

**City of Milton  
Common Council  
April 18, 2023**

**Call to Order and Confirmation of Appropriate Meeting Notice**

Mayor Welch called the April 18, 2023 meeting of the Common Council to order at 6:02 p.m. City Clerk Jenny Salvo confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Eric Stockman, Ald. Sharla Walker, Ald. Lynda Clark, Ald. Theresa Rusch and Ald. Ryan Holbrook

Also Present: City Administrator Al Hulick, City Clerk Jenny Salvo, Public Works Director Mark Langer, Library Director Ashlee Kunkel, City Treasurer Kelsie Bannach, Police Chief Scott Marquardt, and Administrative Services Director Inga Cushman

**Swearing in of Newly Elected Officials**

Clerk Salvo conducted the swearing in of newly elected officials.

**Election of the Common Council President**

Ald. Wilson nominated Ald. Stockman as Council President. Ald. Holbrook seconded the nomination. There were no other nominations. The vote was completed by a closed ballot process with a 6-0 vote.

**Approval of Agenda**

Ald. Clark motioned to approve the agenda. Ald. Holbrook seconded, and the motion carried unanimously.

**Pledge of Allegiance**

Ald. Stockman led the Council in the Pledge of Allegiance.

**Public Comments Regarding Items Which Can be Affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there was anyone present who wanted to speak. There was none.

**Mayoral Proclamation – Infertility Awareness Week**

Mayor Welch read the Infertility Awareness Week proclamation.

**Mayoral Proclamation – Arbor Day**

Ald. Stockman read the Arbor Day proclamation.

**Mayoral Proclamation – National Volunteer Week**

Ald. Walker read the National Volunteer Week proclamation.

**Mayoral Proclamation – National Library Week**

Director Kunkel read the National Library Week proclamation.

**Approval of the Consent Agenda**

- Approval of Minutes – April 5, 2023
- Review of March 2023 Financial Statements
- Possible Action Regarding Sanitary Sewer Easement for Park Place Investments, LLC

Ald. Holbrook motioned to approve the consent agenda. Ald. Stockman seconded, and the motion carried unanimously.

**Discussion and Possible Action Regarding Resolution 2023-08 Resolution Proclaiming April 30 - May 7 as Small Business Week**

Ald. Clark read Resolution 2023-08 Resolution Proclaiming April 30 – May 7 as Small Business Week.

Ald. Holbrook motioned to approve Resolution 2023-08 Resolution Proclaiming April 30 - May 7 as Small Business Week. Ald. Wilson seconded, and the motion carried unanimously.

**Discussion and Possible Action Regarding Resolution 2023-09 Recognizing April 20, 2023 - April 27, 2023 as Stand Against Racism Days**

Ald. Wilson motioned to approve Resolution 2023-09 Recognizing April 20, 2023 - April 27, 2023 as Stand Against Racism Days. Ald. Stockman seconded, and the motion carried unanimously.

**Discussion, and Possible Action Regarding a Conditional Use Permit Request for 710 Campus Street #12**

Ald. Holbrook motioned to approve the Conditional Use Permit Request for 710 Campus Street #12 with the contingency the staff and City’s attorney will review the ordinance. Ald. Wilson seconded, and the motion carried unanimously.

**Discussion and Possible Action on Residential Exterior Improvement Program Grant Requests**

Ald. Clark motioned to approve the residential exterior improvement program grant applications recommended by the Community Development Authority including the following:

- Mary Boston, 416 E. Madison Avenue – Roof replacement with a grant request of \$5,000
- Jamie Giddley, 33 W. Cottonwood Lane – Gutter replacement with a grant request of \$825

Ald. Stockman seconded, and the motion carried unanimously.

Ald. Clark motioned to deny the residential exterior improvement program grant applications for the following based on the failure of the projects to meet the criteria:

- Joseph and Kimberlyn Mueller, 825 Rainbow Drive – Fence replacement with a grant request of \$5,000
- Thomas and Jewelie Westrick. 116 N. Crescent Drive – Driveway replacement with a grant request of \$3,815

Ald. Holbrook seconded, and the motion carried unanimously.

**Discussion and Possible Action Regarding and Amendment To a TIF Development Agreement with Charter Next Generation, Inc.**

Ald. Wilson motioned to approve the first amendment to the development agreement with Charter Next Generation, Inc. dated October 5, 2022. Ald. Stockman seconded, and the motion carried unanimously.

**Discussion and Possible Action Regarding Use of the City of Milton Department of Public Works Facility for a Clean Sweep Site**

Ald. Stockman motioned to approve using the City of Milton Department of Public Works Facility as a Clean Sweep Site. Ald. Holbrook seconded, and the motion carried unanimously.

**Discussion and Possible Action Regarding Resolution 2023-10 Resolution in Support of Clean Sweep**

Ald. Wilson motioned to approve Resolution 2023-10 Resolution in Support of Clean Sweep. Ald. Clark seconded, and the motion carried unanimously.

**Discussion and Possible Action Regarding the Effluent Pump Replacement at the Wastewater Treatment Plant**

Ald. Holbrook motioned to approve the quote from Municipal Well and Pump for the effluent pump repairs. Ald. Stockman seconded, and the motion carried unanimously.

**Discussion and Possible Action Regarding the Selection of the Official City Newspaper**

Ald. Holbrook motioned to approve the Janesville Gazette as the official city newspaper. Ald. Stockman seconded, and the motion carried unanimously.

**Discussion and Possible Action Regarding the 2023-2024 Common Council Committee Appointments**

Ald. Holbrook motioned to approve the Common Council and Committee Appointments as presented. Ald. Wilson seconded, and the motion carried unanimously.

**General Items**

**Committee Reports**

Mayor Welch and Ald. Wilson stated the Community Development Authority met on April 10. The CDA reviewed the residential exterior improvement grant applications and Officer Larson provided an update on the code enforcement process within the City.

**Staff Reports**

Director Kunkel stated the School District of Milton Art Show will end on Sunday, April 23. The chess club met for the first time with 23 attendees. Director Kunkel and Jayme Anderson will be presenting at the Lead the Way conference on the collaboration with the school district. The Milton Youth Coalition is hosting a pre-prom photo event on the campus on April 29 with their next night meeting on May 15 at 5:30 p.m. at The Chapel.

Clerk Salvo stated Open Book will continue through May 5 with Board of Review scheduled for May 24 at 5:00 p.m. Since this is a maintenance year, there were 73 notice of assessment changes mailed out. The Alcohol Licensing Discussion is scheduled at the Milton City Hall on May 4 beginning at 5:30 p.m.

Director Cushman stated the Police Chief position announcement is planned to be posted this week. GovHR met with staff and community stakeholders to discuss the position.

Director Langer stated that the work taking place on East High Street and STH 59 for the water main has started. The Department of Natural Resources has extended the deadline to June 30 for the service lateral program. Director Langer encouraged residents to apply for the program.

Chief Marquardt stated this week is Tornado & Severe Weather Awareness Week. Statewide tornado drills are scheduled for Thursday, but not all counties are required to complete a drill.

Administrator Hulick provided an update on the certification that he completed for advising businesses within the City. Notices were provided to properties along Madison Avenue and North Clear Lake Avenue for the upcoming road construction project. The project is not expected to impact the 4<sup>th</sup> of July parade.

**Team Building Exercise**

Mayor Welch led the Council in a team-building exercise.

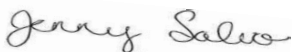
**Next Meeting Date**

Mayor Welch stated the next meeting date will be May 2, 2023 at 6:00 p.m. in person at City Hall.

**Motion to Adjourn**

Ald. Walker motioned to adjourn the April 18, 2023 meeting of the Common Council at 7:28 p.m. Ald. Holbrook seconded, and the motion carried unanimously.

Respectfully Submitted,



Jenny Salvo  
City Clerk