



AGENDA
City of Milton
Virtual Plan Commission
Tuesday, November 17, 2020
4:00 pm

PLEASE NOTE: In-person attendance by members of the public is temporarily discouraged due to COVID-19 physical distancing protocols pursuant to the Rock County Health Department Reopening Phased Plan, dated May 21, 2020, which discourages public gatherings. Members of the public may monitor this meeting at: <https://us02web.zoom.us/j/82744222114?pwd=U3RkazVJQjE24zUGY2K3A2ZIN6Zz09>

Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 to monitor the meeting via telephone.

Meeting ID: 827 4422 2114

Passcode: 130852

1. Call to Order
2. Approval of Agenda
3. Approval of Plan Commission Meeting Minutes - November 4, 2020

Documents:

[Plan Commission Minutes 11-04-2020.pdf](#)

4. Discussion and Possible Action Regarding Approval of a Site Plan for a Sign for Farmhouse Finds at 231 Parkview Drive.

Documents:

[Memo - Farmhouse Finds.pdf](#)
[Farm House Signs Artwork.pdf](#)

5. General Items
6. Next Meeting ~ December 3, 2020 (THURSDAY)
7. Motion to Adjourn

****Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.**

Posted by Leanne Schroeder November 13, 2020 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

**Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

**City of Milton
Plan Commission
November 4, 2020**

Call to Order

Mayor Anissa Welch called the November 4, 2020 meeting of the Plan Commission to order at 4:01 p.m.

Present: Mayor Anissa Welch, Ald. Larry Laehn, Public Works Director Howard Robinson, Dave Ostrowski, Bob Seales, Ethel Himmel, and Frank Green.

Also Present: City Administrator Al Hulick, City Engineer Mark Langer, and Administrative Services Director Inga Cushman.

Approval of Agenda

Comm. Himmel motioned to approve the agenda. Comm. Ald. Laehn seconded, and the motion carried.

Approval of Plan Commission Meeting Minutes - October 20, 2020

Comm. Ostrowski motioned to approve the minutes. Comm. Director Robinson seconded, and the motion carried.

Public Hearing, Discussion and Possible Action Regarding Approval of a Conditional Use Permit Submitted by Catch the Wave Swim Club for Construction of a Swimming Facility with a Caretaker Residence at the South West Corner of East High Street and Gateway Drive.

Mayor Welch opened the Public Hearing at 4:04 p.m.

There were no public comments.

Mayor Welch closed the Public Hearing at 4:05 p.m.

The commission confirmed they reviewed the findings of fact.

Comm. Director Robinson motioned to recommend to the Common Council approval of the Conditional Use Permit for Catch the Wave Swim Club for construction of a caretaker residence at the approved swimming facility at the south west corner of E. High Street and Gateway Drive. Comm. Himmel seconded, and the motion carried.

Discussion and Possible Action Regarding Approval of a Site Plan for United Union of Roofers at 222 Sunnyside Drive

Comm. Ostrowski motioned to approve the site plan for the pavilion contingent upon meeting City Engineer Storm Water requirements, adding four more trees to the site, and State of Wisconsin review and approval of plans. Comm. Himmel seconded, and the motion carried.

Discussion and Possible Action Regarding Approval of a Site Plan for The Meat Market at 329 South John Paul Road

Comm. Director Robinson motioned to approve the site plan for The Meat Market at 329 S. John Paul Road for the addition of an exterior freezer. Comm. Ald. Laehn seconded, and the motion carried.

General Items

There were no general items.

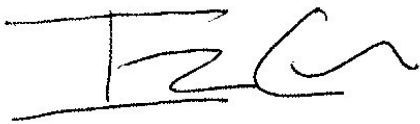
Next Meeting ~ November 17, 2020

The next meeting of the Plan Commission will take place on November 17, 2020 at 4 p.m.

Motion to Adjourn

Comm. Director Robinson motioned to adjourn the November 4, 2020 meeting of the Plan Commission at 4:15 p.m. Comm. Himmel seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Administrative Services Director



Department of Public Works

To: Mayor Welch, Milton Plan Commission
From: Howard Robinson, Director of Public Works
Date: November 17, 2020
Subject: Discussion and Possible Action Regarding Approval of a Site Plan for a Sign for Farmhouse Finds at 231 Parkview Drive.

Summary

Nikki Meanovich has applied for a site plan review for the installation of a permanent sign at 231 Parkview Drive. The sign copy is attached. The sign is 32 square feet and meets ordinance requirements. The lot is zoned B-3 so a site plan is required for a permanent sign.

Recommendation

City staff recommends approval of the site plan for the new permanent sign.

Farm  *House*
finds