

**City of Milton  
Common Council  
March 2, 2021**

**Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Anissa Welch called the March 2, 2021 meeting of the Common Council to order at 6:13 p.m. Administrative Services Director/Interim City Clerk Inga Cushman confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Bill Wilson, Ald. Ryan Holbrook, Ald. Devin Elliott, Ald. Larry Laehn, Ald. Lynda Clark, and Ald. Theresa Rusch.

Also Present: City Administrator Al Hulick, Finance Director / Treasurer Dan Nelson, City Attorney Mark Schroeder, Public Works Director Howard Robinson, Library Director Ashlee Kunkel, City Engineer Mark Langer, Police Chief Scott Marquardt, and Administrative Services Director/Interim City Clerk Inga Cushman.

**Approval of Agenda**

Ald. Wilson motioned to approve the agenda. Ald. Clark seconded, and the motion carried.

**Pledge of Allegiance**

Mayor Welch led the Council in the Pledge of Allegiance.

**Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there was anyone who wanted to speak.

Annette Smith, Library Board President, thanked the Council for considering the forgiveness on the loan library advance from the general fund on this agenda.

**Approval of Common Council Meeting Minutes - February 17, 2021**

Ald. Laehn motioned to approve the minutes. Ald. Elliott seconded, and the motion carried.

**Presentation - 2020 Year In Review**

Administrator Hulick presented the 2020 Year in Review.

**Discussion and possible action on 2020 Budget to Actual Amounts**

The Council discussed options with staff.

Ald. Clark motioned to direct staff to insert as a placeholder in the proposed budget for 2020 residual funds \$10,000 for The Gathering Place and \$10,000 for the Milton Historical Society. Ald. Rusch seconded, and the motion carried with Ald. Laehn opposed.

Ald. Clark motioned to direct staff to insert \$5,000 as a placeholder in the proposed budget for 2020 residual funds for construction of Story Gardens. Ald. Laehn seconded, and discussion followed. Motion carried.

**Discussion and Possible Action Regarding the Forgiveness on the Loan Library Advance from the General Fund**

Ald. Rusch motioned to forgive the remaining \$108,553 on the advance to the Library Fund. Ald. Holbrook seconded, and discussion followed. The motion carried.

**Discussion and Possible Action Regarding A Land Acquisition Along Elm Street In Relation to the Lift Station 6 Replacement and Possible Relocation Project**

Ald. Clark motioned to approve the execution of an offer to purchase property along Elm Street for the lift station 6 relocation in the amount of \$30,000. Ald. Elliott seconded, and the motion carried.

**Discussion and Possible Action Regarding 2021 Farmland Leases**

Ald. Clark motioned to approve the 2021 Farmland Leases as presented by staff in the agenda materials. Ald. Wilson seconded, and the motion carried.

**Discussion and Possible Action Regarding 2021 Sanitary Sewer Televising Bid Award**

Ald. Wilson motioned to award the 2021 Sanitary Sewer Televising bid to Green Bay Pipe & TV, LLC. Ald. Holbrook seconded, and the motion carried.

**Discussion and Possible Action Regarding Payment of Land Sale Transaction Fees Related to Clasen Quality Chocolates.**

Ald. Wilson motioned to approve the payment of real estate commission fees related to the Clasen Quality Chocolates project to Coldwell Banker in the amount not to exceed \$183,228.90 from TIF #9 and/or TIF #11. Ald. Holbrook seconded, and discussion followed. The motion carried with Ald. Laehn opposed.

**Discussion, Direction and Possible Action Regarding Sidewalk Snow Removal Procedures**

Ald. Laehn left the meeting at 8:28 p.m. due to a work commitment.

The Council directed staff to schedule a meeting for the Public Works Committee to review the information and make a recommendation to Council.

**General Items**

Ald. Clark stated the February edition of *The Municipality* has an article about slip and fall cases and the January edition has an article about EMS. She also reminded the Council to shop local.

**a. Committee Reports**

There were no committee reports.

**b. Staff Reports**

Chief Marquardt stated he is working through the background check process for a new police officer.

Director Robinson stated the job postings for the Mechanic/Crew Person and Crew Person positions have been distributed. Public Works staff will start sweeping streets soon.

Director Kunkel stated the library will be reopening to the public on Thursday, March 4, 2021.

Administrator Hulick stated City Hall will be reopening for in-person transactions on Monday, March 8, 2021. With Rock County's move to Phase 2 of their Reopening Phased Plan, the City of Milton is moving into Phase 2 of the City's plan as well. The Police Department will reopen on Monday, March 8, 2021 and the Public Works Department is targeting March 15, 2021.

**c. Team Building Exercise.**

Mayor Welch led the Council in a Team Building Exercise.

**Next Meeting ~ March 16, 2021**

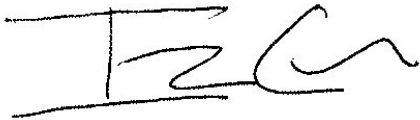
The next meeting of the Common Council will take place on March 16, 2021 at 6 p.m.

**Motion to Adjourn**

Ald. Clark motioned to adjourn the March 2, 2021 meeting of the Common Council at 8:55 p.m.

Ald. Wilson seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Inga Cushman', written over a horizontal line.

Inga Cushman  
Administrative Services Director