Common Council at 8:33 p.m. Ald. Wilson seconded, and the motion carried unanimously.

Respectfully Submitted,



Jenny Salvo
City Clerk