

**City of Milton
Common Council
June 29, 2021**

Call to Order and Confirmation of Appropriate Meeting Notice

Mayor Anissa Welch called the June 29, 2021 meeting of the Common Council to order at 5:01 p.m. City Clerk Jenny Salvo confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Bill Wilson, Ald. Larry Laehn, Ald. Theresa Rusch, and Ald. Ryan Holbrook. Ald. Lynda Clark arrived at 5:04 p.m.

Also Present: City Administrator Al Hulick, Library Director Ashlee Kunkel, City Clerk Jenny Salvo, City Engineer Mark Langer, Finance Director/Treasurer Dan Nelson, Public Works Director Howard Robinson, Police Chief Scott Marquardt, and Administrative Services Director Inga Cushman.

Approval of Agenda

Mayor Welch recommended moving agenda item #7 before #6. Ald. Wilson motioned to approve the agenda Ald. Laehn seconded, and the motion carried unanimously.

Pledge of Allegiance

Mayor Welch led the Council in the Pledge of Allegiance.

Public Comments Regarding Items Which Can Be Affected by Council Action

Mayor Welch welcomed those in attendance and asked if anyone in attendance wanted to speak. There was none.

Approval of the Consent Agenda

- a. **Approval of Common Council Meeting Minutes - June 15, 2021**
- b. **Approve Residential Exterior Improvement Grant Request for 39 W. Madison Avenue**
- c. **Approve Residential Exterior Improvement Grant Request for 13 W Ash Lane**

Ald. Laehn motioned to approve the consent agenda. Ald. Holbrook seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Approval of a Site Plan and Conditional Use Permit for Clasen Quality Chocolate, Inc. along Putman Parkway

Ald. Clark motioned to approve the site plan and conditional use permit for Clasen Quality Chocolate with the listed contingencies:

1. Submit final site plans for future phase one buildings, parking lots and landscaping.
2. Provide permits and approvals from regulatory agencies including but not limited to WDNR for sanitary sewer, water main, storm water and erosion control as well as DSPPS building permit approvals prior to construction.

3. Provide easement documentation for proposed and future rail, water, sewer and storm water utilities.
4. Provide completed storm water maintenance agreement.
5. Provide final plan drawings showing all roadway and infrastructure improvements.

Ald. Holbrook seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Milton Farmers Market Application for Special Event Permit

Ald. Clark motioned to approve the closure of Parkview Drive during the Milton Farmers Market events scheduled for July 1st, August 5th, and September 2nd. Holbrook seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding an Emergency Roof Repair at the Milton Public Library.

Ald. Laehn motioned to approve the bid from Pioneer Roofing Company in the amount of \$194,278 to complete the emergency roof repair. Ald. Clark seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding the Compliance Maintenance Annual Report (CMAR) and Resolution #2021-17

Ald. Clark motioned to approve the CMAR report and Resolution #2021-17 for submittal to the Department of Natural Resources. Ald. Laehn seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Resolution #2021-18 and a Contract with General Engineering Company to perform Residential Building Inspections in the City of Milton

Ald. Laehn motioned to approve the contract with General Engineering Company to perform residential building inspections in the City of Milton and adopt Resolution 2021-18 setting the fees for those inspection services. Ald. Rusch seconded, and the motion carried unanimously.

Discussion and Action Regarding the Water System Emergency Response Plan

Ald. Wilson motioned to approve the work order from Baxter & Woodman for the Water System Emergency Response Plan. Ald. Rusch seconded, and the motion carried unanimously.

General Items

Ald. Clark provided an update about The Shining Star program from the Milton Chamber of Commerce. The program provides funds that are used for emergency situations.

Ald. Rusch encouraged to check out the progress of the design work at The Gathering Place. Ald. Rusch stated the central portion of the project, designed by a local person, has been installed.

Administrative Services Director Cushman provided a reminder about the Community Recognition Picnic on Thursday, July 1st with food beginning at 5:30 p.m. and the program at 6:00 p.m. Cushman stated Silha & Sons has excavated the deteriorating rock wall for Storybook

Gardens. She thanked the Public Works Department for hauling the rocks to garage. The rock will be used in the future in Storybook Gardens or other projects. Director Cushman met with Steve Jensen to establish a plan for the July 6th hybrid Council meeting.

Administrator Hulick stated the next Council meeting will be held in-person on July 6th at 6:00 p.m. There will be a Zoom option available for those that are not able to attend in-person. The only item on the agenda will be the Wisconsin Policy Forum presentation. The surrounding townships, Chief Rhodes and Milton Fire Department have been invited.

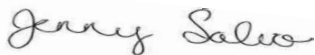
Mayor Welch stated the 4th of July parade will be held on Sunday at 1:00 PM with events held at Schilberg Park all weekend.

Next Meeting – July 6 at 6:00 p.m.

Motion to Adjourn

Ald. Holbrook motioned to adjourn the June 29, 2021 meeting of the Common Council at 5:42 p.m. Ald. Clark seconded, and the motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jenny Salvo".

Jenny Salvo
City Clerk