

**City of Milton
Common Council
May 4, 2021**

Call to Order and Confirmation of Appropriate Meeting Notice

Mayor Anissa Welch called the May 4, 2021 meeting of the Common Council to order at 6:01 p.m. City Clerk Jenny Salvo confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Bill Wilson, Ald. Theresa Rusch, Ald. Lynda Clark, Ald. Larry Laehn, Ald. Devon Elliot and Ald. Ryan Holbrook.

Also Present: City Administrator Al Hulick, Library Director Ashlee Kunkel, City Attorney Mark Schroeder, City Clerk Jenny Salvo, City Engineer Mark Langer, Finance Director/Treasurer Dan Nelson, Public Works Director Howard Robinson, Police Chief Scott Marquardt, and Administrative Services Director Inga Cushman.

Approval of Agenda

Ald. Holbrook motioned to approve the agenda. Ald. Clark seconded, and the motion carried unanimously.

Pledge of Allegiance

Mayor Welch led the Council in the Pledge of Allegiance.

Public Comments Regarding Items Which Can Be Affected by Council Action

Mayor Welch welcomed those in attendance and asked if anyone in attendance wanted to speak.

Marc Perry, on behalf of Community Action, Inc., Rock and Walworth County and the 1,100 Community Action groups across the nation, thanked the Council for recognizing Community Action month. He stated his agency enjoys working with the community.

Mayoral Proclamation – Clean Air Month - May 2021

Mayor Welch presented the Clean Air Month proclamation.

Mayoral Proclamation – Community Action Month – May 2021

Mayor Welch read the Community Action Month proclamation.

Mayoral Proclamation – Drinking Water Week – May 2-8, 2021

Mayor Welch presented the Drinking Water Week proclamation.

Mayoral Proclamation – Mental Health Awareness Month – May 2021

Mayor Welch presented the Mental Health Awareness Month proclamation.

Mayoral Proclamation – National Historic Preservation Month – May 2021

Mayor Welch presented the National Historic Preservation Month proclamation.

Mayoral Proclamation – National Police Week – May 9-15, 2021

Mayor Welch read the National Police Week proclamation.

Mayoral Proclamation – Public Service Recognition Week – May 2-8, 2021

Mayor Welch read the Public Service Recognition Week proclamation.

Mayoral Proclamation – National Teacher Appreciation Week – May 3-7 2021

Mayor Welch presented the National Teacher Appreciation Week proclamation.

Discussion and Possible Action Regarding Resolution 2021-13 Supporting the Renewal and Funding of the Knowles Nelson Stewardship Program

Mayor Welch read Resolution 2021-13.

Ald. Rusch motioned to approve Resolution 2021-13. Ald. Clark seconded, and the motion carried unanimously.

Approval of the Consent Agenda

- a. **Approval of Common Council Meeting Minutes - April 20, 2021**
- b. **Approve the 1-Lot Certified Survey Map Along Putman Parkway**
- c. **Approve Proposed Plat Survey for 151 Lukas Lane**
- d. **City of Milton - Communications Report - 2021 First Quarter**

Ald. Laehn motioned to approve the consent agenda. Ald. Holbrook seconded, and the motion carried unanimously.

Discussion and Possible Action on Ordinance 483 Restricting Parking at Veteran's Park During School Hours

Ald. Holbrook motioned to approve the 1st reading of Ordinance 2021-483 Restricting Parking at Veteran's Park During School Hours, waive the 2nd and 3rd reading, and adopt. Clark seconded and the motion carried unanimously.

Discussion and Possible Action Regarding Proposed Changes to the Residential Exterior Improvement Program Grant Guidelines

Ald. Clark motioned to approve the changes to the Residential Exterior Improvement Program Grant Guidelines as presented by city staff. Ald. Rusch seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Residential Exterior Improvement Grant Requests

Ald. Clark motioned to approve the 5 grants that the Community Development Authority recommended for approval totaling \$20,819.50 as well as the 3 grant requests that were conditionally approved totaling \$6,910.00. Holbrook seconded, and the motion carried unanimously.

Ald. Laehn motion to deny the 3 grants that were recommended for denial by the Community Development Authority. Bill Wilson seconded, and the motion carried.

Discussion and Possible Action Regarding Ordinance 2021-481 Ordinance Amending Section 6-202 (c) – Keeping of Chickens

Ald. Laehn motioned to approve the 1st reading, waive the 2nd and 3rd reading, and adopt #2021-481 Ordinance Amending 6-202 (c) – Keeping of Chickens. Ald. Clark seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding #2021-482 Ordinance Amending Section 6-232 (c) – Keeping of Bees

Ald. Wilson motioned to approve the 1st reading, waive the 2nd and 3rd reading, and adopt #2021-482 Ordinance Amending Section 6-232 (c) – Keeping of Bees. Ald. Laehn seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Resolution 2021-14 Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement

Ald. Clark motioned to approve Resolution 2021-14 Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement. Ald. Rusch seconded, and the motion carried unanimously.

Discussion and Possible Action Related to Dogs in Central Park

Ald. Clark motioned to authorize city administration to create an ordinance which would prohibit dogs from being within the fenced area at Central Park. Ald. Wilson seconded, and the motion carried unanimously.

Discussion and Possible Action Related to the Opening of the Splash Pad in 2021

Ald. Clark made a motion to open the splash pad June 1st of 2021. There was no second, so the motion failed.

Ald. Wilson motioned to approve the opening of the splash pad on Thursday, May 27, 2021. Holbrook seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Committee Appointments

Ald. Wilson motioned to confirm the committee appointments as recommended. Ald. Clark seconded, and the motion carried unanimously.

General Items

- Anissa Welch stated it is Municipal Clerks Week, Small Business week, and Nurse Appreciation Week.
- Ald. Clark thanked everyone for the support with the Milton Public Library's Food Truck Rally.
- Director Kunkel stated the May 2, 2021 Food Truck Rally was the busiest so far raising \$1,000 for the library. The next Food Truck Rally will be scheduled August 29, 2021.

a. Staff Reports

Director Kunkel stated The Book it to the Park program is being held throughout the month of May encouraging residents to visit the City parks. The library is planning to attend the Milton Farmers Market.

Director Cushman stated the 4th of July parade registration forms are available on the City's website and due on June 18, 2021 by noon. The City of Milton's liability insurance company, CVMIC, is transitioning to a new learning management system.

Director Nelson stated staff is finishing up 2020 audit duties.

Director Robinson stated the new staff members will be working by the next Council meeting. Staff is working on implementing the Capital Improvement Plan, getting things ready for summer, and preparing the cemetery for Mother's Day.

Engineer Langer stated disinfections have started at the Wastewater Treatment Plant. Bids have been received for the seal coating project and will be on the next agenda.

Chief Marquardt thanked Mayor Welch for the National Police Week proclamation. He stated in 2019 there were more officer deaths by suicide than by line of duty deaths. Tuesday, May 11, 2021 at 6 p.m. the Rock County Law Enforcement Memorial Ceremony will be held at the Rock County Courthouse. The event will honor all officers who died in the line of duty in Rock County. This will include John Conger from the City of Milton. The police department is continuing recruitment for the vacant position.

Clerk Salvo thanked Mayor Welch for recognizing Municipal Clerks week.

Administrator Hulick stated the Plan Commission and Council approved the 1 lot Certified Survey Map on Putnam Parkway for CQC (Clasen Quality Chocolate). He provided an update on the Carl's Place project.

b. Team Building Exercise

Mayor Welch led the Council in a team building exercise.

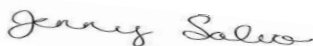
Next Meeting ~ May 18, 2021

The next meeting of the Common Council will take place on May 18, 2021 at 6 p.m.

Motion to Adjourn

Ald. Holbrook motioned to adjourn the May 4, 2021 meeting of the Common Council at 7:15 p.m. Ald. Clark seconded, and the motion carried unanimously.

Respectfully Submitted,



Jenny Salvo
City Clerk