

**City of Milton  
Common Council  
February 19, 2020**

**Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Anissa Welch called the February 19, 2020 meeting of the Common Council to order at 7 p.m. Administrative Services Director Inga Cushman confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Larry Laehn, Ald. Theresa Rusch, Ald. Ryan Holbrook, Ald. Lynda Clark, Ald. Bill Wilson (via phone), and Ald. Jerry Elsen (via phone).

Also Present: City Administrator Al Hulick, Public Works Director Howard Robinson, City Attorney Mark Schroeder, Finance Director / Treasurer Dan Nelson, Library Director Ashlee Kunkel, City Engineer Mark Langer, and Administrative Services Director Inga Cushman.

**Approval of Agenda**

Ald. Clark motioned to approve the agenda. Ald. Holbrook seconded, and the motion carried.

**Pledge of Allegiance**

Mayor Welch led the Council in the Pledge of Allegiance.

**Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there were any registered speakers.

There were none.

**Approval of the Consent Agenda**

- a. **January 2020 Municipal Court Report**
- b. **Approval of Common Council Meeting Minutes - February 4, 2020**

Ald. Clark motioned to approve the consent agenda. Ald. Laehn seconded, and the motion carried.

**Discussion and Possible Action Regarding Award of a Bid for the Pine Road Effluent Force Main Relocation**

Ald. Wilson motioned to approve the bid from E&N Hughes Co., Inc. with a total bid of \$301,296.90. Ald. Holbrook seconded, and the motion carried.

**Discussion and Possible Action Regarding the Execution of 2020 Farmland Leases**

Ald. Clark motioned to approve the 2020 Farmland Leases as presented. Ald. Laehn seconded, and the motion carried.

**General Items**

- a. **Committee Reports**

Ald. Rusch discussed the meeting that took place regarding the proposal for improvements at The Gathering Place behind their building in the vacant lots.

Ald. Clark stated the Cabin Fever fundraiser at The Gathering Place still has tickets available.

Ald. Clark stated the Joint Fire Commission meeting is taking place on February 20, 2020 at 7 p.m. at Milton Town Hall.

Director Cushman stated the Complete Count Committee will meet on February 25, 2020. Story Gardens Subcommittee will meet on February 24, 2020. Parks & Recreation Commission will meet on March 9, 2020.

**b. Staff Reports**

Director Robinson stated City Engineer Mark Langer will officially start with the City as the first City of Milton Engineer as an employee in two weeks. During the most recent snow storm, there was 4.6 inches of snow accumulation.

Director Kunkel reported on the Hoo's Woods Raptor Center program on February 15, 2020 and their book sale is starting on March 1, 2020.

Director Cushman stated there will be an event to assist community members complete their 2020 census forms online at the library on April 13, 2020 and at Culver's in Newville on April 1, 2020 (tentative).

Director Nelson stated property tax collections came in where they have been historically during the month of February.

Administrator Hulick reported on the Spring Primary Election. He also stated there will also be a webinar offered by Cities & Villages Mutual Insurance Company (CVMIC) that is geared toward elected officials on March 11, 2020.

**c. Team Building Exercise.**

Ald. Laehn led the Council in a team building exercise.

**Next Meeting ~ March 3, 2020**

The next meeting of the Common Council will take place on March 3, 2020 at 6 p.m.

**Motion to Adjourn**

Ald. Clark motioned to adjourn the February 19, 2020 meeting of the Common Council at 7:17 p.m. Ald. Holbrook seconded, and the motion carried..

Respectfully Submitted,



Inga Cushman  
Administrative Services Director