

**City of Milton
Common Council
July 19, 2022**

Call to Order and Confirmation of Appropriate Meeting Notice

Mayor Welch called the July 19, 2022 meeting of the Common Council to order at 6:00 p.m. City Clerk Jenny Salvo confirmed appropriate meeting notice.

Present: Mayor Welch, Ald. Larry Laehn, Ald. Lynda Clark, Ald. Eric Stockman, Ald. Bill Wilson, Ald. Theresa Rusch, and Ald. Ryan Holbrook.

Also Present: City Administrator Al Hulick, City Clerk Jenny Salvo, Public Works Director Mark Langer, Library Director Ashlee Kunkel, Police Chief Scott Marquardt, City Treasurer Kelsie Bannach, and Administrative Services Director Inga Cushman

Approval of Agenda

Ald. Wilson motioned to approve the agenda. Ald. Holbrook seconded, and the motion carried unanimously.

Pledge of Allegiance

Clerk Salvo led the Council in the Pledge of Allegiance.

Public Comments Regarding Items Which Can be Affected by Council Action

Mayor Welch welcomed those in attendance and asked if there was anyone present who wanted to speak. There was none.

Mayoral Proclamation – Parks & Recreation Month

Mayor Welch read the Parks & Recreation Month proclamation.

Approval of the Consent Agenda

- a. **Approval of Minutes – July 5, 2022**
- b. **Possible Action Regarding a 3-Lot Certified Survey Map along Capman Street**

Ald. Clark motioned to approve the consent agenda including the preliminary 3-Lot certified survey map. Ald. Holbrook seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding the Business Block Party (Milton Night Market) Special Event Permit Request

Ald. Clark motioned to approve the modification to the Business Block Party (Milton Night Market) special event permit as presented. Ald. Stockman seconded, and the motion carried unanimously.

Discussion, and Possible Action on Ordinance #499 Regarding a Request to Rezone Property from R2 to PUD along East Bowers Lake Road

Ald. Clark motioned to approve the first reading of Ordinance #499 Regarding a Request to Rezone Property from R2 to PUD along East Bowers Lake Road contingent upon the owner entering into a Residential Developers Agreement and the creation of a specific implementation

plan with the City of Milton prior to the start of construction. The motion failed to receive a second.

Ald. Wilson motioned to approve the first reading of Ordinance #499 Regarding a Request to Rezone Property from R2 to PUD along East Bowers Lake Road contingent upon the owner entering into a Residential Developers Agreement and the creation of a specific implementation plan with the City of Milton prior to the start of construction, waived the second and third reading and move to adopt. Ald. Rusch seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding an Amendment from Baxter & Woodman, Inc. to the Madison Avenue Work Order to perform additional design services for the replacement of water main and street rehabilitation along N. Clear Lake Road

Ald. Laehn motioned to approve the work order amendment no. 1 from Baxter & Woodman for the Madison Avenue water main replacement. Ald. Stockman seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Industrial Lead Track Construction Change Order No. 2

Ald. Holbrook motioned to approve the Industrial Lead Track Construction Change Order No. 2. Ald. Stockman seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding a Utility and Sidewalk Easement along North Janesville Street Located at Milton East Elementary School

Ald. Clark motioned to approve the utility and sidewalk easement along North Janesville Street located at Milton East Elementary School. Ald. Stockman seconded, and the motion carried unanimously.

Discussion and Possible Action on Use of Residual Funds from 2021 For ADA Improvements at Story Gardens

Director Cushman and Director Kunkel presented the request.

Ald. Wilson motioned to approve the allocation of \$25,000 from the 2022 capital funds for the Story Gardens project. Ald. Laehn seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding 2023-2025 Assessor Contract with Musser Appraisals

Ald. Holbrook motioned to authorize the City to enter the Revaluation and Maintenance Contract for 2023-2025 between Musser Appraisal Service (MAS) and City of Milton as presented. Ald. Wilson seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding Job Description for Planning and Zoning Coordinator Position

Ald. Clark motioned to approve the job description for the Planning and Zoning Coordinator position. Ald. Stockman seconded, and the motion carried unanimously.

Review of June Financial Statements

Treasurer Bannach reviewed the June Financial Statements.

Committee Reports

Director Kunkel and Ald. Wilson provided an update on the approved resolution from the Library Board regarding the merger between the Lakeshore Library System and Arrowhead Library System. The discussion will be reviewed at future County Board meetings.

Ald. Stockman stated the Parks & Recreation Commission approved the design for the disc golf sign in King Park, installation of new bike racks throughout various parks throughout the city, and chose the paint color scheme of red, white and black for the Lamar Park pavilion.

Ald. Hulick stated the Plan Commission approved two site plans for expansion of the Clasen Quality Chocolate project along with the preliminary Certified Survey Map on Capman Street and a Planned Unit Development rezone request from Park Place Investments, Inc.

Mayor Welch provided an update on the draft Intergovernmental Agreement between the Edgerton Fire Protection District and City of Milton along with the Town of Milton, Harmony, Lima, and Johnstown. A joint municipality meeting is set for Tuesday, July 26 at 6:30 p.m.

Staff Reports

Director Kunkel stated disc golf and pickleball sets are available to check out at the Library. Friends of Milton Public Library book sale will continue through July with the last three days hosting a \$2 bag sale. Teen Advisory Board Library Lope 5K Fun Run is scheduled for August 13.

Chief Marquardt provided an update on the recruitment of the police officer position approved at the July 5 Common Council meeting.

Director Cushman stated will be posting the Planning and Zoning Coordinator position tomorrow and provided an update on the Cities Villages and Mutual Insurance summer meeting including cyber liability issues.

Treasurer Bannach provided an update on attendance at the 2022 Treasurers Institute and expressed appreciation for the opportunity.

Director Langer stated the concrete repair project has started including the sidewalk installation along Janesville Street.

Clerk Salvo stated 268 absentee ballots for the August 9 Partisan Primary election have been issued and 93 have been returned to City Hall. In-person absentee voting begins on July 26 and continues through Friday, August 5. The League's 124th annual conference for elected officials will be held October 19 – 21 in La Crosse.

Administrator Hulick provided an update on the proposed developments within the City.

Team Building Exercise

Mayor Welch led the Council in a team-building exercise.

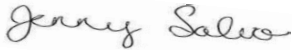
Next Meeting Date

Mayor Welch stated the next meeting date will be July 26, 2022 at 5:00 p.m. in person at City Hall for the CVMIC training with the Multi-Municipality meeting with Town of Milton, Harmony, Lima, and Johnstown following at 6:30 p.m.

Motion to Adjourn

Ald. Holbrook motioned to adjourn the July 19, 2022 meeting of the Common Council at 7:31 p.m. Ald. Laehn seconded, and the motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jenny Salvo".

Jenny Salvo
City Clerk