

**City of Milton
Plan Commission
July 7, 2020**

Call to Order

Mayor Anissa Welch called the July 7, 2020 meeting of the Plan Commission to order at 4:04 p.m.

Present: Mayor Anissa Welch, Ald. Larry Laehn, Public Works Director Howard Robinson, Bob Seales, Dave Ostrowski, Frank Green, and Ethel Himmel.

Also Present: City Administrator Al Hulick and Administrative Services Director Inga Cushman.

Approval of Agenda

Comm. Ostrowski motioned to approve the agenda. Comm. Himmel seconded, and the motion carried.

Approval of Plan Commission Meeting Minutes - June 16, 2020

Comm. Ald. Laehn motioned to approve the minutes. Comm. Ostrowski seconded, and the motion carried.

Public Hearing, Discussion and Possible Action Regarding Ordinance #474 Amending Section 78-1233 of the Code of Ordinances Concerning Mini Warehouse Off-Street Parking Requirements

Administrator Hulick provided an overview of the agenda item.

Mayor Welch opened the public hearing at 4:07 p.m.

Vern Jessie 4921 Enchanted Valley Road, Middleton, WI 53562 – He is the attorney for B&J Storage. Spoke in favor of the ordinance and was available to answer questions as needed.

Melody Wachter, 1229 Brown Drive – Stated concerns she had with the storage unit project proposed behind her home.

Administrator Hulick stated M. Wachter's questions can be addressed during the next agenda item.

Mayor Welch closed the public hearing at 4:10 p.m.

Comm. Ostrowski motioned to forward a favorable recommendation to the Common Council to adopt Ordinance #474. Comm. Himmel seconded, and the motion carried.

Public Hearing, Discussion and Possible Action Regarding Conditional Use Permit Approval for Mini Warehouse on Arthur Drive.

Administrator Hulick provided an overview of the agenda item.

Mayor Welch opened the public hearing at 4:13 p.m.

Christopher Hodges, Quam Engineering, LLC – Responded to the questions from M. Wachter.

Vicki Scholl, 1222 Arthur Drive – Asked about potential increase in traffic and stormwater.

Larry Schulz, B&J Storage owner – Responded to questions from V. Scholl and M. Wachter.

Mark Warren, American Awards & Promotions – No concerns about the project.

Vern Jesse 4921 Enchanted Valley Road, Middleton, WI 53562 – He is the attorney for B&J Storage. Stated the development complies with conditional use permit.

Mayor Welch closed the public hearing at 4:32 p.m.

The commission confirmed they all reviewed the Findings of Fact.

Comm. Ostrowski motioned to forward the Conditional Use Permit request for mini-storage units for B&J Storage along Arthur Drive to the Common Council with a favorable recommendation. Comm. Seales seconded, and the motion carried.

Discussion and Possible Action Regarding a Site Plan for The Gathering Place 715 Campus Street.

Administrator Hulick provided an overview of the agenda item.

Comm. Ald. Laehn motioned to approve the site plan submitted by The Gathering Place, 715 Campus Street. Comm. Himmel seconded, and the motion carried.

Discussion and Possible Action Regarding a Site Plan for First Community Bank at 202 Merchant Row.

Administrator Hulick and Comm. Director Robinson provided an overview of this agenda item.

Comm. Director Robinson motioned to approve the site plan contingent on a variance being granted. Comm. Seales seconded, and the motion carried with Comm. Ostrowski abstaining.

Discussion and Possible Action Regarding a Site Plan for Evonik located at 303 Vincent St.

Director Robinson provided an overview of this agenda item.

Comm. Director Robinson motioned to approve the site plan to add a chemical storage shed to the property at 303 Vincent Street with an additional two trees planted. Comm. Seales seconded, and the motion carried.

Discussion and Possible Action Regarding a Site Plan for TLC Restorations Building at 133 Parkview Drive.

Comm. Himmel motioned to approve the site plan to side the building at 133 Parkview Drive. Comm. Ostrowski seconded, and the motion carried.

Discussion and Possible Action Regarding a 2-Lot Certified Survey Map Along Gateway Drive

Comm. Himmel motioned to approve the 2-Lot Certified Survey Map along Gateway Drive. Comm. Director Robinson seconded, and the motion carried.

General Items

There were no general items.

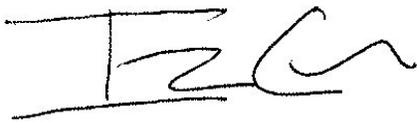
Next Meeting ~ July 21, 2020

The next meeting of the Plan Commission will take place on July 21, 2020 at 4 p.m.

Motion to Adjourn

Comm. Director Robinson motioned to adjourn the July 7, 2020 meeting of the Plan Commission at 4:50 p.m. Comm. Himmel seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Administrative Services Director