



## Department of Public Works

**To:** Mayor Welch, Common Council Members  
**From:** Mark Langer, Public Works Director  
**Date:** January 4, 2022  
**Subject:** General Engineering Consulting Services

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### Summary

Baxter & Woodman has prepared a work order to perform general engineering services for the City of Milton.

### Analysis

The general engineering services work order provides a mechanism that allows for City staff to request engineering assistance where current staff may not have the expertise or availability to assist. The work is performed from time to time as directed by City staff. Fees for services are based on the Engineer's standard hourly billing rates for actual work time performed plus reimbursement for out-of-pocket expenses.

### Recommendation

City Staff recommends approving the work order prepared by Baxter & Woodman for City Engineering Services.