



**AGENDA**

City of Milton

*Story Gardens Subcommittee*

Monday, April 19, 2021

5:15 p.m.

**PLEASE NOTE:** In-person attendance by members of the public is temporarily discouraged due to COVID-19 physical distancing protocols pursuant to the Rock County Health Department Reopening Phased Plan, dated May 21, 2020, which discourages public gatherings. Members of the public may monitor this meeting at: <https://us02web.zoom.us/j/83305871612?pwd=OFVnOGRnZkd1R2FINHUrRVFhSVhHdz09>

Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 to monitor the meeting via telephone.

Meeting ID: 833 0587 1612

Passcode: 865860

1. Call To Order
2. Approve Agenda
3. Approval Of Minutes - March 15 & 29, 2021

Documents:

[STORY GARDENS SUBCOMMITTEE MINUTES 03-15-2021.PDF](#)  
[STORY GARDENS SUBCOMMITTEE MINUTES 03-29-2021.PDF](#)

4. Update On Outdoor Programming Space And Story Gardens Site Plan
5. Update, Discussion, And Possible Action On Fundraising Initiatives
  - a. *100 Women Mailing Campaign*
  - b. *Online Merchandise Store - March 22-April 19, 2021*
  - c. *Pennies For The Pathway*
  - d. *Wisconsin Arts Board Creative Communities Program*
  - e. *Greeting Cards*
  - f. *Green Bay Packers Foundation Grant*  
[HTTPS://WWW.PACKERS.COM/COMMUNITY/PACKERS-FOUNDATION](https://www.packers.com/community/packers-foundation)
6. General Items
7. Set Next Meeting Date
8. Motion To Adjourn

\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to

accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Jenny Salvo, April 16, 2021

**City of Milton**  
**Parks & Recreation Commission**  
***Story Gardens Subcommittee***  
**March 15, 2021**

**Call To Order**

Chairperson Inga Cushman called the March 15, 2021 meeting of the Story Gardens Subcommittee to order at 5:17 p.m.

Present: Chairperson Inga Cushman, Library Director Ashlee Kunkel, Ald. Larry Laehn, Assistant Library Director Jayme Anderson, Library Board President and Parks & Recreation Commissioner Annette Smith, Parks & Recreation Commissioners Karen Reed and Lee Ann Hare, Historic Preservation Commissioner Leah Kinmonth, and Barb Braun.

**Approve Agenda**

B. Braun motioned to approve the agenda. Comm. Reed seconded, and the motion carried.

**Approval Of Minutes - January 18, 2021**

Comm. Reed motioned to approve the minutes. B. Braun seconded, and the motion carried.

**Discussion And Possible Action On Entrance Archway Art Piece**

The subcommittee discussed the project and the timeline. The subcommittee requested Chairperson Cushman send an email to the three artists the subcommittee has been in contact with letting them know an official decision will be made in May after hearing on the Creative Communities Program grant application.

**Discussion And Possible Action On Outdoor Programming Space**

Director Kunkel and Chairperson Cushman discussed the construction of the outdoor programming space. They will be reaching out to groups and individuals to see if they are willing and able to assist. The high school construction program will not be able to complete the whole project due to the size and scope.

**Discussion And Possible Action On Update To Story Gardens Site Plan**

The subcommittee discussed updates to make to the site plan based on decisions the subcommittee has made on the project in the last few years.

**Discussion And Possible Action On Fundraising Initiatives**

**a. Greeting Cards**

Director Kunkel provided an update. The greeting cards are now back at the library being sold. She thanked Dave's Ace Hardware and Red Rooster for their assistance in selling the greeting cards. About \$200 has been raised so far. The library will be holding a youth design contest to add another option to the greeting cards.

Comm. Reed and Chairperson Cushman will have a table set up at the library's Food Truck Rally on May 2, 2021 to sell the greeting cards and provide additional information about the project.

**b. Online Merchandise Store - March 22-April 19, 2021**

The online merchandise store is set to go live on March 22, 2021 and close on April 19, 2021

**c. Pennies For The Pathway**

Director Kunkel stated Milton's elementary schools and Northside Intermediate School will be holding a penny war the week of April 12, 2021 to benefit the Story Gardens project, specifically the pathway.

**d. 100 Women Mailing Campaign**

Director Kunkel discussed her idea of completing a mailing campaign for the project. She will develop a draft letter for the subcommittee to review next month, and have it mailed out in May. The subcommittee will need to decide how the group will be recognized in the garden.

**e. Milton Fund Grant**

Comm. Smith motioned to direct staff to apply for a Milton Grant to help fund a portion of the entrance archway art piece. Comm. Hare seconded, and the motion carried unanimously.

**f. AARP Community Challenge Grant**

Comm. Reed motioned to direct staff to apply for an AARP Community Challenge Grant to help fund the perimeter walkway. B. Braun seconded, and the motion carried.

**g. American Family Insurance Dreams Foundation Grant**

Comm. Hare motion to direct staff to apply for an American Family Insurance Dreams Foundatoin Grant for Story Walk Signs, and, if the subcommittee can apply for two, the Outdoor Programming Space. Comm. Kinmonth seconded, and the motion carried unanimously.

**General Items**

There were no general items.

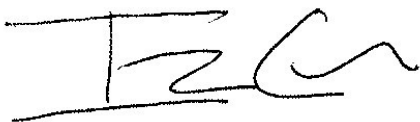
**Set Next Meeting Date**

April 19, 5:15 p.m.

**Motion To Adjourn**

Director Kunkel motioned to adjourn the March 15, 2021 meeting of the Story Gardens Subcommittee at 6:07 p.m. L. Kinmonth seconded, and the motion carried unanimously.

Respectfully Submitted,



Inga Cushman  
Administrative Services Director/Interim City Clerk

**City of Milton**  
**Parks & Recreation Commission**  
***Story Gardens Subcommittee***  
**March 29, 2021**

**Call To Order**

Chairperson Inga Cushman called the March 29, 2021 meeting of the Story Gardens Subcommittee to order at 5:17 p.m.

Present: Chairperson Inga Cushman, Library Director Ashlee Kunkel, City Engineer Mark Langer, Library Board President and Parks & Recreation Commissioner Annette Smith, Parks & Recreation Commissioners Karen Reed and Lee Ann Hare, and Leah Kinmonth.

**Approve Agenda**

Comm. Reed motioned to approve the agenda. Comm. Hare seconded, and the motion carried.

**Discussion And Possible Action On Story Gardens Site Plan**

The subcommittee discussed the site plan and various elements to potentially incorporate into the plan.

**General Items**

Director Kunkel invited the subcommittee members to volunteer to assist with prepping the pollinator garden for the spring/summer seasons on March 31, 2021.

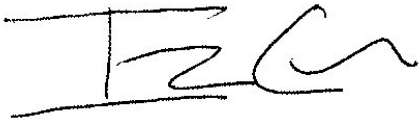
**Next Meeting - April 5, 2021 At 5:15 P.M. (Joint Meeting With The Parks & Recreation Commission)**

The next meeting of the Story Gardens Subcommittee will take place on April 5, 2021 at 5:15 p.m.

**Motion To Adjourn**

Comm. Hare motioned to adjourn the March 29, 2021 meeting of the Story Gardens Subcommittee at 5:42 p.m. Comm. Smith seconded, and the motion carried.

Respectfully Submitted,



Inga Cushman  
Administrative Services Director