

**City of Milton
Historic Preservation Commission
December 1, 2021**

Call To Order

Chairperson Ryan Holbrook called the December 1, 2021 meeting of the Historic Preservation Commission to order at 5:33 p.m.

Present: Chairperson Ald. Ryan Holbrook, Leah Kinmonth, Julie Marquardt, Harvey Smith, Terry Williamson, and Gail Nordlof. Kris McDaniel joined at 5:39 p.m.

Also Present: Annette Smith and Administrative Services Director Inga Cushman.

Approve Agenda

Comm. Kinmonth motioned to approve the agenda. Comm. Marquardt seconded, and the motion carried unanimously.

Approval Of Minutes - November 3, 2021

Comm. Marquardt motioned to approve the minutes. Comm. Williamson seconded, and the motion carried unanimously.

Discussion And Possible Action On Contracting With A Graphic Designer For Development Of The Interpretive Signs

H. Smith motioned to approve the quote from Scatter Creative for the Interpretive Sign project. Comm. Williamson seconded, and the motion carried.

Discussion And Possible Action On Development Of A History Festival

This item was tabled until the next meeting.

Discussion And Possible Action On Work Plan For 2022

The commission discussed adding a History Festival and an oral history project focused on the merger of Milton and Milton Junction to the 2022 work plan.

Comm. Marquardt stated she would reach out to the high school to find out whether students are completing oral history projects and find out where previous ones are stored. A. Smith will discuss this item at the next Library Board meeting as well to discuss a potential partnership.

Reports & Updates (The Following Items Will Not Have Any Action Taken)

a. Milton Historical Society / Milton House Museum

K. Klos discussed the Wreath Auction taking place on December 5, the presentation of A *Christmas Carol* on December 10-12, and the preparations of a program for Black History Month in collaboration with the Milton Public Library.

General Items

There were no general items.

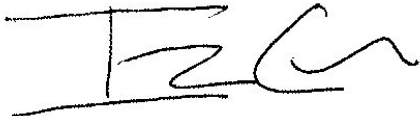
Set Next Meeting Date

The next meeting of the Historic Preservation Commission will take place on January 5, 2022 at 5:30 p.m. via Zoom.

Motion To Adjourn

Comm. Marquardt motioned to adjourn the December 1, 2021 meeting of the Historic Preservation Commission at 5:55 p.m. Comm. Smith seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Administrative Services Director