



AGENDA
City of Milton
Common Council Meeting
Tuesday, October 20, 2020
6:00 PM

PLEASE NOTE: In-person attendance by members of the public is temporarily discouraged due to COVID-19 physical distancing protocols pursuant to the Rock County Health Department Reopening Phased Plan, dated May 21, 2020, which discourages public gatherings. Members of the public may monitor this meeting at: <https://us02web.zoom.us/j/86229512705?pwd=dElhY295WEtvZWpldnYvRm16R3I5UT09>

Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 to monitor the meeting via telephone.

Meeting ID: 862 2951 2705
Passcode: 295661

- 1. Call to Order and Confirmation of Appropriate Meeting Notice.**
- 2. Approval of Agenda**
- 3. Pledge of Allegiance**
- 4. Public comments regarding items which can be affected by Council Action**
Presenters must sign in with the City Clerk in order to speak.
- 5. Approval of Common Council Meeting - October 6, 2020**

Documents:

[Common Council Minutes 10-06-2020.pdf](#)

- 6. Presentation, Discussion, and Direction Regarding the Draft 2020 Annual Budget Preparation**

Documents:

- [1 - Budget History.pdf](#)
- [2 - Department Summary.pdf](#)
- [3 - Changes from 2019 levy.pdf](#)
- [4 - Levy Limit and ERP calculation.pdf](#)

- 7. Discussion and Possible Action Regarding the Notice of Public Hearing on the 2021 City of Milton Annual Budget**

Documents:

[Notice of Public Hearing 11-17-20.pdf](#)
[Potential 2021 Budget Schedule.pdf](#)

8. Discussion and Possible Action Regarding a Purchase of Land Along Putman Parkway

Documents:

[Memo - Offer to Purchase.pdf](#)

9. Discussion and Action to Authorize the Appointment of Additional Election Officials for the January 2020 - December 2021 Election Cycle

Documents:

[CC Appointment of Additional Election Officials January 2020 - December 2021.pdf](#)

10. Discussion and Possible Action on Accepting the Donation of Trail Improvements at Mud Lake Park from The Gathering Place Fishing Club

Documents:

[Memo - Mud Lake Park Trail Improvements Donation.pdf](#)

11. Discussion and Possible Action Regarding Resolution 2020-25 Adopting the 2020-2024 Comprehensive Outdoor Recreation Plan

Documents:

[Memo - Resolution 2020-25 - CORP.pdf](#)
[Resolution 2020-25 Adopting the 2020-2024 Comprehensive Outdoor Recreation Plan.pdf](#)
[DRAFT 2020-2024 CORP.pdf](#)

12. Review of August and September Financial Statements

Documents:

[Monthly - 1 Cash Report.pdf](#)
[Monthly - 2A August Check Register.pdf](#)
[Monthly - 2B September Check Register.pdf](#)
[Monthly - 3 General Fund Summary.pdf](#)
[Monthly - 4 Water, Sewer, Stormwater, Library.pdf](#)
[Monthly - 5 General Fund detail.pdf](#)

13. Discussion and Possible Action on the 2020-2024 Strategic Plan

Documents:

[Memo - DRAFT 2020-2024 Strategic Plan.pdf](#)
[DRAFT Strategic Plan 2020-2024 10-16-2020.pdf](#)

14. General Items

a. Committee Reports

b. Staff Reports

c. Team Building Exercise.

15. Next Meeting ~ November 4, 2020 (Wednesday)

16. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Posted by Leanne Schroeder October 16, 2020 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

Common Council Mission Statement: With integrity and involved citizens, the City of Milton Common Council will strive to preserve a high quality of life, meet the public's needs with cost effective services, and foster a community in which people are proud to live.

**City of Milton
Common Council
October 6, 2020**

Call to Order and Confirmation of Appropriate Meeting Notice.

Mayor Anissa Welch called the October 6, 2020 meeting of the Common Council to order at 6 p.m. Administrative Services Director Inga Cushman confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Bill Wilson, Ald. Theresa Rusch, Ald. Larry Laehn, Ald. Lynda Clark, Ald. Ryan Holbrook, and Ald. Devin Elliott.

Also Present: City Administrator Al Hulick, Public Works Director Howard Robinson, City Attorney Mark Schroeder, Finance Director / Treasurer Dan Nelson, City Engineer Mark Langer, Library Director Ashlee Kunkel, Police Chief Scott Marquardt, City Clerk Leanne Schroeder, and Administrative Services Director Inga Cushman

Approval of Agenda

Ald. Elliott motioned to approve the agenda. Ald. Rusch seconded, and the motion carried.

Pledge of Allegiance

Director Kunkel led the Council in the Pledge of Allegiance.

Public comments regarding items which can be affected by Council Action

Mayor Welch welcomed those in attendance and asked if there was anyone who wished to speak.

There were none.

Approval of the Consent Agenda

- a. **Approval of Common Council Meeting Minutes - September 15, 2020 and September 29, 2020**
- b. **Municipal Court Report - September 2020**
- c. **City of Milton Communications Report - Quarter 3 2020**

Ald. Laehn motioned to approve the consent agenda. Ald. Rusch seconded, and the motion carried.

Presentation by City Clerk Regarding the November 3, 2020 Election

Clerk Schroeder provided a presentation to the Council about the November 3, 2020 Election.

Discussion and Possible Action Regarding Change of Premises Application for Casey's General Store #1992, 464 S. John Paul Road

Ald. Wilson motioned to approve the change of premises. Ald. Holbrook seconded.

Yes - Ald. Wilson, Ald. Laehn, and Ald. Holbrook

No - Ald. Elliott, Ald. Rusch, and Ald. Clark

Mayor Welch voted Yes and the motion carried.

Discussion and Possible Action Regarding an Application for a "Class A" Retailer's License - Intoxicating Liquor For Consumption Away From The Premises Where Sold from Casey's Marketing Company, Casey's General Store #1992, located at 464 S. John Paul Road

Ald. Clark motioned to deny the application for a "Class A" Retailer's License - Intoxicating Liquor For Consumption Away From The Premises Where Sold from Casey's Marketing Company, Casey's General Store #1992, located at 464 S. John Paul Road. Ald. Rusch seconded. The discussion indicated the reason for denial is due to the proximity to other establishments selling alcohol and compatibility with the neighborhood due to close proximity to the high school.

Yes – Ald. Rusch, Ald. Clark, and Ald. Elliott

No – Ald. Holbrook, Ald. Wilson, and Ald. Laehn

Mayor Welch voted No and the motion failed.

Ald. Laehn motioned to approve the application for a "Class A" Retailer's License - Intoxicating Liquor For Consumption Away From The Premises Where Sold from Casey's Marketing Company, Casey's General Store #1992, located at 464 S. John Paul Road. Ald. Holbrook seconded. Ald. Holbrook requested the condition of no alcohol advertising on the outside of the building or windows of the premise be added to the motion. Ald. Laehn agreed to the amended motion.

Yes – Ald. Wilson, Ald. Laehn, and Ald. Holbrook

No – Ald. Rusch, Ald. Clark, and Ald. Elliott

Mayor Welch voted Yes and the motion carried.

Ald. Laehn requested the Council review the ordinances and policies related to alcohol licenses at a future meeting.

Discussion and Possible Action Regarding a Conditional Use Permit Request for 401K Properties Located at 645 College Street

Ald. Wilson motioned to approve the Conditional Use Permit for 401K Properties located at 645 College Street with the condition all vehicles for sale will be stored indoors. Ald. Clark seconded, and the motion carried.

Discussion and Possible Action on Final Resolutions #2020-24 Regarding Assessments for the Lift Station and Sanitary Sewer Main Installation along Parkview Drive.

Ald. Holbrook motioned to approve Final Resolution #2020-24. Ald. Clark seconded, and the motion carried.

Discussion and Possible Action Regarding Routes to Recovery Reimbursement

Ald. Holbrook motioned to approve Option #2 presented in the memo. Ald. Wilson seconded, and the motion carried.

Discussion and Possible Action Regarding a 2021 City Budget Schedule

Ald. Clark motioned to approve Option #2 from the attached document for the 2021 City Budget Schedule. Ald. Holbrook seconded, and the motion carried.

Discussion and Possible Action on the Development of a 2020-2024 Strategic Plan

Director Cushman led the Council in discussion of the 2020-2024 Strategic Plan.

General Items

a. Committee Reports

Administrator Hulick stated the Plan Commission earlier in the day approved the site plan for Dairy Queen.

Director Cushman provided an update on the development of the Comprehensive Outdoor Recreation Plan (CORP) being developed by the Parks & Recreation Commission.

b. Staff Reports

Director Robinson stated the Public Works Department is working on preparing for winter, and the new leaf truck should be in possession the following week.

Engineer Langer stated concrete pavement replacement work is scheduled to start the following week and will take about 3 weeks.

Administrator Hulick stated interviews will start next week for the Operations Crew Lead position.

c. Team Building Exercise.

Mayor Welch led the Council in a Team Building Exercise.

Next Meeting ~ October 20, 2020

The next meeting of the Common Council will take place on October 20, 2020 at 6 p.m.

Consideration of a motion to convene into Closed Session, pursuant to Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Reference Acquisition of Property

Ald. Wilson motioned to convene into Closed Session at 8:03 p.m., pursuant to Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Reference Acquisition of Property. Ald. Holbrook seconded, and the motion carried unanimously.

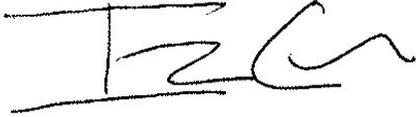
Reconvene into open session for possible action(s) on items discussed in closed session.

Ald. Holbrook motioned to reconvene into open session at 8:43 p.m. Ald. Clark seconded, and the motion carried unanimously.

Motion to Adjourn

Ald. Holbrook motioned to adjourn the October 6, 2020 meeting of the Common Council at 8:44 p.m. Ald. Clark seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Administrative Services Director

**City of Milton
Budget History**

	Approved Budget 2020	Proposed Budget 2021	\$\$ Change	% Change
Revenue				
Property tax collections	3,411,097	3,414,057	2,960	0.09%
Tax equivelant	210,000	240,000	30,000	14.29%
Intergovernmental revenue	1,111,260	1,142,861	31,601	2.84%
Licenses and permits	116,930	177,530	60,600	51.83%
Fines, Forfeits and penalties	55,250	52,750	(2,500)	-4.52%
Public charges for service	17,900	18,600	700	3.91%
Intergovernmental charges	84,119	84,000	(119)	-0.14%
Interest Income	61,150	18,650	(42,500)	-69.50%
Rental Income	7,200	5,900	(1,300)	-18.06%
Miscellaneous revenue	13,000	13,000	-	0.00%
Transfer in	-	-	-	
	5,087,906	5,167,348	79,442	1.56%
General Government				
Mayor/Council	16,420	15,926	(494)	-3.01%
Municipal Court	85,213	86,161	948	1.11%
Legal	67,000	67,000	-	0.00%
Municipal Building	25,180	25,180	-	0.00%
City Hall	364,103	355,088	(9,015)	-2.48%
Elections	10,000	10,000	-	0.00%
Assessor	31,978	46,778	14,800	46.28%
Insurance	103,065	118,965	15,900	15.43%
City office expenses	19,400	17,000	(2,400)	-12.37%
Retiree/OPEB	19,640	12,400	(7,240)	-36.86%
Information technology	40,000	50,000	10,000	25.00%
Flex spending administration	1,400	1,400	-	0.00%
Contingency	50,000	50,000	-	0.00%
	833,399	855,898	22,499	2.70%
Public Safety				
Law Enforcement	1,292,442	1,301,834	9,392	0.73%
Crossing Guards	14,802	14,802	-	0.00%
Code Enforcement	34,413	40,393	5,980	17.38%
Fire Protection	391,942	416,581	24,639	6.29%
	1,733,599	1,773,610	40,011	2.31%

**City of Milton
Budget History**

	Approved Budget 2020	Proposed Budget 2021	\$\$ Change	% Change
DPW				
Inspection	23,807	93,621	69,814	293.25%
DPW Administration	212,220	214,502	2,282	1.08%
Engineering	2,500	2,500	-	0.00%
City Garage	40,765	38,275	(2,490)	-6.11%
Public Safety Building/Vehicles	10,875	17,773	6,898	63.43%
Community House	5,000	5,000	-	0.00%
Street Maintenance	343,928	356,236	12,308	3.58%
Snow and Ice Removal	96,130	90,500	(5,630)	-5.86%
Traffic Signs	22,850	22,850	-	0.00%
Street Lights	80,100	71,500	(8,600)	-10.74%
Recycling	5,900	6,100	200	3.39%
	844,075	918,857	74,782	8.86%
Health & Human Services				
Cemetery	3,700	3,700	-	0.00%
	3,700	3,700	-	0.00%
Culture, Recreation, & Education				
Donations	20,000	20,000	-	0.00%
Parks	226,266	216,277	(9,989)	-4.41%
Recreation	10,863	13,926	3,063	28.20%
Celebrations	4,900	4,780	(120)	-2.45%
Historic preservation allocation	2,540	2,540	-	0.00%
Planning	3,000	12,496	9,496	316.53%
Economic Development	5,000	5,000	-	0.00%
	272,569	275,019	2,450	0.90%
Expenditures before transfers	3,687,342	3,827,084	139,742	3.79%
Transfers				
Debt Service	849,900	789,600	(60,300)	-7.09%
Capital	254,350	254,350	-	0.00%
Library Fund	296,314	296,314	-	0.00%
	1,400,564	1,340,264	(60,300)	-4.31%
Total general fund expenditures	5,087,906	5,167,348	79,442	1.56%

	Actual 2018	Actual 2019	Approved Budget 2019	Amended Budget 2019	Approved Budget 2020	Actual thru Sep-20	Proposed Budget 2021	\$ Change from Original 2020 Budget	Change
Revenue									
Property tax collections	3,236,500	3,289,546	3,289,755	3,289,755	3,411,097	3,411,096	3,414,057	2,960	0.09%
Other taxes	2	-	-	-	-	2	-	-	-
Tax equivalent	230,371	251,238	210,000	210,000	210,000	-	240,000	30,000	14.29%
Special assessments	-	-	-	-	-	-	-	-	-
Intergovernmental revenue	1,061,151	1,084,695	1,066,332	1,066,332	1,111,260	560,049	1,142,861	31,601	2.84%
Licenses and permits	134,427	149,300	119,933	119,933	116,930	150,186	177,530	60,600	51.83%
Fines, Forfeits and penalties	58,323	52,858	55,250	55,250	55,250	37,341	52,750	(2,500)	-4.52%
Public charges for service	38,036	34,357	18,000	18,000	17,900	25,237	18,600	700	3.91%
Intergovernmental charges	65,147	67,946	112,000	112,000	84,119	22,895	84,000	(119)	-0.14%
Interest Income	96,817	128,976	61,150	61,150	61,150	72,652	18,650	(42,500)	-69.50%
Rental Income	14,457	12,548	7,200	7,200	7,200	9,334	5,900	(1,300)	-18.06%
Miscellaneous revenue	13,000	13,475	13,000	13,000	13,000	1,318	13,000	-	0.00%
Transfer in	300,000	654	-	-	-	-	-	-	-
	5,248,231	5,085,593	4,952,620	4,952,620	5,087,906	4,290,110	5,167,348	79,442	1.56%
General Government									
Mayor/Council	15,151	15,474	16,420	16,420	16,420	9,938	15,926	(494)	-3.01%
Municipal Court	69,310	80,620	81,875	81,875	85,213	61,730	86,161	948	1.11%
Legal	56,860	57,375	63,000	63,000	67,000	40,144	67,000	-	0.00%
Municipal Building	24,020	24,108	25,180	25,180	25,180	17,274	25,180	-	0.00%
City Hall	339,234	350,040	350,681	350,681	364,103	260,858	355,088	(9,015)	-2.48%
Elections	8,653	6,419	10,000	10,000	10,000	6,282	10,000	-	0.00%
Assessor	41,579	30,584	30,800	30,800	31,978	28,000	46,778	14,800	46.28%
Insurance	93,062	107,424	101,800	101,800	103,065	124,613	118,965	15,900	15.43%
City office expenses	17,878	12,825	22,400	22,400	19,400	12,361	17,000	(2,400)	-12.37%
Recinded taxes/writeoffs	1,838	198	-	-	-	45	-	-	-
Retiree/OPEB	25,807	17,609	20,900	20,900	19,640	13,051	12,400	(7,240)	-36.86%
Information technology	64,930	65,164	40,000	40,000	40,000	76,896	50,000	10,000	25.00%
Flex spending administration	1,372	1,388	1,300	1,300	1,400	1,048	1,400	-	0.00%
Miscellaneous	8	-	-	-	-	-	-	-	-
Contingency	1,253	4,020	72,070	72,070	50,000	346	50,000	-	0.00%
	760,955	773,248	836,426	836,426	833,399	652,586	855,898	22,499	2.70%
Public Safety									
Law Enforcement	1,065,421	1,125,238	1,233,629	1,233,629	1,292,442	829,951	1,301,834	9,392	0.73%
Crossing Guards	10,844	12,841	14,802	14,802	14,802	2,452	14,802	-	0.00%
Code Enforcement	31,024	20,230	33,631	33,631	34,413	14,389	40,393	5,980	17.38%
Fire Protection	350,835	392,810	370,175	370,175	391,942	293,695	416,581	24,639	6.29%
Ambulance	-	-	-	-	-	-	-	-	-
	1,458,124	1,551,119	1,652,237	1,652,237	1,733,599	1,140,487	1,773,610	40,011	2.31%
DPW									
Inspection	26,410	47,760	23,119	23,119	23,807	84,096	93,621	69,814	293.25%
Mass Transit	-	-	-	-	-	-	-	-	-
DPW Administration	177,119	177,314	210,866	210,866	212,220	137,012	214,502	2,282	1.08%
Engineering	(7,490)	1,695	2,500	2,500	2,500	(3,541)	2,500	-	0.00%
City Garage	31,896	34,901	40,765	40,765	40,765	25,159	38,275	(2,490)	-6.11%
Public Safety Building/Vehicles	14,402	19,995	10,438	10,438	10,875	9,391	17,773	6,898	63.43%
Community House	6,608	4,156	5,000	5,000	5,000	1,910	5,000	-	0.00%
Shaw Building	66	-	-	-	-	-	-	-	-
Street Maintenance	285,663	318,111	331,043	331,043	343,928	221,064	356,236	12,308	3.58%
Snow and Ice Removal	61,254	91,391	80,000	80,000	96,130	65,759	90,500	(5,630)	-5.86%
Traffic Signs	22,594	2,414	22,850	22,850	22,850	9,577	22,850	-	0.00%
Street Lights	72,280	70,179	81,100	81,100	80,100	45,419	71,500	(8,600)	-10.74%
Sidewalks	-	-	-	-	-	-	-	-	-
Weed & Nuisance Control	16	-	-	-	-	-	-	-	-
Recycling	3,230	3,447	5,900	5,900	5,900	4,442	6,100	200	3.39%
	694,048	771,363	813,581	813,581	844,075	600,288	918,857	74,782	8.86%
Health & Human Services									
Code Enforcement	-	(1,097)	-	-	-	-	-	-	-
Cemetery	3,694	3,346	3,700	3,700	3,700	2,737	3,700	-	0.00%
	3,694	2,249	3,700	3,700	3,700	2,737	3,700	-	0.00%

	Actual 2018	Actual 2019	Approved Budget 2019	Amended Budget 2019	Approved Budget 2020	Actual thru Sep-20	Proposed Budget 2021	\$ Change from Original 2020 Budget	Change
Culture, Recreation, & Education									
Donations	21,200	20,000	20,000	20,000	20,000	20,000	20,000	-	0.00%
Parks	168,643	173,803	207,900	207,900	226,266	115,842	216,277	(9,989)	-4.41%
Recreation	15,621	8,501	10,762	10,762	10,863	5,629	13,926	3,063	28.20%
Celebrations	4,497	4,303	4,900	4,900	4,900	621	4,780	(120)	-2.45%
Historic preservation allocation	25	2,481	2,540	2,540	2,540	500	2,540	-	0.00%
Planning	8,649	9,030	3,000	3,000	3,000	9,143	12,496	9,496	316.53%
Economic Development	2,840	4,786	5,000	5,000	5,000	4,978	5,000	-	0.00%
	<u>221,475</u>	<u>222,904</u>	<u>254,102</u>	<u>254,102</u>	<u>272,569</u>	<u>156,713</u>	<u>275,019</u>	<u>2,450</u>	<u>0.90%</u>
Expenditures before transfers	<u>3,138,296</u>	<u>3,320,883</u>	<u>3,560,046</u>	<u>3,560,046</u>	<u>3,687,342</u>	<u>2,552,811</u>	<u>3,827,084</u>	<u>139,742</u>	<u>3.79%</u>
Transfers									
Debt Service	857,500	905,000	850,000	905,000	849,900	849,900	789,600	(60,300)	-7.09%
Capital	658,784	404,350	254,350	404,350	254,350	254,350	254,350	-	0.00%
Library Fund	265,068	288,224	288,224	288,224	296,314	296,314	296,314	-	0.00%
	<u>1,781,352</u>	<u>1,597,574</u>	<u>1,392,574</u>	<u>1,597,574</u>	<u>1,400,564</u>	<u>1,400,564</u>	<u>1,340,264</u>	<u>(60,300)</u>	<u>-4.31%</u>
Total general fund expenditures	4,919,648	4,918,457	4,952,620	5,157,620	5,087,906	3,953,375	5,167,348	79,442	1.56%

**Changes in levy from 2019 (2020 budget)
to 2020 Proposed levy (2021 budget)**

2019 Levy (2020 Budget) 3,411,097

Employee Relations:

1% wage increase non-protective employees	14,502
1% contractual wage increase protective employees	6,628
WRS increase for protective employees	869
Health insurance increase and plan changes	31,444
	<u>53,443</u>

Operational changes:

Non-property tax revenue decrease/(increase)

Payment from water utility	(30,000)
Computer aid	(17,382)
Other state aid (shared revenue, ERP, PP aid)	(3,839)
Road aid	(9,380)
Building permits	(60,000)
Interest income	42,500
Other	1,619
	<u>(76,482)</u>

General Gov't - increase / (decrease)

Information technology	10,000
Worker Comp, liability, property insurance	15,900
Retiree & OPEB funding	(7,240)
City offices expenses	(2,400)
Assessor services	14,800
	<u>31,060</u>

Public Safety - increase / (decrease)

Police Department	-
Fire Department	24,639
	<u>24,639</u>

DPW - increase / (decrease)

Contracted building inspection	60,000
Snow & ice operating supplies	(5,630)
Street lighting	(9,600)
	<u>44,770</u>

Transfer - increase / (decrease)

Debt service	(60,300)
	<u>(60,300)</u>

Other expenditures (14,170)

TOTAL OPERATIONAL CHANGES (50,483)

Total changes increases / (decreases) to levy **2,960**

PROPOSED 2020 LEVY (2021 BUDGET) 3,414,057

Levy limit 3,401,523
Amount to (reduce) or increase to legal levy limit (12,534)

City of Milton
Levy Limit & ERP Calculation

Levy Limit Calculation

2019 levy, payable 2020 actual levy	3,410,097
Adjustments for 2020 levy, payable 2021	
2020 Personal Property Aid	15,420
New construction (2.152%)	55,427 debt service, not included
2021 Personal Property Aid	(19,121)
Qualifying new single family home	-
Increase/(Reduction) in 2021 debt service payments	(60,300)
Allowable increase for joint fire dept	-
Allowable Levy Limit	<u>3,401,523</u>
 PROPOSED 2020 levy (2021 budget levy)	 3,414,057
 Amount needed to be increased or (Reduced) to be at LEGAL levy	 <u><u>(12,534)</u></u>

An adjustment for an increase to the joint fire department will not be allowed in 2020 (2021 budget) because the proposed increase in the department's budget exceeds the limitations allowed for a levy limit adjustment.

Actual Allowable Expenditure Restraint (ERP) Amount - ESTIMATED

2020 Net fund operating budget expenditures	4,238,006
ERP allowable increase (3.3%) - ESTIMATED	<u>139,854</u>
Maximum expenditures to qualify for a payment in budget year 2021 - ESTIMATED	<u>4,377,860</u>
 2021 Net fund operating budget expenditures (PROPOSED)	
General government	855,898
Public safety	1,773,610
Public works	918,857
Health and human services	3,700
Parks, Recreation, & Celebrations	270,019
Economic development	5,000
Transfer to Library Fund	296,314
Capital Project fund	<u>254,350</u>
	4,377,748
 ESTIMATED Maximum expenditure to increase or (reduce) to qualify for a payment in budget year 2021	 <u><u>112</u></u>

NOTICE OF PUBLIC BUDGET HEARING FOR CITY OF MILTON

Notice is hereby given that on Tuesday, November 17, 2020 at 6:00 p.m., the City of Milton Common Council will meet via Zoom (virtually), for the purpose of holding a PUBLIC HEARING on the PROPOSED BUDGET for 2021. The proposed budget is available for inspection at City Hall, 710 South Janesville Street, Milton, WI 53563, from 8:00 a.m. to 4:30 p.m. Monday through Thursday and 8:00 a.m. to 12:00 p.m. on Friday. The budget is also available on the City’s website www.milton-wi.gov.

Please note: This Public Hearing will be conducted virtually via Zoom. Members of the public may participate via the internet link: <https://us02web.zoom.us/j/84384853715?pwd=U2tZOVpabzN1VHhZTVFVYXJtUWlXQT09> or by calling 312-626-6799 and entering meeting ID: 843 8485 3715 and passcode: 845576

The following is a summary of the Proposed 2021 Budget.

Dated: October 20, 2020

	Proposed 2021 Budget	Approved 2020 Budget	Percentage Change
Revenue			
<i>Taxes</i>			
Property tax collections	3,413,188	3,411,097	0.06%
Tax equivelant	240,000	210,000	14.29%
<i>Other</i>			
Intergovernmental revenue	1,142,861	1,111,260	2.84%
Licenses and permits	177,530	116,930	51.83%
Fines, forfeits and penalties	52,750	55,250	-4.52%
Public charges for service	18,600	17,900	3.91%
Intergovernmental charges	84,000	84,119	-0.14%
Interest income	18,650	61,150	-69.50%
Rental income	5,900	7,200	-18.06%
Miscellaneous revenue	13,000	13,000	0.00%
	5,166,479	5,087,906	1.54%
Expenditures			
General Government	855,898	833,399	2.70%
Public Safety	1,772,741	1,733,599	2.26%
Public Works	918,857	844,075	8.86%
Health and Human Services	3,700	3,700	0.00%
Culture, Recreation, & Education	270,019	267,569	0.92%
Economic Development	5,000	5,000	0.00%
Transfer to Debt Service	789,600	849,900	-7.09%
Capital Project Fund	254,350	254,350	0.00%
Library Fund	296,314	296,314	0.00%
	5,166,479	5,087,906	1.54%

	Estimated Fund Balance 1/1/2021	Estimated Revenues	Estimated Expenditures	Estimated Fund Balance 12/31/2021	General Property Tax Contribution
General Fund	1,785,563	3,826,215	3,826,215	1,785,563	2,072,924
Special Assessment Fund	65,848	-	25,000	40,848	-
Special Revenue Funds	70,647	757,000	757,000	70,647	296,314
TIF District	102,252	1,720,534	1,720,534	102,252	1,480,139
Capital Projects Fund	276,000	396,000	424,350	247,650	254,350
Debt Service Fund	27,000	789,600	789,600	27,000	789,600
Enterprise Funds	3,994,756	2,890,000	2,986,000	3,898,756	-

Enterprise fund expenditures do not include capital purchases

Leanne Schroeder, City Clerk
City of Milton

City of Milton

Schedule options for 2021 Budget

The following schedule will conform to the required noticing requirements for the 2021 budget. We can add workshop meetings, at any point with noticing requirements matching the minimum 24 hour notification/postings. The option shown below coincide with past practice of approving/adopting the budget on a different night than the public hearing.

Options for Public Hearing & passage of budget

Approved Option (October 6, 2020)

Approve budget for publication in Courier	<i>Tuesday, October 20 (Regular Council night)</i>
Publish budget in Courier	<i>October 28/29</i>
Public Hearing on 2021 budget	<i>Tuesday, November 17 (Regular Council night) or later</i>
Formally approve/pass budget	<i>Tuesday, December 1 (Regular Council night)</i>

FYI

Thanksgiving is November 26. Assessment ratio should be received in mid to late November.

October							November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					



Office of the City Administrator

To: Mayor Welch, Common Council Members
From: Al Hulick, City Administrator
Date: October 20, 2020
Subject: Discussion and Possible Action Regarding the Purchase of Development Land along Putman Parkway

Summary

The City of Milton has negotiated an offer to purchase 55+/- acres of land from the Belardi Family Trust located along Putman Parkway, east of County Trunk Highway M. The purpose of this purchase would be to allow for a future railroad extension to the east from the existing spur, and to for future expansion of the Crossroads Industrial Park. The City will likely be out of City owned land in the industrial park within the next few months due to ongoing development negotiations, and this acquisition would position the City to continue growth in our designated growth areas. Additionally, the extension of rail would be a highly sought after commodity from many developers and would position the City very well to continue logical and sequential smart growth with quality manufacturers and distributors.

Funding for this acquisition would be through the TIF Districts, as to no impact the general fund levy (i.e. tax payers). The offer is contingent upon the successful completion of a developer's agreement with a developer whose project is moving along expeditiously. The future model for TIF funding projects liquidity and solvency, irrespective of future development infusions.

Recommendation

The City Administration recommends the Common Council authorize the City Administrator to execute the offer to purchase with the Belardi Family Trust.



Office of the City Clerk

To: Mayor Welch, City of Milton Common Council
From: Leanne Schroeder, City Clerk
Date: October 20, 2020
Subject: Discussion and Action to Authorize the Appointment of Additional Election Officials for the January 2020 – December 2021 Election Cycle

Summary

For several months, the Wisconsin Elections Commission has been advertising the critical shortage of election officials statewide. I have been fortunate to have several “veteran” officials still willing to serve and I am pleased to report that I have several new officials joining our team for the November 3rd election. I have met and provided training for all of the election officials below, and I look forward to working with them on November 3rd. The following election officials would be appointed for the remainder of the January, 2020 – December, 2021 election cycle:

- Regina Dummer
- Amy Frederick
- Kristin Koenig
- Tonya Kristiansen
- Mirenda McArdle
- Todd Myers
- Ryan Neuenschwander
- Russell O’Leary
- Jennifer Raby
- Zach Raby
- Maggie Rice
- Mary Schoeler
- Haley Speer
- Ellen Toberman
- Serena Westlund

Recommendation

Staff recommends the Common Council approve the election officials listed above for the November 3, 2020 election and the remainder of the January, 2020 – December, 2021 election cycle.

Office of the Administrative Services Director

To: Mayor Welch, Common Council Members
From: Inga Cushman, Administrative Services Director
Date: October 20, 2020
Subject: Discussion and possible action on accepting the donation of trail improvements at Mud Lake Park from The Gathering Place Fishing Club

Summary

The Parks & Recreation Commission met with Tom Presny from The Gathering Place Fishing Club on Monday, October 12, at Mud Lake Park to discuss improvements he would like to make to the trail. The improvements will be a reroute of the trail to allow for a more gradual descent to the lake for easier access. He discussed the difficulty in accessing the site when carrying a kayak or fishing gear.

Mr. Presny has been in contact with an excavation contractor who is willing to donate their services to complete the project and he contacted an equipment company who will reduce their rental rates for equipment needed to complete the work. All remaining costs and labor required will be donated by volunteers. Mr. Presny is the former Parks Director for the City of Janesville and has experience with these types of projects.



Image 1: Photo from Tom Presny of a kayak being moved up the current trail.

Recommendation

The Parks & Recreation Commission recommended the Common Council accept the donation of trail improvements at Mud Lake Park from The Gathering Place Fishing Club.

Office of the Administrative Services Director

To: Mayor Welch, Common Council Members
From: Inga Cushman, Administrative Services Director
Date: October 20, 2020
Subject: Discussion and possible action regarding Resolution #2020-25 Adopting the City of Milton 2020-2024 Comprehensive Outdoor Recreation Plan

Summary

The Parks & Recreation Commission has been working over the past several months to develop the Comprehensive Outdoor Recreation Plan (CORP). In order to qualify for federal and state grants through the Wisconsin Department of Natural Resources, a CORP is required. It is also required the plan be updated every five years in order to maintain eligibility for the grants.

The Parks & Recreation Commission solicited community input through a Needs Assessment Survey and held a Public Input Meeting. Feedback from the Parks & Recreation Commission and the community is reflected in the plan. The plan outlines expected projects to be completed between 2020 and 2024.

The Parks & Recreation Commission will review the plan for a final time at their meeting on October 19, 2020 at 6 p.m. The plan is also being reviewed by Plan Commission at their meeting on October 20, 2020 at 4 p.m. Staff will convey both commissions' recommendations during the Council meeting.

Recommendation

To approve Resolution #2020-25 Adopting the City of Milton 2020-2024 Comprehensive Outdoor Recreation Plan

Attachments

- DRAFT 2020-2024 CORP

RESOLUTION #2020-25
ADOPTING THE CITY OF MILTON
2020-2024 COMPREHENSIVE OUTDOOR RECREATION PLAN

WHEREAS, the City of Milton last updated its Comprehensive Outdoor Recreation Plan in 2000; and

WHEREAS, the City of Milton desires to be eligible for grant funding for the acquisition and development of park and recreational facilities through State and Federal programs; and

WHEREAS, the Wisconsin Department of Natural Resources requires that the City have an approved Comprehensive Outdoor Recreation Plan to be eligible for State and Federal grant programs and update the plan every five years to maintain such eligibility and to assure the park planning goals, objectives, and policies are current; and

WHEREAS, the City's staff and Parks & Recreation Commission had the responsibility of updating the Comprehensive Outdoor Recreation Plan for the City of Milton; and

WHEREAS, the City staff and Parks & Recreation Commissioners held several meetings to discuss the Comprehensive Outdoor Recreation Plan and solicited input from the public regarding improvements to the City's park system; and

WHEREAS, the plan findings and recommendations set forth in the City of Milton's 2020 Comprehensive Outdoor Recreation Plan replace the 2000 Comprehensive Outdoor Recreation Plan; and

WHEREAS, the plan has been recommended for adoption by the Parks & Recreation Commission and Plan Commission.

NOW, THEREFORE, BE IT RESOLVED the Common Council of the City of Milton adopt the City of Milton 2020-2024 Comprehensive Outdoor Recreation Plan.

Approved by the Common Council of the City of Milton this 20th day of October, 2020.

CITY OF MILTON

By:

Anissa Welch, Mayor

Attest:

Leanne Schroeder, City Clerk



2020 – 2024 Comprehensive Outdoor Recreation Plan



City of Milton, Wisconsin

710 S. Janesville Street

Milton, WI 53563

www.milton-wi.gov

(608) 868-6900

City of Milton, Wisconsin

CITY OF MILTON

COMPREHENSIVE OUTDOOR RECREATION PLAN

2020 - 2024

Prepared for Adoption by:
Parks & Recreation Commission
Plan Commission
Common Council

Parks & Recreation Commission	Plan Commission	Common Council	City Staff
Ryan Peterson <i>Commission Chair</i>	Anissa Welch <i>Mayor / Chairperson</i>	Anissa Welch <i>Mayor</i>	Al Hulick <i>City Administrator</i>
Howard Robinson <i>Ex-Officio</i>	Al Hulick <i>Administrator, Ex-Officio</i>	Lynda Clark <i>Aldersperson</i>	Inga Cushman <i>Administrative Services Director</i>
David Fisher <i>The Gathering Place Director, Virtue of Office</i>	Howard Robinson <i>Director of Public Works, Virtue of Office</i>	Devin Elliot <i>Aldersperson</i>	Howard Robinson <i>Director of Public Works</i>
Devin Elliott <i>Aldersperson, Commissioner</i>	Larry Laehn <i>Aldersperson, Commissioner</i>	Ryan Holbrook <i>Aldersperson</i>	Mark Langer <i>City Engineer</i>
James Bostwick <i>Commissioner</i>	Frank Green <i>Commissioner</i>	Larry Laehn <i>Aldersperson</i>	Theresa Rusch <i>Aldersperson</i>
Andrea Christianson <i>Commissioner</i>	Ethel Himmel <i>Commissioner</i>	Theresa Rusch <i>Aldersperson</i>	Dan Nelson <i>Finance Director / Treasurer</i>
Lee Ann Hare <i>Commissioner</i>	David Ostrowski <i>Commissioner</i>	Bill Wilson <i>Aldersperson</i>	Scott Marquardt <i>Police Chief</i>
Karen Reed <i>Commissioner</i>	Bob Seales <i>Commissioner</i>		Ashlee Kunkel <i>Library Director</i>
Annette Smith <i>Commissioner</i>			Leanne Schroeder <i>City Clerk</i>
David Snow <i>Commissioner</i>			
Ty Knudsen <i>Milton High School Rep.</i>			

Place for copy of the adopted resolution or minutes approving the comprehensive outdoor recreation plan.

Table of Contents

Section 1: Introduction	1-1
Section 2: Mission, Goals, Objectives, & Policies	2-1
2.1 Mission.....	2-1
2.2 Goals, Objectives, & Policies	2-1
<i>Goals</i>	2-1
<i>Objectives</i>	2-1
<i>Policies</i>	2-1
Section 3: Planning Process	3-1
Section 4: Community Profile	4-1
4.1 Physical Environment	4-1
<i>Topography</i>	4-1
<i>Water Resources</i>	4-1
<i>Climate</i>	4-2
<i>Soils</i>	4-3
<i>Flora and Fauna</i>	4-3
<i>Transportation Systems</i>	4-4
4.2 Social Characteristics.....	4-4
<i>Population</i>	4-4
<i>Demographic Trends</i>	4-5
4.3 Land Uses.....	4-7
<i>Existing Land Uses</i>	4-8
<i>Future Land Uses & Growth</i>	4-9
Section 5: Park Classification System, Park Standards, and Review of Regional and Statewide Plans	5-1
5.1 Park Classification System	5-1
<i>Mini-Parks</i>	5-1
<i>Neighborhood Park</i>	5-1
<i>Community Park</i>	5-2
<i>Special Use Park</i>	5-3
<i>School Park</i>	5-3
<i>Nature / Conservation Area</i>	5-4
<i>Underdeveloped Park</i>	5-4
<i>Trails</i>	5-5

5.2	Park Standards	5-5
	<i>Gross Space Standard</i>	5-5
	<i>Activity / Facility Standards</i>	5-6
5.3	Statewide Comprehensive Outdoor Recreation Plan (SCORP).....	5-8
5.4	Rock County Parks, Outdoor Recreation, & Open Space Plan	5-9
Section 6: Public Input		6-1
<hr/>		
6.1	Public Input Assessment	6-1
	<i>Parks & Recreation Commission Input</i>	6-1
	<i>Public Input Session</i>	6-1
	<i>Parks Assessment Survey</i>	6-1
Section 7: Outdoor Recreation Supply Inventory and Recommendations		7-3
<hr/>		
7.1	City Parks Inventory	7-6
7.2	School District Parks.....	7-24
7.3	Trails	7-26
7.4	Campgrounds	7-28
7.5	Undeveloped City Owned Parcels that Could Become Parks	7-28
Section 8: Recommendations for Outdoor Recreation Provision.....		8-1
<hr/>		
8.1	Action Program.....	8-1
	<i>Administrative Projects</i>	8-1
	<i>Capital Improvement Plan (CIP)</i>	8-1
8.2	Funding	8-4
	<i>Local Funds</i>	8-4
	<i>Available Grant Funding Programs</i>	8-5
Section 9: Supporting Information		9-1
<hr/>		
9.1	Comprehensive Plan Map 4: Natural Features	9-1
9.2	Major Bodies of Water in Milton Region	9-2
9.3	Crossridge Park Site Plan.....	9-3
9.4	Comprehensive Plan Map 6a: Future Land Use – ETJ View	9-4
9.5	Comprehensive Plan Map 6b: Future Land Use – City View	9-5

Section 1: Introduction

The City of Milton recognizes the parks and recreation facilities in the City are key components to providing our residents with a high quality of life and attracting new residents and businesses to our community. Parks assist in promoting healthy lifestyles and improving the aesthetic appeal of a community. In addition, parks also contribute to increasing property values, attracting tourists, and protecting various natural elements in a community. Recreation offers an outlet for a person's physical, mental, and creative powers.

As such, the City of Milton has received several awards in recognition for its hard work regarding its parks. In 2013, the City of Milton was designated as a Playful City USA. In addition, the City was designated as a Tree City USA community beginning in 2016 and became an Ice Age Trail Community in 2017. The City continues to work to improve its parks and recreation facilities.

The City of Milton Parks & Recreation Commission began drafting the 2020 - 2024 Comprehensive Outdoor Recreation Plan (CORP) in March 2020. Through the development of this plan, the City established recommendations to make the park system in Milton even better for users now and in the future. The CORP will guide the development of parks for the next five years, and the plan will enable the City to apply for grant funding from the State of Wisconsin Department of Natural Resources (WDNR) and other sources that require an up-to-date and approved CORP.

The Plan, as designed:

- Evaluates the City's existing parks and provides recommendations for park improvements.
- Identifies appropriate level of service standards for park lands and recreation facilities.
- Identifies and recommends active and passive outdoor recreational opportunities to address the needs of all community members now and in the future.
- Provides the City with a period of eligibility for cost sharing and matching grant assistance through Federal and State grant programs administered by the WDNR.
- Provides a cost summary for all recommendations to assist the City with its Capital Improvement Planning (CIP) efforts.

The plan must be updated every five years to ensure that it reflects the current needs of the community and retains its WDNR certification.

Section 2: Mission, Goals, Objectives, & Policies

2.1 Mission

The mission of the CORP as developed by the Parks & Recreation Commission is as follows:

The mission of the Comprehensive Outdoor Recreation Plan (CORP) is to guide the decisions on park improvement, development, and acquisition, and the collaboration with other entities on and creation of recreation opportunities for the City of Milton's community members. The plan also serves as the City of Milton's CORP for grant purposes.

2.2 Goals, Objectives, & Policies

The Goals, Objectives, and Policies listed below were taken from Chapter 5: Utilities and Community Facilities of the City of Milton Comprehensive Plan adopted on October 6, 2015.

Goals

Maintain the City's high quality of life through access to a wide range of sustainable public services and facilities, coordinating with future land development plans.

Objectives

1. Implement and update the City's Comprehensive Outdoor Recreation Plan.
2. Preserve attractive areas for eventual park or recreational purposes.
3. Provide parks within walking distance of all new residential areas.
4. Emphasize family-oriented and passive recreation facilities within City parks.
5. Coordinate with other area partners on the joint provision of recreational facilities and services to Milton residents, where feasible and appropriate.
6. Encourage expansion of Rock County parks and recreational facilities in the Milton area.

Policies

1. Follow the recommendations of the City of Milton Comprehensive Outdoor Recreation Plan when making park acquisition and development decisions. Update that plan as appropriate to reflect ideas put forth in the City of Milton's Comprehensive Plan.
2. Support the design and development of a regional bicycle and pedestrian trail system within Milton and connecting Milton to Janesville, Jefferson County, and the Ice Age Trail.
3. Use a combination of public park lands; private recreational space; site, neighborhood, and transportation corridor planning; and regulations to achieve permanent community separation between Milton and Janesville.

4. Encourage development of additional County park lands and facilities within the Milton area, particularly southwest of the City to support community separation objectives.
5. Design all parks with multiple access points from surrounding neighborhoods.
6. Coordinate acquisition of park and open space lands with urban growth and development to provide for reasonable acquisition costs and facilitate site planning.
7. Acquire neighborhood parks in developing areas through park land dedication requirements, or through use of fees-in-lieu of dedication.
8. Design park facilities to meet the needs of all residents of the City including special groups such as the elderly, the disabled, and pre-school age children.
9. Work with the School District of Milton, neighboring jurisdictions, YMCA, and Rock County to provide joint park and recreational services and facilities, where feasible and appropriate.
10. Emphasize the development of more family and passive recreational facilities within Milton parks, such as trails, gardens, natural areas, picnicking areas, shelters, wading pools, and sledding hills.

Section 3: Planning Process

The City of Milton previously had a Comprehensive Outdoor Recreation Plan (CORP) that covered 2001 to 2005. An updated plan was drafted for 2006 to 2010, but the plan was never approved by the Parks & Recreation Commission, Plan Commission, or Common Council. While developing the 2020 - 2024 Comprehensive Outdoor Recreation Plan, staff and the Parks & Recreation Commission primarily referred to the 2001 to 2005 plan.

Amendments to the plan will be welcomed after the plan is officially approved. The process for amendments will be as follows:

1. The Parks & Recreation Commission or staff identifies an item that is not accounted for in the CORP. The information may be obtained from community members.
2. Staff develops an amendment to the plan that provides a discussion of the needs, an outline of the proposed uses, and potential cost estimates.
3. Consideration of the amendment by the Parks & Recreation Commission. The Parks & Recreation Commission will then recommend approval or denial to the Plan Commission.
4. The Plan Commission will review the amendment, and then recommend approval or denial to the Common Council.
5. Approval or denial of the amendment by the Common Council.

Approval of the plan underwent the same type of scrutiny:

1. The Parks & Recreation Commission was the primary driver in the development of the plan.
2. The Plan Commission reviewed the plan and recommended approval to the Common Council.
3. The Common Council reviewed and approved the plan.

Below is a list of the steps that the 2020 - 2024 Comprehensive Outdoor Recreation Plan went through before it was officially approved on October 20, 2020 by the Common Council.

Event	Date
Parks & Recreation Commission Meeting <i>The Commission reviewed the project charter and work plan.</i>	March 9, 2020
Parks & Recreation Commission Meeting <i>Discussed changes to the schedule to complete the CORP due to the COVID-19 pandemic.</i>	April 20, 2020
Parks & Recreation Commission Meeting <i>The commission reviewed Sections 1 and 2 of the draft CORP.</i>	May 18, 2020

CVMIC Playground Inspection

Staff from Cities & Villages Mutual Insurance Company (CVMIC), the City's liability insurance company, completed playground inspections at all of the parks.

May 19, 2020

Inventory City of Milton

Staff went to each park to confirm the park inventory and check conditions of the facilities and equipment. Pictures were also taken of each park and facility.

August / September 2020

Parks & Recreation Commission Meeting

The commission reviewed additional sections of the draft CORP.

June 15, 2020

Public Input Meeting

The meeting was held to provide community members with an opportunity to speak about improvements they want to see at the parks in Milton.

September 10, 2020

Park Assessment Survey

The survey was an opportunity for community members to provide input and feedback on the park system.

Distribute:
August 19, 2020
Response Deadline:
September 14, 2020
Feedback Provided to Commission:
September 18, 2020

Parks & Recreation Commission Meeting

The commission discussed the feedback received from the community related to the park system. The Parks & Recreation Commission also provided additional input.

September 21, 2020

Distribution of draft CORP to Parks & Recreation Commission

The Commission received a draft 2020 – 2024 Comprehensive Outdoor Recreation Plan to review. The Commission submitted comments to staff for changes or additions.

September 24, 2020

Parks & Recreation Commission Meeting

Reviewed the draft plan and made recommendations for changes to the CORP.

October 5, 2020

Parks & Recreation Commission Meeting

Reviewed the final draft plan and made recommendations for changes to the CORP.

October 12, 2020

Parks & Recreation Commission Meeting

Provided direction to staff on any changes to the draft CORP.

October 19, 2020

Final opportunity for the Parks & Recreation Commission to provide comments.

Recommended approval of the CORP to the Plan Commission and Common Council.

Plan Commission Meeting

The Plan Commission reviewed the plan and forwarded a positive recommendation to the Common Council.

October 20, 2020

Common Council Meeting

The Common Council reviewed and approved the Comprehensive Outdoor Recreation Plan.

October 20, 2020

During the planning process the following past and present plans for the City of Milton, Rock County, and the State of Wisconsin were reviewed:

City of Milton Plans

- City of Milton Comprehensive Outdoor Recreation Plan Update 2001 – 2005
- DRAFT City of Milton Comprehensive Outdoor Recreation Plan Update 2006 – 2010
- City of Milton Comprehensive Master Plan 2015 (hereinafter referred to as Comprehensive Plan)

Regional and Rock County Plans

- 2020-2025: Rock County Parks, Outdoor Recreation, & Open Space Plan

State Plans

- Wisconsin Statewide Comprehensive Outdoor Recreation Plan 2019 – 2023 (SCORP)

Section 4: Community Profile

The City of Milton is located in Rock County, northeast of the City of Janesville. The City is bordered primarily by the Town of Milton, but the southernmost point is bordered by the Town of Harmony. The City of Milton covers approximately 4.28 square miles with a 2020 estimated population of 5,585, according to the State of Wisconsin Department of Administration (DOA).

4.1 Physical Environment

The physical environment of Milton is detailed below. Please refer to Map 4: Natural Features from the Comprehensive Plan (included in Section 9). It shows the Ecologically Significant Land in and around Milton, in addition to watershed boundary, wooded areas, wetlands, FEMA preliminary floodplain, state parks and wildlife areas, groundwater recharge protection areas, and slopes of 12-20 percent and greater than 20 percent.

Topography

The City's Comprehensive Plan states:

“The planning area is marked by “hill and kettle” topography. Upland areas of varying relief were formed by glacial sand and gravel deposits, while the depressional kettles were likely formed when chunks of ice broke off the retreating glacier. This unique topography presents both attractive landscapes and challenges for development, particularly in regard to drainage and stormwater management.

“The planning area includes a relatively flat band of land varying from 806 to 880 feet in elevation running east, west, and southwest through the central portion of the City. This area is flanked on the north and south by ridges, which reach elevations of 950 feet. Lower areas to the east and west of the City include glacial lakes.” (pg. 35)

Water Resources

The City's Comprehensive Plan states:

“Surface waters in the planning area include five shallow, freshwater lakes. Storrs Lake and Bowers Lake to the east are included in the State of Wisconsin Storrs Lake Wildlife Area. Mud Lake, Clear Lake, and Grass Lake are to the northwest of the City. Both sets of lakes, along with their associated wetland complexes and steep slopes, present definite natural barriers for urban development. These lakes provide wildlife habitat and opportunities for hunting, fishing, and passive recreation. There are no streams or rivers in the planning area.” (pg. 36)

Mud Lake is partially located in the City Limits, and the City maintains a parking lot there and provides picnic tables at the lake. There is also a walking trail at Mud Lake. Lake Koshkonong, the 7th largest inland lake in Wisconsin is also located near Milton. Refer to Section 9 for a map showing the major bodies of water in the Milton region.

Climate

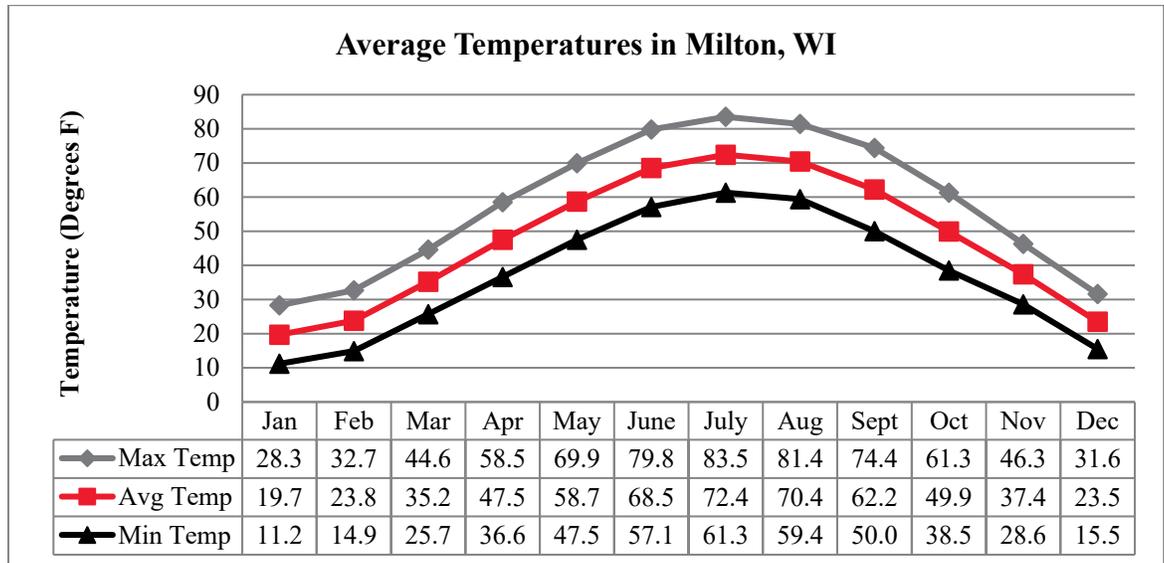
Wisconsin in general has four distinct seasons:

- Spring – March, April, and May
- Summer – June, July, and August
- Autumn or Fall – September, October, and November
- Winter – December, January, and February

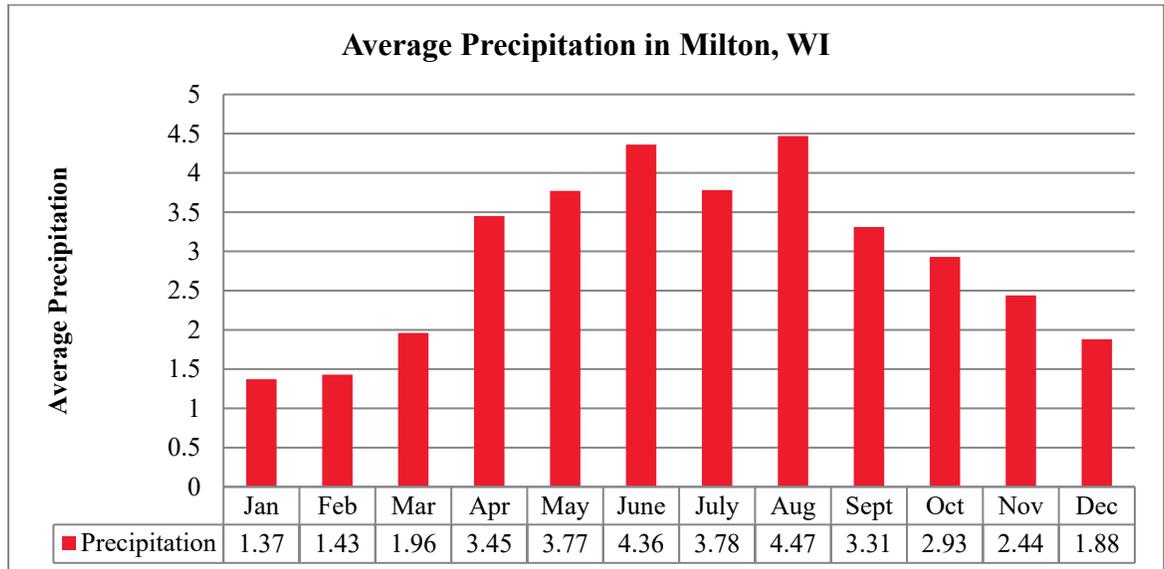
Each season presents different recreational opportunities for community members and visitors.

According to the National Oceanic and Atmospheric Administration (NOAA), typically July is the warmest month of the year and January is the coldest month. August, followed closely by June, is typically the month that has the most precipitation.

Below are graphs showing the average temperatures and precipitation in Milton.



Source: <http://www.ncdc.noaa.gov/cdo-web/datatools/normals> (Afton, WI)



Source: <http://www.ncdc.noaa.gov/cdo-web/datatools/normals> (Afton, WI)

Soils

The Comprehensive Plan states:

“The soils in the planning area are of three major types:

- “The *Plano-Warsaw-Dresden* association covers much of the eastern portion of the planning area. This association is characterized by deep, generally well drained soils with a clay loam subsoil over sand and gravel. When undeveloped, these soils are very productive for agriculture. The substratum for these soils is very porous, resulting in the potential for groundwater contamination from standard septic systems.
- “The *Kidder-St. Charles* association covers areas both south and north of the Plano-Warsaw-Dresden association. This association is characterized by deep, generally well drained soils with a clay loam subsoil over sandy loam glacial till. Where level, these soils are very productive for agriculture and have few limitations for septic systems. Where on steep slopes, these soils are susceptible to erosion and are generally wooded.
- “The *Dresden-St. Charles-Warsaw* association covers the western and northwestern sections of the planning area. This association is characterized by generally deep, generally well drained soils with a clay loam subsoil over sand and gravel. Where level, these soils are good for agricultural production. Where steep, they are generally wooded. The substratum for these soils is very porous, resulting in the potential for groundwater contamination from standard septic systems.” (pages 37-38)

The Comprehensive Plan also indicates that “there are few soils in the City with severe engineering limitations” (pg. 38). Most of the areas that do present any limitations are zoned conservancy.

Flora and Fauna

In general, Milton has few wooded areas as much of it was cleared for farming and housing developments. The area when it was founded was primarily prairie. The City of Milton regularly uses prairie seed from Crossridge Park and other prairies in the area to seed locations for beautification and to reduce mowing costs. Residents can see prairie vegetation seeded along State Highway 59 where the overpass hills are steep and around the retention ponds in the same area. The Parks & Recreation Commission received permission from the state to plant prairie seed along the Glacial River Trail, which was completed with the State Highway 26 bypass in 2013. The regional wetlands provide habitat for unique plants and animals.

The Comprehensive Plan states the following:

“WDNR’s Natural Heritage Inventory program maintains data on the general location and status of threatened or endangered plant and animal species and natural communities of special concern. There are occurrences of aquatic endangered species in the northeast portion of the City. There are

also occurrences of terrestrial endangered species in the southwest portion of the City. More specific information on location and type of species is available from the State’s Bureau of Endangered Resources.” (pg. 38)

Transportation Systems

The City of Milton is served primarily by State Highway 26 and 59. The State Highway 26 Bypass was completed in 2013. Approximately 14,000 cars travelled on State Highway 26 on a daily basis when it went through Milton. The State of Wisconsin Traffic Count Map currently shows the Annual Average Daily Traffic (AADT) at about 18,000 on the State Highway 26 bypass. State Highway 59 still runs through Milton, and has an AADT of about 5,000. The City is also serviced by the Wisconsin & Southern Railroad. The rail line runs from west to east, and it essentially splits the city in half. The City is located approximately five minutes from Interstate 39/90 access in Janesville, WI.

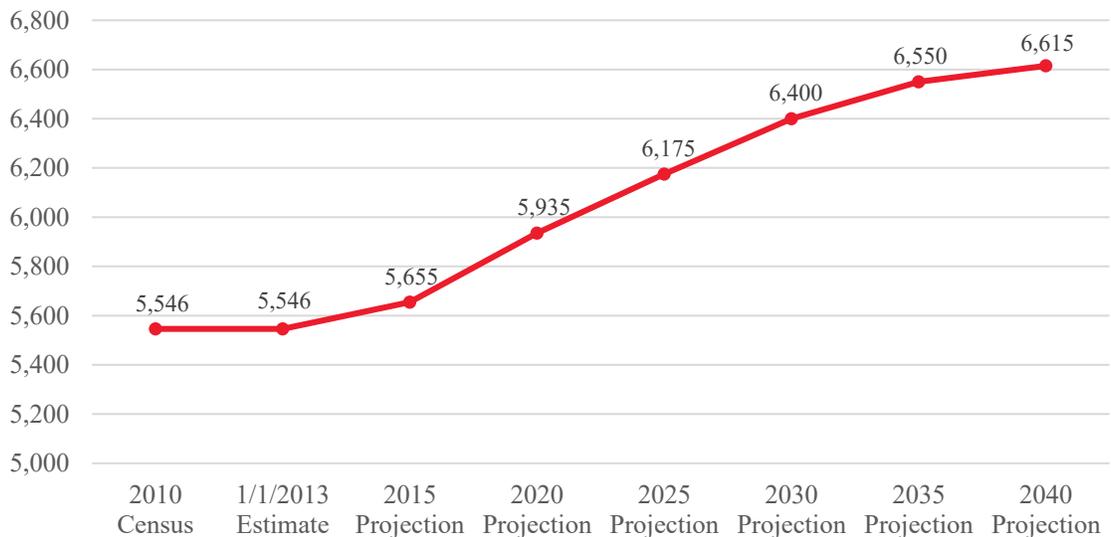
4.2 Social Characteristics

Population

In 1980, the City of Milton’s population was 4,092 according to the United States Census Bureau. The 2010 United States Census determined that the population of the City of Milton to be 5,546, a 35 percent increase in population over a 30 year period. The 2013-2017 American Community Survey 5-Year Estimates from the United States Census Bureau showed the estimated population of the City of Milton was at 5,566.

In 2020, the State of Wisconsin Department of Administration (DOA) estimated the City’s population to be 5,585. The DOA also shows the following chart for 2010 – 2040 population projections for the City of Milton on their website.

DOA 2010 - 2040 Population Projections
City of Milton, WI



The Comprehensive Plan outlines three population projection scenarios. The scenarios show by 2040, the City of Milton’s population will be between 5,834 and 7,517. Below are the results of those scenarios.

	2015	2020	2025	2030	2035	2040
DOA Population Projection	5,655	5,935	6,175	6,400	6,550	6,615
30-Year Straight Line Projection	5,594	5,642	5,690	5,738	5,786	5,834
30-Year Compounded Projection	5,834	6,138	6,457	6,792	7,145	7,517

The Comprehensive Plan uses the third method, 30-Year Compounded Projection, for housing and land use demand projections to ensure enough land will be allocated.

The 2020 Census will be completed at the end of 2020, and will provide clarity on the current population of the City of Milton.

Demographic Trends

The following page show a variety of demographic data about the City of Milton. The data does not show any significant changes in the demographics of Milton between the 2010 Census and the 2013-2017 American Community Survey. The population of Milton is aging, which is the same nationally as the Baby Boomer generation ages. Approximately 14% of the population of the City of Milton has a disability with a majority in the 18-64 year old range. The Owner Occupied Unit Median Value has decreased; however, the City Assessor reports the current average assessed home value is \$151,960. The Median Gross Rent increased by \$62.

The following pages also shows the unemployment rate over the course of 2018, 2019, and just over half of 2020. The unemployment rates over the course of 2018 and 2019 are shown to have been fairly steady with an average rate of 3.36, a high of 4.1, and a low of 2.5. However, with the COVID-19 global pandemic, the unemployment rate peaked at 15.8 in April 2020. The unemployment rate has been falling since then in 2020, and we are hoping for continued stabilization in the job market.

	2010 Census	2013-2017 American Community Survey
Male	49%	53%
Female	51%	47%
Under 5 years	354	373
5 to 9 years	423	338
10 to 14 years	417	424
15 to 19 years	386	307
20 to 24 years	312	389
25 to 34 years	807	733
35 to 44 years	762	828
45 to 54 years	775	594
55 to 59 years	329	422
60 to 64 years	290	256
65 to 74 years	330	608
75 to 84 years	257	170
85 years and over	104	124
Median Age	35.8	37.4
White	96%	95.9%
Black or African American	0.5%	1.9%
American Indian or Alaska Native	0.2%	0%
Asian	1%	0%
Native Hawaiian or Other Pacific Islander	0%	0%
Some Other Race	1.1%	0.5%
Two or More Races	1.1%	1.7%
Hispanic or Latino (of any race)	2.4%	3.6%
Not Hispanic or Latino	97.6%	96.4%
Housing Units	2,382	2,360
Occupied Units	2,231	2,322
% Owner Occupied	66%	65%
% Rental Occupied	34%	35%
Owner-Occupied Unit Median Value	\$143,700	\$136,000
Median Gross Rent	\$752	\$814
Households	2,231	2,322
Average Household Size	2.48	2.39
Family Households (Families)	1,499	1,423
Average Family Size	2.98	3.02
Total Civilian Noninstitutionalized Pop.	5,515	5,557
With a Disability	659*	801
Under 18 years old	1,430*	1,378
With a Disability	58*	69
18 to 64 years old	3,415*	3,286
With a Disability	410*	369
65 years and over	670*	893
With a Disability	191*	363

*2009-2013 American Community Survey 5-Year Estimates

Rock County Local Area Unemployment Statistics (LAUS) Query Results

Year	Period	Labor Force	Employment	Unemployment	Unemployment Rate
2020	July	84,265	77,341	6,924	8.2
2020	June	84,555	76,223	8,332	9.9
2020	May	84,030	72,397	11,633	13.8
2020	April	85,026	71,565	13,461	15.8
2020	March	84,583	81,348	3,235	3.8
2020	February	85,480	81,528	3,952	4.6
2020	January	85,466	81,042	4,424	5.2
2019	December	84,511	81,527	2,984	3.5
2019	November	85,334	82,325	3,009	3.5
2019	October	84,938	82,178	2,760	3.2
2019	September	85,040	82,162	2,878	3.4
2019	August	86,236	82,804	3,432	4
2019	July	87,131	83,646	3,485	4
2019	June	86,443	82,849	3,594	4.2
2019	May	84,832	81,881	2,951	3.5
2019	April	84,888	82,052	2,836	3.3
2019	March	85,227	81,703	3,524	4.1
2019	February	84,948	81,459	3,489	4.1
2019	January	84,426	81,176	3,250	3.8
2018	December	83,831	81,435	2,396	2.9
2018	November	84,796	81,988	2,808	3.3
2018	October	84,091	81,949	2,142	2.5
2018	September	84,372	82,183	2,189	2.6
2018	August	85,696	83,041	2,655	3.1
2018	July	87,148	84,289	2,859	3.3
2018	June	86,119	82,921	3,198	3.7
2018	May	84,595	82,117	2,478	2.9
2018	April	84,788	82,207	2,581	3
2018	March	85,069	81,794	3,275	3.8
2018	February	85,019	81,581	3,438	4
2018	January	84,079	81,059	3,020	3.6
2020	July	84,265	77,341	6,924	8.2

*Wisconsin Department of Workforce Development
 Bureau of Workforce Training - Labor Market Information
 Query Results - Created on September 18, 2020
<http://WORKnet.Wisconsin.gov>*

4.3 Land Uses

Prior to determining the needs of the community, it is important to understand the current land uses and anticipated future land uses and growth as outlined in the Comprehensive Plan. This allows for better analysis of the needs of the community now and in the future.

Existing Land Uses

The City's land uses as described in the Comprehensive Plan vary between residential, commercial, industrial, and other uses. Single family housing units is the primary housing type in the City of Milton. Roughly 70% of all housing units are single-family residential development. Below is a table from the comprehensive plan that shows the existing land uses in 2015.

Existing Land Use Summary: City of Milton, 2015

Land Use	Acres	Percent of Total
Agriculture / Rural	706	25.2
Residential - Exurban	2	0.1
Residential – Single Family Urban	666	23.8
Residential – Two Family / Townhouse	18	0.7
Residential – Multi-Family	53	1.9
Neighborhood Business / Office	7	0.2
General Business	61	2.2
Downtown	6	0.2
Industrial	302	10.8
Community Facilities / Institutional	221	7.9
Parks and Open Space	240	8.6
Public Natural Areas	13	0.5
Surface Water	11	0.4
Vacant / Undeveloped	85	3.0
Right-of-way	409	14.6
Total	2,801	100

Source: 2015 City of Milton Comprehensive Plan, page 65

Future Land Uses & Growth

In Chapter 3: Land Use of the Comprehensive Plan, Parks and Open Space is listed as a category for future land use and provides policies and programs related to the development of parks and open space in the community on page 89:

- “Review the subdivision ordinance to ensure that new residential development dedicates an adequate amount of land or pays appropriate fees for public park and recreation activities. The City may also adopt an impact fee ordinance for the collection of fees-in-lieu of such facilities so that development not requiring a land division still pays a fee.”
- “Ensure that all land use decisions take into consideration the recommendations included in the Utilities and Community Facilities chapter of this Plan.”
- “Design future planned neighborhoods around and with access to environmental corridors and Public Parks without negatively affecting the environmental health of these areas.”

Additional details on these bullet points above was provided in Chapter 5 of the Comprehensive Plan and in Section 2: Mission, Goals, Objectives, & Policies of this plan.

The City of Milton has been experiencing an increase in growth over the last few years in both industrial and residential development. The Red Hawk Farms Subdivision in the southern area of the City has produced 44 homes since 2018 with five left to finish at the writing of this plan. The approved Red Hawk Apartments on the City’s south side is expected to commence construction on 108 apartments in three buildings. There is also a planned smaller subdivision on N. Janesville Street on the City’s north east side.

On the industrial side, the City has seen the construction of new facilities for Diamond Assets and SSI Technologies in the Crossroads Business Park. A variety of existing industrial facilities also expanded, such as Handy Art and Charter NEX. In addition, Kwik Trip, Badger State Maintenance, and Gateway Properties were built as commercial properties in the Crossroads Business Park.

Depending on how the economy is effected by the COVID-19 pandemic, the City expects continued residential, industrial, and commercial development in the areas described above.

Included in Section 9 of this plan are Maps 6a and 6b from the Comprehensive Plan showing future land use.

Section 5: Park Classification System, Park Standards, and Review of Regional and Statewide Plans

5.1 Park Classification System

The following park types and minimum standards represent the basic elements of a municipal park and outdoor recreation system. The standards help determine the ability of the existing facilities to quantitatively meet the demand of residents now and in the future. When evaluating the parks, it is important to take into consideration the local demand and the historic expectation for recreational resources. The following park types and minimum standards are adapted from the classifications outlined in the Wisconsin Statewide Comprehensive Outdoor Recreation Plan 2011 – 2016.

Mini-Parks

- **General Description** – A play lot or playground providing space for parental supervised recreation of toddlers and young children within a neighborhood or urban center, including retail shopping areas. In Milton, play lots are generally designed exclusively for pre-school age children.
- **Service Area** – Less than ¼ mile in residential districts
- **Size Objectives** – 1 acre or less
- **Location Objectives** – Locate in protected areas with separation from street traffic and high visibility.
- **Potential Amenities** –
 - Sand play areas
 - Play apparatus
 - Play equipment
 - Other special child-oriented features
 - Drinking fountain
 - Benches arranged for parents to supervise children

Neighborhood Park

- **General Description** – A neighborhood park, by size, program, and location, provides space and recreation activities for the immediate neighborhood in which it is located. It is considered an extension of neighborhood residents’ “out-of-yard” and outdoor use area. Landscaping or fencing is often needed to lessen the impact on adjoining neighborhoods. All age groups are served, but the focus is on youth and families.
- **Service Area** – less than ½ mile radius

- **Size Objectives** – 5 to 15 acres
- **Location Objectives** – Centrally located for equitable pedestrian access within a definable neighborhood service area. Adjoining or adjacent to an elementary, middle, or high school, fire station, or library, if possible.
- **Potential Amenities** –
 - Parking for 10 to 20 vehicles (on-street is acceptable if no adverse impact to residents)
 - Bike racks
 - Restrooms
 - Tot lot / children’s play area
 - Family event / group picnic facility
 - Informal family picnic area with benches and tables
 - Unstructured turf grass play area / play or practice field for children, young adults, and families
 - Sport facilities – basketball, volleyball, softball, soccer, baseball, etc.

Community Park

- **General Description** – A community park, by size, program, and location, provides space and recreation activities for a defined service area, the entire city, or significant geographic segment of the city’s population. Generally focuses on the needs of older children and young adults for vigorous sports and athletic activities. If large enough, the park can also accommodate passive recreation needs. In small communities, one community park generally serves as the focal point of the entire park system and the location where most major events take place.
- **Service Area** – 1 to 3 miles
- **Size Objectives** – More than 15 acres
- **Location Objectives** – Located adjoining or immediately adjacent to a collector street providing community-wide vehicular access, thereby reducing neighborhood traffic impacts. Adjoining or adjacent to an elementary, middle, or high school if possible.
- **Potential Amenities**
 - Parking for at least 40 cars
 - Bike racks
 - Restrooms
 - Drinking Fountains
 - Park maintenance and equipment storage
 - Tot lot / children’s play area
 - Group / Family picnic shelters
 - Informal family picnic area with benches and tables
 - Sports facilities may include:
 - Soccer fields
 - Softball and baseball fields

- Football
- Tennis courts
- Basketball courts
- Volleyball
- Jogging trails
- Concessions
- Other facilities as desired and permitted

Special Use Park

- **General Description** – A special use park is often designed as a revenue-generating enterprise created to satisfy demand for a particular sport, recreational activity, or special event. A special use park may also be a sports park combined with enterprise activities and administered as a community recreation resource.
- **Service Area** – Community or area-wide and determined by the type of recreation program, special events, or use activities.
- **Size Objectives** – Determined by land availability and facility / market demand for special uses or recreation programs.
- **Location Objectives** – Determined by the property opportunity, service area, and size objectives.
- **Potential Amenities** – Requires facility programming that is user or market-driven and based on community needs or economic and service principles for public and private partnerships. The magnitude and type of special use facilities may include:
 - Splash Pad
 - Sledding Hill
 - Amphitheater
 - Festival / swap meet / farmers market
 - League / individual sports complex
 - Fitness / entertainment center
 - Skateboard / in-line hockey park
 - Recreation program and classes

School Park

- **General Description** – School park sites often complement other community recreation or open lands. Given the inherent variability of type, size, and location, determining how a school park site is integrated into a larger park system will depend on case-by-case circumstances. The important outcome in the joint-use relationship is that both the school district and park system benefit from shared use of facilities and land area. Establishing a clearly defined joint-use agreement between involved agencies is critical to making school park relationships workable. This is particularly important with respect to acquisition, development, maintenance, liability, use, and programming of facility issues.
- **Service Area** – Neighborhood park and community park classifications criteria should be used to determine school park functions and area served. For planning

purposes, the degree to which school lands, including buildings or facilities, meeting community needs depends on the specific inter-local agreements formed.

- **Size Objectives** – Depends on intended use. The size criteria for neighborhood park and community park classifications may apply.
- **Location Objectives** – The location of a school park site will be determined by the school district based on district policy. Coordinated city and school district planning allows for siting, acquisition, and facility development to be responsive to community needs. Service areas for school park sites will depend on the type of use and facilities provided.
- **Potential Amenities** – Criteria established for neighborhood parks and community parks should be used to determine how a school park site is developed and programmed. Athletic fields should be oriented toward youth where feasible. The functions of the school park may include sports, recreation classes, passive recreation activities, and other recreation programs suitable to an elementary or secondary education school.

Nature / Conservation Area

- **General Description** – Land considered ecologically significant by the City of Milton or other government entity that is preserved due to significant resources, landscapes, open space, or other purpose.
- **Service Area** – Community or area-wide and based on resource availability
- **Size Objectives** – Based on resource availability and opportunity
- **Location Objectives** – Based on resource availability and opportunity
- **Potential Amenities** –
 - Natural oriented outdoor recreation
 - Viewing and studying nature
 - Wildlife habitat
 - Conservation
 - Swimming
 - Picnicking
 - Recreational trails (hiking, bicycling, mountain biking, cross-country skiing, etc.)
 - Fishing
 - Boating
 - Camping
 - May include an area for active play

Underdeveloped Park

- **General Description** – Park within the system that is open space with only minimal amenities such as picnic tables and drinking fountains. These parks are considered underdeveloped because there is potential for them to include a playground, art pieces, or other amenity to draw additional people to the park.

- **Service Area** – Determined based on current use of park. Some underdeveloped parks have a larger service area because they are used for organized sports like youth soccer and youth football.
- **Size Objectives** – Varies.
- **Location Objectives** – Varies.
- **Potential Amenities** – The current state of the park includes only minimal amenities, but there is potential to include a number of new amenities such as playgrounds, art pieces, or walking trails.

Trails

- **General Description** – Public trails are for various recreational activities found in the local area.
- **Service Area** – Community or area-wide and determined by the types of recreation program, special events, or use activities.
- **Size Objectives** – Varies.
- **Location Objectives** – Varies.
- **Potential Amenities** – May include paved, gravel, and/or off-road trails with areas for nature viewing and studying with places of rest like picnic tables and benches.

5.2 Park Standards

The National Recreation and Park Association (NRPA) developed standards many years ago to assist in the evaluation of park systems, but they have not and will not be updated again according to their website because each park system is different based on the needs of the community and availability of resources. The previously established standards from NRPA, NRPA’s annual Agency Performance Review, other municipal CORP plans, and input from the Parks & Recreation Commission were all used to develop community specific standards.

There are a variety of standards that can be used to evaluate the adequacy of a park system. They normally apply to total area, location, size, site characteristics, and activities. Included are the gross space standards and activity / facility standards. The results of applying these technical standards must ultimately be balanced against local values and attitudes to identify the practical extent and composition of a community’s park system.

Gross Space Standard

The Gross Space Standard is stated as a ratio of acres per 1,000 in population depending on the degree of urbanization in a given area. In general, the national standard that many communities utilized based on the NRPA guidance is 10 acres per 1,000 community members. Currently, the average as shown in the 2020 Agency Performance Review from

NRPA is 9.9 acres per 1,000 community members; however, the average for agencies with a population of 20,000 or less is 12 acres.

In the 2001 – 2005 City of Milton Comprehensive Outdoor Recreation Plan, the City utilized the standard of 11 acres per 1,000, which was between the suggested 10-12 acres per 1,000 residents for rural communities by Rock County at the time. The Parks & Recreation Commission determined that 11 acres per 1,000 is still a sufficient number to use for the City of Milton today. The table below illustrates the Gross Space Standard as applied to the projected population of Milton based on the 30-Year Compounded Projection described in Section 4 and also used in the Comprehensive Plan.

City of Milton Gross Space Standard

Acres per 1,000 -	11	x	6,138	=	67.52 acres	-	2020 Gross Space Standard
	11	x	6,457	=	71.03 acres	-	2025 Gross Space Standard
	11	x	6,792	=	74.71 acres	-	2030 Gross Space Standard
	11	x	7,145	=	78.60 acres	-	2035 Gross Space Standard
	11	x	7,517	=	82.69 acres	-	2040 Gross Space Standard

Based on this standard the following table shows the projected population, current acreage of the park system, potential demand for park acreage as the population grows, and the deficient or surplus acreage.

Parks & Recreation Space Needs

	2020	2025	2030	2035	2040
Population	6,138	6,457	6,792	7,145	7,517
Existing Acreage of City Parks & Recreation Areas	117.5	117.5	117.5	117.5	117.5
Demand for Neighborhood Parks (11 acres / 1,000 people)	67.52	71.03	74.71	78.60	82.69
Surplus / (Deficit)	49.98	46.47	42.79	38.90	34.81

**Population based on 30-Year Compounded Projection described in Section 4 and used in the 2015 Comprehensive Plan.*

Based on the standard of 11 acres for every 1,000 community members, there is currently a surplus of parkland, and there will be for at least the next 20 years. The population used for this exercise is also higher than the 2020 Wisconsin DOA population estimate of 5,585, which provides an even higher surplus of acreage of park land.

Activity / Facility Standards

The Activity / Facility Standards outline the recommendations for various activities and facilities. These were adapted from a variety of sources including NRPA resources, the 2001-2005 City of Milton CORP, and discussions with the Parks & Recreation Commission. When comparing these standards to the City of Milton park system, private and school facilities should also be considered to determine if these standards are met. Safe walking or bike access should be available for each facility.

Activity / Facility	Recommended Standards
Baseball / Softball	<p>One (1) baseball field and one (1) softball field for every 5,000 with a service radius of ¼ to ½ mile.</p> <p>May be part of neighborhood complex and lighted fields part of community complex.</p>
Basketball	<p>One (1) 50 foot by 84 foot court per 5,000 population and one (1) 30 foot by 25 foot minimum size court per 2,000 population with a service radius of ¼ to ½ mile.</p> <p>The recommended orientation is along a north-south axis.</p> <p>The court may be located in a school, recreation center, or church facility.</p>
Playground	<p>If there is enough physical space in a park, then there should be a minimum amount of playground equipment if there is a need in the neighborhood (e.g. there isn't another playground within close proximity).</p>
Pavilion with Bathrooms	<p>Located in large community and neighborhood parks where it will have a positive impact on the park and not cause an undue burden on the adjacent neighborhoods.</p>
Shelter without Bathrooms	<p>Located in smaller, neighborhood parks where it will have a positive impact on the park and not cause an undue burden on the adjacent neighborhoods.</p>
Soccer	<p>One (1) play area the same as a football field per 10,000 population.</p> <p>One (1) smaller, youth soccer field per 2,000 population, depending on popularity of the sport. These fields may also serve as youth football fields.</p> <p>The recommended orientation is along a north-south axis.</p>
Football	<p>One (1) full-size field per 20,000 population.</p> <p>One (1) smaller, youth soccer field per 2,000 population, depending on popularity of the sport. These fields may also serve as youth soccer fields.</p>
Picnic Tables and Benches	<p>Minimum of two (2) tables for parks ½ acre or less. A minimum of three (3) tables for parks greater than ½ acre.</p> <p>Consider adding permanent benches where appropriate in parks (e.g. near playground equipment, near a sidewalk, etc.).</p>
Tennis	<p>One (1) court per 2,000 population.</p> <p>The recommended orientation is along a north-south axis.</p>
Volleyball	<p>One (1) court per 2,000 population.</p>

	The recommended orientation is along a north-south axis.
Horseshoes	Two (2) sets of horseshoe pits per 5,000 population
Disc Golf	One, 9-basket course per 5,000 population Follow current recommendations of disc golf professionals and best practices for placement of the disc golf course.

5.3 Statewide Comprehensive Outdoor Recreation Plan (SCORP)

In developing the CORP for the City of Milton, Wisconsin’s Statewide Comprehensive Outdoor Recreation Plan (SCORP) for 2019-2023 was reviewed. The plan shows that 95% of Wisconsin residents participate in some form of outdoor recreation. The five goals identified in the SCORP are the following:

- Boost participation
- Grow partnerships
- Provide high-quality experiences
- Improve data
- Enhance funding and financial stability

The SCORP identifies Statewide Recreation Needs on page 46, which includes:

- Places near population centers – Community members need to be close to recreational opportunities as more people move to urbanized areas and have less time due to work and family obligations to access these resources outside of their communities
- Water access, shoreline and boat launches – Additional areas for people to fish, bird watch, swim, boat, etc.
- Trails – All types of trails are in demand.
- Camping opportunities – Young and old are adventuring in RVs and tents to experience the wonders of nature and travel. Some will want hot showers and wifi, so recreation providers will need to examine how to potentially provide these amenities at camp sites.
- Dog parks and exercise areas – The SCORP notes 75% of people in their thirties own a dog, and community members are interested in additional places to walk, exercise, and socialize their canine companions.
- Target shooting ranges – As the population continues to urbanize, there is a need for additional places where community members can practice gun and archery marksmanship and safety.

The SCORP grouped future recreation needs of the Southern Gateways Region, where Rock County is located, into high, medium, and low priority lists based on public input, surveys, and additional data gathering methods.

High	Medium	Low
<ul style="list-style-type: none"> • ATV/UTV riding • Bicycling – bicycle touring/road riding • Bicycling – mountain biking/off-road biking • Bird or wildlife watching • Camping – developed • Camping – primitive 	<ul style="list-style-type: none"> • Bicycling – fat tire/snow biking • Cross country skiing • Dog walking • Fishing – ice fishing • Fishing – lake fishing from a boat, canoe or kayak 	<ul style="list-style-type: none"> • Dog sledding/skijoring • Dog training • Dog trialing • Horse cart driving • Hunting – migratory birds • Hunting – small game

<ul style="list-style-type: none"> • Canoeing or kayaking • Fishing – lake fishing from shore or a pier • Gather mushrooms, berries, etc. • Hiking, walking, trail running, backpacking • Motorboating (waterski/tubing, personal watercraft) • Picnicking • Snowshoeing • Swimming in lakes and rivers 	<ul style="list-style-type: none"> • Fishing – river fishing from a boat, canoe or kayak • Fishing – stream/river fishing from shore or wading • Four-wheel vehicle driving • Geocaching • Horseback riding • Hunting – big game • Hunting – turkey • Nature photography • Off-highway motorcycle riding • Participating in nature-based education programs • Rock climbing • Snowmobiling • Target shooting – archery • Target shooting – firearms • Visiting a beach, beach walking 	<ul style="list-style-type: none"> • Sailing, windsurfing, rowing, stand-up paddling • Scuba diving/snorkeling • Trapping • Whitewater rafting
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5.4 Rock County Parks, Outdoor Recreation, & Open Space Plan

Rock County’s Parks, Outdoor Recreation, & Open Space Plan for 2020-2025 focuses on a variety of park and recreation facilities and activities throughout Rock County. It would be advantageous for the Parks & Recreation Commission to connect with the Parks Department staff and/or committee to coordinate efforts related to connectivity of the Glacial River Bike Trail and the Ice Age Trail.

Section 6: Public Input

6.1 Public Input Assessment

Public input to assist in determining the park needs of the City of Milton was gathered through the Parks & Recreation Commissioners, a public hearing held at a Parks & Recreation Commission meeting, and a Parks Assessment Survey. The following sections outline the information that was obtained from each of the sources and the information is reflected in the future improvement recommendations in Section 7.

Parks & Recreation Commission Input

The City of Milton gathered input from the Parks & Recreation Commission to determine future improvements in the park system.

Public Input Session

A Public Input Session was held virtually on September 10, 2020 to gather input from the community about the parks system. The group in attendance discussed the overall park system and suggestions for improvements to the park system.

The group discussed the following items:

- Prioritize planting of trees.
- Trail/Bike Trail from Schilberg Park to Crossridge Park.
- Trail/Sidewalk to Bowers Lake Road
- Additional holiday decorations in the City
- Railroad Park – Seating options and additional structure
- South Goodrich Park – improve softball field
- North Goodrich Park – add additional lighting
- Crossridge Park – Add a basketball court near the northern parking lot. Improve playground equipment in northeast corner.

Parks Assessment Survey

The Parks & Recreation Commission made available a Park Assessment Survey for the community to complete. The survey was made available on August 19, 2020 and closed on September 14, 2020.

Completed surveys were received from 65 individuals. Over half of the respondents (60.9%) were in the 35-44 year old category. Almost 75% of the respondents identified as female, and almost all identified as white or Caucasian. Almost half of all respondents (47.6%) were from the City of Milton. The remaining respondents were from the Town of Milton, Town of Harmony, Town of Janesville, City of Janesville, and Town of Fulton, and four were indicated “Other” as where they live.

The overwhelmingly preferred method to receive information about parks and recreation facilities is through Facebook, followed by the City’s website. The bi-monthly utility bill newsletter and the newspaper also had higher responses.

Based on the responses, the park used most often in a 30-day period during a typical summer is South Goodrich Park. There wasn't any park listed that was never used by all respondents. A majority of respondents rated the existing parks and recreational facilities in the City of Milton a 3 or better on a five-point scale with 5 being Excellent. The respondents were asked if they 1-Strongly Disagree or 5-Strongly Agree the parks and recreation facilities fulfill their personal needs and their community's needs. A majority responded with a response of 3-5. In addition, the respondents were asked if there are adequate parks and recreation facilities in their neighborhood with the same "agree" scale. A majority responded to this question with a 3 or better indicating there are adequate parks and recreation facilities in their neighborhoods.

The overall takeaway from open ended responses is improving maintenance of the parks and playground equipment and upgrading existing equipment. There were many respondents who appear to be associated with a club softball team that uses the South Goodrich Park softball field. There were a variety of comments related to improvements requested for the field. There was also discussion on additional or improved natural elements and adult play equipment or exercise equipment. Some respondents also commented on additional basketball hoops, a skate park, outdoor pool, bathrooms at more parks, benches, bike racks, shade and shaded seating at Crossridge Park, parkour course, art, and improvements to scoreboards and bleachers in some parks.

Section 7: Outdoor Recreation Supply Inventory and Recommendations

The City of Milton owns and operates 16 developed parks, plus Story Gardens which is in the process of being developed to create an outdoor extension of the Milton Public Library. There are a variety of open spaces that have the potential to be developed as parks in the future.

The School District of Milton is comprised of seven schools, five of which are located within the City limits, and each offer recreational opportunities. The school district also owns and operates Schilberg Park, Milton’s largest park.

A number of private recreation facilities are located in the City of Milton. The list includes gyms, golf courses, and a driving range.

The map on the following page shows the location of all established park facilities in Milton. The green areas are City Parks, blue areas are school parks, and the one red area is the school district’s park, Schilberg. A map showing the trails in and around Milton is included on the subsequent page.

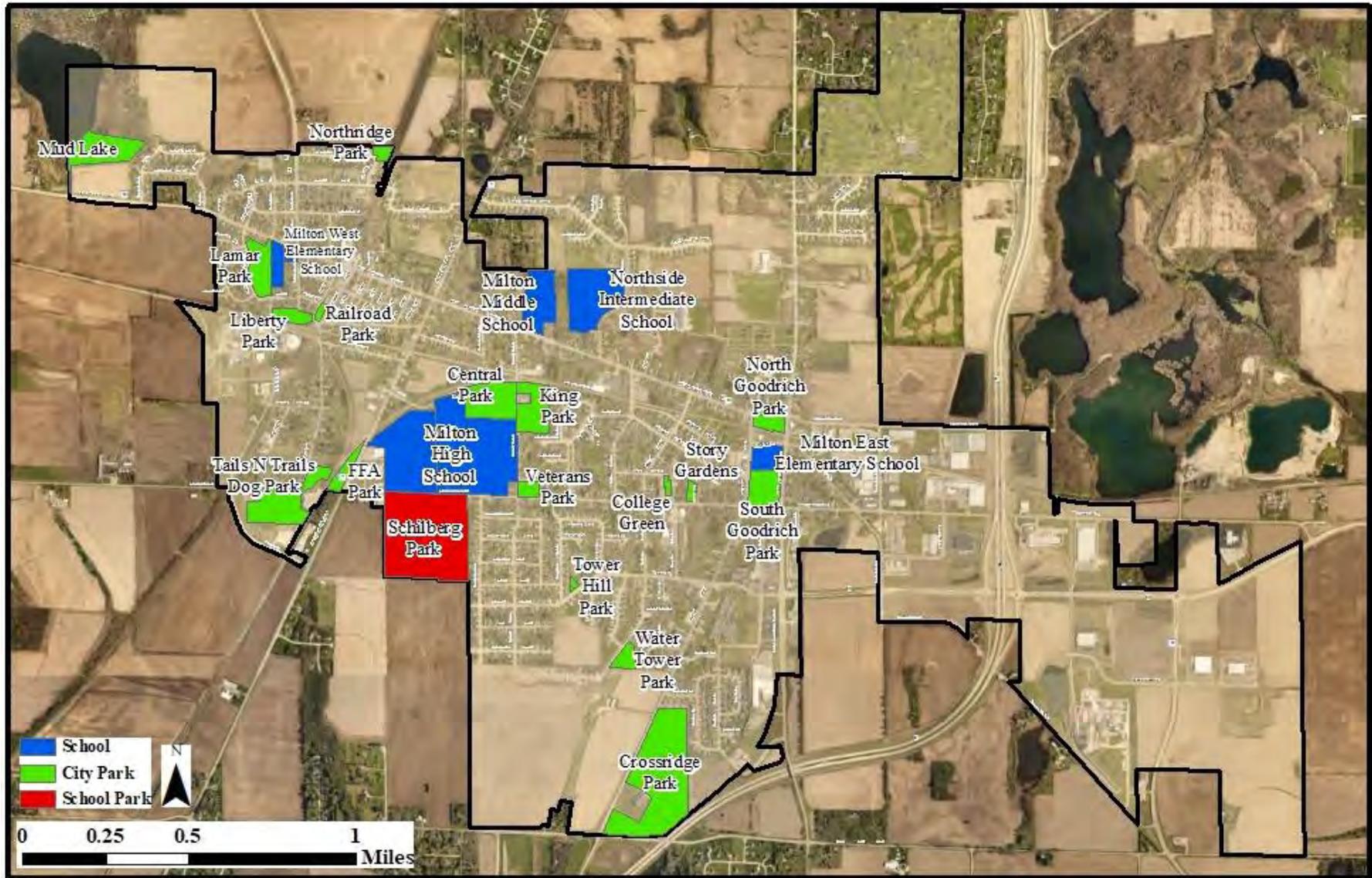
This section provides the location, size, classification, general description, listing of park amenities, and future improvement recommendations. The site observations are generally recommendations to enhance each park.

The Parks & Recreation Commission had general suggestions for all of the parks in Milton in addition to what is listed for each park:

- Use consistent sign format and colors for parks. Some parks say “City of Milton” under the park name, while others don’t. There also is not a standard color used for the signs. Some are red, while others are burgundy or green.
- Use a consistent color scheme for structures, like score sheds and dugouts, located at baseball and softball fields.
- Ensure there is at least one toddler swing on each of the swing sets City of Milton parks.
- Add swings when possible to accommodate individuals with varying abilities.
- Add bike racks to all parks.
- Prepare annual maintenance plan for park system

A representative from Cities & Villages Mutual Insurance Company (CVMIC), the City’s liability insurance company, completed an inspection of all of the City’s parks on May 19, 2020. Items they observed of long term significance are included in this plan while general maintenance items will be addressed by the Public Works Department. Their one overall suggestion for all of the parks, however, is to include signage at each playground indicating the age-appropriateness of the playground equipment. To the right is a sample included in their report.

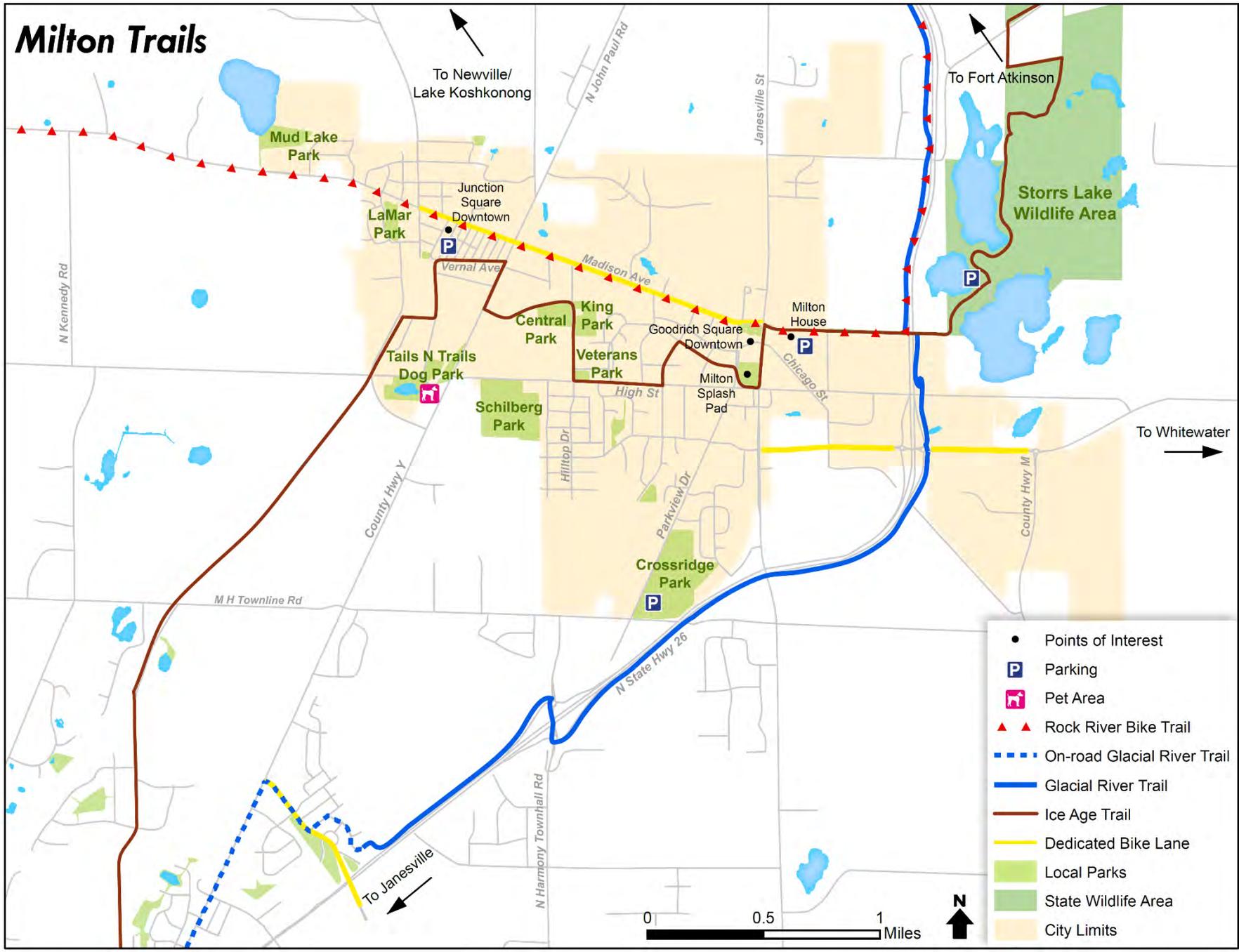




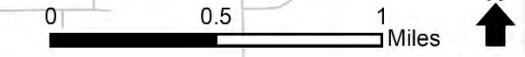
City of Milton

Park System and Schools

Milton Trails



- Points of Interest
- P Parking
- 🐕 Pet Area
- ▲▲ Rock River Bike Trail
- On-road Glacial River Trail
- Glacial River Trail
- Ice Age Trail
- Dedicated Bike Lane
- Local Parks
- State Wildlife Area
- City Limits



7.1 City Parks Inventory

Park	Acreage	Park Category	Nature/Con. Areas	Dog Park	Fishing	Walking / Hiking Trail	Playground	Picnic Areas	Shelter	Baseball / Softball	Basketball / Gym	Disc Golf Course	Undesignated Sports Area	Tennis Courts	Other(S)
Central	10.5	NP SU													
College Green	1	UD													
Crossridge	43	NP NC													
FFA	1.5	UD NC													
King	8	SU													
Lamar	5.5	NP													
Liberty	2.5	NP													
Mud Lake	12	NC													
North Goodrich	2	NP													
Northridge	1.5	MP													
Railroad	1	UD													
South Goodrich	6	NP SU													
Story Gardens	1	UD													
Tails n Trails	14.5	NP SU NC													
Tower Hill	3	MP													
Veterans	2	NP SU													
Watertower	2.5	MP													

MP = Mini Park

NP = Neighborhood Park

CP = Community Park

SU = Special Use Park

NC = Nature / Conservation Area

UD = Underdeveloped Park

* - Undesignated sports area with lines for soccer practice.

Central Park

Location: 201 Hilltop Drive, near intersection of Hilltop Drive and Municipal Drive

Size: 10.5 acres

Classification: Neighborhood Park and Special Use

General Description: The softball diamond is used primarily by the Adult Softball League. The tennis courts at this park are technically located on City of Milton property, but they are maintained by the School District of Milton. Before Schilberg Park was established, the 4th of July community festival was held at Central Park.

Park Amenities: Wood and metal bleachers, warming house with bathrooms, shelter with kitchen, scoreboard, and play structure for ages 2-5 (added in 2012). Sand is the surfacing under the play structure. Ice rink in the wintertime.

Future Improvement Recommendations:

- Benches and bleachers need to be painted.
- Blacktop needs to be added under the bleachers and create space for wheelchair seating.
- Add pathways for accessibility to bleachers and play structure.
- The lights will need to be replaced, which are over 40 years old.
- Bathroom and kitchen need to be updated in general and to meet accessibility standards.
- Improvements to netting above the play equipment to increase usability of the space.



College Green

Location: Columbus Street

Size: 1 acre

Classification: Underdeveloped

General Description: This park is a portion of the former Milton College campus that was acquired by the City in 1986 through donations from community members when the campus was subdivided and sold.

The park provides a quiet, passive recreation area that is mainly suited for adults. The park is sloped, which makes it difficult to add active recreation amenities to the park. Parking near the park is a challenge for the site.

Park Amenities: Sign for Milton College Historic District (replaced in 2015), park sign, and picnic tables.

Future Improvement Recommendations:

- Add additional benches and picnic tables.
- Repair rock wall around the park and the stairs on Columbus Street.
- The addition of artwork similar to the sunflower that was added in 2015 to South Goodrich Park would add to the appeal of College Green.
- Add a sign about park's history and significance.
- Consider adding a gazebo or other shade structure.



Crossridge Park

Location: 1122 Parkview Drive

Size: 43 acres

Classification: Neighborhood Park and Nature / Conservation Area

General Description: Crossridge Park has been developed primarily through donations and volunteer hours. Over the last 20+ years, volunteers have worked to redevelop a prairie at the park. A walking trail goes around the northern end of the park, which was seal coated in 2020. The park has a small playground in the north east corner of the park and a large playground in the southern end of the park. The southern playground structure was built by approximately 50 volunteers in 2014. It's located near the parking lot that is shared with the Parker YMCA, a \$4 Million facility that opened in 2013. Flat, open area on the northeast side of the park is used by Milton Youth Football. The land in the middle of the walking path is rented to a local farmer.

Park Amenities: Small playground on north end, large playground on south end, two Crossridge Park Playground signs, walking trail, natural prairie, benches on trail (6), small gravel parking lot on north end, and large paved parking lot on south end shared with Parker YMCA. The small playground includes rock-and-ride toys (2), digger (1), swings, climbers (2), and picnic table. The large playground includes a large play structure geared toward 5-12 year olds, a playweb, a cruise line, pergola constructed by the Milton Lions Club, donor sign, and picnic tables. There is also a gaga ball pit near the southern playground equipment.

Future Improvement Recommendations:

- A pavilion structure with bathrooms.
- Additional trees should be planted for shade, focus on southern playground equipment.
- Blacktop and/or add gravel to north parking lot.
- Continue to build and maintain the natural prairie.
- Sign for gaga ball pit.
- Path to northern playground equipment.
- Update Crossridge Park Plan (included in Section 9).
- Explore options for adding a drinking fountain near Brown Drive entrance.
- Additional playground equipment in northern section.



FFA Park

Location: S. John Paul Road

Size: 1.5 acres

Classification: Underdeveloped

General Description: FFA Park is used primarily by the public for youth football practice. The park is not very accessible since there is no designated parking area. Because of these factors, no major improvements are recommended at this time

Park Amenities: FFA Park sign, picnic tables, prairie area, and hitching post for horses.

Future Improvement Recommendations:

- Add additional picnic tables.
- Improve the entrances to the park.



King Park

Location: 214 Hilltop Drive

Size: 8 acres

Classification: Special Use

General Description: Located across from Central Park. Bathrooms are available across the street at Central Park. The park serves as the community sledding hill in the winter. The flat, open area below the hill is used for Milton Youth Soccer.

Park Amenities: King Park sign, Disc Golf Course (9 baskets), shed for soccer storage, bleachers, and gravel parking lot. A berm was added in 2015 along the east side of the parking lot.

Future Improvement Recommendations:

- Add “Disc Golf” to King Park sign.
- Add picnic tables and benches in strategic locations in the park.
- Pave the parking lot and improve the parking lot entrance.
- Add map of disc golf course.
- Add pathway to the drinking fountain and ensure drinking fountain meets accessibility standards.
- Consider pathways for accessibility to the bleachers.



Lamar Park

Location: 130 S. Crescent Drive

Size: 5.5 acres

Classification: Neighborhood Park

General Description: Lamar Park is located adjacent to Milton West Elementary School and is commonly used for classes. The outfield fencing for the baseball fields was added in 2013. This is a popular park in the community to rent for events. The park can be enhanced for rentals by updating the pavilion and restrooms and adding additional amenities like four-square or bag toss. Supplies for horseshoes and bag toss could be housed in the pavilion for rentals. If lighting is added to the large ball field, then the outfield could be used in the fall for youth football or soccer.

Park Amenities: Swings, teeter totter, tunnels, merry-go-round, picnic tables, rock-and-ride toys, two Lamar Park signs, large baseball diamond and small baseball diamond, two scoreboards in one location, bleachers, dugouts at both fields, outfield fencing, drinking fountains, lights on small ball diamond, and picnic shelter with bathrooms and kitchen. The site also includes sand volleyball court and horseshoe pits. There is a memorial plaque on the back of the slide and others on the dugouts at the ball fields. There is a dedication plaque for Lamar Park near the pavilion.

Future Improvement Recommendations:

- Paint tunnels and other playground equipment on a regular basis.
- Bathroom and kitchen need to be updated in general and to meet accessibility standards.
- Paint the pavilion.
- Add concrete bag toss game and four-square area.
- Upgrade the volleyball area.
- Add additional light to little baseball field (south end).
- Add lighting to large baseball field (north end).
- Change play structure surfacing to all engineered wood fiber instead of the sand and connect all play spaces through pathways.
- Improve blacktop under bleachers at the ball diamonds and add pathway to the bleachers and wheelchair seating area.



Liberty Park

Location: 230 S. Clear Lake Avenue

Size: 2.5 acre

Classification: Neighborhood Park

General Description: In 2012, Liberty Park benefitted from the Chevy Diamonds & Dreams grant program, which renovated the baseball diamond. New netting was also purchased through a donation from a local organization.

Generally, this field is used for 9-12 year old Little League. There are some parking and traffic concerns how the park is configured currently.

Park Amenities: Two Liberty Park signs, one digger, one teeter totter merry-go-round, two climbers, bathrooms, concession stand, Little League baseball field, formal dug out on one side, metal bleachers, scoreboard, and train engine.

Future Improvement Recommendations:

- Replace fence around baseball field.
- Place something, possibly artwork, on the back of the scoreboard.
- Improve parking and traffic flow.
 - One-way traffic from N. Clear Lake Avenue, parking lot/drop off, proceed to Vincent Street.
- Junction Square Plan (2015)
 - Add a driveway through the water tower area to connect S. Clear Lake Avenue driveway and parking lot to Vincent Street.
 - Add "Parking" under Liberty Park sign on Vincent Street.
 - Add pathway for easier access to the park from Front Street and Merchant Row.
- Replace outdated playground equipment and sand surfacing for engineered wood fiber.
- Update bathrooms and other structures to comply with current accessibility standards.
- Move equipment to gravel cul-de-sac area

Note: Work on water tower scheduled in 2023.



Mud Lake

Location: W. Madison Avenue

Size: 12 acres

Classification: Nature / Conservation Area

General Description: This land was acquired by the City of Milton through a sub-divider's parkland dedication procedure. The development was funded from aids for the acquisition and development of local parks and Wisconsin Department of Natural Resources. The area is off limits to recreation vehicles. Hunting is also prohibited. Community members will use canoes and other light, non-motorized boats on Mud Lake.

The water could be made more accessible for users by constructing a fishing dock; however, there is a significantly steep hill at the entrance of the site. It would be a significant investment to make the park fully accessible.

Park Amenities: Walking trail, picnic tables, and parking lot.

Future Improvement Recommendations:

- Consider a land donation in lieu of park funds in order to expand the parking lot if the land near Mud Lake is developed
- Construct a fishing dock at Mud Lake if accessibility improvements can be made.
- Explore addition of a kayak launch.
- Install trail signage.
- Create designated picnic area.



North Goodrich Park

Location: 20 Parkview Drive

Size: 2 acres

Classification: Neighborhood Park

General Description: North Goodrich Park is located in the Village Square Historic District (Milton Code of Ordinances, Chapter 34, Article V, Division 3) and is home to the Milton Community House, a former train depot constructed in 1914. The Milton Community House is rented out for various events throughout the year. The park is used for community events like MACC's Annual Chicken BBQ and often times school groups touring the Milton House Museum will picnic in the park. The parking lot was repaved in 2018 and the landscaping around the Community House was redone.

Park Amenities: Milton Community House, tunnels (2), merry-go-round, swings, climbers (3), digger (1), tourism kiosk, rock-and-ride toys (2), slide, teeter totter, grills (3), drinking fountain, parking lot, picnic tables, and North Goodrich Park signs (2). Shuffleboards are also at the park, but need to be rehabilitated.

Future Improvement Recommendations:

- Improve shuffleboards so they can be used.
- Add path to drinking fountain and play equipment.
- Add play additional larger play structure.
- Change sand to engineered wood fiber.
- Accessibility and general updates and improvements to the Milton Community House.
- Relocate tourism kiosk.
- Explore selfie station or other photo opportunities.



Northridge Park

Location: 420 Rivendell Drive

Size: 1.5 acres

Classification: Mini Park

General Description: Small park located in the north west residential area of the city serving a small neighborhood. In general, the park is in good condition. Some minor repairs and upgrades will enhance the usability of the park.

Park Amenities: Northridge Park sign, swings, climbers (3), rock-and-ride toys (2), digger (1), and slide.

Future Improvement Recommendations:

- Touch up paint on sign and picnic tables.
- Consider options to utilize the larger open area. Potentially market more for youth football, youth soccer, and other sports needing open space.
- Replace sand surfacing with engineered wood fiber.
- Add additional play structure with ground elements.
- Develop a path from the sidewalk to the play equipment for accessibility.
- Add bench
- Add additional trees



Railroad Park

Location: 202 Front Street, bordered by Merchant Row and Front Street

Size: 1 acre

Classification: Underdeveloped

General Description: Railroad Park is green space located in the center of the Junction Square downtown district on the west side of the City of Milton. Great open space with mature trees, drinking fountain, and trash receptacles. This is a great location in the downtown area for a picnic.

Park Amenities: Railroad Park sign and picnic tables.

Future Improvement Recommendations:

- Add picnic tables and benches.
- Add gazebo or other shade structure.
- Explore addition of an art piece.
- Explore addition of “selfie stations” or other fun photo opportunities for those visiting the downtown businesses.
- Add interpretive signage for the train engine and Merchant Row downtown.



South Goodrich Park

Location: 404 Parkview Drive

Size: 6 acres

Classification: Neighborhood Park and Special Use

General Description: South Goodrich Park is Milton's oldest park and located in the Village Square Historic District (Milton Code of Ordinances, Chapter 34, Article V, Division 3). It is located adjacent to the Milton East Elementary School and the small ball diamond is commonly used for classes. The larger ball diamond is commonly used for softball games. Bathrooms were updated in 2016 to meet accessibility standards. The splash pad was constructed in 2013 and repainted in the fall of 2019. The sculpture of the bee and the flower was created by local metal artisan John Dorn and donated by Lonnie Brown in memory of her husband, Wally. It was installed in 2014.

Park Amenities: Goodrich Square Splash Pad, pavilion with bathrooms and kitchen, lighted softball diamond with scoreboard, small ball diamond, South Goodrich Park sign, Welcome to Milton sign, and picnic tables.

Future Improvement Recommendations:

- Add pathways from the sidewalk to the bleachers at the ball diamond and add wheelchair seating areas near bleachers.
- Replace drinking fountain with one that meets accessibility standards.
- Add "Railroad Ends" sign at end of pretend railroad tracks.
- Add sign that explains the historic significance of the design of the splash pad.
- Explore improvements to the softball field.
- Add sidewalk along N. Janesville Street.



Story Gardens

Location: Next to Milton Public Library; 430 East High Street

Size: 1 acres

Classification: Underdeveloped

General Description: Story Gardens will be an outdoor extension of the Milton Public Library featuring gardens, an outdoor programming space, stage and seating area, interactive play and learn elements, and art pieces from local artists celebrating literature and art.

Park Amenities: The current space includes a pollinator garden (planted in 2020 through a grant from GROWMARK), two raised garden beds constructed by the Milton Lions Club (planted in 2020 through plant donations from David and Barbara Bendlin), two signs, one mosaic butterfly created by local artist Heather Hansen from Pottery by Five (installed 2020), and one mosaic butterfly created for the Janesville Rotary Gardens Buzzworthy Bees: 2020 Garden Art Project by local artist Connie Bier and subsequently donated to Story Gardens.

Future Improvement Recommendations:

- The intent is to update the plan and continually add elements as funding is available. The first priority is constructing the outdoor programming space and perimeter walking trail.



Tails n Trails Dog Park

Location: 466 Elm Street

Size: 14.5 acres

Classification: Neighborhood Park, Nature / Conservation Area, and Special Use Park

General Description: The grand opening for the Tails n Trails Dog Park was held in 2011. This park was funded through donations and a \$5,000 matching grant from the City of Milton. There is a Large Dog Park and a Small Dog Park. Both areas are fully fenced. The Large Dog Park has a retention pond that has water levels that fluctuate depending on the season and the rain.

Park Amenities: Playground structure, dog wash station, drinking fountain, small fenced in dog area, large fenced in dog area, retention pond, picnic tables, benches, donation bins (2), and walking trail.

Future Improvement Recommendations:

- Information kiosks need to be repaired.
- Place the port-a-john in a different location on a blacktop pad.
- Add dog play area in 2021 through an Eagle Scout project.
- Blacktop entrance to the small dog park near the drinking fountain.



Tower Hill Park

Location: E. St. Mary Street

Size: 3 acres

Classification: Mini Park

General Description: Small park located in the eastern portion of the City serving a small neighborhood. Additional play structure and swings added in 2018. There is also a natural prairie area behind the houses in the neighborhood with a mowed pathway around the area.

Park Amenities: Tower Hill Park sign, rock-and-ride toys (2), digger, climber, toddler teeter totter, bench, picnic table, swings, and play structure.

Future Improvement Recommendations:

- Add additional trees.
- Add signage related to the prairie (public land, plants to see, etc.).
- Designate prairie as “Bendlin Prairie.”



Veterans Park

Location: 430 Hilltop Drive

Size: 2 acres

Classification: Neighborhood Park and Special Use

General Description: Veterans Park is commonly used for youth sports because there is the open green space in the middle between the playground equipment and the Milton Area Veterans Memorial. Expansion of the Milton Area Veterans Memorial occurred between 2013 and 2017. In 2020, the Veterans Park Pavilion was completed. The roof on the small shelter was replaced by a volunteer group in 2019. The play structure was installed in 2013, and a memorial bench was placed soon after.

Park Amenities: Playground structure (5-12 year olds), swings, digger, rock-and-ride toy, small shelter with one picnic table underneath, pavilion with restrooms, merry-go-round, undesignated sports area, and Milton Area Veterans Memorial.

Future Improvement Recommendations:

- Add pathway from the new parking lot on Orchard Row to the play equipment for accessibility.
- Add path to drinking fountain.
- Replace drinking fountain with one that meets accessibility standards.
- Replace merry-go-round with a more modern design.



Watertower Park

Location: 932 Rogers Street

Size: 2.5 acres

Classification: Mini Park

General Description: Small park in the eastern portion of the City serving a growing neighborhood with the addition of the Red Hawk Farms Subdivision.

Park Amenities: The water tower, Water Tower Park sign, rock-and-ride toys (2), digger, climber, swings, picnic table, and play structure (added 2020).

Future Improvement Recommendations:

- As the Red Hawk Farms Subdivision grows, additional equipment or an additional park may be needed.
- Trail connection between Watertower Park and the Red Hawk Subdivision and Crossridge Park and Schilberg Park.



7.2 School District Parks

Park	Acreeage	Park Category	Nature Areas	Dog Park	Fishing	Walking / Hiking Trail	Playground	Picnic Areas	Shelter	Baseball / Softball	Basketball / Gym	Disc Golf / Course	Football Field	Soccer Field	Tennis Courts	Other(S)
Milton East	2	SP														
Milton High	20	SP														
Milton Middle	6	SP														
Milton West	2	SP														
Northside	9	SP														
Schilberg	40.5	SP C														

SP = School Park C = Community Park

Milton East Elementary School

Location: 725 Greenman Street **Size:** 2 acres **Classification:** School Park

General Description: The school is located adjacent to South Goodrich Park, which is often used for classes. Milton East Elementary School is one of four elementary schools that serves grades Kindergarten – 3 in the School District of Milton, and one of two located within the City of Milton. The park has balancing boards, teeter-totters, jungle gym, bus and train play area equipment, play structures with slides, swings (14), monkey bars, basketball hoops (2), benches, picnic tables, and a bike rack.

Milton High School

Location: 114 W. High Street **Size:** 20 acres **Classification:** School Park

General Description: Milton High School serves grades 9 – 12 in the School District of Milton. There is a baseball diamond, football field with a track also used for soccer, an undesignated sports area with soccer lines drawn, and a few picnic tables. There is a nature area with woods and native prairie that have some unpaved paths throughout.

Milton Middle School

Location: 20 E. Madison Avenue **Size:** 6 acres **Classification:** School Park

General Description: Milton Middle School serves grades 7 – 8 in the School District of Milton. There are soccer goals, basketball hoops, benches, and picnic tables.

Milton West Elementary School

Location: 825 W. Madison Avenue **Size:** 2 acres **Classification:** School Park

General Description: The school is located adjacent to Lamar Park, which is often used for classes at Milton West Elementary School. The school is one of four elementary schools that serves grades Kindergarten – 3 in the School District of Milton, and one of two located within the City of Milton. There is a zip line, tire swing, swings, monkey bars, rock climber, tether ball pole, basketball hoops, play structure with slides, benches, and picnic tables.

Northside Intermediate School

Location: 159 Northside Drive **Size:** 9 acres **Classification:** School Park

General Description: Northside Intermediate School serves grades 4 – 6 in the School District of Milton. The play area includes basketball courts, soccer field, play structure, running trails, picnic tables, benches, and bike racks. There is a nature area with a small cove of trees and a walking trail.

Schilberg Park

Location: 301 W. High Street **Size:** 40.5 acres **Classification:** Community / School Park

General Description: The park is owned and operated by the School District of Milton. Milton's annual 4th of July celebration is held at Schilberg Park along with other large-scale community events. There are basketball courts, soccer fields, football fields, baseball diamonds, disc golf, sand volleyball, horseshoe pits, new playground equipment installed in 2020, shelter/pavilion, picnic tables, benches, trails, and a concession stand. Bathrooms are located in the pavilion and the concession stand.

7.3 Trails

Trail	Nature Areas	Pedestrian	Hiking	Backpacking	Biking	Rest Stops	Picnic Tables	Dogs Allowed	Horses Allowed	Cross Country Skiing	Snowshoe	Snowmobile	Wheelchair Accessible	Parking and Trail Access
Ice Age Trail					*									
Ice Age Connector Multi-Use Trail														
Glacial River Trail														
Rock River Biking Trail														
Snowmobiling Trails														

* - Allowed only when trail coincides with a biking trail.

Ice Age Trail – Milton Segment

Location: Storrs Lake Road to Manogue Road **Size:** 4.3 miles **Classification:** Trail

Description:

This segment highlights both the history of the community and the terminal moraine of the Green Bay Lobe where the Milton College Historic District is perched.

Ice Age Trail – Janesville to Milton Segment

Location: Between City of Milton and City of Janesville, Manogue Road in Milton to Kennedy Road in Janesville **Size:** 3.2 miles **Classification:** Trail

Description:

This segment links two suburban areas via a portion of pleasant, tree-lined converted railway path.

Ice Age Trail – Storrs Lake Segment

Location: Storrs Lake **Size:** 1.8 miles **Classification:** Trail

Description:

This segment passes through woods where Abraham Lincoln camped and features wetlands and mixed forest teeming with songbirds and waterfowl.

Glacial River Trail

Location: State Highway 26 **Size:** 55.8 miles **Classification:** Trail

Description:

The Glacial River Trail runs from Janesville to Juneau and passes through Milton along State Highway 26. About 1 mile of trail is within City limits. More information: <https://www.traillink.com/trail/glacial-river-trail/>.

Rock River Trail

Location: Along the Rock River, starting in Waupun, WI and ending in Rock Island, IL **Size:** 320 miles **Classification:** Trail

Description:

The Rock River Trail in the Milton area runs along State Highway 26 and turns onto Storrs Lake Road into Madison Avenue with a straight shot through Milton. About 3 miles of the trail is within City limits. More information: <https://rockrivertrail.com/>.

Snowmobile Trails

Location: In and around the City of Milton **Size:** Varies **Classification:** Trail

Description: There are various snowmobile trails throughout area that change yearly. However, the trail almost always runs near N HWY 59, by Manogue Road to Townline Road, and another near N. Vickerman Road. Depending on the snow and conditions, these trails are usually open in late December and close in late March – early April.

More information and trail maps can be found on the following websites:

- <http://www.co.rock.wi.us/parks-snowmobile-trails>
- <https://www.awsc.org/Clubs/Club-Listing.aspx?county=Rock>

7.4 Campgrounds

The campgrounds are not located in the City of Milton and are all privately owned and operated.

Blackhawk Camping Resort	3407 E. Blackhawk Drive, Milton, WI 53563
Milton KOA	872 East STH 59, Milton, WI 53563
Jellystone Park of Fort Atkinson	N551 Wishing Well Lane, Fort Atkinson, WI 53538
Lakeland Camping Resort	2803 East STH 59, Milton, WI 53563
Lakeview Campground & Bar	1901 East STH 59, Milton, WI 53563

7.5 Undeveloped City Owned Parcels that Could Become Parks

Well #5	240 N. Janesville Street
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Section 8: Recommendations for Outdoor Recreation Provision

8.1 Action Program

Administrative Projects

The Parks & Recreation Commission will complete the following administrative projects during the 2020-2024 time period:

	2020	2021	2022	2023	2024
Strategic Bench Placement Plan		X			
Fundraising / Volunteer Guide	X				
Tree City USA Designation	X	X	X	X	X
Strategic Tree Placement Plan		X			
Trail Clean Up Day at Mud Lake		X	X	X	X
Crossridge Park Prairie Seed Pick	X	X	X	X	X
Tower Hill Park Prairie Seed Pick	X	X	X	X	X
Tails n Trails Dog Park Clean Up		X	X	X	X
Make a Difference Day		X	X	X	X
Arbor Day Celebration	X	X	X	X	X
Annual Maintenance Plan	X	X	X	X	X

Capital Improvement Plan (CIP)

Based on the information that has been gathered regarding outdoor recreation in the City of Milton and the standards that have been previously discussed, the following is a list of capital improvement items the Parks & Recreation Commission believes they can reasonably accomplish in the next five years. The list also includes unprogrammed expenses for future years.

The costs provided are only estimates and more detailed work on the cost of the projects will need to be done closer to the start dates for each project.

The capital items listed don't include routine maintenance items, such as painting a dugout. The focus of this capital improvement plan is to correct health and safety hazards, upgrade deficient facilities, and modernize facilities to meet current accessibility standards. There are no major improvements taking place in the CIP that would significantly add to the maintenance responsibilities of the Public Works Department.

	2020	2021	2022	2023	2024	Unprogrammed
Revenue Sources						
Projected Park Fund Beginning Balance	\$ 57,649	\$ 57,355	\$ 12,000	\$ 39,000	\$ 12,000	
Projected General Fund Allocation	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Projected Dog Park Account Beginning Balance	\$ 11,672	\$ 11,422	\$ 4,422	\$ 4,800	\$ 5,000	
Sidewalk Fund		\$ 15,000				
Donations (annual target)	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Capital Improvements						
Project Totals	\$ 10,544	\$ 93,200	\$ -	\$ 240,000	\$ -	\$ 840,500
Net (revenue less expenses)	\$ 57,355	\$ 1,155	\$ 27,000	\$ (186,000)	\$ 27,000	

Central						
Add age-appropriateness sign by play equipment	\$ 250					
College Green						
Add interpretive signs		\$ 500				
Add art piece					\$ 5,000	
Gazebo					\$ 20,000	
Repair rock wall and stairs						
Crossridge						
Add path from existing trail to northern play equipment.					\$ 9,000	
North play equipment upgrades and sign for age-appropriateness					\$ 20,000	
Add drinking fountain					\$ 6,000	
Educational signs about the prairie		\$ 500				
Sign for gaga ball pit	\$ 500					
Add sign for age-appropriateness near southern play equipment	\$ 250					
Pave north parking lot					\$ 35,000	
FFA						
No improvements						
Glacial River Trail						
Bike repair station	\$ 1,626					
King						
Add "Disc Golf" to King Park sign	\$ 300					
Add course map sign	\$ 450					
Pave parking lot and path to drinking fountain					\$ 65,000	
Lamar						

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Unprogrammed</u>
Pavilion updates (roof, kitchen, accessibility, floor, etc.)						\$ 60,000
Play equipment upgrades, play equipment connections, and sign for age-appropriateness						\$ 35,000
Path to bleachers						\$ 10,000
Bike Rack	\$ 451					
Baseball field lighting improvements						
Liberty						
Play equipment updates and sign for age-appropriateness				\$ 40,000		
Parking and traffic flow improvements				\$ 190,000		
Accessibility updates to restrooms				\$ 10,000		
Mud Lake						
Designate picnic area with signs and tables		\$ 1,500				
Add trail directional signs		\$ 500				
Parking lot improvements						
North Goodrich						
Play equipment upgrades, play equipment connections, and sign for age-appropriateness		\$ 35,000				
Community House exterior improvements and accessibility updates						\$ 374,000
Replace drinking fountain		\$ 3,000				
Path to drinking fountain		\$ 3,000				
Northridge						
Play equipment updates, change surfacing to EWF, and sign for age appropriateness						\$ 25,000
Add path from sidewalk to equipment						\$ 10,000
Railroad						
Bench/seating area and picnic tables		\$ 10,000				
Bike repair station and bike rack	\$ 2,077					
Add art piece						\$ 3,000
Add interpretive signs						\$ 500
South Goodrich						
Softball field improvements						\$ 50,000
Access path to softball field and bleachers		\$ 10,000				
Replace drinking fountain		\$ 3,000				

	2020	2021	2022	2023	2024	Unprogrammed
Sidewalk along Janesville Street						\$ 54,000
Add donation bin by splash pad	\$ 350					
Story Gardens						
Outdoor Programming Space						\$ 35,000
Walking path						\$ 24,000
Bike repair station and bike rack	\$ 2,191					
Add donation bin by Story Gardens	\$ 350					
Tails n Trails						
Blacktop truck entrance at small dog park - Dog Park Fund		\$ 7,000				
Add sign for age-appropriateness near play equipment	\$ 250					
Dog playground - Eagle Scout project		X				
Tower Hill						
Plant additional trees		\$ 350				
Add sign for age appropriateness near play equipment	\$ 250					
Educational signs about the prairie		\$ 500				
Designate prairie "Bendlin Prairie"	\$ 500					
Veterans						
Replace drinking fountain		\$ 3,000				
Add sign for age appropriateness near play equipment	\$ 250					
Add path to drinking fountain	\$ 500					
Add path from Orchard Row parking lot to play equipment		\$ 15,000				
Watertower						
Plant additional trees		\$ 350				

8.2 Funding

Local Funds

Local funds available include the following sources:

- **Park Fund** – Funded through the credit card rebate program and recycling revenue. At times, the proceeds from the sale of surplus items will be added to the Park Fund. Within the Park Fund, there are segregated accounts for specific parks including

Veterans Park for the memorial and pavilion, Goodrich Square Splash Pad, Tails n Trails Dog Park, and Story Gardens.

- **Capital Budget** – The Common Council annually determines the capital budget, and, at times, will include funding for park related projects in the capital budget.
- **CVMIC Grant Program** – The cities liability insurance company, Cities & Villages Mutual Insurance (CVMIC), has an annual grant program available
- **Donations** – The Parks & Recreation Commission has set a target annual donation goal of \$5,000 to assist with funding planned projects.

Available Grant Funding Programs

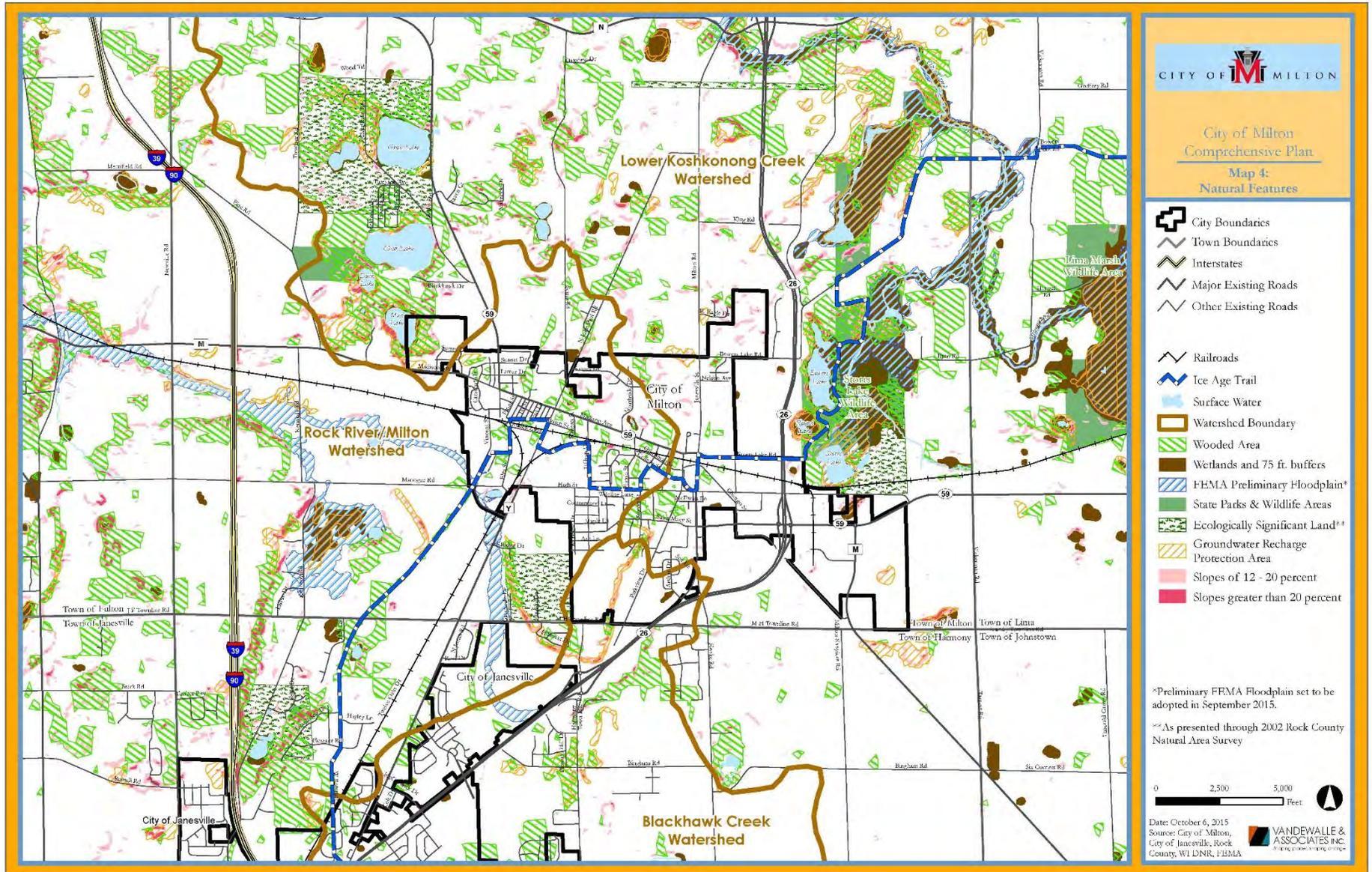
The following grants are available as options for park projects, but many are highly competitive.

- Milton Community Fund
- Alliant Energy Foundation
- Knowles-Nelson Stewardship Local Assistance Grant Subprograms
 - Acquisition and Development of Local Parks (ADLP)
 - Acquisition of Development Rights (ADR)
 - Urban Green Space (UGS)
 - Urban Rivers (UR)
- Federal Recreation Grant Programs
 - Land and Water Conservation Fund (LWCF)
 - Recreational Trails Program (RTP)

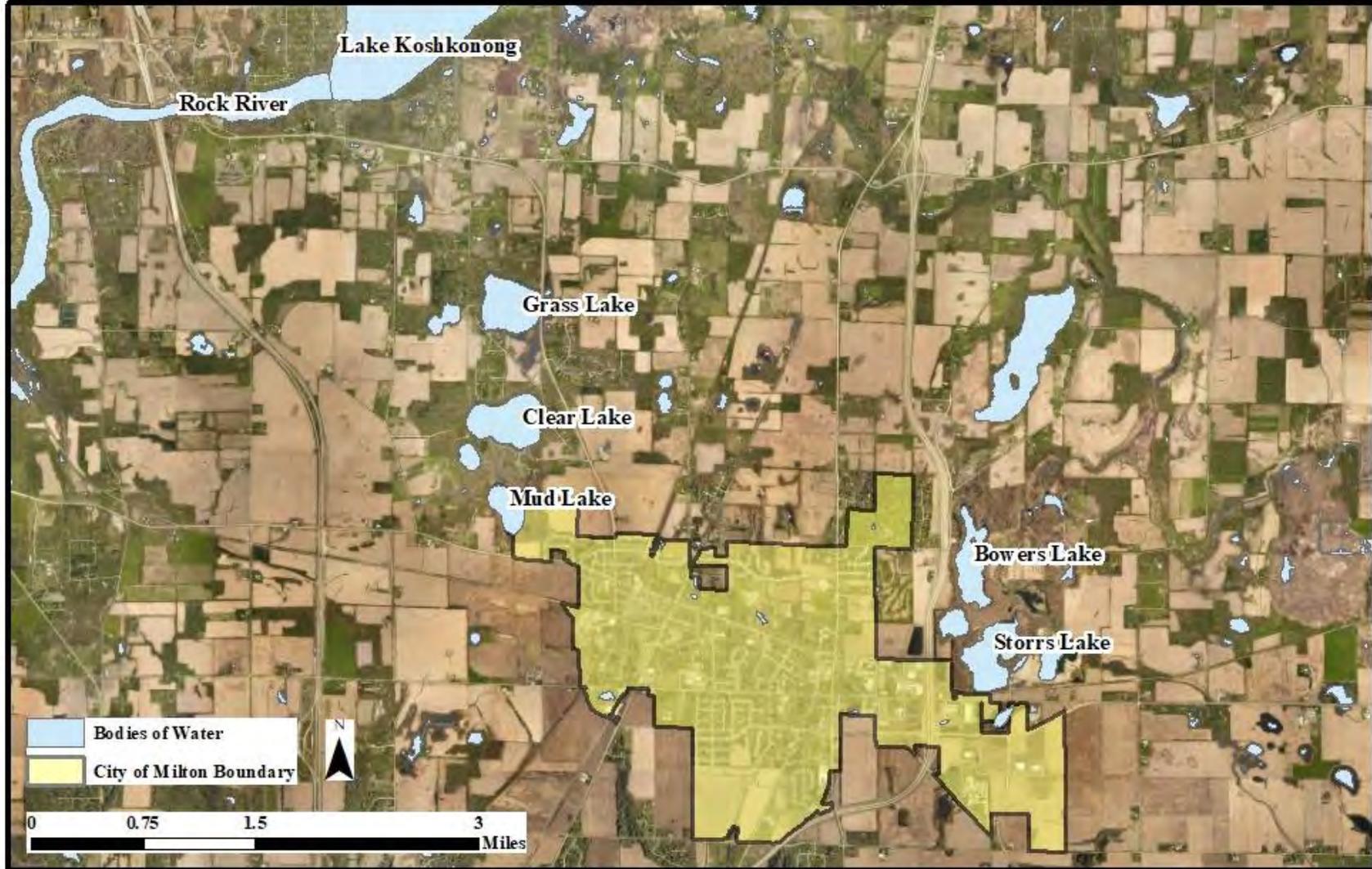
Section 9: Supporting Information

- 9.1 Comprehensive Plan Map 4: Natural Features**
- 9.2 Major Bodies of Water in Milton Region**
- 9.3 Crossridge Park Site Plan**
- 9.4 Comprehensive Plan Map 6a: Future Land Use – ETJ View**
- 9.5 Comprehensive Plan Map 6b: Future Land Use – City View**
- 9.6 Liberty Park Project Description**
- 9.7 Urban Forest Proposal, 240 N. Janesville Street**

9.1 Comprehensive Plan Map 4: Natural Features



9.2 Major Bodies of Water in Milton Region



City of Milton

Major Bodies of Water in Milton Region

9.3 Crossridge Park Site Plan

Cross Ridge Park Site

City of Milton
and
YMCA of North Rock
County

LEGEND

- ① Gravel Parking Lot
- ② Small Playground
- ③ Skateboard Park
- ④ Backstop
- ⑤ Soccer Field
- ⑥ Large Playground
- ⑦ Sand Volleyball
- ⑧ (2) Horseshoe Pits
- ⑨ Cross Ridge Park Sign
- ⑩ Parking Lot - 200 stalls
- ⑪ Shelter - 2,500 sf
- ⑫ Shelter - 4,500 sf
- ⑬ Disc Golf Course
- ⑭ City of Milton Sign
- ⑮ YMCA Facility
- ⑯ Extended Parking
- ⑰ Baseball Fields (2)
- ⑱ Soccer Fields (2)
- ⑲ Football Field
- ⑳ Extreme Playground
-  Prairie Grass

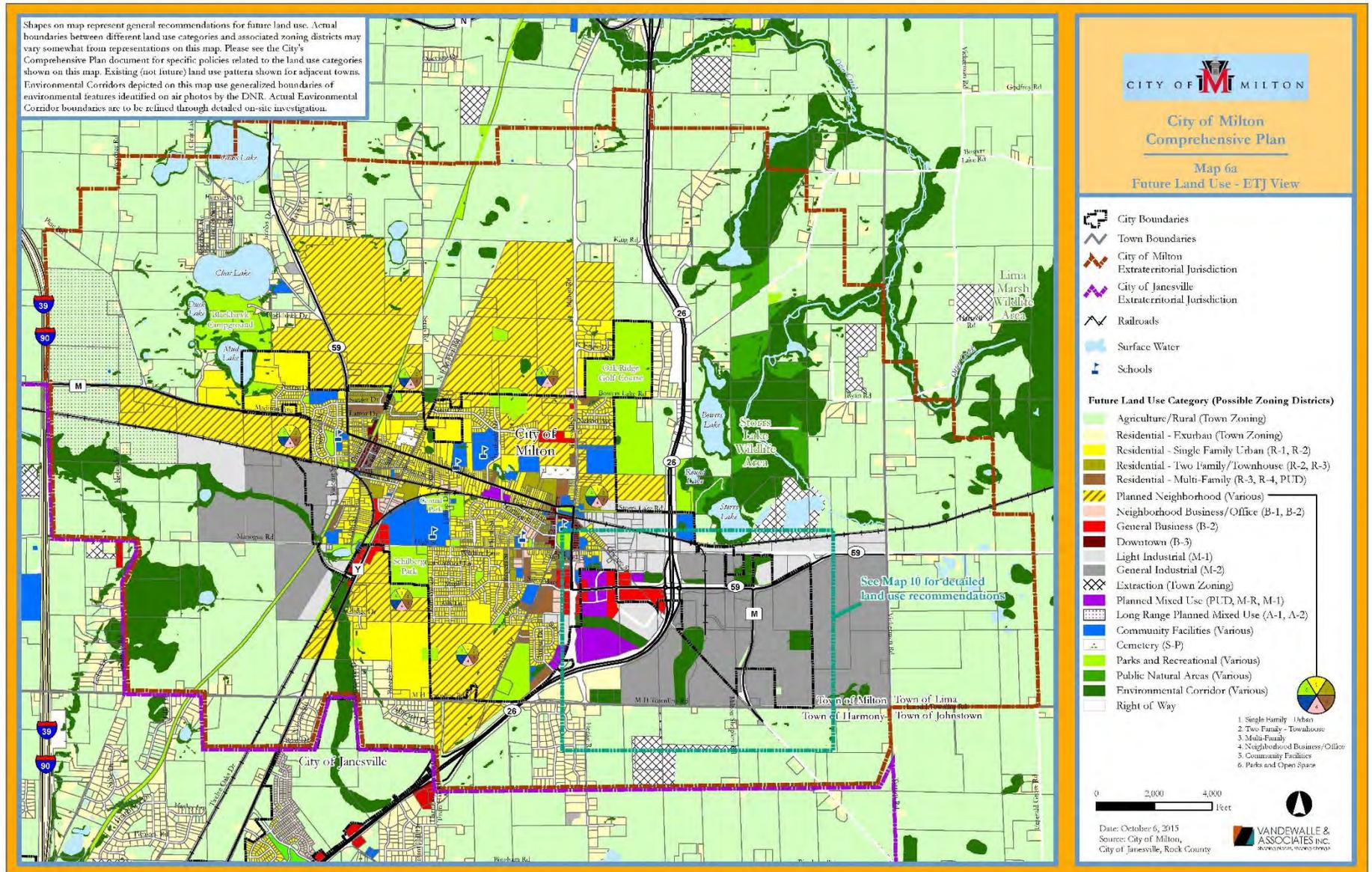


Angus Young
Balance in Creativity

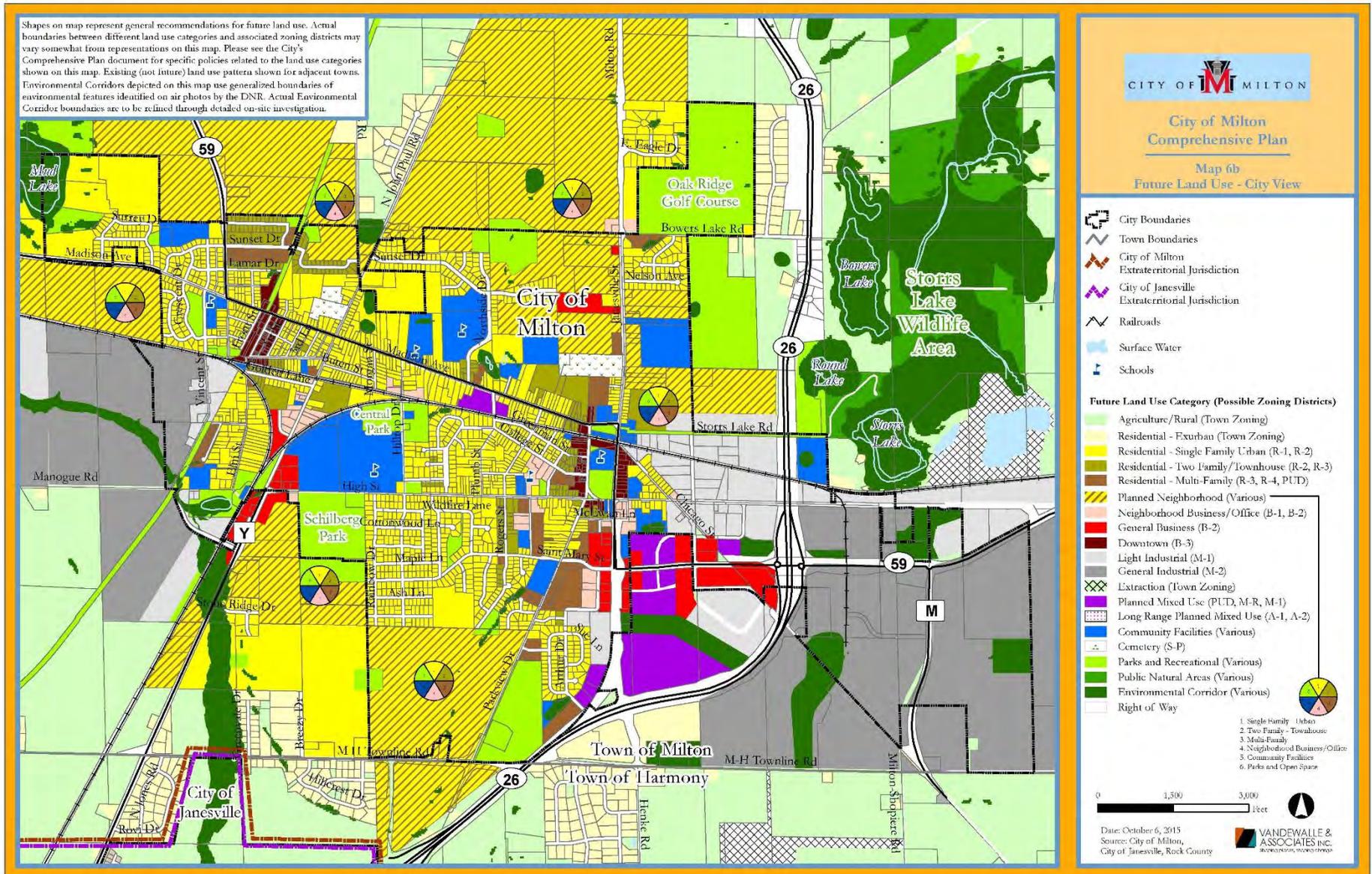
Architecture
Engineering
Interior Design

CONCEPT SITE PLAN

9.4 Comprehensive Plan Map 6a: Future Land Use – ETJ View



9.5 Comprehensive Plan Map 6b: Future Land Use – City View



9.6 Liberty Park Project Description

**CITY OF MILTON
LIBERTY PARK LARGE PARKING AREA
OPINION OF PROBABLE COST**

Liberty Park Large Parking Lot

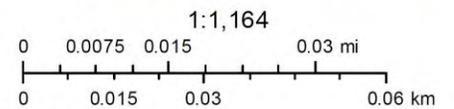
Install approximately 160 x 46 and 170 x 68 parking area to add approximately 50 parking stalls
 One way traffic only entrance S. Clear Lake exit Vincent Street
 Curb and Gutter around the entire perimeter
 4 inch thick HMA
 Remove cul-de-sac and seed, relocate play equipment

ITEM	OPINION OF PROBABLE COST
Excavation, Aggregate Base and Turf Restoration	\$ 68,300
HMA Pavement, Concrete Pavement	\$ 82,800
Relocate Play Equipment	\$ 5,000
Traffic Control and Protection	\$ 1,900
CONSTRUCTION TOTAL	\$158,000
ENGINEERING AND CONTINGENCIES	\$32,000
PROJECT TOTAL	\$190,000



September 30, 2020

□ Parcels



Rock County Real Property Lister

9.7 Urban Forest Proposal, 240 N. Janesville Street

To: City Administrator Al Hulick
From: Ald. Larry Laehn
Date: August 7, 2020
Re: Revised Urban Forest Proposal

Introduction

A couple of years ago, I presented a proposal, as part of community development and strategic planning, to develop an Urban Forest in the City of Milton. At that time, I recommended the project would be located along N Janesville Street. The eventual de-commissioning of the existing Fire Station and the more central location of this property, makes this location much better suited for an Urban Forest in our community.

Objectives

- Establish an “Urban Forest” that improves the city’s air and water quality.
- Utilize a central-city property to increase the community’s recreational and educational opportunities for residents and visitors.
- Provide a bike station, benches and picnic tables for bicyclists/ hikers.

Concept

- The proposed project would begin after new Fire Station is constructed.
- Phase I would be removal of parking lot, DPW building on the property.
- Phase II would be removal or renovation of old Fire Station.
- Phase III would be planting one specimen of the following southern Wisconsin native trees:

Red Pine Few insect or disease problems, 100+ year lifespan

White Pine Responds to regular trimming, 200+ year lifespan

Quaking Aspen Wildlife habitat, 70 year lifespan

River Birch 70 year lifespan

Sugar Maple WI State Tree, 100+ year lifespan

Red Maple 80 year lifespan

Bur Oak Wildlife habitat, 100+ year lifespan

Red Oak Wildlife habitat, 100+ year lifespan

White Oak Wildlife habitat, 100+ year lifespan

- Phase IV would be installing a meandering pathway, picnic tables, benches and a bike station. Trees would be planted along a meandering pathway.

Implementation

Project could be carried out over 2-3 years. Overall coordination could be carried out by Parks and Recreation Commission or a citizen appointed committee. Funding would be a combination of Parks funds, grants, cash donations and in-kind material and labor donations. Donor bricks, benches and trees could be donated by community residents, businesses and not for profit organizations.

City of Milton

Cash Balance Summary

Fund #	Fund Name	Balance Sep-20
100	General	1,285,135
200	Sidewalks	53,073
202	Revolving Loan	32,274
205	Refuse	110,257
206	TID #6	28,731
207	TID #7	17,481
209	TID #9	129,838
210	TID #10	333,172
220	Dog Park	11,725
221	Park	110,630
225	Library	173,681
226	Internal Service fund	(52,723)
240	SBD Revolving Loan	25,000
300	Debt Service	45,550
	Debt escrow acct	2,777,172
400	Capital Projects	311,313
500	Tax Agency	-
601	Sewer	1,673,400
602	Water	2,113,391
603	Stormwater	157,031
		<u>9,336,131</u>

Report Criteria:

Report type: GL detail

Bank.Bank number = 188,189,192

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	57.19	10053300340	Torch
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	44.00	10053230340	Fasteners and Pins
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	7.91	60253705247	Inner Tube
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	150.00	22155300831	Flags for Vets Park
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	10.55	10055200330	Mower Filter
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	52.79	22155300831	US Flag for Vets Park
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	61.50	10055200340	Wasp Spray
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	33.04	22555120240	Tools for Shaw Steps
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	-61.58	22155300831	CV - Masks
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	22.88	60253704340	CV -Gaiter Masks
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	15.47	22555120240	Drill Bits
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	30.79	10053300340	Wheel Barrow
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	16.70	22555110310	Duct Tape
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	-15.88	22155300831	Flag for Vets Park
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	81.56	40057310850	#74 Electrical Supplies
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	8.78	40057310850	#74 Bushings
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	29.87	10053230340	Paint and Sand Paper
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	26.38	10051430350	Cleaning Supplies
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	14.00	22155300831	Veterans Park Pavillion Keys
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	52.79	22555120350	CV - Acrylic Sheet 30x60
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	15.83	60153602245	Hose Bib
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	15.82	10055200340	Bug spray
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	45.69	10053400240	Supplies for Line Painting
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	36.91	10055310340	Flag US 5x8
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	15.08	10055200340	Bug spray
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	31.65	10053300340	Tools
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	36.92	10055200340	Wasp Killer
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	21.11	10053230340	Drill Bits
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	20.66	10055200340	Insecticide
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	21.06	10055200340	Concrete
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	10.95	60153601340	Batteries
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	31.30	10053400370	Paint and Supplies
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	5.80	10055200340	Batteries
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	20.75	60253702340	Batteries and Hose
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	10.53	10053230340	Spraypaint
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	59.86	10053230340	Garage Supplies

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
DAVE'S MILTON ACE HARDWARE	08/05/2020	33443	49.97	40057310850	#73 Upfit Supplies
ROCK COUNTY TREASURER-COURT	08/05/2020	33444	263.88	10023330	JAIL ASSESSMENTS
STATE OF WISCONSIN	08/05/2020	33445	1,022.17	10023320	COURT COST, OWI & OTHER SURCHARGES
C.K.S.D.	08/10/2020	33448	100.00	60153601340	EFFLUENT TESTING
DIGGERS HOTLINE INC	08/10/2020	33449	788.10	60253705247	DIGGERS HOTLINE FEES
FRANK SILHA & SONS EXCAVATING I	08/10/2020	33450	79.44	10054910340	LIMEROCK FOR CEMETERY DRIVEWAY
MENARDS INC	08/10/2020	33451	22.32	10051440310	SHOWER CURTAINS AND RINGS AND DUCT TAPE
MINNESOTA MUTUAL LIFE INS CO	08/10/2020	33452	385.39	10016213	EMPLOYEE PAID
MINNESOTA MUTUAL LIFE INS CO	08/10/2020	33452	536.65	10016213	EMPLOYER PAID
ROCK COUNTY TREASURER	08/10/2020	33453	27.00	10024320	JULY 2020 DOG LICENSES
UNITED COOPERATIVE	08/10/2020	33454	32,400.89	20657200800	UNITED ETHANOL 2020 PMT
ADAM, ED	08/18/2020	33459	139.50	10051440292	Election Official \$9.00/hr
AXELSEN, DON	08/18/2020	33460	72.00	10051440292	Election Official \$9.00/hr
AXELSEN, KATHERN	08/18/2020	33461	72.00	10051440292	Election Official \$9.00/hr
BADGER STATE MAINTENANCE	08/18/2020	33462	157.00	10055200340	ESPLANADE EZ HERBICIDE
BITTNER, MARILYN	08/18/2020	33463	72.00	10051440292	Election Official \$9.00/hr
BLACKHAWK COMMUNITY CREDIT U	08/18/2020	33464	5,278.00	20658200820	INTEREST ON 2018 GO NOTE
BOSTON, MARY	08/18/2020	33465	72.00	10051440292	Election Official \$9.00/hr
ELECTION SYS & SOFTWARE	08/18/2020	33466	16.25	10051440240	EXPRESS VOTE MAINT FEE
ELECTION SYS & SOFTWARE	08/18/2020	33466	10.83	10051440240	EXPRESS VOTE LICENSE RENEWAL
FOSTER, DAVID	08/18/2020	33467	81.00	10051440292	Election Official \$9.00/hr
INGEMANSEN, DEBORAH	08/18/2020	33468	72.00	10051440292	Election Official \$9.00/hr
INSIGHT FS	08/18/2020	33469	307.44	10052100335	POLICE VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	118.17	60353800335	STORM SEWER REPAIR & MAINT SUPPLIES
INSIGHT FS	08/18/2020	33469	77.53	10053300335	STREETS VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	31.55	60253707335	WATER ADMIN VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	74.15	10054910335	CEMETERY FUEL
INSIGHT FS	08/18/2020	33469	53.39	10055200335	PARKS VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	583.29	10052100335	POLICE VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	37.57	10053650335	Recycling Yard Waste Vehicle Fuel
INSIGHT FS	08/18/2020	33469	21.75	60153604335	STP ADMIN VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	4.94	60353800335	STORM SEWER REPAIR & MAINT SUPPLIES
INSIGHT FS	08/18/2020	33469	140.39	10053300335	STREETS VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	73.16	60253707335	WATER ADMIN VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	59.53	10054910335	CEMETERY FUEL
INSIGHT FS	08/18/2020	33469	57.64	10055200335	PARKS VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	563.12	10052100335	POLICE VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	32.13	10053650335	Recycling Yard Waste Vehicle Fuel
INSIGHT FS	08/18/2020	33469	71.81	60153604335	STP ADMIN VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	160.63	10053300335	STREETS VEHICLE FUEL

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
INSIGHT FS	08/18/2020	33469	59.63	10054910335	CEMETERY FUEL
INSIGHT FS	08/18/2020	33469	71.93	10055200335	PARKS VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	550.82	10052100335	POLICE VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	30.29	10053650335	Recycling Yard Waste Vehicle Fuel
INSIGHT FS	08/18/2020	33469	59.63	60153604335	STP ADMIN VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	95.59	10053300335	STREETS VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	78.56	60253707335	WATER ADMIN VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	481.92	10055200335	PARKS VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	29.73	10053650335	RECYCLING VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	27.26	10053650335	Recycling Yard Waste Vehicle Fuel
INSIGHT FS	08/18/2020	33469	49.56	60153604335	STP ADMIN VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	213.09	60353800335	STORM SEWER REPAIR & MAINT SUPPLIES
INSIGHT FS	08/18/2020	33469	235.39	10053300335	STREETS VEHICLE FUEL
INSIGHT FS	08/18/2020	33469	201.94	60253707335	WATER ADMIN VEHICLE FUEL
KEVERN, THOMAS	08/18/2020	33470	72.00	10051440292	Election Official \$9.00/hr
KOBS & ROBERTS LLC LAWN AND TR	08/18/2020	33471	4,500.00	40057620831	TREE REMOVAL - VERNAL AND S JOHN PAUL
MILPORT ENTERPRISES INC	08/18/2020	33472	3,912.76	60153601346	LIQUID ALUMINUM SULFATE
NELSON, ASHLEY	08/18/2020	33473	63.00	10051440292	Election Official \$9.00/hr
PITNEY BOWES RESERVE ACCOUNT	08/18/2020	33474	2,500.00	10016210	PRE-PAY POSTAGE
PROFESSIONAL ID CARDS INC	08/18/2020	33475	18.50	10053100310	ID BADGES - MIELKE/LANGER
PROFESSIONAL ID CARDS INC	08/18/2020	33475	3.00	10053100310	LANYARDS FOR ID BADGES - DPW
SESSLER, MIKE	08/18/2020	33476	72.00	10051440292	Election Official \$9.00/hr
STEINKE, JOHN	08/18/2020	33477	63.00	10051440292	Election Official \$9.00/hr
SULLIVAN SIGNS INC.	08/18/2020	33478	225.00	10053400370	OVAL MILTON SIGNS FOR KIOSKS
SULLIVAN SIGNS INC.	08/18/2020	33478	475.00	10053400370	WAYFINDIG SIGN BY MMS - ACCIDENT REPLACEM
GADDINI CONCRETE	08/20/2020	33479	2,033.26	20057100820	NEW SIDEWALK - RAINBOW DR
GADDINI CONCRETE	08/20/2020	33479	3,307.50	20057100820	NEW SIDEWALK - HILLTOP DR
GADDINI CONCRETE	08/20/2020	33479	8,767.50	20057100820	NEW SIDEWALK TOWER HILL PARK
GADDINI CONCRETE	08/20/2020	33479	416.00	60253705247	CURB & SIDEWALK REPLACEMENT MAIN BREAK C
CITY OF JANESVILLE	08/26/2020	33480	424.84	60353801244	SWEEPINGS
DIVERSIFIED BENEFIT SERVICES	08/26/2020	33481	95.00	10051931521	FLEXIBLE SPENDING
DIVERSIFIED BENEFIT SERVICES	08/26/2020	33481	1.50	10051931521	MAILINGS
GENERAL ENGINEERING	08/26/2020	33482	2,480.00	10052400215	JULY COMMERCIAL PERMITS
OMNI TECHNOLOGIES	08/26/2020	33483	360.00	10051430350	PD ALARM SYSTEM MONITORING
WISCONSIN ECONOMIC DEVELOPME	08/26/2020	33484	100.00	20757120850	CONNECT COMMUNITY ANNUAL FEE
WISCONSIN ECONOMIC DEVELOPME	08/26/2020	33484	100.00	21056100850	CONNECT COMMUNITY ANNUAL FEE
JOHNS DISPOSAL	08/03/2020	6206762	18,280.86	20553620215	JULY TRASH FEES
JOHNS DISPOSAL	08/03/2020	6206762	6,277.04	20553620215	JULY RECYCLING FEES
JOHNS DISPOSAL	08/03/2020	6206762	1,537.50	20553620215	JULY YARDWASTE FEES
ACE PORTABLES INC	08/10/2020	6206767	75.00	10055200340	PORTABLE TOILET - DOG PARK

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
ACE PORTABLES INC	08/10/2020	6206767	75.00	10055200340	PORTABLE TOILET - CROSSRIDGE
BAXTER WOODMAN	08/10/2020	6206768	105.00	60253707290	ENGINEERING - WATER MODEL UPDATE
BAXTER WOODMAN	08/10/2020	6206768	220.00	60131401	ENGINEERING - JANESVILLE ST SANITARY SEWE
BAXTER WOODMAN	08/10/2020	6206768	220.00	10053110215	ENGINEERING - GENERAL MAPPING
BAXTER WOODMAN	08/10/2020	6206768	525.00	21057150840	DEVELOPMENT ASSISTANCE-ARTHUR DRIVE STO
BAXTER WOODMAN	08/10/2020	6206768	1,790.00	60131301	ENGINEERING - EFFLUENT FORCE MAIN RECOR
CONSIGNY LAW FIRM S.C.	08/10/2020	6206769	2,715.00	10051300215	JULY LEGAL COUNSELING
CONSIGNY LAW FIRM S.C.	08/10/2020	6206769	2,220.00	10051300216	JULY MUNICIPAL COURT
CONSIGNY LAW FIRM S.C.	08/10/2020	6206769	136.80	10051300215	JULY SPECIAL MEETINGS
CONSIGNY LAW FIRM S.C.	08/10/2020	6206769	45.60	10051300216	JULY DAVID JACKSON APPEAL
CONSIGNY LAW FIRM S.C.	08/10/2020	6206769	167.20	20657120850	JULY CAPITAL ASSETS DEVELOPER AGREEMENT
MUSSER, PAUL	08/10/2020	6206770	11,000.00	10051530215	2020 ASSESSMENT SERVICES
TECHMAX BUSINESS SOLUTIONS	08/10/2020	6206771	151.60	10051400210	MONTHLY PHONE BILL - CITY HALL
TECHMAX BUSINESS SOLUTIONS	08/10/2020	6206771	50.53	10053100210	MONTHLY PHONE BILL - DPW
TECHMAX BUSINESS SOLUTIONS	08/10/2020	6206771	50.53	10052100210	MONTHLY PHONE BILL - POLICE
AFLAC	08/10/2020	6206772	188.21	10021580	AFLAC MONTHLY PREMIUM
ALLIANT ENERGY	08/10/2020	6206773	77.27	10053400220	Monthly Utility Traffic Signal-790 E. St. Mary St
ALLIANT ENERGY	08/10/2020	6206773	4,689.22	10053420220	Monthly Utility Streetlighting
ALLIANT ENERGY	08/10/2020	6206773	87.46	10053420220	Monthly Utility Street Lights - 1705 State Road 59
ALLIANT ENERGY	08/10/2020	6206773	4,609.02	60153601223	Monthly Utility Treatment Plant - 41 North Street
ALLIANT ENERGY	08/10/2020	6206773	23.13	10053420220	Monthly Utility 1267 Arthur Dr City Sign
ALLIANT ENERGY	08/10/2020	6206773	29.80	20657120850	Monthly Utility RR Crossing TID #6 6327 State Road 5
ALLIANT ENERGY	08/10/2020	6206773	64.00	60153601223	Monthly Utility Lift Station - 314 John Paul Road
ALLIANT ENERGY	08/10/2020	6206773	1,616.94	10051430220	Monthly Utility Municipal Bldg-710 S. Janesville St.
ALLIANT ENERGY	08/10/2020	6206773	29.66	10055200220	Monthly Utility-466 Elm Dog Park
ALLIANT ENERGY	08/10/2020	6206773	91.89	10053272220	Monthly Utility Community House - 20 Parkview Drive
ALLIANT ENERGY	08/10/2020	6206773	40.77	10053420220	Monthly Utility 113 Merchant Row Street Lights
ALLIANT ENERGY	08/10/2020	6206773	40.72	10055200220	Monthly Utility Veterans Park Pav 430 Hilltop
ALLIANT ENERGY	08/10/2020	6206773	39.88	60153601223	Monthly Utility 427 Sunnyside Drive & Hwy 59 Lift Stati
ALLIANT ENERGY	08/10/2020	6206773	31.29	10055200220	Monthly Utility 412 Parkview Dr Gazebo
ALLIANT ENERGY	08/10/2020	6206773	9.13	10053420220	Monthly Utility Street Light-742 E. High St.
ALLIANT ENERGY	08/10/2020	6206773	25.78	10053230220	Monthly Utility Salt Shed - 218 Chicago St
ALLIANT ENERGY	08/10/2020	6206773	27.81	10055200220	Monthly Utility Veterans Park-442 Hilltop Dr
ALLIANT ENERGY	08/10/2020	6206773	83.73	60153601223	Monthly Utility 1240 Parkview Lift Stn 12
ALLIANT ENERGY	08/10/2020	6206773	18.99	10055300220	Monthly Utility Ball Park-130 S. Crescent Dr
ALLIANT ENERGY	08/10/2020	6206773	2,601.12	60253702220	Monthly Utility Well #6 - 1389 Storrs Lake Road
ALLIANT ENERGY	08/10/2020	6206773	52.67	10055200220	Monthly Utility Ballfield 412 Parkview Dr
ALLIANT ENERGY	08/10/2020	6206773	42.94	60153601223	Monthly Utility Lift Station -2 John Paul Road
ALLIANT ENERGY	08/10/2020	6206773	56.71	60153601223	Monthly Utility Lift Station - 308 Elm Street
ALLIANT ENERGY	08/10/2020	6206773	421.90	60253702220	Monthly Utility Water Tower-932 Rogers St.

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
ALLIANT ENERGY	08/10/2020	6206773	813.02	10053230220	Monthly Utility Garage-150 Northside
ALLIANT ENERGY	08/10/2020	6206773	2,039.91	60253702220	Monthly Utility Well #4 663 Rainbow Dr
ALLIANT ENERGY	08/10/2020	6206773	21.75	10055200220	Monthly Utility Ball Park 230 S. Clear Lake Ave.
ALLIANT ENERGY	08/10/2020	6206773	46.69	60153601223	Monthly Utility Lift Station - 157 Serns Road
ALLIANT ENERGY	08/10/2020	6206773	29.11	10055200220	Monthly Utility Shelter-110 S. Crescent Dr
ALLIANT ENERGY	08/10/2020	6206773	1,519.83	60253702220	Monthly Utility Well #2 - 426 Parkview
ALLIANT ENERGY	08/10/2020	6206773	21.52	60253702220	Monthly Utility Water Tower - 235 S. Clear Lake Ave.
ALLIANT ENERGY	08/10/2020	6206773	40.91	60153601223	Monthly Utility Lift Pump 102 N Janesville Street
ALLIANT ENERGY	08/10/2020	6206773	21.06	60253704340	Monthly Utility Water Shed - 158 Northside Drive
ALLIANT ENERGY	08/10/2020	6206773	28.08	60153601223	Monthly Utility Lift Station - 101 Buten Street
ALLIANT ENERGY	08/10/2020	6206773	2,159.46	22555120220	Monthly Utility Shaw Bldg - 430 E High Street
ALLIANT ENERGY	08/10/2020	6206773	7.82	60153601223	Monthly Utility Lab Building 42 North Street - SPLIT
ALLIANT ENERGY	08/10/2020	6206773	7.83	60253704340	Monthly Utility Lab Building 42 North Street - SPLIT
ALLIANT ENERGY	08/10/2020	6206773	15.65	60153601223	Monthly Utility Garage - 41 North Street
ALLIANT ENERGY	08/10/2020	6206773	18.99	10055200220	Monthly Utility Sledding Hill 200 Hilltop Drive
ALLIANT ENERGY	08/10/2020	6206773	54.09	10055300220	Monthly Utility Warming House - 201 Hilltop Drive
ALLIANT ENERGY	08/10/2020	6206773	160.36	60153601223	Monthly Utility 802 E St Mary St & Hwy 26 Lift Station
ALLIANT ENERGY	08/10/2020	6206773	165.95	10053420220	Monthly Utility Street Lights - 1135 State Road 59
ALLIANT ENERGY	08/10/2020	6206773	37.98	10055300220	Monthly Utility Ball Park 205 Hilltop Drive
ALLIANT ENERGY	08/10/2020	6206773	38.04	60153601223	Monthly Utility 1302 Forest Lake Drive & Cty M Lift Stat
ALLIANT ENERGY	08/10/2020	6206773	2,389.01	60253702220	Monthly Utility Well #5 - 240 N Janesville Street
AMAZON.COM	08/18/2020	6206774	50.00	10051410349	TENURE AWARD - PAUL SMITH
APG OF SOUTHERN WISCONSIN	08/18/2020	6206775	609.97	10051410315	LEGAL NOTICES, MINUTES
BANDT COMMUNICATIONS INC	08/18/2020	6206776	60.00	10052100240	REPLACEMENT RADIO HOLSTER DUE 2/13/20
CENTURYLINK	08/18/2020	6206777	531.49	10051900210	GEN GOV TELEPHONE
CENTURYLINK	08/18/2020	6206777	78.68	60253707340	WATER TELEPHONE
CORPORATE BUSINESS SYS	08/18/2020	6206778	73.33	22555110310	LIBRARY COPIES
DAVE'S MILTON ACE HARDWARE	08/18/2020	6206779	13.32	10052100211	POSTAGE TO MAIL DEFECTIVE EQUIPMENT
DEVERE CHEMICAL CO INC	08/18/2020	6206780	260.00	10051410310	HAND SANITIZER
ESRI INC	08/18/2020	6206781	700.00	10056300215	ANNUAL GIS MAPPING SOFTWARE
FACEBOOK	08/18/2020	6206782	6.00	10051410349	SEASONAL LABOR RECRUITMENT
GORDON FLESCH COMPANY INC	08/18/2020	6206783	846.50	10052100240	ANNUAL BASE CHARGES PD
GORDON FLESCH COMPANY INC	08/18/2020	6206783	853.17	10053100310	ANNUAL BASE CHARGES DPW
GORDON FLESCH COMPANY INC	08/18/2020	6206783	149.41	10051900310	CITY HALL COPIES
IACP	08/18/2020	6206784	200.00	10052100190	VIRTUAL CHIEFS CONFERENCE
MERCY HEALTH SYSTEM	08/18/2020	6206785	114.00	10051410350	NEW HIRE DRUG SCREEN - JAUCH, MIELKE, TERR
OFFICE PRO	08/18/2020	6206786	9.84	10052100310	OFFICE SUPPLIES
OFFICE PRO	08/18/2020	6206786	15.00	10051410310	SHREDDING
OFFICE PRO	08/18/2020	6206786	13.27	10052100310	office supplies
PITNEY BOWES INC	08/18/2020	6206787	135.00	10051410310	POSTAGE MACHINE LEASE

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
SIGN A RAMA	08/18/2020	6206788	170.00	22155300845	SIGNS FOR GARDENS
SPECTRUM BUSINESS	08/18/2020	6206789	97.18	10051430220	CABLE TV - CITY HALL
SPECTRUM BUSINESS	08/18/2020	6206789	649.00	10051960910	Internet - City Hall
SPECTRUM BUSINESS	08/18/2020	6206789	84.99	10051960910	Internet - 42 North st
SPECTRUM BUSINESS	08/18/2020	6206789	42.50	60153604310	INTERNET - DPW (1/2 TOTAL)
SPECTRUM BUSINESS	08/18/2020	6206789	42.50	60253707310	INTERNET - DPW (1/2 TOTAL) - #2
STAPLES CREDIT PLAN	08/18/2020	6206790	51.96	10051410310	Printer Paper
TRANSUNION RISK & ALTERNATIVE D	08/18/2020	6206791	111.10	10052100241	MONTHLY PROGRAM FOR JUSTICE
UNITED STATES POST OFFICE	08/18/2020	6206792	11.00	10052100211	OWI BLOOD KIT
UNITED STATES POST OFFICE	08/18/2020	6206792	6.95	10051410211	POSTAGE FOR WEED NOTICES
UNITED STATES POST OFFICE	08/18/2020	6206792	6.95	10051410211	POSTAGE FOR WEEK NOTICES
UNITED STATES POST OFFICE	08/18/2020	6206792	7.40	10052100211	COURT ORDER
US CELLULAR	08/18/2020	6206793	25.61	10051400209	MAYOR
US CELLULAR	08/18/2020	6206793	178.00	10052100210	POLICE
US CELLULAR	08/18/2020	6206793	94.97	10053100210	Public Works
US CELLULAR	08/18/2020	6206793	49.17	60253704340	WATER
US CELLULAR	08/18/2020	6206793	16.84	60253707310	WATER TABLET
US CELLULAR	08/18/2020	6206793	64.06	60153604210	WASTE WATER TABLET
WI DEPT OF FINANCIAL INSTIT	08/18/2020	6206794	20.00	10051200310	WI DFI FEE
ROCK ENERGY COOPERATIVE	08/18/2020	6206795	40.90	60153601223	1475 PUTMAN
HUMANE SOCIETY OF SOUTHERN WI	08/18/2020	6206796	416.67	10052150291	ANIMAL SERVICES
ROCK ROAD COMPANIES INC	08/18/2020	6206797	5,665.50	10054910244	DRIVEWAY PAVING CEMETERY
ROCK ROAD COMPANIES INC	08/18/2020	6206797	4,030.00	60153602246	DRIVEWAY PAVING LIFT STATION #4
AMAZON.COM	08/18/2020	6206798	98.87	10053300240	Wiring Supplies
AMAZON.COM	08/18/2020	6206798	601.88	40057310850	#74 Air Spring Kits
AMAZON.COM	08/18/2020	6206798	29.95	10051900310	Ink for Postage Meter
AMAZON.COM	08/18/2020	6206798	80.00	10053400370	Paint Buckets
AMAZON.COM	08/18/2020	6206798	9.92	10051900310	Correction Tape
AMAZON.COM	08/18/2020	6206798	32.55	10053100310	Calculators, Paper Cliips, Pens
AMAZON.COM	08/18/2020	6206798	72.37	10053300340	Ear Plugs, Band aids, Benadryl
AMAZON.COM	08/18/2020	6206798	93.72	10053650340	Ear Muffs
BATTERIES PLUS LLC	08/18/2020	6206799	167.60	60253705246	Backup Batteries for Wells
BATTERIES PLUS LLC	08/18/2020	6206799	167.60	60153602240	Backup Batteries for WWTP
CULLIGAN WATER CONDITIONING IN	08/18/2020	6206800	35.00	60153601340	Water Purifier Rental
DVORAK LANDSCAPE SUPPLY LLC	08/18/2020	6206801	191.00	10055200340	Mulch and RoundUp
FARM & FLEET OF JANESVILLE	08/18/2020	6206802	425.00	10051410349	Tenure Award Gift Cards
FIRST SUPPLY	08/18/2020	6206803	40.58	60253703340	Nipples and Bushings
GORDIE BOUCHER	08/18/2020	6206804	120.00	10052100330	#128 Inurance Estimate
I90 ENTERPRISES LLC	08/18/2020	6206805	17.95	60253707331	#2 Roof Vend Cover
JOHNSON TRACTOR	08/18/2020	6206806	33.90	10053300340	Chains for Chainsaws

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
JOHNSON TRACTOR	08/18/2020	6206806	29.04	10055200330	#36 Motor Mounts
JOHNSON TRACTOR	08/18/2020	6206806	42.52	10055200330	#36 PTO Belts
JOHNSON TRACTOR	08/18/2020	6206806	42.52	10055200330	#36 PTO Belts
JOHNSON TRACTOR	08/18/2020	6206806	151.92	10055200330	#36 Front Wheels
LUEBKE'S ENTERPRISES LLC	08/18/2020	6206807	158.14	10053230240	Hose for Wash Bay
LUEBKE'S ENTERPRISES LLC	08/18/2020	6206807	172.49	10053230240	Hose for Wash Bay
MADISON SPRING INC.	08/18/2020	6206808	252.08	40057310850	#74 Leaf Springs and Hardware
MADISON SPRING INC.	08/18/2020	6206808	38.04	40057310850	#74 U Bolts abd Hardware
MARTELLE WATER TREATMENT	08/18/2020	6206809	334.65	60253703348	Hydrofluosilicic Acid
MARTELLE WATER TREATMENT	08/18/2020	6206809	588.00	60253703348	Chlorine
MARTELLE WATER TREATMENT	08/18/2020	6206809	2,369.00	60253703348	Aqua Mag
MARTELLE WATER TREATMENT	08/18/2020	6206809	320.10	60253703348	Hydrofluosilicic Acid
MARTELLE WATER TREATMENT	08/18/2020	6206809	294.00	60253703348	Chlorine
MARTELLE WATER TREATMENT	08/18/2020	6206809	2,042.75	60253703348	Aqua Mag
MID-STATE EQUIPMENT-JANESVILLE	08/18/2020	6206810	2,283.49	10055200330	#22 Blades and Repair Parts
MID-STATE EQUIPMENT-JANESVILLE	08/18/2020	6206810	38.76	10053300240	Compactor Handle Mounts
MID-STATE EQUIPMENT-JANESVILLE	08/18/2020	6206810	820.56	10055200330	#41 Left Transaxle
MIDWEST METER INC.	08/18/2020	6206811	4,200.00	60253705249	Meter Testing
MOTION INDUSTRIES INC	08/18/2020	6206812	291.88	10055200240	Vets Park Merrygoround Bearings
NAPA AUTO PARTS	08/18/2020	6206813	22.50	40057310850	#74 Upfit Fuel Line Hose
NAPA AUTO PARTS	08/18/2020	6206813	21.50	40057310850	#74 Upfit Battery Accessories
NAPA AUTO PARTS	08/18/2020	6206813	37.26	10055200330	#41 Trans Oil
NAPA AUTO PARTS	08/18/2020	6206813	8.66	10053300240	Filter for Paint Sprayer
NAPA AUTO PARTS	08/18/2020	6206813	7.02	60353800340	#23 Filters
NAPA AUTO PARTS	08/18/2020	6206813	66.44	10055200330	#38 Filters
NAPA AUTO PARTS	08/18/2020	6206813	199.44	10055200330	#34, #35 Batteries
NAPA AUTO PARTS	08/18/2020	6206813	265.46	40057310850	#73, #74 Upfit Brake Controller
NAPA AUTO PARTS	08/18/2020	6206813	6.40	40057310850	#73, #74 Upfit Cir Breaker
NAPA AUTO PARTS	08/18/2020	6206813	19.20	40057310850	#73, #74 Upfit Cir Breaker
NAPA AUTO PARTS	08/18/2020	6206813	118.40	10052100330	#124 Brake Pads
NAPA AUTO PARTS	08/18/2020	6206813	147.25	40057310850	#74 Battery Cable
NAPA AUTO PARTS	08/18/2020	6206813	50.66	10053300240	#13 Filters and Oil
NAPA AUTO PARTS	08/18/2020	6206813	134.00	40057310850	#74 Battery Cables
NAPA AUTO PARTS	08/18/2020	6206813	255.14	40057310850	#74 Batteries
NAPA AUTO PARTS	08/18/2020	6206813	23.38	40057310850	#74 Battery Parts
NORTH CENTRAL LABORATORIES	08/18/2020	6206814	39.80	60253703340	Testing Supplies
NORTH CENTRAL LABORATORIES	08/18/2020	6206814	530.64	60153601340	Testing Supplies
NORTH CENTRAL LABORATORIES	08/18/2020	6206814	95.46	60153601340	Testing Supplies
O'REILLY AUTOMOTIVE INC	08/18/2020	6206815	171.97	10053300240	Wipers and Aborbant
O'REILLY AUTOMOTIVE INC	08/18/2020	6206815	20.37	10055200330	#69 Fan Belt

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
REINDERS INC	08/18/2020	6206816	606.60	10055200330	#69 Yokes and Cross&Bearing Kit
REINDERS INC	08/18/2020	6206816	31.28	10055200330	#39 Pump Gasket
REINDERS INC	08/18/2020	6206816	93.02	10055200330	Carb for Push Mower
REINDERS INC	08/18/2020	6206816	209.09	10055200330	#69 Deck Wheel Spacers
REINDERS INC	08/18/2020	6206816	25.79	10055200330	#69 Gasket
REINDERS INC	08/18/2020	6206816	81.84	10055200330	#38 Deck Wheel Caps
ROCK ROAD COMPANIES INC	08/18/2020	6206817	519.35	60253705247	Blacktop for Water Patches
ROCK ROAD COMPANIES INC	08/18/2020	6206817	1,303.35	60253705247	Blacktop for Water Patches
ROCK ROAD COMPANIES INC	08/18/2020	6206817	503.88	60253705247	Blacktop for Water Patches
SAFETY KLEEN SYSTEMS	08/18/2020	6206818	80.00	10053650340	Waste Oil Recycling
SHERWIN WILLIAMS COMPANY	08/18/2020	6206819	1,840.44	10053400370	Street Paint
SHERWIN WILLIAMS COMPANY	08/18/2020	6206819	227.00	10053400240	Transducer for Street Line Painter
SUPERBRIGHTLEDS.COM	08/18/2020	6206820	88.97	40057310850	#74 Lights
SUPERBRIGHTLEDS.COM	08/18/2020	6206820	88.97	40057310850	#73 Lights
ULINE	08/18/2020	6206821	97.68	10053300340	Gription Gloves - Red
ULINE	08/18/2020	6206821	60.00	60153601340	Rubber Gloves
WI STATE LABORATORY & HYGIENE	08/18/2020	6206822	26.00	60253703340	Flouride Testing
WORKFORCE FIRST AID & SAFETY	08/18/2020	6206823	23.59	10053230340	First Aid Supplies
WORKFORCE FIRST AID & SAFETY	08/18/2020	6206823	23.58	60253704340	First Aid Supplies
WORKFORCE FIRST AID & SAFETY	08/18/2020	6206823	23.58	60153601340	First Aid Supplies
AIRGAS NORTH CENTRAL	08/19/2020	6206824	85.11	10053230340	CV - Welding Supplies
AMAZON.COM	08/19/2020	6206825	81.78	10053100310	CV - Ink for Brenda's Printer
AMAZON.COM	08/19/2020	6206825	199.90	60153601340	CV - Rubber Gloves
AMAZON.COM	08/19/2020	6206825	139.20	10051960910	CV - Cameras for Zoom Meetings
ANSELL HEALTHCARE PRODUCTS LL	08/19/2020	6206826	55.18	10055200340	CV - Rubber Gloves
ANSELL HEALTHCARE PRODUCTS LL	08/19/2020	6206826	55.18	10053230340	CV - Rubber Gloves
ANSELL HEALTHCARE PRODUCTS LL	08/19/2020	6206826	55.18	10051430350	CV - Rubber Gloves
ANSELL HEALTHCARE PRODUCTS LL	08/19/2020	6206826	55.18	22555120314	CV - Rubber Gloves
ANSELL HEALTHCARE PRODUCTS LL	08/19/2020	6206826	220.70	60153601340	CV - Rubber Gloves
ANSELL HEALTHCARE PRODUCTS LL	08/19/2020	6206826	220.70	60253702340	CV - Rubber Gloves
DEAN HEALTH PLAN INC	08/20/2020	6206827	487.39	10051931522	RETIREE AND EMPLOYER
DEAN HEALTH PLAN INC	08/20/2020	6206827	28,753.00	10016214	ACTIVE EMPLOYER/EMPLOYEE
DEAN HEALTH PLAN INC	08/20/2020	6206827	1,833.69	70021516	FIRE EMPLOYEE
BAXTER WOODMAN	08/26/2020	6206834	110.00	60253707290	ENGINEERING - UPDATE WATER MAPS
DELTA DENTAL PLAN OF WISCONSIN	08/26/2020	6206835	32.45	10016217	RETIREE
DELTA DENTAL PLAN OF WISCONSIN	08/26/2020	6206835	2,459.17	10016216	EMPLOYER PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	08/26/2020	6206835	319.19	10016216	EMPLOYEE PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	08/26/2020	6206835	151.06	70021517	FIRE EMPLOYER PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	08/26/2020	6206835	16.77	70021517	FIRE EMPLOYEE PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	08/26/2020	6206835	236.70	10021565	EMPLOYEE VISION PREMIUM

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
DELTA DENTAL PLAN OF WISCONSIN	08/26/2020	6206835	19.77	70021517	FIRE EMPLOYEE PREMIUM
Grand Totals:			<u>224,752.50</u>		

Report Criteria:

Report type: GL detail

Bank.Bank number = 188,189,192

Report Criteria:

Report type: GL detail

Bank.Bank number = 188,189,192

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
IGNATEK LLC	09/02/2020	12539	2,396.00	70052200217	4 LAPTOPS FOR TELEWORK
IGNATEK LLC	09/02/2020	12539	-1,196.00	70052200217	2 LAPTOPS FOR TELEWORK
BLACKHAWK COMMUNITY CREDIT U	09/02/2020	33486	455,000.00	20658200822	PAPYOFF OF NOTE
BLACKHAWK COMMUNITY CREDIT U	09/02/2020	33486	58.64	20658200820	INTEREST ON NOTE
BRAUN THYSSENKRUPP ELEVATOR	09/02/2020	33488	194.05	22555120240	4TH QUARTER ELEVATOR INSPECTION
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	39.57	10053400370	Supplies for Street Line Painting
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	63.67	10053400370	Hardware for Traffic Signs
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	6.15	10053400370	Roller Covers
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	63.32	60253703340	Tools amd Supplies
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	241.08	10051430310	Softener Salt
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	14.02	60253703340	Supplies for Lab
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	33.83	10053400370	Supplies for Street Line Painting
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	15.82	10055200340	Groundbee Killer
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	4.38	60253703340	Bleach
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	167.19	10055200240	Push Mower
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	4.38	60153601340	Bleach
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	5.25	60253702340	Keys
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	19.34	10053100310	Flash Drives
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	53.35	60253705248	Tools and Hardware
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	85.62	60153601340	Chain Link and Hardware
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	70.39	10055200340	Grass Seed - Water Tower Park
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	11.43	10055200340	Hardware
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	4.39	22555120350	Spray Paint
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	45.17	22555120350	Fertilizer and Fasteners
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	5.95	10055200330	#69 Fasteners
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	127.56	22555120350	Saw Blades and Grass Seed
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	.88	10055200330	#69 Fasteners
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	12.24	60253703340	Clamps and Hardware
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	15.83	10053230340	Garden Sprayer for Car Wash
DAVE'S MILTON ACE HARDWARE	09/02/2020	33489	2.60	60253703340	Fasteners
ROCK COUNTY TREASURER-COURT	09/02/2020	33490	189.45	10023330	JAIL ASSESSMENTS
STATE OF WISCONSIN	09/02/2020	33491	639.60	10023320	COURT COST, OWI & OTHER SURCHARGES
WASTEWATER TRAINING SOLUTIONS	09/08/2020	33492	535.00	60153604218	JORDAN SHORE TRAINING
CTW CORPORATION	09/09/2020	33493	500.00	60253705246	Well #4 VALMATIC REPAIR KIT
DIVERSIFIED BENEFIT SERVICES	09/09/2020	33494	95.00	10051931521	FLEXIBLE SPENDING
DIVERSIFIED BENEFIT SERVICES	09/09/2020	33494	.50	10051931521	MAILINGS

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
MINNESOTA MUTUAL LIFE INS CO	09/09/2020	33495	385.39	10016213	EMPLOYEE PAID
MINNESOTA MUTUAL LIFE INS CO	09/09/2020	33495	497.12	10016213	EMPLOYER PAID
BOND TRUST SERVICES CORP.	09/14/2020	33497	28,828.75	60258200427	INTEREST ON 2015A WATER REVENUE BONDS
C.K.S.D.	09/14/2020	33498	80.00	60153601340	EFFLUENT TESTING
CENTURYLINK BUSINESS SERVICES	09/14/2020	33499	60.00	10051900210	GENERAL GOV TELEPHONE
INSIGHT FS	09/14/2020	33500	57.22	10054910335	CEMETERY FUEL
INSIGHT FS	09/14/2020	33500	89.92	10055200335	PARKS VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	493.23	10052100335	POLICE VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	54.50	10053650335	Recycling Yard Waste Vehicle Fuel
INSIGHT FS	09/14/2020	33500	19.07	60153604335	STP ADMIN VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	62.67	10053300335	STREETS VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	131.71	60253707335	WATER ADMIN VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	516.65	10055200335	PARKS VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	75.37	10053650335	Recycling Yard Waste Vehicle Fuel
INSIGHT FS	09/14/2020	33500	254.07	60353800335	STORM SEWER REPAIR & MAINT SUPPLIES
INSIGHT FS	09/14/2020	33500	133.72	10053300335	STREETS VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	235.83	60253707335	WATER ADMIN VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	34.45	10054910335	CEMETERY FUEL
INSIGHT FS	09/14/2020	33500	52.59	10055200335	PARKS VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	573.04	10052100335	POLICE VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	41.71	10053650335	Recycling Yard Waste Vehicle Fuel
INSIGHT FS	09/14/2020	33500	48.06	60153604335	STP ADMIN VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	118.78	10053300335	STREETS VEHICLE FUEL
INSIGHT FS	09/14/2020	33500	38.08	60253707335	WATER ADMIN VEHICLE FUEL
JAY'S BIG ROLLS INC.	09/14/2020	33501	1,023.00	22555110310	PAPER TOWELS-LIBRARY
PAYNE & DOLAN INC.	09/14/2020	33502	80,026.03	40057330820	ELIZABETH STREET IMPROVEMENTS
RED ZONE PUB & GRILL	09/14/2020	33503	104.55	10051440310	ELECTION FOOD
ROCK COUNTY TREASURER	09/14/2020	33504	28.75	10024320	AUG 2020 DOG LICENSES
FAHRNER ASPHALT SEALERS, LLC	09/16/2020	33508	154,564.00	40057330820	2020 ASPHALT IMPROVEMENTS FINAL
GENERAL ENGINEERING	09/16/2020	33509	860.00	10052400215	AUGUST COMMERCIAL PERMITS
MUNICODE	09/16/2020	33510	1,122.00	10051410215	ELECTRONIC UPDATE PGS
WI DEPT OF NATURAL RESOURCES	09/16/2020	33511	143.00	10053650340	SOLID WASTE TRANSPORTATION LICENSE FEE
NORTHERN PIPE INC	09/16/2020	33512	8,391.24	60153602247	SEWER TELEVISIONING 2020 \$.39/FT
B & M TECHNICAL SERVICES INC	09/21/2020	33514	221.82	10053230240	ANNUAL EQUIP CALIBRATION - DPW
B & M TECHNICAL SERVICES INC	09/21/2020	33514	554.54	60253701242	ANNUAL EQUIP CALIBRATION - WATER
B & M TECHNICAL SERVICES INC	09/21/2020	33514	443.64	60153602240	ANNUAL EQUIP CALIBRATION - WW
CITY OF JANESVILLE	09/21/2020	33515	544.16	60353801244	SWEEPINGS
DIVERSIFIED BENEFIT SERVICES	09/24/2020	33522	95.00	10051931521	FLEXIBLE SPENDING
DIVERSIFIED BENEFIT SERVICES	09/24/2020	33522	1.50	10051931521	MAILINGS
E & N HUGHES CO INC	09/24/2020	33523	858.24	60253705247	14"X18" DUCTILE IRON PIPE FOR FUTURE REPAIR

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MENARDS INC	09/24/2020	33524	11.77	10053230240	ANTIFREEZE FOR GARAGE BOILER
MENARDS INC	09/24/2020	33524	19.74	10055200340	LIGHT BULBS
R.K. SMITH REALTY	09/24/2020	33525	2.21	001111115	REFUND FOR OVERPAYMENT 533 SUNSET #3
R.K. SMITH REALTY	09/24/2020	33525	82.78	001111115	REFUND FOR OVERPAYMENT 533 SUNSET #7
LIEFKE, LON	09/02/2020	208470	1,318.21	10051410349	WORKER COMPENSATION PAYOUT
COLONIAL LIFE	09/02/2020	6206836	226.26	10021580	PREMIUM FOR 7/10/20 & 7/24/20
COLONIAL LIFE	09/02/2020	6206836	226.26	10021580	PREMIUM FOR 8/7/20 & 8/21/20
GESKE, JUSTIN	09/02/2020	6206837	84.66	10052100212	MEALS, EQUIPMENT FOR TRAINING
JOHNS DISPOSAL	09/02/2020	6206838	18,307.77	20553620215	AUGUST TRASH FEES
JOHNS DISPOSAL	09/02/2020	6206838	6,286.28	20553620215	AUGUST RECYCLING FEES
JOHNS DISPOSAL	09/02/2020	6206838	1,537.50	20553620215	AUGUST YARDWASTE FEES
CONSIGNY LAW FIRM S.C.	09/04/2020	6206839	2,680.00	10051300215	AUGUST LEGAL COUNSELING
CONSIGNY LAW FIRM S.C.	09/04/2020	6206839	2,220.00	10051300216	AUGUST MUNICIPAL COURT
CONSIGNY LAW FIRM S.C.	09/04/2020	6206839	653.60	20957120850	CLASEN QUALITY CHOC DEVELOPER AGREEMEN
IGNATEK LLC	09/04/2020	6206840	19,065.00	10051960910	UPGRADE SERVER DUE TO REMOTE ACCESS NE
IGNATEK LLC	09/04/2020	6206840	3,577.94	10051960910	LAPTOPS FOR REMOTE WORKERS
IGNATEK LLC	09/04/2020	6206840	3,477.00	10051960910	PORTABLES FOR REMOTE WORKERS
ACE PORTABLES INC	09/14/2020	6206844	75.00	10055200340	PORTABLE TOILET - DOG PARK
ACE PORTABLES INC	09/14/2020	6206844	75.00	10055200340	PORTABLE TOILET - CROSSRIDGE
CVMIC	09/14/2020	6206845	12,717.00	10051930512	WORKER'S COMP INS PREMIUM 2020 4TH QTR
AFLAC	09/14/2020	6206846	188.21	10021580	AFLAC MONTHLY PREMIUM
NORTH SHORE BANK FSB	09/14/2020	6206847	200.00	60253707610	WATER HRA CONTRIBUTION
NORTH SHORE BANK FSB	09/14/2020	6206847	3,450.00	10051950903	GENERAL EMPLOYEE HRA CONTRIBUTION
ALLIANT ENERGY	09/16/2020	6206850	72.48	10053400220	Monthly Utility Traffic Signal-790 E. St. Mary St
ALLIANT ENERGY	09/16/2020	6206850	4,689.22	10053420220	Monthly Utility Streetlighting
ALLIANT ENERGY	09/16/2020	6206850	83.43	10053420220	Monthly Utility Street Lights - 1705 State Road 59
ALLIANT ENERGY	09/16/2020	6206850	4,964.45	60153601223	Monthly Utility Treatment Plant - 41 North Street
ALLIANT ENERGY	09/16/2020	6206850	20.37	10053420220	Monthly Utility 1267 Arthur Dr City Sign
ALLIANT ENERGY	09/16/2020	6206850	24.74	20657120850	Monthly Utility RR Crossing TID #6 6327 State Road 5
ALLIANT ENERGY	09/16/2020	6206850	55.60	60153601223	Monthly Utility Lift Station - 314 John Paul Road
ALLIANT ENERGY	09/16/2020	6206850	1,363.65	10051430220	Monthly Utility Municipal Bldg-710 S. Janesville St.
ALLIANT ENERGY	09/16/2020	6206850	29.66	10055200220	Monthly Utility-466 Elm Dog Park
ALLIANT ENERGY	09/16/2020	6206850	154.77	10053272220	Monthly Utility Community House - 20 Parkview Drive
ALLIANT ENERGY	09/16/2020	6206850	38.68	10053420220	Monthly Utility 113 Merchant Row Street Lights
ALLIANT ENERGY	09/16/2020	6206850	30.49	10055200220	Monthly Utility Veterans Park Pav 430 Hilltop
ALLIANT ENERGY	09/16/2020	6206850	35.96	60153601223	Monthly Utility 427 Sunnyside Drive & Hwy 59 Lift Stati
ALLIANT ENERGY	09/16/2020	6206850	30.03	10055200220	Monthly Utility 412 Parkview Dr Gazebo
ALLIANT ENERGY	09/16/2020	6206850	8.75	10053420220	Monthly Utility Street Light-742 E. High St.
ALLIANT ENERGY	09/16/2020	6206850	22.78	10053230220	Monthly Utility Salt Shed - 218 Chicago St
ALLIANT ENERGY	09/16/2020	6206850	24.97	10055200220	Monthly Utility Veterans Park-442 Hilltop Dr

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
ALLIANT ENERGY	09/16/2020	6206850	115.76	60153601223	Monthly Utility 1240 Parkview Lift Stn 12
ALLIANT ENERGY	09/16/2020	6206850	35.09	10055300220	Monthly Utility Ball Park-130 S. Crescent Dr
ALLIANT ENERGY	09/16/2020	6206850	2,442.85	60253702220	Monthly Utility Well #6 - 1389 Storrs Lake Road
ALLIANT ENERGY	09/16/2020	6206850	39.57	10055200220	Monthly Utility Ballfield 412 Parkview Dr
ALLIANT ENERGY	09/16/2020	6206850	38.71	60153601223	Monthly Utility Lift Station -2 John Paul Road
ALLIANT ENERGY	09/16/2020	6206850	49.31	60153601223	Monthly Utility Lift Station - 308 Elm Street
ALLIANT ENERGY	09/16/2020	6206850	386.73	60253702220	Monthly Utility Water Tower-932 Rogers St.
ALLIANT ENERGY	09/16/2020	6206850	694.92	10053230220	Monthly Utility Garage-150 Northside
ALLIANT ENERGY	09/16/2020	6206850	1,584.60	60253702220	Monthly Utility Well #4 663 Rainbow Dr
ALLIANT ENERGY	09/16/2020	6206850	37.62	10055200220	Monthly Utility Ball Park 230 S. Clear Lake Ave.
ALLIANT ENERGY	09/16/2020	6206850	41.08	60153601223	Monthly Utility Lift Station - 157 Serns Road
ALLIANT ENERGY	09/16/2020	6206850	34.37	10055200220	Monthly Utility Shelter-110 S. Crescent Dr
ALLIANT ENERGY	09/16/2020	6206850	1,237.46	60253702220	Monthly Utility Well #2 - 426 Parkview
ALLIANT ENERGY	09/16/2020	6206850	18.99	60253702220	Monthly Utility Water Tower - 235 S. Clear Lake Ave.
ALLIANT ENERGY	09/16/2020	6206850	35.73	60153601223	Monthly Utility Lift Pump 102 N Janesville Street
ALLIANT ENERGY	09/16/2020	6206850	21.64	60253704340	Monthly Utility Water Shed - 158 Northside Drive
ALLIANT ENERGY	09/16/2020	6206850	24.29	60153601223	Monthly Utility Lift Station - 101 Buten Street
ALLIANT ENERGY	09/16/2020	6206850	1,622.58	22555120220	Monthly Utility Shaw Bldg - 430 E High Street
ALLIANT ENERGY	09/16/2020	6206850	6.87	60153601223	Monthly Utility Lab Building 42 North Street - SPLIT
ALLIANT ENERGY	09/16/2020	6206850	6.88	60253704340	Monthly Utility Lab Building 42 North Street - SPLIT
ALLIANT ENERGY	09/16/2020	6206850	13.75	60153601223	Monthly Utility Garage - 41 North Street
ALLIANT ENERGY	09/16/2020	6206850	16.70	10055200220	Monthly Utility Sledding Hill 200 Hilltop Drive
ALLIANT ENERGY	09/16/2020	6206850	57.85	10055300220	Monthly Utility Warming House - 201 Hilltop Drive
ALLIANT ENERGY	09/16/2020	6206850	132.02	60153601223	Monthly Utility 802 E St Mary St & Hwy 26 Lift Station
ALLIANT ENERGY	09/16/2020	6206850	155.00	10053420220	Monthly Utility Street Lights - 1135 State Road 59
ALLIANT ENERGY	09/16/2020	6206850	33.40	10055300220	Monthly Utility Ball Park 205 Hilltop Drive
ALLIANT ENERGY	09/16/2020	6206850	33.21	60153601223	Monthly Utility 1302 Forest Lake Drive & Cty M Lift Stat
ALLIANT ENERGY	09/16/2020	6206850	2,213.79	60253702220	Monthly Utility Well #5 - 240 N Janesville Street
ROCK ENERGY COOPERATIVE	09/16/2020	6206851	40.99	60153601223	1475 PUTMAN
ALLIANT ENERGY	09/16/2020	6206852	2,013.84	60253705248	REPAIR TO DAMAGED GAS LINE
AMAZON.COM	09/16/2020	6206853	247.90	10052100340	EVIDENCE - RIFLE GUN SAFE
AMAZON.COM	09/16/2020	6206853	20.31	10053100310	DPW Wall Calendar
AMAZON.COM	09/16/2020	6206853	23.97	22555120314	Swiffers for Library
AMAZON.COM	09/16/2020	6206853	12.40	10051900310	Orange Paper
AMAZON.COM	09/16/2020	6206853	99.70	10051440310	Election Supplies - Paper and Labels
AMAZON.COM	09/16/2020	6206853	37.76	60153604330	#18 Hood Molding
AMAZON.COM	09/16/2020	6206853	17.59	60253702340	Laminate Film
AMAZON.COM	09/16/2020	6206853	20.71	10051900310	Certificate Holders
APG OF SOUTHERN WISCONSIN	09/16/2020	6206854	793.88	10051410315	LEGAL NOTICES, MINUTES
APG OF SOUTHERN WISCONSIN	09/16/2020	6206854	86.89	10051440315	ELECTION LEGAL NOTICES, MINUTES

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BADGER METER INC	09/16/2020	6206855	118.70	60253705249	Beacon Mbl Hosting Serv Unit 2374 units
BADGER METER INC	09/16/2020	6206855	130.83	60253705249	Orion Cellular LTE Serv Unit 147 units
BADGER METER INC	09/16/2020	6206855	118.70	60253705249	Beacon Mbl Hosting Serv Unit 2374 units
BADGER METER INC	09/16/2020	6206855	130.83	60253705249	Orion Cellular LTE Serv Unit 147 units
BART'S AUTO REPAIR	09/16/2020	6206856	660.00	60153604330	#18 Tires
CENTURYLINK	09/16/2020	6206857	539.62	10051900210	GEN GOV TELEPHONE
CENTURYLINK	09/16/2020	6206857	80.70	60253707340	Water Phone Charges
CORPORATE BUSINESS SYS	09/16/2020	6206858	64.74	22555110310	LIBRARY COPIES
COWLEY'S FAMILY FOODS LLC	09/16/2020	6206859	9.58	10052100340	ACCREDITATION REVIEW SUPPLIES
CULLIGAN WATER CONDITIONING IN	09/16/2020	6206860	35.00	60153601340	Water Purifier Rental
DECKER SUPPLY CO INC	09/16/2020	6206861	268.92	10053400370	Washers for Street Signs
FACEBOOK	09/16/2020	6206862	8.00	10051400310	STRATEGIC PLAN COMMUNITY INPUT PROMOTIO
FACEBOOK	09/16/2020	6206862	1.69	10051400310	PROMOTION FOR CORP PUBLIC INPUT MEETING
FARM & FLEET OF JANESVILLE	09/16/2020	6206863	89.98	10055300340	Rubber Mats for Horshoe Pits
FERTILIZER DEALER SUPPLY	09/16/2020	6206864	5.38	60253705246	Well #6 Coupler
GLOCK PROFESSIONAL INC	09/16/2020	6206865	250.00	10052100190	ARMORER'S COURSE - CHESMORE
GORDON FLESCH COMPANY INC	09/16/2020	6206866	106.27	10051900310	CITY HALL COPIES
GRAINGER	09/16/2020	6206867	83.54	10052100240	REPLACEMENT SAFETY FLARE
JOHNSON TRACTOR	09/16/2020	6206868	658.66	10053650340	Stihl Chainsaw Ser#188065153
JOHNSON TRACTOR	09/16/2020	6206868	28.38	10053300240	Throttle for Power Broom
L W ALLEN LLC	09/16/2020	6206869	276.06	60253702244	Battery Replacement Booster Station
L W ALLEN LLC	09/16/2020	6206869	160.00	60253705246	Well 2 SCADA modifications
LEAGUE OF WI MUNICIPALITIES	09/16/2020	6206870	50.00	10051400212	CHIEF EXECUTIVE WORKSHOP - MAYOR WELCH
MARTELLE WATER TREATMENT	09/16/2020	6206871	436.50	60253703348	Hydrofluosilicic Acid
MARTELLE WATER TREATMENT	09/16/2020	6206871	147.00	60253703348	Chlorine
MARTELLE WATER TREATMENT	09/16/2020	6206871	1,781.75	60253703348	Aqua Mag
MERCY HEALTH SYSTEM	09/16/2020	6206872	34.00	10051410350	NEW HIRE DRUG SCREEN - PAITEL
MIDWEST METER INC.	09/16/2020	6206873	6,180.00	60253705249	Beacon Software
MIDWEST METER INC.	09/16/2020	6206873	195.10	60218650	M-35 Orion Meter Head
NAPA AUTO PARTS	09/16/2020	6206874	9.57	10055200330	#38 Cabin Air Filter
NAPA AUTO PARTS	09/16/2020	6206874	21.19	10055200330	#69 Filters
NAPA AUTO PARTS	09/16/2020	6206874	18.11	40057310850	#74 Fuse Holders for Upfit
NAPA AUTO PARTS	09/16/2020	6206874	14.85	10053300240	Filters-Returning
NAPA AUTO PARTS	09/16/2020	6206874	247.52	10053300240	Antifreeze
NAPA AUTO PARTS	09/16/2020	6206874	9.57	10053300240	Filters-Returning
NAPA AUTO PARTS	09/16/2020	6206874	34.25	10053300240	#22 Filters
OFFICE PRO	09/16/2020	6206875	118.62	10052100310	office AND EVIDENCE SUPPLIES
O'REILLY AUTOMOTIVE INC	09/16/2020	6206876	256.83	10052100330	#124 Brake Rotors
O'REILLY AUTOMOTIVE INC	09/16/2020	6206876	11.88	40057310850	#74 Upfit - Wire Loom
R & W HEATING AND COOLING	09/16/2020	6206877	79.00	60153602245	Troubleshoot Furnace

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REINDERS INC	09/16/2020	6206878	408.38	10055200330	#38 Tie Rod Ends and Ball Joints
REINDERS INC	09/16/2020	6206878	790.70	10055200330	#39 Clutch
REINDERS INC	09/16/2020	6206878	266.00	10055200330	#39 Tube - Carrier LH
SHERWIN WILLIAMS COMPANY	09/16/2020	6206879	1,177.00	10053400370	White and Yellow Road Paint
SHERWIN WILLIAMS COMPANY	09/16/2020	6206879	706.20	10053400370	White and Yellow Road Paint
SHERWIN WILLIAMS COMPANY	09/16/2020	6206879	1,440.00	10053400370	Glass Beads
SHERWIN WILLIAMS COMPANY	09/16/2020	6206879	125.38	10053400240	Paintind Supplies for Road Painting
SIGN A RAMA	09/16/2020	6206880	221.00	60253705247	Water Marking Flags - Verified
SIRCHIE FINGER PRINT LAB	09/16/2020	6206881	46.42	10052100340	NARK II - COCAINE TEST KITS
SPECTRUM BUSINESS	09/16/2020	6206882	97.18	10051430220	CABLE TV - CITY HALL
SPECTRUM BUSINESS	09/16/2020	6206882	649.00	10051960910	Internet - City Hall
SPECTRUM BUSINESS	09/16/2020	6206882	84.99	10051960910	Internet - 42 North st
SPECTRUM BUSINESS	09/16/2020	6206882	42.50	60153604310	INTERNET - DPW (1/2 TOTAL)
SPECTRUM BUSINESS	09/16/2020	6206882	42.50	60253707310	INTERNET - DPW (1/2 TOTAL) - #2
STAPLES CREDIT PLAN	09/16/2020	6206883	.93	10051410310	OFFICE SUPPLIES
STAPLES CREDIT PLAN	09/16/2020	6206883	21.08	10051440310	ELECTION SUPPLIES
STREICHER'S	09/16/2020	6206884	2,499.00	10052100396	VEST REPLACEMENT-SCHNEIDER, JOHNSON, MA
TRAFFIC & PARKING CONTROL COMP	09/16/2020	6206885	491.00	10053400240	Maintenance Contract and Cabinet Filter
TRANSUNION RISK & ALTERNATIVE D	09/16/2020	6206886	116.00	10052100241	MONTHLY PROGRAM FOR JUSTICE
ULINE	09/16/2020	6206887	231.77	10053300340	Leather Gloves
UNITED STATES POST OFFICE	09/16/2020	6206888	22.00	10052100211	OWI BLOOD KIT - 2
US CELLULAR	09/16/2020	6206889	32.34	10051400209	MAYOR
US CELLULAR	09/16/2020	6206889	-46.40	10052100210	POLICE
US CELLULAR	09/16/2020	6206889	97.20	10053100210	Public Works
US CELLULAR	09/16/2020	6206889	54.12	60253704340	WATER
US CELLULAR	09/16/2020	6206889	12.99	60253707310	WATER TABLET
US CELLULAR	09/16/2020	6206889	58.51	60153604210	WASTE WATER TABLET
USBLUEBOOK / AR DEPT	09/16/2020	6206890	708.30	60153602247	Lid Extractors
WELDERS SUPPLY COMPANY - BELOI	09/16/2020	6206891	110.00	10052100330	Cylinder Rental Nitrogen Gas for Squads
WI STATE LABORATORY & HYGIENE	09/16/2020	6206892	26.00	60253703340	Flouride Testing
WI STATE LABORATORY & HYGIENE	09/16/2020	6206892	1,226.00	60253703340	Lead and Copper Testing
ZARNOTH BRUSH WORKS INC.	09/16/2020	6206893	1,096.50	60353801244	#23 Gutter Brooms and Main Broom
HUMANE SOCIETY OF SOUTHERN WI	09/16/2020	6206894	416.67	10052150291	ANIMAL SERVICES
MINUTEMAN PRESS	09/18/2020	6206895	662.63	60153603300	9/15 WATER BILL MAILING
MINUTEMAN PRESS	09/18/2020	6206895	662.63	60253706300	9/15 WATER BILL MAILING
MINUTEMAN PRESS	09/18/2020	6206895	147.25	60353800310	9/15 WATER BILL MAILING
MUSSER, PAUL	09/18/2020	6206896	2,000.00	10051530215	ASSESSMENT MAINTENANCE - SEPT
TECHMAX BUSINESS SOLUTIONS	09/18/2020	6206897	145.13	10051400210	MONTHLY PHONE BILL - CITY HALL
TECHMAX BUSINESS SOLUTIONS	09/18/2020	6206897	48.38	10052100210	MONTHLY PHONE BILL - POLICE
TECHMAX BUSINESS SOLUTIONS	09/18/2020	6206897	48.38	10053100210	MONTHLY PHONE BILL - DPW

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
DEAN HEALTH PLAN INC	09/21/2020	6206899	487.39	10051931522	RETIREE AND EMPLOYER
DEAN HEALTH PLAN INC	09/21/2020	6206899	28,753.00	10016214	ACTIVE EMPLOYER/EMPLOYEE
DEAN HEALTH PLAN INC	09/21/2020	6206899	1,833.69	70021516	FIRE EMPLOYEE
DELTA DENTAL PLAN OF WISCONSIN	09/24/2020	6206900	64.90	10016217	RETIREE
DELTA DENTAL PLAN OF WISCONSIN	09/24/2020	6206900	2,644.49	10016216	EMPLOYER PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	09/24/2020	6206900	339.79	10016216	EMPLOYEE PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	09/24/2020	6206900	151.06	70021517	FIRE EMPLOYER PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	09/24/2020	6206900	16.77	70021517	FIRE EMPLOYEE PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	09/24/2020	6206900	256.47	10021565	EMPLOYEE VISION PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	09/24/2020	6206900	19.77	70021518	FIRE EMPLOYEE VISION PREMIUM
ACE PORTABLES INC	09/24/2020	6206901	75.00	10055200340	PORTABLE TOILET - DOG PARK
BAXTER WOODMAN	09/24/2020	6206902	55.00	60253707290	ENGINEERING - WATER MODEL UPDATE
COLONIAL LIFE	09/30/2020	6206903	226.26	10021580	PREMIUM FOR 9/4/20 & 9/18/20
Grand Totals:			<u>909,448.55</u>		

Report Criteria:

Report type: GL detail

Bank.Bank number = 188,189,192

**City of Milton
General Fund Summary
Actual 2020**

	Actual 2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	2020 Budget	Remaining Budget	% Budget Left
Revenue										
Property taxes	3,289,546	3,411,096	-	-	-	-	3,411,096	3,411,097	1	0%
Pmt in lieu of taxes from water	251,238	-	2	-	-	-	2	210,000	209,998	100%
State aid	1,073,399	94,677	110,098	344,130	2,158	-	551,063	1,103,273	552,210	50%
Cable franchise fee	80,383	-	17,928	-	17,275	-	35,204	65,987	30,783	47%
Licenses	18,711	639	15,348	388	1,188	(79)	17,484	19,400	1,916	10%
Building licenses/permits	50,206	10,463	68,992	4,756	2,065	3,208	89,484	23,530	(65,954)	-280%
Fines & forfeitures	52,858	18,801	11,542	2,844	1,676	2,478	37,341	55,250	17,909	32%
Charges for service	34,357	8,780	6,055	4,141	3,063	3,198	25,236	17,900	(7,336)	-41%
Intergovernmental charges	79,242	12,962	8,171	17,000	-	1,762	39,895	100,119	60,224	60%
Interest & penalty charges	128,976	39,305	22,355	1,485	3,567	5,940	72,651	61,150	(11,501)	-19%
Rent	25,548	2,211	2,793	-	4,210	120	9,334	20,200	10,866	54%
Miscellaneous	475	-	-	-	1,318	-	1,318	-	(1,318)	#DIV/0!
Transfers	654	-	-	-	-	-	-	-	-	#DIV/0!
	5,085,593	3,598,935	263,283	374,743	36,520	16,626	4,290,107	5,087,906	797,799	16%
Expenditures										
<i>General Government</i>										
Mayor/Council	15,474	4,551	2,707	26	10	2,644	9,937	16,420	6,483	39%
Court	80,620	22,618	20,644	6,255	6,106	6,106	61,730	85,213	23,483	28%
Legal	57,375	14,688	10,334	5,106	5,117	4,900	40,145	67,000	26,855	40%
City Hall	350,040	72,407	90,693	42,775	27,554	27,430	260,859	364,103	103,244	28%
Municipal building	24,108	6,421	5,056	2,141	1,965	1,692	17,274	25,180	7,906	31%
Elections	6,419	2,934	1,061	-	1,216	1,071	6,282	10,000	3,718	37%
Assessor	30,584	8,000	7,000	-	11,000	2,000	28,000	31,978	3,978	12%
Admin maintenance	14,411	3,188	4,280	1,547	2,072	2,488	13,576	20,800	7,224	35%
Property & worker comp insurance	107,424	83,732	28,164	-	-	12,717	124,613	103,065	(21,548)	-21%
Information technology	61,384	22,517	14,883	11,731	176	27,588	76,896	40,000	(36,896)	-92%
Retiree benefits	3,609	988	1,476	(58)	-	-	2,406	5,640	3,234	57%
OPEB funding	14,000	3,500	3,500	-	-	3,645	10,645	14,000	3,355	24%
General contingency	4,020	-	346	-	-	-	346	50,000	49,654	99%
	769,468	245,544	190,143	69,523	55,216	92,282	652,708	833,399	180,691	22%
<i>Public Safety</i>										
Law enforcement	1,125,238	257,870	303,032	89,137	89,449	90,463	829,950	1,292,442	462,492	36%
Police vehicle/building maintenance	19,995	3,200	3,622	1,554	331	684	9,391	10,875	1,484	14%
Crossing guards	12,841	6,650	(4,966)	-	-	768	2,451	14,802	12,351	83%
Code enforcement	20,230	4,237	5,541	1,259	1,676	1,676	14,389	34,413	20,024	58%
Fire/EMS	392,810	97,898	97,898	32,633	32,633	32,633	293,695	391,942	98,247	25%
Inspection	47,760	8,582	65,814	3,263	3,969	2,468	84,095	23,807	(60,288)	-253%
	1,618,874	378,436	470,940	127,846	128,058	128,692	1,233,972	1,768,281	534,309	30%
<i>Public Works</i>										
Public Works administration	177,314	35,728	57,260	12,846	17,896	13,282	137,012	212,220	75,208	35%
Outside engineering	1,695	(3,761)	-	-	220	-	(3,541)	2,500	6,041	242%
City garage	34,901	12,005	8,194	2,295	734	1,899	25,126	40,765	15,639	38%
Community house	4,156	791	533	214	155	216	1,910	5,000	3,090	62%
Street construction & maintenance	318,019	95,155	61,994	19,505	22,941	21,500	221,096	343,928	122,832	36%
Snow and ice removal	91,090	63,420	2,339	-	-	-	65,759	96,130	30,371	32%
Traffic signs	14,092	145	1,743	2,380	5,124	184	9,577	22,850	13,273	58%
Street lights	70,179	15,587	15,048	5,016	4,995	4,773	45,419	80,100	34,681	43%
Sidewalks	-	-	-	-	-	-	-	-	-	#DIV/0!
Recycling	3,447	2,064	947	301	816	315	4,442	5,900	1,458	25%
	714,893	221,134	148,059	42,557	52,880	42,169	506,800	809,393	302,593	37%

City of Milton
 General Fund Summary
 Actual 2020

	Actual 2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	2020 Budget	Remaining Budget	% Budget Left
<i>Health & human services</i>										
Code enforcement	(1,097)	-	-	-	-	-	-	-	-	#DIV/0!
Cemetery	3,046	-	(3,843)	341	5,938	301	2,737	3,700	963	26%
	1,949	-	(3,843)	341	5,938	301	2,737	3,700	963	26%
<i>Culture, recreation, & education</i>										
Donations	20,000	20,000	-	-	-	-	20,000	20,000	-	0%
Parks	173,711	18,971	45,557	20,357	15,608	15,349	115,843	226,266	110,423	49%
Recreation	8,501	1,296	2,509	618	473	733	5,629	10,863	5,234	48%
Celebrations	4,303	54	409	158	-	-	621	4,900	4,279	87%
Historic Preservation	2,481	-	-	-	500	-	500	2,540	2,040	80%
Library allocation	288,224	296,314	-	-	-	-	296,314	296,314	-	0%
	497,220	336,634	48,476	21,133	16,581	16,082	438,907	560,883	121,976	22%
<i>Economic Development</i>										
Planning	9,030	1,921	3,667	2,193	694	667	9,142	3,000	(6,142)	-205%
Tourism/MACC	4,786	(1,022)	6,000	-	-	-	4,979	5,000	22	0%
	13,816	900	9,667	2,193	694	667	14,121	8,000	(6,121)	-77%
EXPENSES BEFORE TRANSFERS	3,616,220	1,182,649	863,442	263,594	259,368	280,192	2,849,245	3,983,656	1,134,411	28%
<i>Transfers</i>										
Debt service	850,000	849,900	-	-	-	-	849,900	849,900	-	0%
Capital	254,350	254,350	-	-	-	-	254,350	254,350	-	0%
	1,104,350	1,104,250	-	-	-	-	1,104,250	1,104,250	-	0%
TOTAL EXPENDITURES	4,720,570	2,286,899	863,442	263,594	259,368	280,192	3,953,495	5,087,906	1,134,411	22%
REVENUE less EXPENDITURES	365,023	1,312,036	(600,159)	111,149	(222,848)	(263,566)	336,612	-	(336,612)	

CITY OF MILTON
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 225 - LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>INTERGOVERNMENTAL REVENUES</u>						
225-43570	ROCK COUNTY LIBRARY AID	.00	93,332.21	93,312.00	20.21	100.02
225-43720	OTHER COUNTY AID	.00	3,780.62	4,023.00	(242.38)	93.98
225-43730	GRANTS/REIMBURSEMENTS	.00	54.51	.00	54.51	.00
	TOTAL INTERGOVERNMENTAL REVENUES	.00	97,167.34	97,335.00	(167.66)	99.83
<u>PUBLIC CHARGES FOR SERVICE</u>						
225-46710	LIBRARY FINES	253.38	4,647.38	12,000.00	(7,352.62)	38.73
225-46720	RENT PAYMENT	1,166.67	10,500.03	14,000.00	(3,499.97)	75.00
	TOTAL PUBLIC CHARGES FOR SERVICE	1,420.05	15,147.41	26,000.00	(10,852.59)	58.26
<u>SOURCE 48</u>						
225-48520	LIBRARY DONATIONS	.00	2,591.38	.00	2,591.38	.00
225-48535	GIFTS FROM FOUNDATION	.00	7,400.00	.00	7,400.00	.00
225-48540	TAB -TEEN ADVISE BOARD DONATIO	216.36	786.21	.00	786.21	.00
225-48550	BUILDING DONATIONS	1,575.00	26,953.78	.00	26,953.78	.00
225-48570	BOOK SALES	.00	973.76	.00	973.76	.00
	TOTAL SOURCE 48	1,791.36	38,705.13	.00	38,705.13	.00
<u>SOURCE 49</u>						
225-49200	TRANSFER FROM GEN FUND	.00	296,314.00	296,314.00	.00	100.00
	TOTAL SOURCE 49	.00	296,314.00	296,314.00	.00	100.00
	TOTAL FUND REVENUE	3,211.41	447,333.88	419,649.00	27,684.88	106.60

CITY OF MILTON
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 225 - LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LIBRARY</u>					
225-55110-110 SALARIES	8,136.83	72,096.35	116,477.00	44,380.65	61.90
225-55110-120 HOURLY WAGES	6,881.33	77,480.99	114,065.00	36,584.01	67.93
225-55110-150 FICA	1,108.95	11,537.41	17,638.00	6,100.59	65.41
225-55110-151 RETIREMENT	987.40	10,139.28	15,269.00	5,129.72	66.40
225-55110-152 HEALTH/DENTAL/LIFE	2,102.08	18,842.88	29,043.00	10,200.12	64.88
225-55110-190 TRAINING	.00	79.00	700.00	621.00	11.29
225-55110-211 POSTAGE	.00	100.37	200.00	99.63	50.19
225-55110-240 EQUIPMENT MAINTENANCE	133.00	6,068.65	5,082.00	(986.65)	119.41
225-55110-241 COMPUTER SERVICES	.00	1,721.99	2,500.00	778.01	68.88
225-55110-242 ARROWHEAD LIBRARY	.00	15,745.92	15,746.00	.08	100.00
225-55110-310 OFFICE SUPPLIES	1,385.84	3,438.63	3,800.00	361.37	90.49
225-55110-313 PROMOTIONS	6.00	113.50	1,500.00	1,386.50	7.57
225-55110-320 MEMBERSHIPS/SUBSCRIPTIONS	24.50	783.48	400.00	(383.48)	195.87
225-55110-324 LIBRARY MATERIALS	1,726.08	16,775.14	20,500.00	3,724.86	81.83
225-55110-328 LIBRARY MATERIALS - AV	106.78	3,289.57	11,500.00	8,210.43	28.60
225-55110-330 VEHICLE OPERATION & MAINT	.00	.00	150.00	150.00	.00
225-55110-355 DONATION PURCHASES	.00	7,403.89	.00	(7,403.89)	.00
225-55110-360 PROG SUPPLYS -BOOK SALE PROCDS	41.49	2,010.52	1,500.00	(510.52)	134.03
225-55110-370 TAB (TEEN ADVISORY BOARD)	.00	65.00	.00	(65.00)	.00
225-55110-811 OFFICE EQUIPMENT	387.86	2,505.38	4,750.00	2,244.62	52.74
TOTAL LIBRARY	23,028.14	250,197.95	360,820.00	110,622.05	69.34
<u>LIBRARY BUILDING</u>					
225-55120-110 SALARIES	.00	44.83	1,166.00	1,121.17	3.84
225-55120-120 HOURLY WAGES	4,467.16	16,186.59	22,811.00	6,624.41	70.96
225-55120-125 OVERTIME WAGES	.00	.00	400.00	400.00	.00
225-55120-126 SEASONAL LABOR	.00	.00	400.00	400.00	.00
225-55120-150 FICA	326.09	1,243.29	1,866.00	622.71	66.63
225-55120-151 RETIREMENT	218.87	397.81	560.00	162.19	71.04
225-55120-152 HEALTH/DENTAL/LIFE	898.63	1,354.68	1,493.00	138.32	90.74
225-55120-220 UTILITIES	1,369.36	20,629.28	24,000.00	3,370.72	85.96
225-55120-230 STORMWATER UTILITY	77.56	310.24	233.00	(77.24)	133.15
225-55120-240 EQUIPMENT MAINTENANCE	570.05	1,503.08	2,500.00	996.92	60.12
225-55120-314 CLEANING AND MAINTENANCE	63.29	459.79	1,500.00	1,040.21	30.65
225-55120-350 REPAIR & MAINTENANCE SUPPLIES	280.12	893.35	1,900.00	1,006.65	47.02
TOTAL LIBRARY BUILDING	8,271.13	43,022.94	58,829.00	15,806.06	73.13
TOTAL FUND EXPENDITURES	31,299.27	293,220.89	419,649.00	126,428.11	69.87
NET REVENUES OVER EXPENDITURES	(28,087.86)	154,112.99	.00	154,112.99	

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 601 - WWTP/SEWER FUND

	PERIOD PERIOD	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>SOURCE 27</u>						
601-27100	CONTRIBUTION IN AID OF CONSTRU	2,848.48	38,155.64	.00	38,155.64	.00
	TOTAL SOURCE 27	2,848.48	38,155.64	.00	38,155.64	.00
<u>INTEREST INCOME</u>						
601-44190	INTEREST INCOME	1,749.81	20,499.54	16,000.00	4,499.54	128.12
	TOTAL INTEREST INCOME	1,749.81	20,499.54	16,000.00	4,499.54	128.12
<u>PUBLIC CHARGES FOR SERVICE</u>						
601-46221	RESIDENTIAL CUSTOMERS	145,678.70	523,145.05	660,000.00	(136,854.95)	79.26
601-46222	COMMERCIAL CUSTOMERS	16,770.43	57,404.57	78,000.00	(20,595.43)	73.60
601-46223	INDUSTRIAL CUSTOMERS	18,232.00	79,087.42	145,000.00	(65,912.58)	54.54
601-46224	PUBLIC AUTHORITY CUSTOMERS	3,599.70	16,303.43	36,000.00	(19,696.57)	45.29
601-46225	MULTI-UNIT RES CUSTOMERS	11,150.25	41,941.64	54,000.00	(12,058.36)	77.67
601-46250	LAB FEES	5,234.56	48,999.59	120,000.00	(71,000.41)	40.83
601-46310	PENALTIES	706.82	2,733.86	11,000.00	(8,266.14)	24.85
	TOTAL PUBLIC CHARGES FOR SERVICE	201,372.46	769,615.56	1,104,000.00	(334,384.44)	69.71
<u>MISCELLANEOUS REVENUE</u>						
601-48000	CONTRIBUTIONS REVENUE	.00	343,852.25	.00	343,852.25	.00
	TOTAL MISCELLANEOUS REVENUE	.00	343,852.25	.00	343,852.25	.00
	TOTAL FUND REVENUE	205,970.75	1,172,122.99	1,120,000.00	52,122.99	104.65

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 601 - WWTP/SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WWTP OPERATIONS</u>					
601-53600-541 DEPRECIATION	.00	.00	325,000.00	325,000.00	.00
601-53600-591 UTILITY TAX ON METERS	.00	.00	15,000.00	15,000.00	.00
601-53600-624 INTEREST ON CWF LOAN	.00	10,930.44	32,119.00	21,188.56	34.03
TOTAL WWTP OPERATIONS	.00	10,930.44	372,119.00	361,188.56	2.94
<u>WASTE TREATMENT</u>					
601-53601-223 PURCHASED POWER/FUEL - PUMPING	4,789.24	49,101.35	74,000.00	24,898.65	66.35
601-53601-230 STORMWATER UTILITY	297.49	1,189.96	1,450.00	260.04	82.07
601-53601-340 OPERATING SUPPLIES	1,370.02	9,457.22	17,000.00	7,542.78	55.63
601-53601-346 SLUDGE CONSITIONING CHEMICALS	.00	7,722.95	19,000.00	11,277.05	40.65
TOTAL WASTE TREATMENT	6,456.75	67,471.48	111,450.00	43,978.52	60.54
<u>EQU/PLT/COLL SYS MAINTENANCE</u>					
601-53602-120 WAGES	6,403.93	58,458.35	121,001.00	62,542.65	48.31
601-53602-125 OVERTIME WAGES	55.20	1,644.52	.00	(1,644.52)	.00
601-53602-126 SEASONAL LABOR	.00	.00	780.00	780.00	.00
601-53602-150 FICA	.00	.00	9,317.00	9,317.00	.00
601-53602-151 RETIREMENT	436.00	4,064.02	8,168.00	4,103.98	49.76
601-53602-152 HEALTH/DENTAL/LIFE	786.59	10,476.01	25,382.00	14,905.99	41.27
601-53602-240 EQUIPMENT MAINTENANCE	466.14	20,807.07	40,000.00	19,192.93	52.02
601-53602-245 MAINTENANCE OF PLANT	331.55	16,735.81	9,000.00	(7,735.81)	185.95
601-53602-246 MAINTENANCE OF RESERVOIRS	912.28	7,705.29	19,500.00	11,794.71	39.51
601-53602-247 MAINTENANCE OF MAINS	8,391.24	10,047.91	30,000.00	19,952.09	33.49
TOTAL EQU/PLT/COLL SYS MAINTENANCE	17,782.93	129,938.98	263,148.00	133,209.02	49.38
<u>BILLING, COLL & ACCTG</u>					
601-53603-120 WAGES	1,733.19	15,833.94	22,293.00	6,459.06	71.03
601-53603-150 FICA	.00	.00	1,706.00	1,706.00	.00
601-53603-151 RETIREMENT	116.98	1,106.48	1,505.00	398.52	73.52
601-53603-152 HEALTH/DENTAL/LIFE	483.55	4,162.19	5,779.00	1,616.81	72.02
601-53603-300 SUPPLIES AND EXPENSE	767.27	5,842.53	8,200.00	2,357.47	71.25
601-53603-310 OFFICE SUPPLIES	124.88	263.85	750.00	486.15	35.18
TOTAL BILLING, COLL & ACCTG	3,225.87	27,208.99	40,233.00	13,024.01	67.63

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 601 - WWTP/SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATION & GENERAL</u>					
601-53604-110 SALARIES	3,001.26	28,056.75	36,343.00	8,286.25	77.20
601-53604-120 HOURLY WAGES	4,006.45	37,470.75	20,959.00	(16,511.75)	178.78
601-53604-125 OVERTIME WAGES-AIR PRODUCTS	44.16	161.31	.00	(161.31)	.00
601-53604-130 EMPLOYEE BENEFITS	.00	738.35	680.00	(58.35)	108.58
601-53604-150 FICA	1,143.84	10,956.79	4,382.00	(6,574.79)	250.04
601-53604-151 RETIREMENT	475.98	4,559.39	3,868.00	(691.39)	117.87
601-53604-152 HEALTH/DENTAL/LIFE	911.57	10,857.39	9,016.00	(1,841.39)	120.42
601-53604-210 TELEPHONE	120.65	501.26	.00	(501.26)	.00
601-53604-216 TECH PROCESSING CONTRACT	.00	.00	7,500.00	7,500.00	.00
601-53604-218 CONSULTING-OTHER	535.00	13,078.75	23,000.00	9,921.25	56.86
601-53604-219 SLUDGE HAULING	.00	.00	30,000.00	30,000.00	.00
601-53604-310 OFFICE SUPPLIES	85.00	382.50	1,600.00	1,217.50	23.91
601-53604-330 VEHICLE OPERATION & MAINT	51.30	1,942.65	4,000.00	2,057.35	48.57
601-53604-335 VEHICLE-FUEL	131.14	1,018.17	4,200.00	3,181.83	24.24
601-53604-510 INSURANCE EXPENSE	.00	.00	17,000.00	17,000.00	.00
601-53604-525 INFORMATION TECHNOLOGY	.00	.00	1,500.00	1,500.00	.00
TOTAL ADMINISTRATION & GENERAL	<u>10,506.35</u>	<u>109,724.06</u>	<u>164,048.00</u>	<u>54,323.94</u>	<u>66.89</u>
TOTAL FUND EXPENDITURES	<u>37,971.90</u>	<u>345,273.95</u>	<u>950,998.00</u>	<u>605,724.05</u>	<u>36.31</u>
NET REVENUES OVER EXPENDITURES	<u>167,998.85</u>	<u>826,849.04</u>	<u>169,002.00</u>	<u>657,847.04</u>	

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 602 - WATER FUND

	PERIOD PERIOD	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>INTEREST INCOME</u>						
602-41900	INTEREST - DIVIDEND INCOME	652.30	16,353.77	17,000.00 (646.23)	96.20	
602-41902	UNREALIZED GAIN/LOSS	26.99	4,597.16	.00 4,597.16	.00	
	TOTAL INTEREST INCOME	679.29	20,950.93	17,000.00	3,950.93	123.24
<u>PUBLIC CHARGES FOR SERVICE</u>						
602-46101	METERED SALES - RESIDENTIAL	93,971.66	347,034.66	495,000.00 (147,965.34)	70.11	
602-46102	METERED SALES - COMMERCIAL	13,338.97	42,177.41	57,000.00 (14,822.59)	74.00	
602-46103	METERED SALES - INDUSTRIAL	82,116.51	253,291.00	362,000.00 (108,709.00)	69.97	
602-46104	METERED SALES - MULTI-UNIT	5,226.12	20,060.86	29,000.00 (8,939.14)	69.18	
602-46200	PP - PRIVATE FIRE PROTECTION	6,482.60	26,116.63	39,000.00 (12,883.37)	66.97	
602-46300	FP - PUBLIC FIRE PROTECTION	66,799.25	265,038.60	398,000.00 (132,961.40)	66.59	
602-46401	OTHER SALES - PUBLIC AUTHORITY	5,389.89	11,552.75	50,000.00 (38,447.25)	23.11	
	TOTAL PUBLIC CHARGES FOR SERVICE	273,325.00	965,271.91	1,430,000.00	(464,728.09)	67.50
<u>WATER REVENUE</u>						
602-47003	CUSTOMER PENALTIES & FORF ACC	4.22	1,091.88	12,000.00 (10,908.12)	9.10	
602-47100	OTHER WATER REVENUE	570.00	7,644.78	34,000.00 (26,355.22)	22.48	
602-47400	RENTS FROM WATER PROPERTY	.00	.00	10,463.00 (10,463.00)	.00	
	TOTAL WATER REVENUE	574.22	8,736.66	56,463.00	(47,726.34)	15.47
<u>MISCELLANEOUS REVENUE</u>						
602-48000	CONTRIBUTIONS REVENUE	.00	175.00	.00 175.00	.00	
	TOTAL MISCELLANEOUS REVENUE	.00	175.00	.00	175.00	.00
	TOTAL FUND REVENUE	274,578.51	995,134.50	1,503,463.00	(508,328.50)	66.19

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 602 - WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>WELL OPERATIONS & MAINT</u>						
602-53701-120	HOURLY WAGES	1,352.34	13,465.12	22,816.00	9,350.88	59.02
602-53701-125	OVERTIME WAGES	22.08	116.35	.00 (116.35)	.00
602-53701-150	FICA	.00	.00	1,745.00	1,745.00	.00
602-53701-151	RETIREMENT	.00	.00	1,540.00	1,540.00	.00
602-53701-152	HEALTH/DENTAL/LIFE	29.61	183.15	5,078.00	4,894.85	3.61
602-53701-242	MAINTENANCE OF WATER PLANT	554.54	554.54	.00 (554.54)	.00
602-53701-300	SUPPLIES AND EXPENSE	515.25	1,964.59	.00 (1,964.59)	.00
	TOTAL WELL OPERATIONS & MAINT	2,473.82	16,283.75	31,179.00	14,895.25	52.23
<u>PUMPING OPERATIONS</u>						
602-53702-220	UTILITIES	7,211.28	74,647.57	109,000.00	34,352.43	68.48
602-53702-230	STORMWATER UTILITY	149.12	596.48	520.00 (76.48)	114.71
602-53702-244	MAINTENANCE OF PUMPING PLANT	.00	4,173.57	4,600.00	426.43	90.73
602-53702-340	OPERATING SUPPLIES	521.10	1,162.36	3,000.00	1,837.64	38.75
	TOTAL PUMPING OPERATIONS	7,881.50	80,579.98	117,120.00	36,540.02	68.80
<u>WATER TREATMENT</u>						
602-53703-110	SALARIES	.00	.00	45.00	45.00	.00
602-53703-120	HOURLY WAGES	765.97	6,575.28	15,067.00	8,491.72	43.64
602-53703-125	OVERTIME WAGES	22.08	115.80	.00 (115.80)	.00
602-53703-150	FICA	.00	.00	1,155.00	1,155.00	.00
602-53703-151	RETIREMENT	.00	.00	1,019.00	1,019.00	.00
602-53703-152	HEALTH/DENTAL/LIFE	31.71	121.32	3,843.00	3,721.68	3.16
602-53703-245	MAINTENANCE OF PLANT	22.20	278.36	520.00	241.64	53.53
602-53703-340	OPERATING SUPPLIES	362.00	7,302.44	8,500.00	1,197.56	85.91
602-53703-348	CHEMICALS	2,483.95	21,709.70	34,000.00	12,290.30	63.85
	TOTAL WATER TREATMENT	3,687.91	36,102.90	64,149.00	28,046.10	56.28
<u>T & D OPERATIONS</u>						
602-53704-120	HOURLY WAGES	7,258.98	41,100.86	75,798.00	34,697.14	54.22
602-53704-125	OVERTIME WAGES	199.87	2,017.53	.00 (2,017.53)	.00
602-53704-126	SEASONAL LABOR	.00	.00	1,157.00	1,157.00	.00
602-53704-150	FICA	.00	.00	5,887.00	5,887.00	.00
602-53704-151	RETIREMENT	.00	.00	5,118.00	5,118.00	.00
602-53704-152	HEALTH/DENTAL/LIFE	279.51	932.83	14,658.00	13,725.17	6.36
602-53704-340	OPERATING SUPPLIES & EXPENSE	400.57	5,865.56	7,000.00	1,134.44	83.79
	TOTAL T & D OPERATIONS	8,138.93	49,916.78	109,618.00	59,701.22	45.54

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 602 - WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>T & D MAINTENANCE</u>						
602-53705-246	MAINTENANCE OF RESERVOIRS	552.70	17,164.94	34,000.00	16,835.06	50.49
602-53705-247	MAINTENANCE OF MAINS	4,629.43	20,165.97	17,000.00	(3,165.97)	118.62
602-53705-248	MAINTENANCE OF SERVICES	2,440.74	3,928.25	6,000.00	2,071.75	65.47
602-53705-249	MAINTENANCE OF METERS	249.53	13,910.40	6,200.00	(7,710.40)	224.36
602-53705-250	MAINTENANCE OF HYDRANTS	209.30	209.30	15,000.00	14,790.70	1.40
602-53705-251	MAINTENANCE OF OTHER PLANT	.00	534.05	3,700.00	3,165.95	14.43
	TOTAL T & D MAINTENANCE	8,081.70	55,912.91	81,900.00	25,987.09	68.27
<u>CUSTOMER ACCOUNTS</u>						
602-53706-120	HOURLY WAGES	1,247.26	12,487.42	27,361.00	14,873.58	45.64
602-53706-125	OVERTIME WAGES	99.36	99.36	.00	(99.36)	.00
602-53706-150	FICA	.00	.00	2,094.00	2,094.00	.00
602-53706-151	RETIREMENT	.00	.00	1,847.00	1,847.00	.00
602-53706-152	HEALTH/DENTAL/LIFE	8.71	83.54	5,484.00	5,400.46	1.52
602-53706-300	SUPPLIES AND EXPENSE	948.86	8,890.52	9,000.00	109.48	98.78
602-53706-340	OPERATING SUPPLIES	1,624.03	1,925.19	1,600.00	(325.19)	120.32
	TOTAL CUSTOMER ACCOUNTS	3,928.22	23,486.03	47,386.00	23,899.97	49.56
<u>ADMINISTRATION & GENERAL</u>						
602-53707-110	SALARIES	3,113.33	28,278.64	39,302.00	11,023.36	71.95
602-53707-120	HOURLY WAGES	3,058.36	43,201.58	34,851.00	(8,350.58)	123.96
602-53707-132	PERSONNEL CONTINGENCY	.00	105.00	.00	(105.00)	.00
602-53707-150	FICA	.00	.00	5,675.00	5,675.00	.00
602-53707-151	RETIREMENT	1,156.94	10,251.31	5,005.00	(5,246.31)	204.82
602-53707-152	HEALTH/DENTAL/LIFE	2,999.27	23,831.43	13,508.00	(10,323.43)	176.42
602-53707-290	OTHER CONTRACTUAL SERVICES	55.00	8,642.50	15,000.00	6,357.50	57.62
602-53707-310	OFFICE SUPPLIES	110.98	616.41	3,000.00	2,383.59	20.55
602-53707-331	TRANSPORTATION	51.29	12,000.42	4,000.00	(8,000.42)	300.01
602-53707-335	VEHICLE-FUEL	441.50	2,126.40	7,200.00	5,073.60	29.53
602-53707-340	OPERATING SUPPLIES	161.40	1,112.16	1,200.00	87.84	92.68
602-53707-390	OTHER SUPPLIES AND EXPENSE	.00	.00	2,300.00	2,300.00	.00
602-53707-525	INFORMATION TECHNOLOGY	.00	.00	1,500.00	1,500.00	.00
602-53707-610	OPEB LIABILITY EXPENSE	200.00	800.00	.00	(800.00)	.00
	TOTAL ADMINISTRATION & GENERAL	11,348.07	130,965.85	132,541.00	1,575.15	98.81

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 602 - WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>DEPRECIATION & AMORTIZATION</u>					
602-53708-150 FICA	1,300.02	11,520.57	.00	(11,520.57)	.00
602-53708-403 DEPRECIATION	.00	.00	235,000.00	235,000.00	.00
602-53708-404 DEPRECIATION-CONTRIBUTED	.00	.00	48,000.00	48,000.00	.00
602-53708-409 TAX EQUIVALENT	.00	.00	240,000.00	240,000.00	.00
TOTAL DEPRECIATION & AMORTIZATION	1,300.02	11,520.57	523,000.00	511,479.43	2.20
<u>DEPARTMENT 709</u>					
602-53709-810 CAPITAL EQUIPMENT	.00	.00	195,500.00	195,500.00	.00
TOTAL DEPARTMENT 709	.00	.00	195,500.00	195,500.00	.00
<u>INTEREST & FISCAL CHARGES</u>					
602-58200-427 INTEREST ON REVENUE BONDS	28,828.75	59,102.50	64,129.00	5,026.50	92.16
TOTAL INTEREST & FISCAL CHARGES	28,828.75	59,102.50	64,129.00	5,026.50	92.16
TOTAL FUND EXPENDITURES	75,668.92	463,871.27	1,366,522.00	902,650.73	33.95
NET REVENUES OVER EXPENDITURES	198,909.59	531,263.23	136,941.00	394,322.23	

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 603 - STORMWATER UTILITY

	PERIOD PERIOD	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>INTEREST INCOME</u>					
603-44190 INTEREST INCOME	2.61	1,358.01	3,000.00	(1,641.99)	45.27
TOTAL INTEREST INCOME	2.61	1,358.01	3,000.00	(1,641.99)	45.27
<u>PUBLIC CHARGES FOR SERVICE</u>					
603-46100 RESIDENTIAL STORMWATER FEES	18,186.20	72,849.02	108,000.00	(35,150.98)	67.45
603-46110 DUPLEX STORMWATER FEES	2,760.29	11,152.66	17,000.00	(5,847.34)	65.60
603-46120 NONRESIDENTIAL STORMWATER FEES	24,623.84	99,325.38	149,000.00	(49,674.62)	66.66
603-46310 PENALTIES	89.28	360.44	3,000.00	(2,639.56)	12.01
603-46350 MISCELLANEOUS INCOME	.00	29.94	.00	29.94	.00
TOTAL PUBLIC CHARGES FOR SERVICE	45,659.61	183,717.44	277,000.00	(93,282.56)	66.32
TOTAL FUND REVENUE	45,662.22	185,075.45	280,000.00	(94,924.55)	66.10

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 603 - STORMWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STORMWATER ADMINISTRATION</u>					
603-53800-110 SALARIES	1,449.91	14,691.65	21,318.00	6,626.35	68.92
603-53800-120 HOURLY WAGES	4,316.53	31,907.19	54,145.00	22,237.81	58.93
603-53800-126 SEASONAL LABOR	.00	.00	338.00	338.00	.00
603-53800-150 FICA	426.64	3,498.43	5,801.00	2,302.57	60.31
603-53800-151 RETIREMENT	389.27	3,228.13	5,096.00	1,867.87	63.35
603-53800-152 HEALTH/DENTAL/LIFE	1,351.30	6,061.11	12,333.00	6,271.89	49.15
603-53800-215 CONSULTING	.00	379.84	2,500.00	2,120.16	15.19
603-53800-245 MAINTENANCE OF PLANT	.00	.00	1,000.00	1,000.00	.00
603-53800-290 OTHER CONTRACTUAL SERVICES	2,000.00	6,055.00	2,500.00	(3,555.00)	242.20
603-53800-310 OFFICE SUPPLIES	161.72	863.14	16,000.00	15,136.86	5.39
603-53800-335 VEHICLE-FUEL	254.07	1,989.04	6,500.00	4,510.96	30.60
603-53800-340 OPERATING SUPPLIES	.00	1,337.57	5,000.00	3,662.43	26.75
603-53800-390 OTHER SUPPLIES AND EXPENSE	.00	195.00	1,500.00	1,305.00	13.00
603-53800-510 PROPERTY INSURANCE	.00	.00	1,800.00	1,800.00	.00
TOTAL STORMWATER ADMINISTRATION	10,349.44	70,206.10	135,831.00	65,624.90	51.69
<u>STORM SEWER SYSTEM MAINTENANCE</u>					
603-53801-241 CATCH BASIN CLEANING	.00	.00	1,000.00	1,000.00	.00
603-53801-242 LEAF AND BRUSH COLLECTION	.00	.00	1,000.00	1,000.00	.00
603-53801-244 STREET SWEEPING	544.16	13,961.24	18,000.00	4,038.76	77.56
TOTAL STORM SEWER SYSTEM MAINTENA	544.16	13,961.24	20,000.00	6,038.76	69.81
<u>DETENTION BASIN MANAGEMENT</u>					
603-53802-242 STRUCTURE MAINTENANCE	100.00	304.60	8,000.00	7,695.40	3.81
603-53802-243 MOWING	.00	340.29	1,436.00	1,095.71	23.70
TOTAL DETENTION BASIN MANAGEMENT	100.00	644.89	9,436.00	8,791.11	6.83
<u>DEPARTMENT 803</u>					
603-53803-820 CAPITAL IMPROVEMENTS	.00	1,650.00	.00	(1,650.00)	.00
TOTAL DEPARTMENT 803	.00	1,650.00	.00	(1,650.00)	.00
<u>DEPARTMENT 805</u>					
603-53805-810 EQUIPMENT REPLACEMENT	.00	.00	5,000.00	5,000.00	.00
TOTAL DEPARTMENT 805	.00	.00	5,000.00	5,000.00	.00

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 603 - STORMWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>DEPRECIATION & AMORTIZATION</u>					
603-53806-403 DEPRECIATION	.00	.00	42,000.00	42,000.00	.00
TOTAL DEPRECIATION & AMORTIZATION	.00	.00	42,000.00	42,000.00	.00
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603-59230-930 TRANSFER TO DEBT SERVICE	.00	56,397.00	54,881.00	(1,516.00)	102.76
TOTAL DEPARTMENT 230	.00	56,397.00	54,881.00	(1,516.00)	102.76
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TOTAL FUND EXPENDITURES	10,993.60	142,859.23	267,148.00	124,288.77	53.48
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NET REVENUES OVER EXPENDITURES	34,668.62	42,216.22	12,852.00	29,364.22	

General Fund Detail

			Actual				Actual		2020	Remaining	% Budget	
			2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	Budget	Budget	Left
100-41110	TAXES	GENERAL PROPERTY TAXES	3,289,546	3,411,096	-	-	-	-	3,411,096	3,411,097	1	0%
		PROPERTY TAXES	3,289,546	3,411,096	-	-	-	-	3,411,096	3,411,097	1	0%
100-41111	TAXES	COUNTY CHARGES -AG USE PENALTY	-	-	2	-	-	-	2	-	(2)	#DIV/0!
100-41130	TAXES	OMITTED & OCCUPATIONAL TAXES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-41310	TAXES	TAX EQUIVELANT: WATER UTILITY	251,238	-	-	-	-	-	-	210,000	210,000	100%
		PMT IN LIEU OF TAXES FROM WATER	251,238	-	2	-	-	-	2	210,000	209,998	100%
100-43300	INTERGOVERNMENTAL REVEI	FEDERAL MISC GRANTS	-	-	-	-	-	-	-	-	-	-
100-43410	INTERGOVERNMENTAL REVEI	SHARED REVENUES	582,141	-	-	86,847	-	-	86,847	585,637	498,790	85%
100-43411	INTERGOVERNMENTAL REVEI	EXPENDITURE RESTRAINT	114,550	-	-	112,227	-	-	112,227	112,227	(0)	0%
100-43412	INTERGOVERNMENTAL REVEI	SHARED REVENUE PAYMENT	11,720	-	15,420	-	-	-	15,420	15,420	(0)	0%
100-43420	INTERGOVERNMENTAL REVEI	FIRE INSURANCE	17,339	-	-	17,952	-	-	17,952	-	(17,952)	#DIV/0!
100-43430	INTERGOVERNMENTAL REVEI	OTHER SHARED TAXES:COMPUTER AI	3,177	-	-	20,482	-	-	20,482	3,100	(17,382)	-561%
100-44131	LICENSES & PERMITS	STATE CABLE TV FRANCHISE FEE	-	-	-	8,013	-	-	8,013	8,013	(0)	0%
100-43590	INTERGOVERNMENTAL REVEI	STATE MISC GRANTS	600	-	-	3,931	2,158	-	6,089	-	(6,089)	#DIV/0!
100-43532	INTERGOVERNMENTAL REVEI	STATE LOCAL ROAD GRANT	-	-	-	-	-	-	-	-	-	#DIV/0!
100-43530	INTERGOVERNMENTAL REVEI	STATE AID FOR CONNECTING STREE	48,402	12,070	12,070	12,070	-	-	36,211	48,000	11,789	25%
100-43531	INTERGOVERNMENTAL REVEI	STATE AID FOR HIGHWAYS	295,470	82,607	82,607	82,607	-	-	247,821	330,876	83,055	25%
		STATE AID	1,073,399	94,677	110,098	344,130	2,158	-	551,063	1,103,273	552,210	50%
100-44130	LICENSES & PERMITS	CABLE TELEVISION FRANCHISE	80,383	-	17,928	-	17,275	-	35,204	65,987	30,783	47%
100-44110	LICENSES & PERMITS	LIQUOR AND MALT BEVERAGE	9,235	10	7,270	220	1,035	(104)	8,431	9,300	869	9%
100-44111	LICENSES & PERMITS	OPERATOR'S LICENSE	4,890	90	4,200	135	105	-	4,530	5,000	470	9%
100-44120	LICENSES & PERMITS	CIGARETTE LICENSES	700	-	800	-	-	-	800	700	(100)	-14%
100-44200	LICENSES & PERMITS	BICYCLE LICENSE	-	-	-	-	-	-	-	-	-	#DIV/0!
100-44150	LICENSES & PERMITS	OTHER BUSINESS LICENSE	450	75	100	25	-	25	225	200	(25)	-13%
100-44200	LICENSES & PERMITS	BICYCLE LICENSE	-	-	-	-	-	-	-	-	-	#DIV/0!
100-44210	LICENSES & PERMITS	DOG LICENSE	2,788	-	2,755	-	-	-	2,755	3,500	745	21%
100-44211	LICENSES & PERMITS	CAT LICENSE	648	464	223	8	48	-	743	700	(43)	-6%
		LICENSES	18,711	639	15,348	388	1,188	(79)	17,484	19,400	1,916	10%
100-44300	LICENSES & PERMITS	BUILDING PERMITS	27,607	3,392	37,212	3,112	723	1,565	46,003	14,097	(31,906)	-226%
100-44310	LICENSES & PERMITS	ELECTRICAL PERMITS	5,733	3,118	13,169	294	607	501	17,689	1,000	(16,689)	-1669%
100-44320	LICENSES & PERMITS	PLUMBING PERMITS	10,047	1,378	7,575	285	115	723	10,076	2,900	(7,176)	-247%
100-44330	LICENSES & PERMITS	HVAC PERMITS	4,434	2,301	10,261	290	620	170	13,642	2,900	(10,742)	-370%
100-44340	LICENSES & PERMITS	CONDITIONAL USE PERMITS	1,500	250	250	-	-	250	750	1,000	250	25%
100-44350	LICENSES & PERMITS	BUILDING INSPECTION FEES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-44351	LICENSES & PERMITS	INSPECTION ADMINISTRATION FEES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-44400	LICENSES & PERMITS	ZONING PERMITS AND FEES	750	-	500	750	-	-	1,250	1,333	83	6%
100-44900	LICENSES & PERMITS	OTHER REGULATORY PERMITS AND F	125	25	25	25	-	-	75	300	225	75%
		LICENSES	50,206	10,463	68,992	4,756	2,065	3,208	89,484	23,530	(65,954)	-280%
100-45100	FINES, FORFEITS & PENALTIE	CITY SHARE OF FINES & FORFEITU	52,448	18,801	11,542	2,844	1,646	2,478	37,311	55,000	17,689	32%
100-45110	FINES, FORFEITS & PENALTIE	COURT PENALTIES AND COSTS	-	-	-	-	-	-	-	-	-	#DIV/0!
100-45130	FINES, FORFEITS & PENALTIE	PARKING VIOLATIONS	-	-	-	-	-	-	-	-	-	#DIV/0!
100-45190	FINES, FORFEITS & PENALTIE	OTHER LAW AND ORDINANCE VIOLAT	410	-	-	-	30	-	30	250	220	88%
		FINES & FORFEITURES	52,858	18,801	11,542	2,844	1,676	2,478	37,341	55,250	17,909	32%

General Fund Detail

			Actual				Actual		2020	Remaining	% Budget	
			2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	Budget	Budget	Left
100-46112	PUBLIC CHARGES FOR SERVICE	OTHER EARNINGS AND GENERAL GOV	618	4	60	0	1	-	65	500	436	87%
100-46115	PUBLIC CHARGES FOR SERVICE	COURT FEES	15	15	-	114	-	-	129	500	371	74%
100-46122	PUBLIC CHARGES FOR SERVICE	TAX AND TITLE SEARCH FEES	5,760	1,090	1,370	420	510	540	3,930	2,500	(1,430)	-57%
100-46210	PUBLIC CHARGES FOR SERVICE	POLICE ACCIDENT REPORTS	232	30	28	5	10	3	75	150	75	50%
100-46213	PUBLIC CHARGES FOR SERVICE	POLICE MISC CHARGES	4,118	850	240	180	193	180	1,643	1,000	(643)	-64%
100-46320	PUBLIC CHARGES FOR SERVICE	PUBLIC WORKS MISC CHARGES	16,864	5,466	2,908	1,972	500	1,250	12,095	10,000	(2,095)	-21%
100-46540	PUBLIC CHARGES FOR SERVICE	CEMETERY GRAVE OPENING	1,300	400	300	200	200	300	1,400	1,000	(400)	-40%
100-46543	PUBLIC CHARGES FOR SERVICE	CEMETERY LOT SALES	3,500	500	500	500	1,000	-	2,500	1,000	(1,500)	-150%
100-46544	PUBLIC CHARGES FOR SERVICE	CEMETERY FOUNDATION PERMIT	400	100	100	100	-	50	350	500	150	30%
100-46545	PUBLIC CHARGES FOR SERVICE	CREMATION BURIAL FEES	1,550	325	550	650	650	875	3,050	750	(2,300)	-307%
100-46740	PUBLIC CHARGES FOR SERVICE	PARK CONCESSION SALES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-46800	PUBLIC CHARGES FOR SERVICE	PAYMENT IN LIEU OF PARKLAND	-	-	-	-	-	-	-	-	-	#DIV/0!
CHARGES FOR SERVICES			34,357	8,780	6,055	4,141	3,063	3,198	25,236	17,900	(7,336)	-41%
100-47320	INTERGOVERNMENTAL CHARGE	SCHOOL DISTRICT PYMNT FOR PATR	3,516	1,049	-	-	-	-	1,049	2,000	951	48%
100-47321	INTERGOVERNMENTAL CHARGE	SCHOOL DISTRICT PYMNT FOR LIAS	59,430	11,914	3,171	-	-	1,762	16,846	49,000	32,154	66%
100-43523	INTERGOVERNMENTAL REVENUE	FIRE DEPT CHARGES - ADMIN	6,000	-	-	17,000	-	-	17,000	16,000	(1,000)	-6%
100-43529	INTERGOVERNMENTAL REVENUE	Ambulance Aid	5,296	-	-	-	-	-	-	-	-	#DIV/0!
100-47326	INTERGOVERNMENTAL CHARGE	TID ADMIN CHARGES	-	-	-	-	-	-	-	28,119	28,119	100%
100-47327	INTERGOVERNMENTAL CHARGE	SCHOOL PYMNT FOR MIDDLE SCHOOL	5,000	-	5,000	-	-	-	5,000	5,000	-	0%
INTERGOVERNMENTAL CHARGES			79,242	12,962	8,171	17,000	-	1,762	39,895	100,119	60,224	60%
100-48110	MISCELLANEOUS REVENUE	INTEREST ON INVESTMENTS	107,803	30,371	21,773	1,398	2,784	5,835	62,161	60,000	(2,161)	-4%
100-48112	MISCELLANEOUS REVENUE	INTEREST ON SPECIAL ASSESSMENT	2,229	149	239	-	709	20	1,117	500	(617)	-123%
100-48113	MISCELLANEOUS REVENUE	INTEREST ON PERSONAL PROP TAXE	286	(1,050)	210	40	8	7	(785)	150	935	624%
100-48117	MISCELLANEOUS REVENUE	DIVIDENDS ON INSURANCE TRUST	18,576	9,800	-	-	-	-	9,800	-	(9,800)	#DIV/0!
100-48118	MISCELLANEOUS REVENUE	INTEREST/PENALTIES	82	35	134	46	66	78	359	500	141	28%
INTEREST & PENALTY CHARGES			128,976	39,305	22,355	1,485	3,567	5,940	72,651	61,150	(11,501)	-19%
100-48210	MISCELLANEOUS REVENUE	RENT CITY LAND	4,798	1	3,023	-	-	-	3,024	1,600	(1,424)	-89%
100-48212	MISCELLANEOUS REVENUE	PARK RENTALS	6,750	1,950	(150)	-	4,190	200	6,190	5,000	(1,190)	-24%
100-48214	MISCELLANEOUS REVENUE	COMM HOUSE MAINT SURCHARGE	1,000	260	(80)	-	20	(80)	120	600	480	80%
100-48505	MISCELLANEOUS REVENUE	RENT FROM STORM WATER UTILITY	13,000	-	-	-	-	-	-	13,000	13,000	100%
RENT			25,548	2,211	2,793	-	4,210	120	9,334	20,200	10,866	54%
TOTAL REVENUE			5,085,593	3,598,935	263,283	374,743	36,520	16,626	4,290,107	5,087,906	767,016	15%
100-51100-110	COUNCIL	SALARIES	7,200	2,420	2,280	-	-	2,350	7,050	7,200	150	2%
100-51100-150	COUNCIL	FICA	551	185	174	-	-	180	539	551	12	2%
100-51100-212	COUNCIL	CONFERENCE	778	-	-	-	-	-	-	-	-	#DIV/0!
100-51100-215	COUNCIL	CONSULTING	-	-	-	-	-	-	-	-	-	#DIV/0!
100-51100-310	COUNCIL	OFFICE SUPPLIES	2	-	-	-	-	-	-	300	300	100%
100-51100-320	COUNCIL	MEMBERSHIPS/SUBSCRIPTIONS	1,728	1,851	-	-	-	-	1,851	1,750	(101)	-6%
100-51100-349	COUNCIL	COUNCIL TAPING	-	-	-	-	-	-	-	-	-	#DIV/0!
100-51400-110	MAYOR	SALARIES	2,200	-	-	-	-	-	-	2,200	2,200	100%
100-51400-150	MAYOR	FICA	168	-	-	-	-	-	-	169	169	100%
100-51400-209	MAYOR	TELEPHONE - CELL	286	55	252	26	-	65	398	600	202	34%
100-51400-212	MAYOR	CONFERENCE	1,468	40	-	-	-	50	90	2,000	1,910	96%
100-51400-310	MAYOR	OFFICE SUPPLIES	87	-	-	-	10	-	10	150	140	94%
100-51400-840	MAYOR	COMMUNITY REGONITION DINNER	887	-	-	-	-	-	-	1,500	1,500	100%
MAYOR/COUNCIL			15,474	4,551	2,707	26	10	2,644	9,937	16,420	6,483	39%

General Fund Detail

		Actual	Actual				Actual	2020	Remaining	% Budget		
		2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	Budget	Budget	Left	
100-51200-110	MUNICIPAL COURT	SALARIES	14,654	3,371	3,852	1,190	937	1,190	10,539	7,500	(3,039)	-41%
100-51200-120	MUNICIPAL COURT	HOURLY WAGES	38,647	8,033	10,672	3,049	3,301	3,049	28,104	47,122	19,018	40%
100-51200-125	MUNICIPAL COURT	OVERTIME WAGES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-51200-150	MUNICIPAL COURT	FICA	3,798	897	1,038	300	300	300	2,835	4,178	1,343	32%
100-51200-151	MUNICIPAL COURT	RETIREMENT	2,986	729	854	244	244	244	2,315	3,181	866	27%
100-51200-152	MUNICIPAL COURT	HEALTH/DENTAL/LIFE	14,443	3,970	3,914	1,324	1,324	1,324	11,854	15,867	4,013	25%
100-51200-212	MUNICIPAL COURT	CONFERENCE	748	-	220	-	-	-	220	900	680	76%
100-51200-241	MUNICIPAL COURT	COMPUTER SERVICES	4,432	4,565	-	-	-	-	4,565	4,565	-	0%
100-51200-310	MUNICIPAL COURT	OFFICE SUPPLIES	381	209	95	149	-	-	453	900	447	50%
100-51200-320	MUNICIPAL COURT	MEMBERSHIPS/SUBSCRIPTIONS	845	845	-	-	-	-	845	1,000	155	16%
100-51200-400	MUNICIPAL COURT	REIMBURSEABLE EXPENSE	(396)	-	-	-	-	-	-	-	-	#DIV/0!
100-51200-811	MUNICIPAL COURT	OFFICE EQUIPMENT	-	-	-	-	-	-	-	-	-	#DIV/0!
		COURT	80,620	22,618	20,644	6,255	6,106	6,106	61,730	85,213	23,483	28%
100-51300-214	LEGAL	CONSULTING - OTHER ATTORNEY	1,860	-	-	-	-	-	-	5,000	5,000	100%
100-51300-215	LEGAL	MUNICIPAL ATTORNEY	30,679	8,113	5,399	2,878	2,852	2,680	21,921	34,000	12,079	36%
100-51300-216	LEGAL	COURT ATTORNEY	24,866	6,966	4,935	2,229	2,266	2,220	18,615	28,000	9,385	34%
100-51300-400	LEGAL	REIMBURSEABLE EXPENSE	(30)	(392)	-	-	-	-	(392)	-	392	#DIV/0!
		LEGAL	57,375	15,079	10,334	5,106	5,117	4,900	40,145	67,000	26,855	40%
100-51410-110	CITY HALL	SALARIES	167,128	34,642	45,866	13,104	14,492	14,115	122,218	171,565	49,347	29%
100-51410-120	CITY HALL	HOURLY WAGES	66,324	14,164	19,295	5,520	5,658	5,155	49,792	75,428	25,636	34%
100-51410-125	CITY HALL	OVERTIME WAGES	-	956	2,847	256	661	234	4,954	-	(4,954)	#DIV/0!
100-51410-130	CITY HALL	WAGE REIMBURSEMENT	-	-	-	-	-	-	-	-	-	#DIV/0!
100-51410-150	CITY HALL	FICA	17,068	4,152	5,062	1,367	1,499	1,467	13,548	18,896	5,348	28%
100-51410-151	CITY HALL	RETIREMENT	15,121	3,781	4,581	1,259	1,405	1,317	12,343	15,876	3,533	22%
100-51410-152	CITY HALL	HEALTH/DENTAL/LIFE	27,580	6,519	6,242	2,125	2,125	2,125	19,137	24,978	5,841	23%
100-51410-190	CITY HALL	TRAINING	363	-	-	-	-	-	-	-	-	#DIV/0!
100-51410-209	CITY HALL	TELEPHONE - CELL	1,875	525	525	175	175	175	1,575	2,000	425	21%
100-51410-211	CITY HALL	POSTAGE & MAILINGS	942	239	844	14	(858)	-	239	1,750	1,511	86%
100-51410-212	CITY HALL	CONFERENCE	5,880	570	60	-	-	272	902	7,000	6,098	87%
100-51410-213	CITY HALL	GRANT ADMINISTRATION	-	-	-	-	-	-	-	-	-	#DIV/0!
100-51410-215	CITY HALL	CONSULTING-ORD UPDATES	3,675	-	-	-	-	1,122	1,122	4,000	2,878	72%
100-51410-218	CITY HALL	AUDIT FEES	26,300	-	-	15,950	-	-	15,950	18,500	2,550	14%
100-51410-241	CITY HALL	COMPUTER SERVICES	4,263	2,137	2,137	280	-	-	4,553	3,900	(653)	-17%
100-51410-310	CITY HALL	OFFICE SUPPLIES	2,013	1,619	1,088	644	115	1	3,468	4,800	1,332	28%
100-51410-311	CITY HALL	BANK FEES	1,661	423	407	158	170	(23)	1,135	2,100	965	46%
100-51410-315	CITY HALL	PUBLIC NOTICES	4,663	503	1,297	610	794	1,367	4,570	4,000	(570)	-14%
100-51410-320	CITY HALL	MEMBERSHIPS/SUBSCRIPTIONS	598	90	-	-	-	-	90	750	660	88%
100-51410-349	CITY HALL	PERSONNEL ACTIVITIES	2,676	180	442	1,198	1,318	-	3,138	6,000	2,862	48%
100-51410-350	CITY HALL	PRE-EMPLOYMENT EXPENSES	498	119	-	114	-	34	267	1,000	733	73%
100-51410-391	CITY HALL	LICENSE SUPPLIES	62	-	-	-	-	69	69	60	(9)	-15%
100-51410-500	CITY HALL	OUTSIDE SERVICES	1,311	1,788	-	-	-	-	1,788	1,500	(288)	-19%
100-51410-830	CITY HALL	FURNITURE	-	-	-	-	-	-	-	-	-	#DIV/0!
		CITY HALL	350,040	72,407	90,693	42,775	27,554	27,430	260,859	364,103	103,244	28%

General Fund Detail

			Actual				Actual		2020	Remaining	% Budget	
			2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	Budget	Budget	Left
100-51430-110	MUNICIPAL BUILDING	SALARIES	-	-	-	-	-	-	-	-	-	-
100-51430-120	MUNICIPAL BUILDING	HOURLY WAGES	-	-	-	-	-	-	-	-	-	-
100-51430-125	MUNICIPAL BUILDING	OVERTIME	-	-	-	-	-	-	-	-	-	-
100-51430-126	MUNICIPAL BUILDING	SEASONAL LABOR	-	-	-	-	-	-	-	-	-	-
100-51430-150	MUNICIPAL BUILDING	FICA	-	-	-	-	-	-	-	-	-	-
100-51430-151	MUNICIPAL BUILDING	RETIREMENT	-	-	-	-	-	-	-	-	-	-
100-51430-152	MUNICIPAL BUILDING	HEALTH/DENTAL/LIFE	-	-	-	-	-	-	-	-	-	-
100-51430-220	MUNICIPAL BUILDING	UTILITIES	19,383	4,455	4,202	2,029	1,364	1,459	13,508	20,000	6,492	32%
100-51430-230	MUNICIPAL BUILDING	STORMWATER	180	-	60	30	-	30	120	180	60	33%
100-51430-310	MUNICIPAL BUILDING	OFFICE SUPPLIES	2,006	1,689	732	-	241	-	2,662	2,000	(662)	-33%
100-51430-350	MUNICIPAL BUILDING	BUILDING MAINTENANCE	2,539	277	62	82	360	203	984	3,000	2,016	67%
MUNICIPAL BUILDING			24,108	6,421	5,056	2,141	1,965	1,692	17,274	25,180	7,906	31%
100-51440-151	ELECTIONS	RETIREMENT	-	-	-	-	-	-	-	-	-	#DIV/0!
100-51440-240	ELECTIONS	EQUIPMENT MAINTENANCE	3,645	140	-	-	27	-	167	1,000	833	83%
100-51440-292	ELECTIONS	POLL WORKERS	1,332	2,198	257	-	851	-	3,305	6,300	2,995	48%
100-51440-310	ELECTIONS	OFFICE SUPPLIES	1,074	578	776	-	252	1,071	2,677	1,500	(1,177)	-78%
100-51440-315	ELECTIONS	PUBLICATIONS	368	17	28	-	87	-	132	1,200	1,068	89%
100-51440-810	ELECTIONS	CAPITAL EQUIPMENT	-	-	-	-	-	-	-	-	-	#DIV/0!
ELECTIONS			6,419	2,934	1,061	-	1,216	1,071	6,282	10,000	3,718	37%
100-51530-211	ASSESSOR	POSTAGE	-	-	-	-	-	-	-	1,178	-	-
100-51530-215	ASSESSOR	CONSULTING	28,000	8,000	7,000	-	11,000	2,000	28,000	28,000	-	0%
100-51530-218	ASSESSOR	CONSULTING-OTHER	2,584	-	-	-	-	-	-	2,800	2,800	100%
100-51530-310	ASSESSOR	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-51530-830	ASSESSOR	FURNITURE	-	-	-	-	-	-	-	-	-	#DIV/0!
ASSESSOR			30,584	8,000	7,000	-	11,000	2,000	28,000	31,978	2,800	9%
100-51900-210	ADMINISTRATIVE	TELEPHONE	8,436	1,352	2,519	692	152	1,284	5,999	8,400	2,401	29%
100-51900-211	ADMINISTRATIVE	POSTAGE	3,026	826	1,019	472	1,791	781	4,889	4,500	(389)	-9%
100-51900-240	ADMINISTRATIVE	EQUIPMENT MAINTENANCE	30	-	-	-	-	-	-	4,000	4,000	100%
100-51920-720	JUDGEMENTS/LOST AWARDS	JUDGEMENTS/WRITE OFFS	198	45	-	-	-	-	45	-	(45)	#DIV/0!
100-51900-310	ADMINISTRATIVE	OFFICE SUPPLIES	1,333	496	647	189	33	231	1,596	2,000	404	20%
100-51900-330	ADMINISTRATIVE	VEHICLE OPERATION & MAINT	-	-	-	-	-	-	-	500	500	100%
100-51931-521	MISCELLANEOUS EXPENSES	FLEXIBLE BENEFIT EXPENSE	1,388	470	96	194	97	192	1,048	1,400	352	25%
100-51931-526	MISCELLANEOUS EXPENSES	COLLECTION AGENCY	-	-	-	-	-	-	-	-	-	#DIV/0!
100-51910-710	OTHER GENERAL GOVERNME	RECINDED TAXES/REFUNDS	-	-	-	-	-	-	-	-	-	#DIV/0!
100-51910-900	OTHER GENERAL GOVERNME	CONTINGENCY	-	-	-	-	-	-	-	-	-	#DIV/0!
ADMIN MAINTENANCE			14,411	3,188	4,280	1,547	2,072	2,488	13,576	20,800	7,224	35%
100-51930-510	INSURANCE	PROPERTY INSURANCE	35,602	25,083	-	-	-	-	25,083	25,065	(18)	0%
100-51930-512	INSURANCE	LIABILITY INSURANCE	34,273	45,932	-	-	-	12,717	58,649	36,100	(22,549)	-62%
100-51930-520	INSURANCE	WORKERS COMPENSATION	37,257	12,717	28,164	-	-	-	40,881	41,900	1,019	2%
100-51930-730	INSURANCE	UNEMPLOYMENT COMPENSATION	292	-	-	-	-	-	-	-	-	#DIV/0!
PROPERTY & WORKER COMP INSURANCE			107,424	83,732	28,164	-	-	12,717	124,613	103,065	(21,548)	-21%
100-51960-910	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY	61,384	22,517	14,883	11,731	176	27,588	76,896	40,000	(36,896)	-92%
100-51931-522	MISCELLANEOUS EXPENSES	RETIRED EMPL HEALTH	3,609	988	1,476	(58)	-	-	2,406	2,640	234	9%
RETIREE BENEFITS			3,609	988	1,476	(58)	-	-	2,406	5,640	234	4%

General Fund Detail

		Actual	Actual				Actual	2020	Remaining	% Budget	
		2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	Budget	Budget	Left
100-51950-902	CONTINGENCY	-	-	-	-	-	-	-	-	-	#DIV/0!
100-51950-903	CONTINGENCY	14,000	3,500	3,500	-	-	3,450	10,450	14,000	3,550	25%
100-51950-904	CONTINGENCY	-	-	-	-	-	195	195	-	(195)	#DIV/0!
100-51950-900	CONTINGENCY	4,020	-	346	-	-	-	346	50,000	49,654	99%
100-51950-901	CONTINGENCY	-	-	-	-	-	-	-	-	-	#DIV/0!
	PAYROLL CONTINGENCY										
	OPEB/RETIREMENT FUNDING										
	CLOSEOUT OF EMPLOYEE HRA'S										
	CONTINGENCY										
	RESERVE FOR DEBT SERVICE										
100-52100-110	LAW ENFORCEMENT	279,174	58,414	79,914	22,521	21,403	22,197	204,449	260,119	55,670	21%
100-52100-120	LAW ENFORCEMENT	454,110	96,696	131,184	38,165	40,526	38,517	345,088	506,076	160,988	32%
100-52100-121	LAW ENFORCEMENT	34,833	10,152	2,510	-	-	-	12,662	66,123	53,461	81%
100-52100-122	LAW ENFORCEMENT	3,348	-	554	392	-	-	946	25,158	24,212	96%
100-52100-124	LAW ENFORCEMENT	-	-	-	-	-	-	-	-	-	#DIV/0!
100-52100-125	LAW ENFORCEMENT	51,035	5,852	5,020	2,469	711	4,147	18,199	45,000	26,801	60%
100-52100-128	LAW ENFORCEMENT	-	-	-	-	-	-	-	-	-	#DIV/0!
100-52100-130	LAW ENFORCEMENT	(100)	(5)	-	-	-	-	(5)	-	5	#DIV/0!
100-52100-150	LAW ENFORCEMENT	62,130	15,005	16,408	4,744	4,636	4,789	45,583	69,041	23,458	34%
100-52100-151	LAW ENFORCEMENT	86,073	22,901	24,901	7,192	7,132	7,393	69,520	101,861	32,341	32%
100-52100-152	LAW ENFORCEMENT	94,108	28,028	27,599	9,347	9,141	10,384	84,499	138,064	53,565	39%
100-52100-155	LAW ENFORCEMENT	-	-	-	-	-	-	-	-	-	#DIV/0!
100-52100-160	LAW ENFORCEMENT	66	-	-	-	-	-	-	-	-	#DIV/0!
100-52100-190	LAW ENFORCEMENT	5,838	312	-	1,161	250	15	1,739	4,000	2,261	57%
100-52100-192	LAW ENFORCEMENT	-	-	1,000	-	-	-	1,000	2,000	1,000	50%
100-52100-210	LAW ENFORCEMENT	2,907	587	1,101	201	51	(2)	1,938	3,000	1,062	35%
100-52100-211	LAW ENFORCEMENT	323	40	11	32	22	-	104	600	496	83%
100-52100-212	LAW ENFORCEMENT	1,187	630	17	-	85	85	816	1,200	384	32%
100-52100-240	LAW ENFORCEMENT	5,346	984	3,451	907	84	60	5,485	3,000	(2,485)	-83%
100-52100-241	LAW ENFORCEMENT	3,454	208	2,072	111	116	-	2,508	4,500	1,993	44%
100-52100-242	LAW ENFORCEMENT	3,600	-	-	-	-	-	-	3,600	3,600	100%
100-52100-310	LAW ENFORCEMENT	1,521	414	224	23	119	-	780	2,500	1,720	69%
100-52100-320	LAW ENFORCEMENT	1,020	1,020	38	-	-	-	1,058	1,030	(28)	-3%
100-52100-330	LAW ENFORCEMENT	7,979	4,146	2,982	238	367	1,034	8,768	13,000	4,232	33%
100-52100-335	LAW ENFORCEMENT	18,051	2,472	3,225	1,203	2,005	1,695	10,599	22,000	11,401	52%
100-52100-337	LAW ENFORCEMENT	(2,057)	-	-	-	-	-	-	-	-	#DIV/0!
100-52100-340	LAW ENFORCEMENT	6,373	390	520	430	304	150	1,794	5,000	3,206	64%
100-52100-392	LAW ENFORCEMENT	9,470	9,470	-	-	-	-	9,470	10,600	1,130	11%
100-52100-396	LAW ENFORCEMENT	1,575	-	-	-	2,499	-	2,499	2,400	(99)	-4%
100-52100-400	LAW ENFORCEMENT	(6,126)	-	299	-	-	-	299	-	(299)	#DIV/0!
100-52100-700	LAW ENFORCEMENT	-	-	-	-	-	-	-	-	-	#DIV/0!
100-52100-810	LAW ENFORCEMENT	-	-	-	-	-	-	-	-	-	#DIV/0!
	LAW ENFORCEMENT	1,125,238	257,870	303,032	89,137	89,449	90,463	829,950	1,292,442	462,492	36%
100-53271-110	PUBLIC SAFETY VEHICLES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-53271-120	PUBLIC SAFETY VEHICLES	15,056	2,408	2,662	950	130	378	6,529	7,992	1,463	18%
100-53271-125	PUBLIC SAFETY VEHICLES	12	-	-	100	100	95	294	-	(294)	#DIV/0!
100-53271-150	PUBLIC SAFETY VEHICLES	1,095	195	196	77	17	35	520	611	91	15%
100-53271-151	PUBLIC SAFETY VEHICLES	974	177	180	71	15	32	475	539	64	12%
100-53271-152	PUBLIC SAFETY VEHICLES	2,858	420	585	356	69	144	1,573	1,733	160	9%
100-53271-820	PUBLIC SAFETY VEHICLES	-	-	-	-	-	-	-	-	-	#DIV/0!
	POLICE VEHICLE/BUILDING MAINTENANCE	19,995	3,200	3,622	1,554	331	684	9,391	10,875	1,484	14%

General Fund Detail

			Actual				Actual		2020	Remaining	% Budget	
			2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	Budget	Budget	Left
100-52130-125	CROSSING GUARDS	HOURLY WAGES - PART TIME	23,536	6,177	6,817	-	-	714	13,708	27,500	13,792	50%
100-52130-150	CROSSING GUARDS	FICA	1,800	473	522	-	-	55	1,049	2,104	1,055	50%
100-52130-400	CROSSING GUARDS	REIMBURSEABLE EXPENSE	(12,495)	-	(12,305)	-	-	-	(12,305)	(14,802)	(2,497)	17%
CROSSING GUARDS			12,841	6,650	(4,966)	-	-	768	2,451	14,802	12,351	83%
100-52150-122	CODE ENFORCEMENT	HOURLY WAGES - PART TIME	13,177	2,847	3,708	1,077	1,077	1,077	9,785	22,974	13,189	57%
100-52150-150	CODE ENFORCEMENT	FICA	703	165	197	53	53	53	519	1,758	1,239	70%
100-52150-152	CODE ENFORCEMENT	HEALTH/DENTAL/LIFE	1,250	390	386	130	130	130	1,166	984	(182)	-18%
100-52150-291	CODE ENFORCEMENT	ANIMAL CONTROL CONTRACT	5,100	835	1,250	-	417	417	2,919	6,000	3,081	51%
CODE ENFORCEMENT			20,230	4,237	5,541	1,259	1,676	1,676	14,389	34,413	20,024	58%
100-52200-215	FIRE PROTECTION	CONSULTING	340,175	97,898	97,898	32,633	32,633	32,633	293,695	391,942	98,247	25%
100-52200-810	FIRE PROTECTION	CAPITAL EQUIPMENT	30,000	-	-	-	-	-	-	-	-	#DIV/0!
100-52200-911	FIRE PROTECTION	PASS THROUGH STATE REVENUE	22,635	-	-	-	-	-	-	-	-	#DIV/0!
FIRE/EMS			392,810	97,898	97,898	32,633	32,633	32,633	293,695	391,942	98,247	25%
100-52400-110	INSPECTION	SALARIES	21,342	3,542	3,488	1,336	798	941	10,105	11,790	1,685	14%
100-52400-120	INSPECTION	HOURLY WAGES	5,446	1,262	2,186	655	381	305	4,789	3,469	(1,320)	-38%
100-52400-150	INSPECTION	FICA	2,011	372	424	148	88	93	1,125	1,167	42	4%
100-52400-151	INSPECTION	RETIREMENT	1,757	337	383	134	80	84	1,019	1,030	11	1%
100-52400-152	INSPECTION	HEALTH/DENTAL/LIFE	2,471	633	460	249	142	184	1,668	1,801	133	7%
100-52400-190	INSPECTION	TRAINING	395	60	79	-	-	-	139	850	711	84%
100-52400-215	INSPECTION	CONSULTING	13,528	2,190	58,727	741	2,480	860	64,998	2,000	(62,998)	-3150%
100-52400-310	INSPECTION	OFFICE SUPPLIES	703	139	40	-	-	-	179	1,200	1,021	85%
100-52400-330	INSPECTION	VEHICLE OPERATION & MAINT	95	47	27	-	-	-	74	500	426	85%
INSPECTION			47,760	8,582	65,814	3,263	3,969	2,468	84,095	23,807	(60,288)	-253%
100-53100-110	PUBLIC WORKS ADMINISTRAT	SALARIES	14,642	919	2,757	359	3,497	359	7,890	19,277	11,387	59%
100-53100-120	PUBLIC WORKS ADMINISTRAT	HOURLY WAGES	110,782	18,021	39,280	7,439	9,764	9,557	84,060	111,351	27,291	25%
100-53100-124	PUBLIC WORKS ADMINISTRAT	HOURLY WAGES - REIMBURSED	-	-	-	-	-	-	-	-	-	#DIV/0!
100-53100-125	PUBLIC WORKS ADMINISTRAT	OVERTIME WAGES	23	-	12	-	12	-	24	22,000	21,976	100%
100-53100-126	PUBLIC WORKS ADMINISTRAT	SEASONAL LABOR	180	62	-	-	-	-	62	12,480	12,418	100%
100-53100-150	PUBLIC WORKS ADMINISTRAT	FICA	10,473	2,535	3,323	678	1,051	809	8,397	12,340	3,943	32%
100-53100-151	PUBLIC WORKS ADMINISTRAT	RETIREMENT	8,141	1,795	2,726	503	896	665	6,585	9,725	3,140	32%
100-53100-152	PUBLIC WORKS ADMINISTRAT	HEALTH/DENTAL/LIFE	26,048	7,590	8,400	2,391	2,565	1,578	22,523	17,591	(4,932)	-28%
100-53100-210	PUBLIC WORKS ADMINISTRAT	TELEPHONE	1,017	244	565	148	51	247	1,255	900	(355)	-39%
100-53100-212	PUBLIC WORKS ADMINISTRAT	CONFERENCE	23	-	-	-	-	-	-	-	-	#DIV/0!
100-53100-310	PUBLIC WORKS ADMINISTRAT	OFFICE SUPPLIES	1,262	242	195	968	61	68	1,533	1,900	367	19%
100-53100-392	PUBLIC WORKS ADMINISTRAT	CLOTHING ALLOWANCE	4,320	4,320	-	360	-	-	4,680	4,406	(274)	-6%
PUBLIC WORKS ADMINISTRATION			177,314	35,728	57,260	12,846	17,896	13,282	137,012	212,220	75,208	35%
100-53110-215	ENGINEERING	CONSULTING	27,897	5,445	-	-	220	-	5,665	2,500	(3,165)	-127%
100-53110-400	ENGINEERING	REIMBURSEABLE EXPENSE	(26,202)	(9,206)	-	-	-	-	(9,206)	-	9,206	#DIV/0!
ENGINEERING			1,695	-	-	-	220	-	(3,541)	2,500	6,041	242%
100-53230-220	CITY GARAGE	UTILITIES	23,819	8,230	4,282	1,265	718	1,081	15,575	27,000	11,425	42%
100-53230-230	CITY GARAGE	STORMWATER UTILITY	2,225	-	742	371	-	371	1,484	2,065	581	28%
100-53230-240	CITY GARAGE	EQUIPMENT MAINTENANCE	2,725	931	1,477	331	-	315	3,054	4,000	946	24%
100-53230-340	CITY GARAGE	OPERATING SUPPLIES	6,132	2,843	1,694	329	16	133	5,014	7,700	2,686	35%
CITY GARAGE			34,901	12,005	8,194	2,295	734	1,899	25,126	40,765	15,639	38%

General Fund Detail

			Actual	Actual			Actual	2020	Remaining	% Budget		
			2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	Budget	Budget	Left
100-53272-220	COMMUNITY HOUSE	UTILITIES	2,524	648	439	153	155	169	1,564	3,200	1,636	51%
100-53272-230	COMMUNITY HOUSE	STORMWATER UTILITY	283	-	94	47	-	47	189	300	111	37%
100-53272-340	COMMUNITY HOUSE	OPERATING SUPPLIES	1,349	143	-	-	-	-	143	1,500	1,357	90%
100-53272-400	COMMUNITY HOUSE	REIMBURSEMENT	-	-	-	-	-	-	-	-	-	#DIV/0!
100-53272-820	COMMUNITY HOUSE	CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	-	-	#DIV/0!
COMMUNITY HOUSE			4,156	791	533	214	155	216	1,910	5,000	3,104	62%
100-53274-120	SHAW BUILDING	HOURLY WAGES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-53274-150	SHAW BUILDING	FICA	-	-	-	-	-	-	-	-	-	#DIV/0!
100-53274-152	SHAW BUILDING	HEALTH/DENTAL/LIFE	-	-	-	-	-	-	-	-	-	#DIV/0!
100-53274-811	SHAW BUILDING	OFFICE EQUIPMENT	-	-	-	-	-	-	-	-	-	#DIV/0!
SHAW BUILDING			-	-	-	-	-	-	-	-	-	#DIV/0!
100-53300-110	STREET MAINT & CONSTRUCT	SALARIES	26,484	7,011	7,594	2,049	2,237	3,331	22,222	29,184	6,962	24%
100-53300-120	STREET MAINT & CONSTRUCT	HOURLY WAGES	153,959	50,154	27,856	10,959	11,627	9,104	109,701	153,436	43,735	29%
100-53230-120	CITY GARAGE	HOURLY WAGES	-	-	28	-	-	-	28	-	(28)	#DIV/0!
100-53640-120	WEED & NUISANCE CONTROL	HOURLY WAGES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-53230-150	CITY GARAGE	FICA	-	-	2	-	-	-	2	-	(2)	#DIV/0!
100-53640-150	WEED & NUISANCE CONTROL	FICA	-	-	-	-	-	-	-	-	-	#DIV/0!
100-53230-151	CITY GARAGE	RETIREMENT	-	-	2	-	-	-	2	-	(2)	#DIV/0!
100-53230-152	CITY GARAGE	HEALTH/DENTAL/LIFE	-	-	-	-	-	-	-	-	-	#DIV/0!
100-53300-125	STREET MAINT & CONSTRUCT	OVERTIME WAGES	12,712	7,993	2,116	426	498	469	11,502	15,000	3,498	23%
100-53300-126	STREET MAINT & CONSTRUCT	SEASONAL LABOR	5,803	170	-	859	1,666	822	3,517	-	(3,517)	#DIV/0!
100-53300-150	STREET MAINT & CONSTRUCT	FICA	14,655	5,142	2,773	1,049	1,185	1,008	11,158	15,118	3,960	26%
100-53300-151	STREET MAINT & CONSTRUCT	RETIREMENT	12,560	4,501	2,463	891	969	871	9,695	12,326	2,631	21%
100-53300-152	STREET MAINT & CONSTRUCT	HEALTH/DENTAL/LIFE	32,019	11,142	5,662	1,605	3,483	2,944	24,836	38,279	13,443	35%
100-53300-230	STREET MAINT & CONSTRUCT	STORMWATER UTILITY	1,471	-	490	245	-	245	981	985	4	0%
100-53300-240	STREET MAINT & CONSTRUCT	VEHICLE & EQUIP MAINTENANCE	44,936	7,958	10,660	586	335	670	20,209	40,000	19,791	49%
100-53300-330	STREET MAINT & CONSTRUCT	VEHICLE OPERATION & MAINT	-	-	1,337	-	-	-	1,337	-	(1,337)	#DIV/0!
100-53300-335	STREET MAINT & CONSTRUCT	VEHICLE-FUEL	4,906	635	673	285	710	454	2,757	8,500	5,743	68%
100-53300-340	STREET MAINT & CONSTRUCT	OPERATING SUPPLIES	2,092	350	951	345	232	1,351	3,230	5,100	1,870	37%
100-53300-370	STREET MAINT & CONSTRUCT	ROADWAY SUPPLIES	9,923	99	282	-	-	26	407	26,000	25,593	98%
100-53300-400	STREET MAINT & CONSTRUCT	REIMBURSEMENT	(6,356)	-	(1,307)	-	-	-	(1,307)	-	1,307	#DIV/0!
STREET MAINTENANCE & CONSTRUCTION			318,019	95,155	61,994	19,505	22,941	21,500	221,096	343,928	122,832	36%
100-53310-110	SNOW & ICE REMOVAL	SALARIES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-53310-120	SNOW & ICE REMOVAL	HOURLY WAGES	-	44	1,197	-	-	-	1,241	-	(1,241)	#DIV/0!
100-53310-125	SNOW & ICE REMOVAL	OVERTIME WAGES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-53310-150	SNOW & ICE REMOVAL	FICA	-	3	82	-	-	-	85	-	(85)	#DIV/0!
100-53310-151	SNOW & ICE REMOVAL	RETIREMENT	-	3	81	-	-	-	84	-	(84)	#DIV/0!
100-53310-152	SNOW & ICE REMOVAL	HEALTH/DENTAL/LIFE	-	-	738	-	-	-	738	-	(738)	#DIV/0!
100-53310-219	SNOW & ICE REMOVAL	SNOW REMOVAL EQUIPMENT	2,792	5,431	-	-	-	-	5,431	6,000	569	9%
100-53310-240	SNOW & ICE REMOVAL	EQUIPMENT MAINTENANCE	4,083	11,104	(1,016)	-	-	-	10,087	4,000	(6,087)	-152%
100-53310-335	SNOW & ICE REMOVAL	VEHICLE-FUEL	9,086	5,046	-	-	-	-	5,046	15,000	9,954	66%
100-53310-340	SNOW & ICE REMOVAL	OPERATING SUPPLIES	75,129	41,789	1,258	-	-	-	43,047	71,130	28,083	39%
SNOW & ICE REMOVAL			91,090	63,420	2,339	-	-	-	65,759	96,130	30,371	32%

General Fund Detail

		Actual	Actual				Actual	2020	Remaining	% Budget		
		2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	Budget	Budget	Left	
100-53400-110	TRAFFIC SIGNS	SALARIES	-	-	-	-	-	-	-	-	#DIV/0!	
100-53400-120	TRAFFIC SIGNS	HOURLY WAGES	-	-	-	-	-	-	-	-	#DIV/0!	
100-53400-215	TRAFFIC SIGNS	CONSULTING	1,513	-	-	-	-	-	1,550	1,550	100%	
100-53400-220	TRAFFIC SIGNS	UTILITIES	1,097	319	223	77	72	74	766	1,500	734	49%
100-53400-240	TRAFFIC SIGNS	EQUIPMENT MAINTENANCE	665	-	-	273	616	-	889	2,000	1,111	56%
100-53400-370	TRAFFIC SIGNS	ROADWAY SUPPLIES	10,817	(174)	1,520	2,030	4,435	110	7,922	17,800	9,878	55%
		TRAFFIC SIGNS	14,092	145	1,743	2,380	5,124	184	9,577	22,850	13,273	58%
100-53420-220	STREET LIGHTS	UTILITIES	64,743	15,587	15,048	5,016	4,995	4,759	45,406	78,000	32,594	42%
100-53420-240	STREET LIGHTS	EQUIPMENT MAINTENANCE	5,436	-	-	-	-	13	13	1,500	1,487	99%
100-53420-820	STREET LIGHTS	CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	600	600	100%
		STREET LIGHTS	70,179	15,587	15,048	5,016	4,995	4,773	45,419	80,100	34,681	43%
100-53650-120	RECYCLING	HOURLY WAGES	-	-	-	-	-	-	-	-	#DIV/0!	
100-53650-150	RECYCLING	FICA	-	-	-	-	-	-	-	-	#DIV/0!	
100-53650-152	RECYCLING	HEALTH/DENTAL/LIFE	-	-	-	-	-	-	-	-	#DIV/0!	
100-53650-335	RECYCLING	VEHICLE-FUEL	1,187	466	658	128	157	172	1,580	3,800	2,220	58%
100-53650-340	RECYCLING	OPERATING SUPPLIES	2,260	1,598	289	174	659	143	2,862	2,100	(762)	-36%
		RECYCLING	3,447	2,064	947	301	816	315	4,442	5,900	1,458	25%
100-54400-820	CODE ENFORCEMENT	CAPITAL IMPROVEMENTS	3,175	-	-	-	-	-	-	-	-	#DIV/0!
100-54400-850	CODE ENFORCEMENT	REIMBURSEMENTS	(4,272)	-	-	-	-	-	-	-	-	#DIV/0!
		CODE ENFORCEMENT	(1,097)	-	-	-	-	-	-	-	-	#DIV/0!
100-54910-110	CEMETERY	SALARIES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-54910-120	CEMETERY	HOURLY WAGES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-54910-126	CEMETERY	SEASONAL LABOR	-	-	-	-	-	-	-	-	-	#DIV/0!
100-54910-150	CEMETERY	FICA	-	-	-	-	-	-	-	-	-	#DIV/0!
100-54910-152	CEMETERY	HEALTH/DENTAL/LIFE	-	-	-	-	-	-	-	-	-	#DIV/0!
100-54910-230	CEMETERY	STORMWATER UTILITY	981	-	327	163	-	163	654	1,050	396	38%
100-54910-244	CEMETERY	MAINTENANCE	560	-	210	-	5,666	-	5,875	350	(5,525)	-1579%
100-54910-335	CEMETERY	VEHICLE-FUEL	907	-	234	178	193	130	735	1,100	365	33%
100-54910-340	CEMETERY	OPERATING SUPPLIES	598	-	386	-	79	7	473	1,200	727	61%
100-54910-400	CEMETERY	REIMBURSEABLE EXPENSE	-	-	(5,000)	-	-	-	(5,000)	-	5,000	#DIV/0!
		CEMETERY	3,046	-	(3,843)	341	5,938	301	2,737	3,700	963	26%
100-55100-721	DONATIONS	HISTORICAL	10,000	10,000	-	-	-	-	10,000	10,000	10,000	100%
100-55100-723	DONATIONS	GATHERING P	10,000	10,000	-	-	-	-	10,000	10,000	-	0%
100-55100-726	DONATIONS	YMCA YOUTH SCHOLARSHIPS	-	-	-	-	-	-	-	-	-	#DIV/0!
		DONATIONS	20,000	20,000	-	-	-	-	20,000	20,000	10,000	50%

General Fund Detail

		Actual				Actual			2020	Remaining	% Budget	
		2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	Budget	Budget	Left	
100-55200-110	PARKS	SALARIES	5,477	740	1,547	560	538	547	3,932	7,756	3,824	49%
100-55200-120	PARKS	HOURLY WAGES	66,765	7,494	21,807	6,449	7,077	4,891	47,718	94,634	46,916	50%
100-55200-125	PARKS	OVERTIME WAGES	2,218	-	47	118	-	24	188	-	(188)	#DIV/0!
100-55200-126	PARKS	SEASONAL LABOR	7,800	-	-	2,915	2,805	1,142	6,863	15,405	8,542	55%
100-55200-150	PARKS	FICA	6,012	725	1,731	753	779	494	4,481	9,010	4,529	50%
100-55200-151	PARKS	RETIREMENT	4,805	666	1,579	481	514	369	3,609	6,912	3,303	48%
100-55200-152	PARKS	HEALTH/DENTAL/LIFE	10,436	1,808	3,308	1,031	723	433	7,302	19,949	12,647	63%
100-55200-220	PARKS	UTILITIES	29,332	673	2,023	1,048	243	1,215	5,203	33,100	27,897	84%
100-55200-230	PARKS	STORMWATER UTILITY	4,869	-	1,596	798	-	798	3,193	4,900	1,707	35%
100-55200-240	PARKS	EQUIPMENT MAINTENANCE	2,049	1,297	1,249	292	167	314	3,318	3,000	(318)	-11%
100-55200-330	PARKS	VEHICLE OPERATION & MAINT	20,506	1,807	6,736	4,752	1,692	3,751	18,738	13,300	(5,438)	-41%
100-55200-335	PARKS	VEHICLE-FUEL	6,003	1,021	1,265	471	665	723	4,144	8,100	3,956	49%
100-55200-340	PARKS	OPERATING SUPPLIES	7,439	2,740	2,669	689	405	650	7,153	10,200	3,047	30%
		PARKS	173,711	18,971	45,557	20,357	15,608	15,349	115,843	226,266	110,423	49%
100-55300-120	RECREATION	HOURLY WAGES	-	587	1,954	471	224	448	3,685	2,399	(1,286)	-54%
100-55300-126	RECREATION	Seasonal Wages	390	-	-	-	-	-	-	-	-	#DIV/0!
100-55300-150	RECREATION	FICA	-	75	150	36.05	17.14	34.28	312	183	(129)	-70%
100-55300-151	RECREATION	RETIREMENT	-	-	-	-	15.12	30.24	45.36	163	118	72%
100-55300-152	RECREATION	HEALTH/DENTAL/LIFE	-	-	-	-	-	-	-	318	318	100%
100-55300-220	RECREATION	UTILITIES	2,670	634	336	111	126	221	1,428	2,500	1,072	43%
100-55300-335	RECREATION	VEHICLE-FUEL	688	-	-	-	-	-	-	1,000	1,000	100%
100-55300-340	RECREATION	OPERATING SUPPLIES	4,753	-	69	-	90	-	159	4,300	4,141	96%
100-55300-345	RECREATION	PARK CONCESSION SUPPLIES	-	-	-	-	-	-	-	-	-	#DIV/0!
		RECREATION	8,501	1,296	2,509	618	473	733	5,629	10,863	5,234	48%
100-55310-120	CELEBRATIONS	HOURLY WAGES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-55310-150	CELEBRATIONS	FICA	-	-	-	-	-	-	-	-	-	#DIV/0!
100-55310-335	CELEBRATIONS	VEHICLE-FUEL	27	-	-	-	-	-	-	300	300	100%
100-55310-340	CELEBRATIONS	OPERATING SUPPLIES	1,776	54	409	158	-	-	621	2,100	1,479	70%
100-55310-390	CELEBRATIONS	PROGRAMS - FOURTH OF JULY	2,500	-	-	-	-	-	-	2,500	2,500	100%
		CELEBRATIONS	4,303	54	409	158	-	-	621	4,900	4,279	87%
100-56110-340	HISTORICAL PRESERVATION	OPERATING SUPPLIES	2,481	-	-	-	500	-	500	2,500	2,000	80%
		HISTORICAL PRESERVATION COMM	2,481	-	-	-	500	-	500	2,540	2,040	80%
100-56300-110	PLANNING	SALARIES	6,548	1,484	2,892	941	451	493	6,261	-	(6,261)	#DIV/0!
100-56300-120	PLANNING	HOURLY WAGES	195	59	-	172	77	22	330	-	(330)	#DIV/0!
100-56300-150	PLANNING	FICA	503	116	215	83	39	38	491	-	(491)	#DIV/0!
100-56300-151	PLANNING	RETIREMENT	442	106	195	75	36	35	446	-	(446)	#DIV/0!
100-56300-152	PLANNING	HEALTH/DENTAL/LIFE	642	157	366	222	92	78	915	-	(915)	#DIV/0!
100-56300-215	PLANNING	CONSULTING	3,181	490	-	700	-	-	1,190	3,000	1,810	60%
100-56300-310	PLANNING	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-56300-320	PLANNING	MEMBERSHIPS/SUBSCRIPTIONS	-	-	-	-	-	-	-	-	-	#DIV/0!
100-56300-340	PLANNING	OPERATING SUPPLIES	-	-	-	-	-	-	-	-	-	#DIV/0!
100-56300-400	PLANNING	REIMBURSABLE EXPENSE	(2,481)	(490)	-	-	-	-	(490)	-	490	#DIV/0!
		PLANNING	9,030	1,921	3,667	2,193	694	667	9,142	3,000	(6,142)	-205%

General Fund Detail

			Actual	Actual			2020	Remaining	% Budget			
			2019	Qtr 1	Qtr 2	Jul-31-20	Aug-31-20	Sep-30-20	Total	Budget	Budget	Left
100-56700-313	ECONOMIC DEVELOPMENT	MACC CONTRIBUTION	-	-	-	-	-	-	-	-	-	#DIV/0!
100-56700-320	ECONOMIC DEVELOPMENT	TOURISM EXPENSE	5,850	-	6,000	-	-	-	6,000	5,000	(1,000)	-20%
100-56700-400	ECONOMIC DEVELOPMENT	TOURISM REIMBURSEMENT	(1,064)	(1,022)	-	-	-	-	(1,022)	-	1,022	#DIV/0!
100-56700-820	ECONOMIC DEVELOPMENT	CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	-	-	#DIV/0!
		TOURISM/MACC	4,786	(1,022)	6,000	-	-	-	4,979	5,000	22	0%
100-59230-936	TRANSFERS OUT	TRANFR TO CAPITAL PROJECT FUND	-	-	-	-	-	-	-	-	-	#DIV/0!
100-59230-930	TRANSFERS OUT	TRANSFER TO DEBT SERVICE	850,000	849,900	-	-	-	-	849,900	849,900	-	0%
100-59230-937	TRANSFERS OUT	TRAN TO CAPITAL FUND LEVY AMT	254,350	254,350	-	-	-	-	254,350	254,350	-	0%
100-59230-940	TRANSFERS OUT	TRANSFER TO LIBRARY FUND	288,224	296,314	-	-	-	-	296,314	296,314	-	0%

Office of the Administrative Services Director

To: Mayor Welch, Common Council Members
From: Inga Cushman, Administrative Services Director
Date: October 20, 2020
Subject: Discussion and possible action on the 2020-2024 Strategic Plan

Summary

Over the course of the last several months, the Common Council has been working on developing the 2020-2024 Strategic Plan. Community input was solicited through a Community Survey, Community Workshop, and High School Student Focus Group. Employee input was also gathered through an Employee Focus Group, Employee Survey, and discussions at the department head level about the strategic plan. In the end, five goals were identified with corresponding objectives, strategies, and actions as outlined in the plan.

If approved, the 2020-2024 Strategic Plan will be reviewed on a quarterly basis to ensure we are meeting our established timelines. The plan will be updated on an annual basis in September. This will provide the Council an opportunity to reassess or redirect, if needed. The plan will be fully updated using a similar process to what was used this year in the Summer/Fall of 2024.

Recommendation

To approve the 2020-2024 Strategic Plan

Attachments

- DRAFT 2020-2024 Strategic Plan



City of Milton 2020 – 2024 Strategic Plan



**City of Milton
2020-2024 Strategic Plan**

Prepared for Adoption by:

COMMON COUNCIL

Mayor Anissa Welch

Ald. Lynda Clark

Ald. Devin Elliott

Ald. Ryan Holbrook

Ald. Larry Laehn

Ald. Theresa Rusch

Ald. Bill Wilson

CITY LEADERSHIP TEAM

Al Hulick

City Administrator

Howard Robinson
Public Works Director

Scott Marquardt
Police Chief

Dan Nelson
Finance Director / Treasurer

Ashlee Kunkel
Library Director

Inga Cushman
Administrative Services Director

Leanne Schroeder
City Clerk

EMPLOYEE FOCUS GROUP

Cassie Anderson
Library
Public Information Coordinator

Carrie Chesebro
City Hall
Utility Billing Clerk

Joe Davis
Public Works
General Laborer

Jared Fish
Police Department
Patrol Officer

Kyle Johnson
Police Department
Patrol Lieutenant

Ryan Justice
Police Department
Detective

Kris Klubertanz
Municipal Court
Municipal Court Clerk

Mark Langer
Public Works
City Engineer

Lon Liefke
Public Works
Wastewater Operator

Brenda Mathews
Public Works
Administrative Assistant

Becky Sexe
Police Department
Support Services Manager

Donnie Zimmerman
Public Works
Working Foreman

COMMUNITY WORKSHOP GROUP

Alyssa Berg
Milton Area Youth Center

Richard Dahman
School District of Milton

Mary Fanning-Penny and
Denise Peters-Kauihou
United Way

Jessica Farrar
*Owner of Allure Beauty Salon /
Community Member*

Dave Fisher
The Gathering Place

Keighton Klos
*Milton Historical Society /
Milton House Museum*

Jim Lyke
*MACC Board Member /
Community Member*

Amanda Miller
Community Member

James Otterstein
*Rock County Economic
Development*

Marc Perry
Community Action

Christine Rebout
*Janesville Area Convention &
Visitors Bureau*

Karen Reed
*Parks & Recreation
Commissioner /
Community Member*

Dani Stivarius and
April Yohanek
*Milton Area Chamber of
Commerce*

HIGH SCHOOL STUDENT FOCUS GROUP

Alton Banushi

Sydney Barnes

Gavin Bartels

Megan Everett

Ida Fladhammer

Ty Knudsen

Alexander Tarnutzer

Savannah Vind

Table of Contents

Introduction.....1

Mission, Vision, Values.....2

Goals, Objectives, Strategies, & Actions.....3

Appendices..... 21

 Demographics..... 22

 Debt Management Policy..... 23

Introduction

Dear Milton Community,

The Common Council and I embarked on developing the 2020-2024 Strategic Plan during an uncertain time for our community due to the COVID-19 pandemic. However, the Council anticipated potentially difficult decisions in the future and felt a need to engage with the community to determine where future efforts should be directed.

Various community engagement techniques were utilized to develop a broad picture of the Milton community so goals, objectives, strategies, and actions could be developed to provide a roadmap for the City of Milton organization to follow over the next five years and provide a guide when making important and difficult decisions.

We appreciate the support of the community during this endeavor. Thanks to all those who participated in the Community Survey, Community Workshop, and High School Student Focus Group. I'd also like to give a special thanks to our employees who participated in the Employee Survey and the Employee Focus Group. We also, thank Inga Cushman for her leadership and guidance throughout this process.

The 2020-2024 Strategic Plan will be reviewed on a quarterly basis to ensure we are meeting our established timelines. The plan will be updated on an annual basis in September. This will provide the Council with an opportunity to reassess or redirect, if needed. The plan will be fully updated using a similar process to what was used this year in the Summer/Fall of 2024.

Thank you to everyone who worked to make this plan possible. As the Common Council works through the strategic plan objectives, we will continue to involve the community and our employee groups because your input is important in making the strategic plan successful.

Let's get to work and together we will move Milton forward!

Sincerely,

Mayor Anissa Welch

Mission, Vision, Values

Mission

The City of Milton provides quality services to meet the needs of all community members and to cultivate a safe, diverse, and inclusive city in which people are proud to live.

Vision

The City of Milton, a community for all ages, is adaptive and innovative and aims to:

- Develop a resilient tax base through residential growth, small business attraction and retention, and industry expansion all with smart growth in mind.
- Recruit and retain employees with a commitment to the community and organization who strive for operational excellence.
- Provide a desirable standard of living for community members through quality and affordable services, recreational and life-long learning opportunities, and superior public safety services.
- Practice sound financial management to maintain a low debt level.
- Earn the community's trust through engagement, transparency, and communication.
- Encourage courageous leadership at all levels of the organization.

Values

1. **Integrity** – We practice the highest levels of integrity by being fair and consistent in decisions we make. We are honest and transparent when we ask questions of each other or when the community asks questions of us in order to build trust at all levels.
2. **Professionalism** – We exhibit top-level professionalism by being responsive and respectful to all community members and continually utilizing best practices in all aspects of our positions. We consistently go above and beyond to provide knowledge, resources, and services to community members. We practice safe behaviors on the job and provide skilled services to keep our community members safe.
3. **Inclusive** – We are inclusive and accepting of ideas from all of our community members, staff, and elected officials. We encourage dialogue to explore new ways to ensure people of diverse backgrounds feel welcome, included, and valued in our community.
4. **Fiscally Responsible** – We are fiscally responsible to ensure the City of Milton is in the best financial position for the future of the community.
5. **Creative** – We are creative in our approaches to new and existing problems. We will pivot and innovate in order to adjust to our new realities and to continue to provide quality services to all of our community members.

Goals, Objectives, Strategies, & Actions

The goals, objectives, strategies, and actions were developed with input from the Common Council, community members, and staff through focus groups, workshops, and surveys. The City of Milton appreciates every individual who contributed to the information gathering process to ultimately create the organization's road map for the next five years.

The overall goals for the next five years are as follows:



Affordability & Financial Stability

Improve the affordability of living in Milton while making informed short-term and long-term decisions to maintain the financial stability of the City of Milton.



Safe, Inclusive, Welcoming Community

To enhance our reputation of being a safe community while improving our efforts to be inclusive and welcoming to all community members.



Diverse Opportunities for Fun & Life-Long Learning

To continuously improve facilities and opportunities for recreation and life-long learning based on the needs and interests of our community members.



High Performing Organization with Professional Staff

To increase recruitment and retention efforts to ensure a professional workforce to provide high quality services to all community members.



Environment for Business Success with Thoughtful Growth & Development

To maintain economic development efforts in current and future business parks and increase small business retention strategies while creating an environment where businesses can be successful.

The following pages provide a detailed breakdown of how the City of Milton intends to achieve the stated goals.



Affordability & Financial Stability

Goal

Improve the affordability of living in Milton while making informed short-term and long-term decisions to maintain the financial stability of the City of Milton.

Objectives	Details
<p>Become debt free on non-building and non-TID debt.</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Utilize fund balance above 30% for capital needs and funding of unfunded liabilities • Establish sustainable funding sources for equipment and infrastructure replacement • Utilize variable revenue sources for non-reoccurring expenditures • Continue to follow the established Debt Management Policy approved by the Common Council in 2018 and included in the appendix of this document. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • 2022 – Debt free for Sewer Utility • 2026 – Debt free for general projects • 2030 – Debt free for Water Utility <p>Objective Lead: Finance Director / Treasurer Dan Nelson</p>
<p>Increase planning efforts for future capital projects.</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Develop a Capital Improvement Plan (CIP) to know and understand major future improvements and their financial impact and regularly review and update the document. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • CIP to be complete by the end of 2020. • CIP will be regularly reviewed and updated. <p>Objective Lead: City Engineer Mark Langer</p>
<p>Increase community engagement to improve understanding of the City of Milton’s finances</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Develop a complete budget document to provide explanation, graphs, diagrams, and other narration and visuals to provide easily understandable information to the public about the budget and state of finances for the City. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • By end of 2020 – Complete budget document for 2021 • Review process and revise template as needed in

	<p>subsequent years.</p> <p>Objective Lead: Finance Director / Treasurer Dan Nelson</p>
<p>Explore and implement shared or consolidated services after thorough vetting process.</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Continue exploration of consolidation with Janesville for Fire Protection and EMS / Paramedic Services <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • 2020 – Complete analysis of options and work with Joint Fire Commission on a final decision to determine steps forward. • 2021-2024 – Implement preferred option. <p>Objective Lead: Mayor Welch and Milton Common Council Joint Fire Commission Representatives</p>



Safe, Inclusive, Welcoming Community

Goal

To enhance our reputation of being a safe community while improving our efforts to be inclusive and welcoming to all community members.

Objectives	Details
<p>Develop annual diversity and inclusion training for staff and provide other opportunities for employees to participate in diversity and inclusion discussions.</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Establish a designated date for diversity and inclusion training to take place annually for staff. • Select topics to be covered each year, 2021 through 2024. • Engage with potential speakers to develop the annual training program for staff. • Provide employees with the opportunity to participate in the annual YWCA Racial Justice conference. Serve as a sponsor for the program in 2020. • Encourage employees to participate in the Courageous Conversations discussions hosted by the Rock County Diversity Action Team, YWCA Rock County, and Community Action. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Determine date, topic, and presenter by end of 2020 calendar year for training in 2021. • Decide whether the training will be in-person or virtual due to the on-going COVID-19 pandemic. • Determine date and topic for training days in 2022, 2023, and 2024. <p>Objective Lead: Mayor Welch and City Administrator Al Hulick</p>
<p>Increase opportunities for conversations and training for the community related to diversity and inclusion</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Engage with potential facilitators for discussions and create a schedule. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Develop a plan and schedule for 2021 by the end of 2020. <p>Objective Lead: Mayor Anissa Welch</p>
<p>Maintain Wisconsin Law Enforcement Accreditation Group (WILEAG) accreditation</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Successfully complete on site assessment for reaccreditation. • Complete work between assessments to maintain best

	<p>standards.</p> <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • On-site assessment for reaccreditation – October 2020 • On-site assessment for reaccreditation – Fall 2023 <p>Objective Lead: Police Chief Scott Marquardt</p>
<p>Increase emergency planning and response efforts.</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Complete revision of the City’s All Hazards Plan • Conduct tabletop and functional drills with all City employees • Regional and intergovernmental cooperation with other public safety groups, School District of Milton, City departments, and other organizations. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • All Hazards Plan updates to be complete by the end of 2021 • Tabletop exercises and functional drills to be scheduled on an annual basis. <p>Objective Lead: Police Chief Scott Marquardt</p>
<p>Increase engagement with the community</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Conduct an annual survey with consistent questions to gauge community satisfaction over time and use the results to inform policy and process improvements. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Draft survey to be completed by March 2021. • Survey available to community members to complete in April 2021. • Survey results to be available by June 2021. <p>Objective Lead: Ald. Bill Wilson</p>
<p>Increase diversity and quality of housing</p>	<p>Strategies & Actions</p> <ul style="list-style-type: none"> • Increase communication and engagement with Milton area landlords and developers. • Work with federal, state, and regional organizations and regional developers. • Explore opportunities to expand Residential Exterior Improvement Grant Program. <p>Timeline to Achieve Objective:</p>

	<ul style="list-style-type: none"> • Finalize research of opportunities to expand Residential Exterior Improvement Grant Program by February 2021. • Develop a comprehensive list of landlords with properties in the City of Milton by March 2021, preferably with emails included. • Develop a comprehensive list of developers in the Milton region by the end of 2020. • Establish a date for a rental property discussion on a topic of interest to local landlords by June 2021. <p>Objective Lead: City Administrator Al Hulick</p>
Improvement of the local environment	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Plant a variety of species of trees throughout the city on an annual basis. • Beautification of the City through improvements to the planned natural environment. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Develop list of recommended trees to plant, and make it available to the public by March 2021. • Establish a comprehensive tree planting plan for the City of Milton to include locations and preferred species. • Expand the Crossridge Park Prairie, and determine if additional locations exist in the City of Milton for prairie seed by the end of 2021. <p>Objective Lead: Public Works Director Howard Robinson / Administrative Services Director Inga Cushman</p>
Increase accessibility for all levels of abilities (physical, cognitive, etc.)	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Evaluate services and facilities and develop plans to ensure accessibility for all community members. • Encourage accessibility of businesses and research the possibility of a grant program or expansion of the existing façade grant program for exterior improvements utilizing TIF funds. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Develop ADA Transition Plan for the City of Milton by the end of 2021. • Finalize research and potential development of a program or expansion of existing program by June 2021. <p>Objective Lead: City Administrator Al Hulick</p>

<p>Collaborate with nonprofits to enhance the quality of life of community members</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Promote volunteer opportunities at nonprofits and the potential for skill development for careers. • Promote the utilization of www.liveunitedbr.org/volunteer by more community nonprofit organizations to connect with potential volunteers for their organizations. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Create promotional plan for volunteer opportunities at nonprofits by the end of 2020. • Develop an annual nonprofit summit to discuss needs and potential areas of collaboration by the end of 2021. <p>Objective Lead: City Administrator Al Hulick</p>
<p>Support Veterans and other individuals completing major life transitions while becoming part of our community</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Develop an awareness campaign to connect and direct individuals to identified resources. Information should be available on the City’s website, social media, and other communication outlets. • Increase referral of individuals in need to 211 for assistance. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Develop list of resources by May 2021. • Add list of resources to the City’s website by the end of 2020 and promote resources on a continual basis. • Add information about 211 to the City’s website by the end of 2020. <p>Objective Lead: City Administrator Al Hulick</p>
<p>Respond to emerging and on-going safety issues</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Coordinate efforts with regional nonprofit organizations and other government partners including Milton Area Youth Center, Milton Youth Coalition, and Rock County Anti-Human Trafficking Task Force. • Request representation or involvement from City of Milton staff or elected officials where appropriate. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Determine opportunities for representation on organization boards or committees where appropriate by the end of 2020. • Monitor emerging and on-going safety issues on a

continual basis.

Objective Lead: Police Chief Scott Marquardt



Diverse Opportunities for Fun & Life-Long Learning

Goal

To continuously improve facilities and opportunities for recreation and life-long learning based on the needs and interests of our community members.

Objectives	Details
<p>Complete, follow, and regularly review the 2020-2024 Comprehensive Outdoor Recreation Plan.</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> Engage with community members about the parks and recreation facilities to ensure the plan continues to reflect the needs of the community until it expires. Include in the plan the provision of free or low-cost recreation opportunities for all community members (trails, sledding, disc golf, etc.) <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> Complete the CORP in October 2020. Create a project plan by the end of 2020 to review the document annually and complete a full update in 2024. <p>Objective Lead: Administrative Services Director Inga Cushman</p>
<p>Increase life-long learning opportunities in the community</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> Provide support to the Milton Public Library as needed for programming and life-long learning opportunities Increase promotion of educational opportunities at the Crossridge Park prairie, Tower Hill Park prairie, and other prairies in the City. Promote and encourage opportunities for art, music, and theatre. Collaborate with School District of Milton, Blackhawk Technical College, and other educational institutions in the area. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> Continue to solicit artists for pieces in Story Gardens Develop a strategic plan for art pieces throughout the City by the end of 2021. Create a promotions plan for the prairie seed collection events by May 2021. Engage with educational institutions about providing programming related to items of environmental concern by March 2021.

	<p>Objective Lead: Administrative Services Director Inga Cushman / Library Director Ashlee Kunkel</p>
<p>Improve bike-ability and walk-ability of the community</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Repair/designate bike/pedestrian path along N. Janesville Street • Add benches in strategic locations throughout the City. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Determine cost for N. Janesville Street improvements by end of 2020, and program the improvement in the CIP. • Create strategic bench placement plan and fundraising guide by March 2021. <p>Objective Lead: City Engineer Mark Langer / Administrative Services Director Inga Cushman</p>
<p>Increase awareness and understanding of Milton’s history</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Add interpretive signage to parks and key locations in the community. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Develop a plan for interpretive signs throughout the City by March 2021 <p>Objective Lead: Administrative Services Director Inga Cushman</p>
<p>Maintain partnership with Ice Age Trail Alliance and improve the trail system in the City of Milton where possible.</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Add fun signage to the trail indicating how many steps to locations of interest to hikers. • Promote awareness of the Ice Age Trail in the community. • Explore opportunities for accessibility on the trail. • Promote volunteer opportunities through the Rock County Chapter of the Ice Age Trail Alliance. • Promote programs sponsored by the Ice Age Trail Alliance. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Develop plan for signs on the Ice Age Trail by the end of 2021. • Share at least one item related to the Ice Age Trail on social media bi-weekly. • Complete research on accessibility opportunities on the Ice Age Trail by the end of 2021.

	<p>Objective Lead: Mayor Welch and Administrative Services Director Inga Cushman</p>
<p>Milton East Cemetery Improvement Project</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Enhance the appearance of the cemetery entrances along N. Janesville Street. • Assist in cleaning, straightening, and repair of grave markers as practical. • Create a number system to identify individuals buried in the cemetery. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Determine price and program in CIP replacement of the chain link fence along N. Janesville Street. • Install a historic-focused identification sign between the two driveway entrances in 2021. • Install plot number system in 2022. <p>Objective Lead: Ald. Larry Laehn</p>



High Performing Organization with Professional Staff

Goal

To increase recruitment and retention efforts to ensure a professional workforce to provide high quality services to all community members.

Objectives	Details
<p>Maintain a low turnover rate of less than 5% each year.</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Increase employee engagement through improved internal communication strategies. • Develop a Stay Interview program to improve retention efforts. • Create a formal performance review system for all departments. • Create formal professional development plans for all employees. • Ensure compensation is commensurate with similar sized organizations and municipalities in the geographic area. • Review benefits provided to employees on an annual basis to ensure they are competitive regionally and research emerging benefits public and private sector employers are providing. • Provide our staff with appropriate equipment to allow employees to complete their assigned job tasks • Ensure appropriate staffing levels for each department. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Develop a communications plan that includes internal communication strategies by the end of 2021. • Implement a Stay Interview program by the end of 2022. • Implement a formal performance review system for all departments that includes professional development plans by the end of 2023. • Complete annual reviews of compensation and benefits. <p>Objective Lead: Administrative Services Director Inga Cushman</p>
<p>Improve recruitment</p>	<p>Strategies & Actions</p> <ul style="list-style-type: none"> • Analyze recruitment plans for improvements and additional sources to market open positions. • Create a formal onboard system for new hires. • Develop an organizational culture that values and promotes inclusivity of all individuals.

	<p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Develop a recruitment form, which includes potential sources for advertising, by end of 2021. • Implement a formal onboard process for all new hires in the City of Milton by the end of 2021. <p>Objective Lead: Administrative Services Director Inga Cushman</p>
<p>Understand the skills and abilities available among the current staff</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Review and update job descriptions for all positions within the organization at least every three years with employee input and when the positions are posted for recruitment. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Plan which job descriptions will be reviewed in 2021, 2022, 2023, and 2024. • Inform employees whose job descriptions are up for review and the timeline for completion. Reviews will begin in February and be complete by October of each year. <p>Objective Lead: Administrative Services Director Inga Cushman</p>
<p>Foster an environment where safety while performing job duties is a primary focus</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Develop a comprehensive safety manual for all departments • Develop a comprehensive training program related to safety for all departments and positions <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Create safety training plans for each position using the Training Genius tool provided by CVMIC by the end of 2020. • Discuss organization-wide training needs during the annual work plan process with the City of Milton’s representatives from CVMIC in the spring of 2021. • Develop a plan and timeline for regular training for all employees by October 2021. • Complete comprehensive safety manual with input from staff and CVMIC by the end of 2021. <p>Objective Lead: Administrative Services Director Inga Cushman</p>

<p>Review all employment policies regularly to ensure they are current related to organizational practices, applicable laws, and best practices and ensure employees understand the policies and procedures.</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Complete a review of all employment policies on a rotating five year program. • Develop a comprehensive training program related to the City’s employment policies and Employment Practices Liability (EPL) for all departments and positions. • Review internal policies to ensure best practices related to diversity and equal opportunities for employment and inclusion within the workplace. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Follow policy review schedule established in the 2019 version of the Employee Handbook & Policy Manual. • Create a training plan related to EPL using the Training Genius tool provided by CVMIC by the end of 2020. • Research processes other municipalities are using to review policies and practices related to diversity and equal opportunities. <p>Objective Lead: Administrative Services Director Inga Cushman</p>
<p>Increase engagement with prospective alderpersons</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Develop mentor program with prospective alderpersons and those currently serving or who previously served. • Explore partnership with the Milton Area Chamber of Commerce (MACC) and other organizations or programs (MACC’s Milton Leadership Institute, Rock County Leadership Development Academy, etc.). <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Create a program by November of 2021. <p>Objective Lead: Mayor Anissa Welch and City Clerk Leanne Schroeder</p>
<p>Develop program with the high school to inform students about local government and potential volunteer opportunities or elected positions</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Research and potentially create Explorer programs • Develop a Youth Commission • Create a student representative position on the Council <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Complete research on adding a student representative to the Council by February 2021. • Complete the development of a Youth Commission

and hold the first meeting by October 15, 2021.

Objective Lead: Mayor Anissa Welch, Ald. Theresa Rusch,
and Library Director Ashlee Kunkel



Environment for Business Success with Thoughtful Growth & Development

Goal

To maintain economic development efforts in current and future business parks and increase small business retention strategies while creating an environment where businesses can be successful.

Objectives	Details
<p>Increase tourism efforts to help support businesses in the community</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Continue partnership with Janesville Area Convention & Visitors Bureau (JACVB) and explore other potential partnerships. • Develop additional strategic tourism relationships with other entities in the region and state. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Budget funding to continue partnership for tourism services with JACVB in 2021, 2022, 2023, and 2024. • Continue designation as a Connect Community through the Wisconsin Economic Development Corporation (WEDC) by budgeting funds for the membership in 2021, 2022, 2023, and 2024. • Require a representative from the staff or elected officials to participate in at least two training programs offered through the Connect Communities program in 2020, 2021, 2022, 2023, and 2024. <p>Objective Lead: Administrative Services Director Inga Cushman</p>
<p>Encourage ongoing reuse, restoration, and beautification of historic buildings</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Utilize tools from the economic development toolbox. • Provide educational opportunities to individuals interested in historic preservation of their properties. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Schedule educational programs with the Historic Preservation Commission in odd numbered years related to preservation of historic properties. <p>Objective Lead: Administrative Services Director Inga Cushman</p>
<p>Ensure the TIDs are not highly leveraged/indebted in order to be nimble to future opportunities</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Ensure that any debt/risk for a project would have a “backup” funding source so as not to put the burden on the general tax levy.

	<ul style="list-style-type: none"> • Ensure that incentives are structured that the taxpayers are not taking on all the risk <p>Timeline to achieve objective:</p> <ul style="list-style-type: none"> • This objective will be on-going. <p>Objective Lead: City Administrator Al Hulick</p>
<p>Promote opportunities available for small business assistance</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Promote Small Business Development Loan Program available through the City of Milton. • Promote Façade Grants available through the City of Milton. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Develop promotions plan for the Small Business Development Loan Program and Façade Grant Program by June 2021 <p>Objective Lead: City Administrator Al Hulick</p>
<p>Reduce barriers for business and residential development</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Review ordinances for potential barriers for businesses to be successful. • Review ordinances related to residential developments to ensure consistency and comparability with other regional communities and current development practices. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • Develop a plan to systematically review ordinances by the end of 2021. • Complete review of the ordinances by end of 2022. <p>Objective Lead: City Administrator Al Hulick</p>
<p>Continue to build and maintain infrastructure (streets, water and sewer lines, stormwater, etc.) to support future economic development projects (industrial, commercial, and residential).</p>	<p>Strategies & Actions:</p> <ul style="list-style-type: none"> • Monitor the needs of the City and continually update the Capital Improvement Program (CIP). • Review project proposals for common trends related to infrastructure. <p>Timeline to Achieve Objective:</p> <ul style="list-style-type: none"> • This objective will be on-going. <p>Objective Lead: City Administrator Al Hulick</p>
<p>Identify and secure additional land</p>	<p>Strategies & Actions:</p>

<p>opportunities in the Crossroads Business Park and other strategic locations</p>	<ul style="list-style-type: none">• Leverage strategic relationships and increase possible partnerships with entities in the region and state. <p><i>Timeline to Achieve Objective:</i></p> <ul style="list-style-type: none">• This objective will be on-going. <p><i>Objective Lead:</i> City Administrator Al Hulick</p>
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Appendices

Appendix A – Demographics

Appendix B – City of Milton Debt Policy

Appendix A - Demographics

	2010 Census	2013-2017 ACS
Male	49%	53%
Female	51%	47%
Under 5 years	354	373
5 to 9 years	423	338
10 to 14 years	417	424
15 to 19 years	386	307
20 to 24 years	312	389
25 to 34 years	807	733
35 to 44 years	762	828
45 to 54 years	775	594
55 to 59 years	329	422
60 to 64 years	290	256
65 to 74 years	330	608
75 to 84 years	257	170
85 years and over	104	124
Median Age	35.8	37.4
White	96%	95.9%
Black or African American	0.5%	1.9%
American Indian or Alaska Native	0.2%	0%
Asian	1%	0%
Native Hawaiian or Other Pacific Islander	0%	0%
Some Other Race	1.1%	0.5%
Two or More Races	1.1%	1.7%
Hispanic or Latino (of any race)	2.4%	3.6%
Not Hispanic or Latino	97.6%	96.4%
Housing Units	2,382	2,360
Occupied Units	2,231	2,322
% Owner Occupied	66%	65%
% Rental Occupied	34%	35%
Owner-Occupied Unit Median Value	\$143,700	\$136,000
Median Gross Rent	\$752	\$814
Households	2,231	2,322
Average Household Size	2.48	2.39
Family Households (Families)	1,499	1,423
Average Family Size	2.98	3.02
Total Civilian Noninstitutionalized Pop.	5,515	5,557
With a Disability	659*	801
Under 18 years old	1,430*	1,378
With a Disability	58*	69
18 to 64 years old	3,415*	3,286
With a Disability	410*	369
65 years and over	670*	893
With a Disability	191*	363

Appendix B
City of Milton, WI
Debt Management Policy

Policy Statement:

The purpose for the Debt Management Policy is to provide a general framework for the use, management and reporting of the City's debt financing. The primary objective of the policy is to establish conditions for the use of debt and to create policies that minimize the City's debt service and issuance costs, retain a high credit rating in the financial community, and to maintain full and complete financial disclosure and reporting. In addition to adhering to this Debt Management Policy, the City's financing will also be in compliance with applicable Federal law, U.S. Securities and Exchange Commission (SEC), Wisconsin State Statutes, City Code, and other regulatory requirements.

Reason for Policy:

The City's Debt Management Policy is the guideline for City staff to use in recommending debt in order to assure the community that the City is well-managed, financially sound, and to obtain financing at the lowest cost. It will be the responsibility of the Finance Director, or designee, to recommend debt on behalf of the City. Upon City Council approval, the Finance Director, or designee, will coordinate to ensure that all financings are issued in full compliance with related laws and regulations. Any substantive modifications made to this policy must be approved by the City Council.

Guidelines for Use

Debt is a financing tool which should be used when the City has legal, financial and market debt capacities and will be considered when some or all of the following conditions exist:

1. The City will consider all available financing tools for funding projects including inter-fund borrowing, use of fund reserves, State of Wisconsin Trust Fund loan program, external financing (local and publically issued) and lease-purchasing;
2. Pay as you go financing will be used to fund general capital projects whenever feasible;
3. When bonds or promissory notes are the desired financing vehicle, the issue will be bid in a competitive manner;
4. The term of the financing will not exceed the useful life of the capital project, facility or equipment financed

Types of Permitted Debt:

The City may utilize several types of municipal debt obligations to meet its financing objectives. All long-term debt financing shall be approved by the City Council. A list of the types of permitted debt for the City and the general guidelines for their use is as follows:

General Obligation Debt

General obligation debt is authorized to be issued by the City in the following variations: promissory note, State Trust Fund loan, refunding bonds, and corporate purpose bond. The term of general obligation debt is limited to 20 years from the original date of issuance.

Legal Debt Capacity

In accordance with Wisconsin Statutes, total general obligation indebtedness of the City shall not exceed 5 percent of the equalized value of taxable property within the City's jurisdiction. The City's goal is to maintain a ratio of not more than 50 percent of the legal debt limit.

Net Direct General Obligation Debt/Full Value

The general obligation debt ratio is measured by total outstanding general obligation long-term debt as of December 31 of each year, compared to the most recent year's equalized value. In planning capital projects and proposed financing, the effect on this ratio should be considered. General obligation debt supported by funds other than general obligation property tax revenues will not be included in this ratio. It shall be the responsibility of the Finance Director, or designee to calculate the general obligation debt ratio annually.

Debt Service Levy/Total Levy

The goal of the City is to not exceed a maximum 13 percent ratio of property tax supported debt service costs to the annual property tax levy. This will ensure that the debt service payment remains affordable to the property owners in the City. At the time this policy was adopted, the ratio was 26 percent.

This ratio will be measured by annual property tax supported debt service cost in relation to annual property tax levy. A maximum ratio of thirteen percent is desired with future borrowing structured to maintain this ratio. General obligation debt supported by funds other than general property tax revenues will not be included in this ratio. This will be calculated after the annual audit.

Debt Service Repayment

The goal is to repay new City general obligation debt within ten years, with debt for equipment to be repaid within five years. If new debt for the following of asset types is issued, the following guidelines should dictate the repayment timeframe:

1. If the asset has a motor and is less than \$50,000, the maximum repayment period shall be 3 years or less.
2. If the asset has a motor and is more than \$50,000, the maximum repayment period shall be 5 years or less.
3. If the asset is replacing infrastructure (road, utility main, etc.), the maximum repayment period shall be 7 years or less.
4. If the asset is for the purpose of building new infrastructure (road, utility main, etc.), the maximum repayment period shall be 10 years or less.
5. If the use of funds is to renovate or build a structure (such as a buildings), the maximum repayment period shall be 10 years or less.
6. If the funding source is not repaid through the property tax levy, the repayment period shall be the lower of the best estimate of revenue generation or useful life of the asset for a period no greater than 20 years (including refinancing/refunding periods).

Debt Service Reserves

Debt service reserves will be established by bond ordinances to adequately meet debt service requirements as required.

Revenue Bonds

Chapter 66.066 of the Wisconsin State Statute governs the issuance of revenue bonds. The term of revenue bonds is limited to 40 years from the original date of issuance.

Revenue Bond Uses

Revenue bond issues must be applied solely for purchasing, acquiring, leasing, constructing, extending, adding to, improving, conducting, controlling, operating or managing a public utility, and in the payment of the cost of any subsequent necessary additions, improvements, and extensions.

Interest Payments

Interest on the revenue bonds shall be paid to the bondholders according to the interest schedule set by the debt schedule. Payment of principal on the revenue bonds shall start no later than three years after the date of issue, or two years after the estimated date that the project will be completed, whichever is later.

Debt Service Repayment

It shall be the goal to follow the same repayment guidelines as those of general obligation issues.

State Trust Fund Loans

The Board of Commissioners of Public Lands (BCPL) may loan funds to the City for any project undertaken for a public purpose consistent with the purposes allowed for issuance of general obligation or revenue bonds. State trust fund loans shall be considered by the City when the interest rate offered makes the cost of borrowing less than or comparable to external financing notes or bonds after considering the cost of issuance.

State Trust Fund Loan Uses

The City may use general obligation state trust fund loans of 10 years or less to facilitate the performance of the City, including operations and maintenance.

The City can also use general obligation state trust fund loans greater than 10 years for the financing or refinancing of public purpose projects including, the acquisition, leasing, planning, design, construction, development, extension, enlargement, renovation, rebuilding, repair or improvement of land, waters, property, highways, buildings, equipment, or facilities.

General obligation state trust fund loans can also be utilized as a source of funding for economic development projects. Loans include pass-through loans for private development, funding development incentives, TID infrastructure loans, land acquisition, and development for business parks.

The term of general obligation state trust fund loans is limited to 20 years from the original date of issuance.

State Trust Fund Loan Payments

If the City has an active general obligation state trust fund loan, annual payments are due to the BCPL annually by March 15. Loans funded between September 1 and March 14 do not have a payment scheduled for the following March 15.

State Trust Fund Loan Prepayments

The City Council may authorize prepayments without penalty after January 1 and before August 31 annually, with 30 days prior written notice.

Other Obligations

There may be special circumstances when other forms of debt are appropriate and if their use is necessary or advantageous to the City. Their use may be evaluated by the Finance Director, or designee, on a case-by-case basis. If other types of debts are utilized, applicable state and federal guidelines shall be followed.

Bond Record Retention

The Finance Director, or designee shall keep all records in compliance with the rules and regulations applicable to bonds pursuant to code and law including:

Records

- The transcript of proceedings (the official “record book”);
- Information showing how the proceeds of the bonds, including investment earnings on the bonds, are spent, which may include invoices and checks or other variable information;
- Records regarding the use of the project or prior project, including any private business use;
- Records, certifications, and opinions relating to any change of use of the project or prior project, including remedial action certificates and opinions;
- Documentation pertaining to any investment of proceeds of the bonds (bank or account statements, confirmations for the purchase and sale of securities, yield calculations for each class of investments, actual investment income received on the investment of proceeds, guaranteed investment contracts and rebate calculations)

Retention: Final Payment

The Finance Director, or designee shall retain such records until at least three years following the final payment of the bonds or the final payment of any issue or issues of tax-exempt bonds or notes refunding the bonds.

Retention: Refunding

If the bonds are refunded in the future, the Finance Director, or designee should keep the above information until three years after final redemption of the refunding obligations.

Arbitrage

Arbitrage rebates are paid to the government to prevent several problems from occurring including: the issuance of more bonds than are necessary; to prevent the issuance of bonds earlier than is necessary; to prevent bonds from remaining outstanding longer than is necessary.

The City shall use bond proceeds only for the purpose and authority for which the bonds were issued. In most circumstances, the City will want to avoid arbitrage rebates and will follow the following exemptions. However, in some circumstances the City may want to pay the arbitrage rebate. The reasons for paying the arbitrage rebate will be outlined by the Finance Director, or designee when issuing bonds.

Exemptions

Under 26 U.S. Code 148, exemptions for arbitrage rebate that the City should follow includes:

Small Issuer Exception

- The issue is issued by a governmental unit with general taxing powers;
- The aggregate face amount of all tax-exempt bonds issued by the City during the calendar year is not to exceed \$5 million;
- No bond which is part of such issue is a private activity bond;

- At least 95 percent of the net proceeds of such issue are to be used for local government activities by the issuer;

Spending (spend down) Over \$5 Million Exceptions

- 6 months – 10 percent of bond proceeds
- 12 months – 45 percent of bond proceeds
- 18 months – 75 percent of bond proceeds
- 24 months – 100 percent of bond proceeds (If the City can spend down 95 percent of the bond within the 24 months, the City shall have 36 months to spend down 100 percent of the bond)
- “Bona fide” debt service funds, subject to a limit of \$100,000 on annual earnings in the case of private activity bonds or governmental bonds that do not have a fixed rate of interest and a maturity of at least five years
- Payment of 1.5 percent penalty in lieu of arbitrage rebate no later than 90 days after the end of the spending period to which it relates
- Proceeds invested in tax-exempt obligations

Spend Down Schedules and Exceptions

During the process of issuing any type of debt, the Finance Director, or designee working with the project manager will provide spend down estimates of the debt. The Finance Director, or designee is also responsible for monitoring the actual spending of the debt and exercise best efforts to spend down bond proceeds in such a manner that the City will meet one of the spend-down exemptions from arbitrage rebate.

Spend down exceptions provide for the majority, 95 to 100 percent, of the bond proceeds to be spent down within two years of the issuance of debt. The specific date of the spend down goal shall be the settlement day/close date of the debt.

Reporting

All of the City’s tax-exempt issues, including lease purchase agreements, are subject to arbitrage compliance regulations. In accordance with IRS recommended practices, the Finance Director, or designee shall calculate arbitrage rebate computations no later than each five-year anniversary date of the issuance of the bond and at the final maturity for all bonds.

If any arbitrage rebate liability exists, the Finance Director, or designee shall report such liability in the year-end financial statements.

Arbitrage Rebates

Arbitrage rebates were created as a financial disincentive in order to prevent abuses. According to 26 U.S. Code 148, the arbitrage rebate will be treated as meeting the requirement only if an amount equal to the sum of the excess of the following is paid to the United States by the issuer:

- The excess of the amount earned on all nonpurpose investments and any income attributable to the excess amount earned;
- The amount which would have been earned if such nonpurpose investments were invested at a rate equal to the yield on the issue

Due Date of Arbitrage Rebate Payments

The amount which is required to be paid to the Internal Revenue Service (IRS) by the Finance Director, or designee, or financial consultant, shall be paid in installments which are made at least

once every 5 years. Each installment shall be in an amount which ensures that 90 percent of the required amount is paid. The last installment shall be made no later than 60 days after the day on which the last bond of the issue is redeemed and shall be in an amount sufficient to pay the remaining balance that the City is required to pay.

A series of issues which are redeemed during a 6-month period shall be treated as one issue for purposes of the preceding sentence if no bond which is part of any issue in such series has a maturity of more than 270 days or is a private activity bond.

In the case of a tax and revenue anticipation bond, the last installment shall not be required to be made before the date 8 months after the date of issuance of the issue of which the bond is a part.

Continuing Disclosure

The City's debt obligations are subject to SEC Rule 15c2-12 (Rule), which regulates the timing and production of disclosure documents by brokers, dealers and underwriters of the City's securities.

Dealer's Requirements

The Rule requires dealers, when underwriting certain types of municipal securities, to ensure that the City, which is issuing the bonds, enters into an agreement to provide certain information to the Municipal Securities Rulemaking Board about the securities on an ongoing basis.

Required Information

Continuing disclosure agreements must require the following information:

Annual Financial Information

- The City's financial information and operating data as included in original official statement;
- The City's audited financial statements

Event Notices

Notice of any of the following 14 listed events with respect to the City's debt obligations must be reported within 10 business days:

- Principal and interest payment delinquencies;
- Non-payment related defaults;
- Unscheduled draws on debt service reserves reflecting financial difficulties;
- Unscheduled draws on credit enhancements reflecting financial difficulties;
- Substitution of credit or liquidity providers, or their failure to perform;
- Adverse tax opinions or events affecting the tax-exempt status of the security;
- Modifications to rights of security holders;
- Bond calls and tender offers;
- Defeasances;
- Release, substitution or sale of property securing repayment of the securities;
- Rating changes;
- Bankruptcy, insolvency or receivership;
- Merger, acquisition or sale of all issuer assets;
- Appointment of successor trustee

The following events with respect to the City's debt obligations can be voluntarily reported within 10 business days:

- Amendment to continuing disclosure undertaking;
- Change in obligated person;
- Notice to investors pursuant to bond documents;
- Certain communications from the Internal Revenue Service;
- Secondary market purchases;
- Bid for auction rate or other securities;
- Updates to capital or other financial plans;
- Quarterly strategic plan updates;
- Litigation/enforcement action;
- Change of tender agent, remarketing agent, or other on-going party;
- Derivative or other similar transaction;
- Other event-based disclosures

Exemptions

Continuing disclosure generally is not required for an issue if:

- The entire issue is for less than \$1 million;
- The bonds are sold to investors in units of no less than \$100,000 and are sold to no more than 35 sophisticated investors;
- The bonds are sold in \$100,000 minimum denominations and mature in nine months or less from initial issuance;
- The bonds were issued prior to July 1995 (or prior to December 1, 2010 for certain "puttable" securities.)

Electronic Municipal Market Access (EMMA)

EMMA provides free online access to disclosure information for municipal obligations. The Finance Director, or designee, or contracted financial consultant, must provide continuing disclosure documents electronically to the Municipal Securities Rulemaking Board through EMMA annually by the date specified in the continuing disclosure agreement, generally within 365 days of the year end.

Contracted Financial Consultant

The City may contract with a financial consultant to help comply with its continuing disclosure agreements, certificates and undertakings associated with each issue of securities subject to the Rule.

Reporting

In the event for which an event notice is to be filed, the Finance Director, or designee, shall provide disclosure information related to the event to EMMA, as required.

Selecting and Retention of Service Providers

The City recognizes the nature of the municipal bond industry such that specialized consultants may need to be retained. The Finance Director, or designee, is responsible for establishing a solicitation and selection process for securing professional services that are required to help implement the City's debt management policy. The following contract advisors can be maintained for the City:

- Underwriters
- Bond Counsel
- Special Counsel
- Financial Advisor

Professional financial consultants in connection with the City’s debt management policy may be chosen through a request for qualifications process. If this process is used, the request for qualification process will be designed to select providers that offer the City the best combination of expertise and price. The objectives of the process will be to:

- Promote competition;
- Be as objective as possible;
- Incorporate clear and rationale selection criteria;
- Be independent of political influence;
- Be perceived as fair by the respondents;
- Result in cost-effective transaction;
- Result in the selection of the most qualified firm(s)

The City is not required to select the firm offering the lowest price. However, in cases where the lowest bidder is not recommended, the Finance Director, or designee, must provide a justification for the recommendation. All contracts will be approved by the City Council.

Credit Ratings

With any changes in the City’s credit ratings, the Mayor, City Council and the City Administrator will be notified by the Finance Director.

Rating Agency Relationships

The Finance Director is responsible for maintaining relationships with the rating agencies that currently assign ratings to the City’s various debt obligations. This effort shall include providing periodic updates on the City’s financial condition along with coordinating meetings in conjuncture with a new debt issuance.

Use of Rating Agencies

The Finance Director will be responsible for determining whether or not a rating will be requested on a particular financing and which of the major rating agencies will be asked to provide such a rating.

Definitions:

Arbitrage: According to 26 U.S Code 148, arbitrage is related to the use of tax-exempt proceeds for reinvestment in higher yield taxable securities and the excessive accrual of interest revenue from bond proceeds.

Capital Improvement Plan (CIP): A multi-year financial planning tool that identifies capital projects for the City. The CIP is the primary tool used to plan for debt.

Capital Projects: The acquisition, creation, or improvement of City land, buildings, equipment, and infrastructure with a useful life of greater than one year and a minimum threshold of \$5,000.

Continuing Disclosure: According to the SEC Rule 15c2-12, continuing disclosure consists of

important information about a municipal bond that arises after the initial issuance of the bonds. This information generally reflects the financial health or operating condition of the City as it changes over time, or the occurrence of specific events that can have an impact on key features of the bonds.

General Obligation (G.O.) Bonds: Debt issued by the City to finance any project undertaken for a public purpose. General obligation bonds are backed by the full faith and credit of the City.

Promissory Note: A signed document containing a written promise to pay a stated sum to a person or institution at a specific date or on demand.

Refunding Bond: A bond that retires another bond before the first bond matures. Primarily used due to a decline in the interest rates.

Revenue Bonds: Bonds issued to finance public utilities or projects with a dedicated revenue stream. Repayment is made from the revenues generated. Revenue bonds give the City the ability to recover the cost of a project from beneficiaries of the project or users of the facility.

State Trust Fund Loans: The Board of Commissioners of Public Lands (BCPL) of the State of Wisconsin has funds available to loan to Wisconsin cities. These “trust funds” are derived primarily from the sale of public lands and from penal fees.