



AGENDA
City of Milton
Virtual Plan Commission
Tuesday October 5, 2021
4:00 pm

PLEASE NOTE: In response to COVID-19, this meeting is being held virtually only.

Members of the public may monitor this meeting at:

<https://us02web.zoom.us/j/82431022633?pwd=dS9CcDBGbz0xoVVdqNDNnWEgwdFM1Zz09>

Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 to monitor the meeting via telephone.

Meeting ID:824 3102 2633

Passcode: 823061

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes - September 21, 2021

Documents:

[Plan Commission Minutes 09-21-2021.pdf](#)

4. Discussion and Possible Action Regarding A Site Plan for 114 Merchant Row

Documents:

[Memo - 114 Merchant Row Site Plan.pdf](#)

[Site Plan - Junction Patio - Fencing.pdf](#)

5. General Items
6. Next Meeting Date - October 19, 2021
7. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Posted by Jenny Salvo October 1, 2021 at Hometown Ace Hardware, Piggly Wiggly, Milton City Hall.

**Notice is hereby given that a majority of the Common Council may be present at this meeting at

the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

**City of Milton
Plan Commission
September 21, 2021**

Call to Order

Mayor Anissa Welch called the September 21, 2021 meeting of the Plan Commission to order at 4:00 p.m.

Present: Mayor Anissa Welch, Ald. Larry Laehn, Bob Seales, Frank Green, Dave Ostrowski, and Public Works Director Howard Robinson.

Also Present: City Administrator Al Hulick, City Clerk Jenny Salvo, Engineer Mark Langer, and Administrative Services Director Inga Cushman.

Approval of Agenda

Director Robinson motioned to approve the agenda. Comm. Ostrowski seconded, and the motion carried unanimously.

Approval of Minutes – September 7, 2021

Ald. Laehn motioned to approve the September 7, 2021 Plan Commission minutes. Comm. Ostrowski seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding a Site Plan for Evonik located at 337 Vincent Street

Director Robinson provided an overview of the site plan request.

Director Robinson motioned to approve the proposed site plan for Evonik. Comm. Ostrowski seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding an Extraterritorial Certified Survey Map Along East Jacobs Drive in the Town of Milton

Comm. Ostrowski motioned to approve the proposed Certified Survey Map along East Jacobs Drive in the Town of Milton. Mayor Welch seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding an Extraterritorial Certified Survey Map Along North Bowers Road in the Town of Milton

Ald. Laehn motioned to approve the proposed Certified Survey Map along North Bowers Road in the Town of Milton. Director Robinson seconded, and the motion carried unanimously.

General Items

Comm. Ostrowski stated a sign has been placed at the Brown Heights Storage Unit project and requested an update on the construction. Director Robinson and Administrator Hulick confirmed staff has not received any updates.

Administrator Hulick stated the October 5th agenda will include a site plan for a fence in the alleyway behind Fredrick's Supper Club. Staff has been made aware the Red Hawk Farms Second Addition is on hold indefinitely until an agreement may be made with an adjoining property owner.

Next Meeting Date – October 5, 2021

The next meeting date will be October 5, 2021 at 4:00 PM.

Motion to Adjourn

Director Robinson motioned to adjourn the September 21, 2021 meeting of the Plan Commission at 4:07 p.m. Comm. Ostrowski seconded, and the motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jenny Salvo". The signature is written in black ink and is positioned above the typed name.

Jenny Salvo
City Clerk

Plan Commission Report

Agenda Item: Discussion and Possible Action Regarding a Site Plan for 114 Merchant Row
Meeting Date: October 5, 2021
Presenter: Al Hulick, City Administrator
Department: City Administration

Conformance with Strategic Plan:

<input type="checkbox"/>	Affordability & Financial Stability
<input checked="" type="checkbox"/>	Safe, Inclusive, Welcoming Community
<input type="checkbox"/>	Diverse Opportunities for Fun and Life-Long Learning
<input type="checkbox"/>	High Performing Organization with Professional Staff
<input checked="" type="checkbox"/>	Environment for Business Success with Thoughtful Growth and Development

Summary

Mike Fredericks, owner of the property located at 114 Merchant Row (Junction Pub / Fredericks Supper Club Patio) has submitted a site plan to install a new concrete pad and fencing around their existing dumpster storage area behind their property along the First Lane alleyway.

Analysis and Key Issues

The owners intend to install an opaque fence around their existing dumpster storage area as a way to provide better screening of the area from the surrounding neighborhood. Because the property is located within the B-3 Central Business Zoning District, a site plan review is required by the Plan Commission.

The owners have provided an example of the materials to be used and a sketch of the area to be fenced off. These items meet the City's ordinance requirements for fencing material and fencing locations.

Fiscal Impact

There is no fiscal impact to the City of Milton for this request if approved.

Recommended Motion

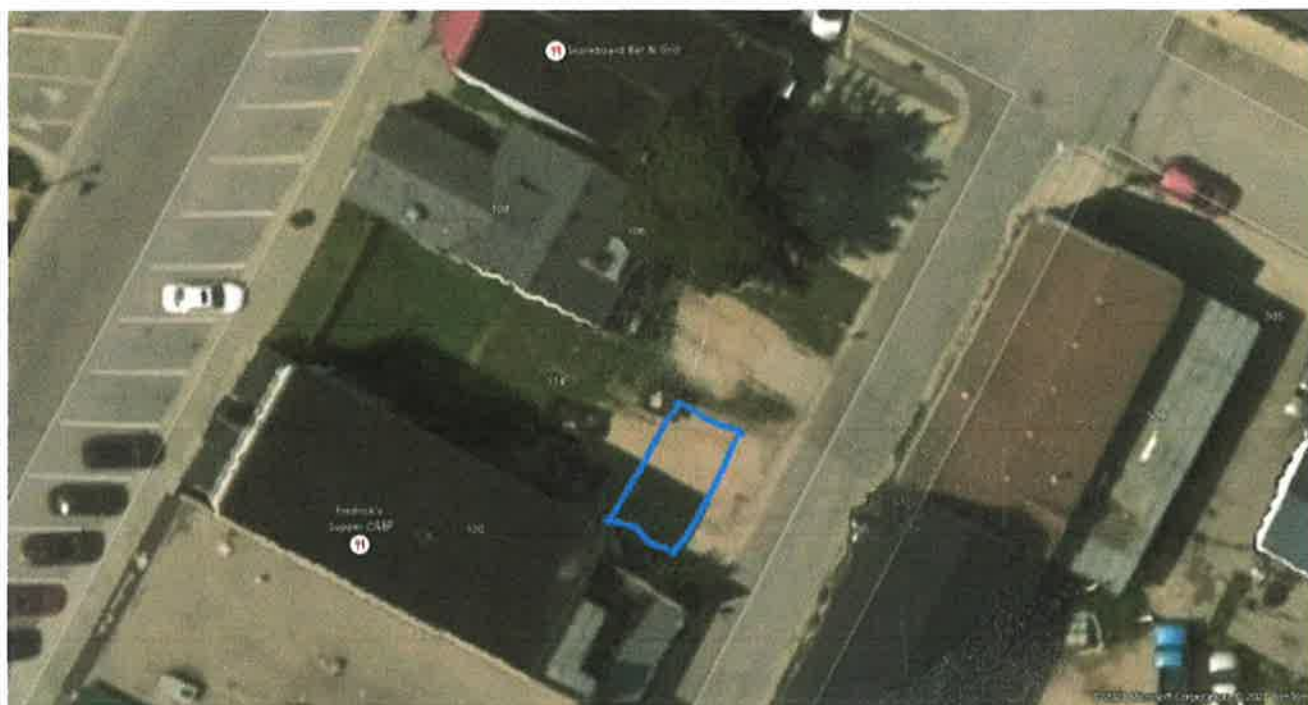
The City Administration recommends approval of the proposed site plan for 114 Merchant Row.

Attachments

- Site Plan Sketch and Materials Example

From: **Lori Jacobson** lucyjake7107@gmail.com
Subject: **Windows Maps**
Date: **Sep 15, 2021 at 12:48:41 PM**
To: mikiedoda77@yahoo.com

Windows Maps



[View location in Maps](#)

Sent from [Mail](#) for Windows

From: Lori Jacobsen lucyjake7107@gmail.com

Date: Sep 17, 2021 at 2:27:18 PM

To: mikiedoda77@yahoo.com

1:52

Wi-Fi signal strength icon, cellular signal strength icon, 29% battery icon, and a small notification icon.

