

**City of Milton
Plan Commission
June 7, 2022**

Call to Order

Mayor Welch called the June 7, 2022 meeting of the Plan Commission to order at 4:04 p.m.

Present: Mayor Anissa Welch, Ald. Larry Laehn, Robert Seales, Sharla Olson Walker, Dave Ostrowski and Public Works Director Mark Langer

Also Present: City Administrator Al Hulick, City Clerk Jenny Salvo, and Administrative Services Director Inga Cushman.

Approval of Agenda

Comm. Ostrowski motioned to approve the agenda. Ald. Laehn seconded, and the motion carried unanimously.

Approval of Minutes – May 3, 2022

Comm. Seales motioned to approve the May 3, 2022 minutes. Director Langer seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding a Site Plan for 1135 South Janesville Street

Comm. Ostrowski motioned to approve the proposed site plan for 1135 South Janesville Street contingent upon the stormwater items as outlined in the Baxter & Woodman memo.

1. Additional spot grades should be shown to demonstrate that runoff from this portion of the development will not flow onto the previously constructed portion and bypass the proposed bioretention basin. Grading/drainage improvements to accomplish should be shown, if needed.
2. Recommend showing a swale or piped drainage system along the west edge of the property to provide conveyance of runoff from this property and north and east upslope adjacent properties. Sizing calculations for swale or piped drainage system should be provided in the Storm Water Management Memo.
3. Additional spot grades should be shown to confirm runoff that flows along the west edge of the property will not be adversely impacted by the proposed west berm of the bioretention basin.
4. Recommend providing an exhibit with sub-basin delineations showing all the land tributary to the bioretention basin and any areas of the development that will not be tributary to bioretention basin. Calculations should incorporate the flows from all upslope adjacent lands in accordance with current WDNR guidance.
5. Recommend providing calculations showing the hydraulic performance of the bioretention basin under design storms ranging from the 1-year, 24-hour to the 100-year, 24-hour events.
6. Soils information to verify appropriate infiltration rates were used in the WinSLAMM modeling should be provided.

Comm. Olson Walker seconded, and the motion carried unanimously.

General Items

Comm. Seales asked if there has been any consideration about temporarily postponing the issuance of chicken permits due to the increase of Avian Influenza. Administrator Hulick stated there has not been a request for discussion. Mayor Welch recommended monitoring the situation and staff will request guidance from the Department of Natural Resources and Department of Agriculture, Trade and Consumer Protection.

Comm. Seales requested additional information including the associated costs to install a throughfare route within the City connecting from the existing Red Hawk Farms to Townline Road. Administrator Hulick stated the main issue that will arise is the property needed to complete the project is not public property and will depend on the availability of land.

Next Meeting Date – June 21, 2022

Mayor Welch stated the next meeting will be June 21, 2022 at 4:00 p.m. in person at City Hall.

Motion to Adjourn

Comm. Ostrowski motioned to adjourn the June 7, 2022 meeting of the Plan Commission at 4:15 p.m. Ald. Laehn seconded, and the motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jenny Salvo".

Jenny Salvo
City Clerk