

**City of Milton
Common Council
March 21, 2023**

Call to Order

Mayor Welch called the March 21, 2023 meeting of the Common Council to order at 6:00 p.m.

Present: Ald. Lynda Clark, Ald. Theresa Rusch, Ald. Eric Stockman, Ald. Ryan Holbrook, Ald. Larry Laehn, and Ald. Bill Wilson

Also Present: City Administrator Al Hulick, Administrative Services Director Inga Cushman, Police Chief Scott Marquardt, Library Director Ashlee Kunkel, City Treasurer Kelsie Bannach, and City Clerk Jenny Salvo

Public Works Director Mark Langer arrived at 6:01 p.m.

Approval of Agenda

Ald. Holbrook motioned to approve the agenda. Ald. Clark seconded, and the motion carried unanimously.

Pledge of Allegiance

Ald. Laehn led the Council in the Pledge of Allegiance.

Public Comments Regarding Items Which Can Be Affected by Council Action

Mayor Welch welcomed those in attendance and asked if there was anyone present who wished to speak on agenda items. There were none.

Approval of the Consent Agenda

- Approval of Minutes – February 22, 2023 Updated
- Approval of Minutes – March 7, 2023
- Review of February 2023 Financial Statements

Ald. Wilson motioned to approve the consent agenda as presented. Ald. Holbrook seconded, and the motion carried unanimously.

Presentation and Possible Action from Vandewalle and Associates regarding Ordinance Rewrites

Sonja Kruesel and Scott Harrington from Vandewalle and Associates presented the Development Ordinances Rewrite Scope of Services and Cost Estimate.

Ald. Clark motioned to approve the scope of services not to exceed \$72,710. Ald. Laehn seconded the motion.

Ald. Clark amended the motion to approve the scope of services for \$77,850 including the project cost with all optional tasks. Ald. Laehn approved the amendment, and the motion carried unanimously.

Discussion and Possible Action Regarding Parking Signs on College Street

Administrator Hulick provided an overview regarding the request received from business owners on College Street to remove the ten-minute parking-only stall.

Sharla Walker, 646 College Street, asked if the 2:30 a.m. – 4:30 a.m. no parking signs may be removed from College Street.

Ald. Stockman directed staff to take the necessary steps to eliminate the ten-minute parking restriction in the first parking stall west of Parkview Drive on the south side of College Street and replace it with a “Business Parking Only” sign. Ald. Holbrook seconded, and the motion carried unanimously.

Discussion and Possible Direction Regarding the Allowance of Quail Within the City

Sari Trimberger and Robert Hamm, 204 South John Paul Road, requested Council allow residents to keep quail within the City limits by adding it to Article VII. – Keeping of Chickens of the Code of Ordinances.

Ald. Holbrook motioned to direct staff to begin preparing an ordinance to allow the keeping of quail within the City. Ald. Laehn seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding the Municipal Agreement to Purchase Sodium Chloride on WisDOT bid

Ald. Holbrook motioned to approve the municipal agreement to purchase sodium chloride on WisDOT bid as presented. Ald. Stockman seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Purchase of Fire Hydrants

Ald. Stockman motioned to approve the purchase of two hydrants and associated parts as presented. Ald. Holbrook seconded, and the motion carried unanimously.

Presentation of Annual Municipal Separate Storm Sewers (MS4) Permit

Director Langer presented the draft annual municipal separate storm sewers (MS4) permit.

Discussion and Possible Action Regarding a Municipal Court Forfeiture Deposit Request for Municipal Ordinance Sec. 26-35

Ald. Laehn motioned to approve the bond schedule for Municipal Ordinance Sec. 26-35 as presented. Ald. Stockman seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Committee and Commission Appointments

Mayor Welch recommended appointing Kate Petersen, Ald. Lynda Clark, and Director Cushman to the Tourism Consortium.

Ald. Wilson motioned to approve the appointments to the Tourism Consortium as presented. Ald. Stockman seconded, and the motion carried unanimously.

Presentation by Lakeside Fire-Rescue Chief Randy Pickering

Chief Pickering presented an update on the operations and statistics for the Lakeside Fire-Rescue since February 2023.

Committee Reports

Ald. Stockman provided an update on the Parks & Recreation Commission meeting. The Commission contracted a company to remove invasive plants from Bendlin Prairie, approved the removal of the hazardous fence from North Goodrich Park, furthered discussion regarding the application for Monarch City USA, and discussed the 2023 Arbor Day celebration.

Director Cushman stated the dog park clean-up is scheduled for the morning of Saturday, April 29, with a tree planting to be completed in the afternoon. The location for the tree planting is to be determined.

Staff Reports

Director Kunkel stated the Friends of Library Book sale continues through next week with the \$2 bag sale scheduled for Wednesday, Thursday, and Friday. The School District of Milton art show has started with artwork displayed throughout the library. A closing reception is scheduled for Sunday, April 23. There is free access for library patrons to access the Ancestry.com files.

Director Langer stated that construction work will begin along Highway 59 and East High Street next week for the water main project.

Administrator Hulick reported that he was chosen to pursue a certification to provide services to small businesses. In the past, this service was completed by Rock County but it will end later this year.

Team Building Exercise

Mayor Welch led the Council in a team-building exercise.

Consideration of a motion to convene into Closed Session, pursuant to Section 19.85(1)(c), Wis. Stats. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: City Staff Evaluations

Ald. Laehn motioned to convene into Closed Session, pursuant to Section 19.85(1)(c), Wis. Stats. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: City Staff Evaluations at 7:45 p.m. Ald. Holbrook seconded, and the motion carried unanimously.

Reconvene into open session for possible action(s) on items discussed in closed session

Ald. Holbrook motioned to reconvene into open session for possible action(s) on items discussed in closed session at 8:29 p.m. Ald. Wilson seconded, and the motion carried unanimously.

Next Meeting Date – Wednesday, April 5

Mayor Welch stated that the next meeting will be held at City Hall in person on Wednesday, April 5, 2023, at 6:00 p.m.

Motion to Adjourn

Ald. Holbrook motioned to adjourn at 8:32 p.m. Ald. Stockman seconded, and the motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jenny Salvo". The signature is written in black ink and is positioned to the right of the typed name.

Jenny Salvo
City Clerk