

**City of Milton  
Common Council  
September 1, 2020**

**Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Anissa Welch called the September 1, 2020 meeting of the Common Council to order at 6 p.m. Administrative Services Director Inga Cushman confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Bill Wilson, Ald. Ryan Holbrook, Ald. Lynda Clark, Ald. Devin Elliott, Ald. Theresa Rusch, and Ald. Larry Laehn.

Also Present: City Administrator Al Hulick, Public Works Director Howard Robinson, City Attorney Mark Schroeder, Finance Director / Treasurer Dan Nelson, Library Director Ashlee Kunklel, Police Chief Scott Marquardt, City Engineer Mark Langer, and Administrative Services Director Inga Cushman.

**Approval of Agenda**

Ald. Elliott motioned to approve the agenda. Ald. Wilson seconded, and the motion carried.

**Pledge of Allegiance**

Director Robinson led the Council in the Pledge of Allegiance.

**Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there was anyone from the public who wished to speak.

There were none.

**Approval of the Consent Agenda**

- a. **Approval of Common Council Meeting Minutes - August 18, 2020 and August 19, 2020**
- b. **Possible Action Regarding a 2-Lot Extraterritorial Certified Survey Map Along North McWilliam Lane**
- c. **Action Regarding a 4-Lot Extraterritorial Certified Survey Map Along North Kennedy Road**
- d. **Action Regarding a Transfer of Land Along North Vickerman Road**

Ald. Clark motioned to approve the consent agenda. Ald. Holbrook seconded, and the motion carried.

**Discussion and Possible Action on Early Payoff of Blackhawk Community Credit Union Note**

Ald. Laehn motioned to authorize the early payoff of the note with Blackhawk Community Credit Union in the amount of \$455,000 plus accrued interest. Ald. Clark seconded, and the motion carried.

Ald. Wilson motioned to authorize an advance in the amount of \$455,000 from the General Fund to TID #6 at an interest rate of 1.00% that TID #6 will repay to the General Fund in January 2021. Ald. Holbrook seconded, and the motion carried.

### **Review of June and July Financial Statements**

The Common Council reviewed the June and July Financial Statements.

### **Discussion and Possible Action on the Development of a 2020-2024 Strategic Plan**

Director Cushman led the Council in strategic planning activities.

### **General Items**

#### **a. Committee Reports**

There were no committee reports.

#### **b. Staff Reports**

- Director Kunkel – The Food Truck Rally on August 30 went very well, and some trucks even ran out of food. The library extended an offer to fill the vacant Tween & Technology Assistant Position. The library will have an additional vacancy to fill with another staff departure.
- Director Robinson – He provided an update on the chip sealing taking place in the City this week. A restoration of a stone wall on the northern end of the rear parking lot at the library started today and should be done by the end of this week. Public Works installed the mosaic butterfly at the library that was commissioned by the Story Gardens Subcommittee from local artist Heather Hansen.
- Engineer Langer – The contractor is about 1/3 of the way through the sewer project on N. Janesville Street. It will likely be the end of September when it's completely finished. Bids for concrete repairs on Madison Avenue and Janesville Street will be coming in next week. He also continues to work on developing a capital improvement plan for the City.
- Chief Marquardt – The City is working on filling some crossing guard vacancies.

#### **c. Team Building Exercise.**

The strategic planning discussion served as the team building exercise.

### **Consideration of a motion to convene into Closed Session, pursuant to Section 19.52(1)(e), Wis. Stats. considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Department of Public Works Reorganization**

Ald. Wilson motioned to convene into closed session at 6:58 p.m. pursuant to Section 19.85(1)(e), Wis. Stats. considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Department of Public Works Reorganization. Ald. Holbrook seconded, and the motion carried unanimously.

### **Reconvene into open session for possible action(s) on items discussed in closed session.**

Ald. Wilson motioned to reconvene into open session at 7:17 p.m. Ald. Holbrook seconded, and the motion carried unanimously.

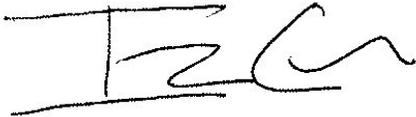
**Next Meeting ~ September 15, 2020**

The next meeting of the Common Council will take place on September 15, 2020 at 6 p.m.

**Motion to Adjourn**

Ald. Wilson motioned to adjourn the September 1, 2020 meeting of the Common Council at 7:17 p.m. Ald. Clark seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman  
Administrative Services Director