

**City of Milton  
Common Council  
July 21, 2020**

**Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Anissa Welch called the July 21, 2020 meeting of the Common Council to order at 6:04 p.m. Administrative Services Director Inga Cushman confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Larry Laehn, Ald. Bill Wilson, Ald. Theresa Rusch, Ald. Ryan Holbrook, Ald. Devin Elliott, and Ald. Lynda Clark.

Also Present: City Administrator Al Hulick, Public Works Director Howard Robinson, City Attorney Mark Schroeder, Finance Director / Treasurer Dan Nelson, Library Director Ashlee Kunkel, Police Chief Scott Marquardt, City Engineer Mark Langer, and Administrative Services Director Inga Cushman.

**Approval of Agenda**

Ald. Laehn motioned to approve the agenda. Ald. Clark seconded, and the motion carried.

**Pledge of Allegiance**

Ald. Holbrook led the Council in the Pledge of Allegiance.

**Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there were any registered speakers.

There were none.

**Approval of the Consent Agenda**

- a. **Approval of Common Council Meeting Minutes - July 7, 2020**
- b. **Discussion and Action Regarding a 2-Lot Extraterritorial Certified Survey Map Along North Bowers Lake Road**

Ald. Clark motioned to approve the consent agenda. Ald. Rusch seconded, and the motion carried.

**Public Hearing, Discussion and Possible Action on Final Resolutions #2020-20 Regarding Assessments for the Sanitary Sewer Main Installation along North Janesville Street**

Administrator Hulick provided an overview of this agenda item.

Mayor Welch opened the public hearing at 6:13 p.m.

Patricia Murphy, 927 Bowers Lake Road – She owns the property at 367 N. Janesville Street. She is disappointed with the communication about the project. She discussed her concerns with the project.

Chuck Nelson, 340 N. Janesville Street – He agreed with P. Murphy’s thoughts, and discussed his concerns with the financial aspects of the proposal.

Lucas Murphy, 362 N. Janesville Street – Discussed his concerns with determining the calculation of the assessment.

Joshua Brunch, 382 N. Janesville Street – Discussed his concerns with the assessment.

Frank Highland, 371 N. Janesville Street – Discussed his concerns with the assessment and project.

Mayor Welch closed the public hearing at 6:48 p.m.

The Common Council discussed the comments made during the public hearing and additional questions and comments they had about the project.

Ald. Laehn motioned the following:

1. To move forward with the project
2. To direct staff to develop an alternative resolution for the special assessments to consider the cost of an 8 inch main installed rather than a 10 inch main at a “normal” depth for a subdivision, and continue offering a five year installment on the payment of the assessment that results from that resolution with the understanding the City of Milton is already deferring.

Ald. Holbrook seconded, and the motion carried with Ald. Clark opposed.

**Public Hearing, Discussion and Possible Action on Final Resolutions #2020-21 Regarding Assessments for the Lift Station and Sanitary Sewer Main Installation along Parkview Drive.**

Administrator Hulick provided an overview of this agenda item.

Mayor Welch opened the public hearing at 7:50 p.m.

Tim Lindau, representing Capital Assets Investments LLC and Red Hawk Apartments of Milton LLC – He stated the proposed project for Milton Red Hawk Apartments is likely not taking place this year. He discussed the special assessment for the Red Hawk Apartments site.

Mayor Welch closed the public hearing at 7:53 p.m.

Ald. Wilson motioned to approve Final Resolution 2020-21 authorizing special assessments against benefitted properties for the installation of a sanitary sewer lift station, sewer main, sewer interceptor main and appurtances along Parkview Drive. Ald. Holbrook seconded, and the motion carried.

**Discussion and Possible Action Regarding Ordinance #476 Permitting and Keeping Chickens in Residentially-Zoned Districts**

Administrator Hulick provided an overview of this agenda item.

Stew Ellefson, 113 N. John Paul Road – He is in support of the ordinance, and asked questions on the permit and wording in the ordinance related to feed and water storage.

Ald. Laehn motioned to approve the second reading of Ordinance #476, waive the third reading, and adopt. Ald. Wilson seconded, and the motion carried.

**Discussion and Possible Action Regarding Ordinance #477 Permitting and Keeping of Bees in Residentially-Zoned Districts**

Administrator Hulick provided an overview of this agenda item.

Ald. Holbrook motioned to approve the second reading of Ordinance #477, waive the third reading, and adopt. Ald. Clark seconded, and the motion carried.

**Discussion and Possible Action on Resolution 2020-22 Establishing a Permit Fee for the Keeping of Chickens and/or Bees in the City of Milton**

Administrator Hulick provided an overview of this agenda item.

Ald. Clark motioned to approve Resolution 2020-22. Ald. Wilson seconded, and the motion carried.

**Discussion and Possible Action on Hay Adams LLC's application for a Class "B" Retail License - Fermented Malt Beverage and a "Class B" Retail License - Intoxicating Liquor**

Ald. Clark motioned to approve a Class “B” Retail License – Fermented Malt Beverage and a “Class B” Retail License – Intoxicating Liquor for Hay Adams LLC. Ald. Elliott seconded, and the motion carried.

**Discussion and Possible Action Regarding Revisions to Semi Parking Ordinance 2020-478**

Chief Marquardt provided an overview of this agenda item. He also suggested, after a conversation with a community member, to change “trucks” when referring to 12,000 pound vehicles to “commercial motor vehicles.”

Ald. Holbrook motioned to approve the first reading of Ordinance 2020-478, and direct staff to amend the ordinance as discussed and bring it back for a second reading. Ald. Rusch seconded, and the motion carried.

**Discussion, Direction, and Possible Action Regarding the Creation of a Vacant Property Ordinance**

Administrator Hulick provided an overview of this agenda item and research that has been done by staff and Ald. Wilson.

The Common Council discussed options available.

Ald. Rusch motioned to direct staff to investigate better enforcement mechanisms to address property condition issues. Ald. Clark seconded, and the motion carried.

**Discussion and possible action on the 2020-2024 Strategic Plan**

**a. Overview of Strategic Planning and the Development Process**

**b. Discussion and possible action on Mission, Vision, and Values**

Ald. Rusch motioned to table this item to a special meeting. Ald. Elliott seconded, and the motion carried.

The Common Council agreed to hold a special meeting on July 28, 2020 at 6 p.m.

**General Items**

**a. Committee Reports**

Parks & Rec – Eagle Scout project. CORP.

**b. Staff Reports**

Director Nelson stated the Joint Fire Commission met the previous week. The Joint Fire Commission agreed to have a joint meeting of the City of Milton and Town of Milton on August 19, 2020 at 6 p.m. The Joint Fire Commission is also hosting a special meeting on Thursday, July 30, at 7 p.m.

Director Robinson and Engineer Langer provided an update on the Elizabeth Street project.

Director Cushman spoke for Director Kunkel who was having audio issues. The library is seeing about 30 people daily coming in and they posted for the Tween & Technology Assistant position. They are also posting videos about chickens and the pollinator garden is blooming.

Administrator Hulick discussed community coming together during the time of COVID-19.

**c. Team Building Exercise.**

Mayor Welch led the Council in a Team Building exercise.

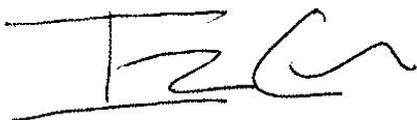
**Next Meeting ~ August 4, 2020**

The next meeting of the Common Council will take place on July 28, 2020 at 6 p.m. and focus on the strategic plan. The next regular meeting of the Common Council will take place on August 4, 2020 at 6 p.m.

**Motion to Adjourn**

Ald. Wilson motioned to adjourn the July 21, 2020 meeting of the Common Council at 9:05 p.m. Ald. Holbrook seconded, and the motion carried.

Respectfully Submitted,



Inga Cushman

Administrative Services Director