



AGENDA
City of Milton
Board of Review
Wednesday, September 23, 2020
6:00 p.m. - 8:00 p.m.
MILTON CITY HALL
Council Chambers, 710 S. Janesville Street

1. Call To Order
2. Roll Call
3. Confirmation Of Appropriate Board Of Review And Open Meetings Notices
4. Election Of A Board Of Review Chairperson
5. Verification That At Least One Board Of Review Member Has Met The Mandatory Board Of Review Training Requirements
6. Approval Of Minutes

Documents:

[BOARD OF REVIEW MINUTES 05-07-20.PDF](#)

7. Receipt Of The Assessment Roll By The Clerk From The Assessor
8. Review The Assessment Roll And Perform Statutory Duties
 - a. Examine The Roll
 - b. Correct Description Or Calculation Errors
 - c. Add Any Omitted Property
 - d. Eliminate Any Double Assessed Property
9. Discussion And Action To Certify All Corrections Of Error Under State Law, Wis. Stats. Sec. 70-43
10. Discussion And Action To Verify With The Assessor That Open Book Changes Are Included In The Assessment Roll
11. Allow Taxpayers To Examine Assessment Data
12. Discussion And Action On Any Waivers Of The Required 48-Hour Notice Of Intent To File An Objection When There Is Good Cause
13. Discussion And Action On Any Requests For Waiver Of The BOR Hearing, Allowing The Property Owner An Appeal Directly To Circuit Court
14. Discussion And Action On Any Requests To Testify By Telephone Or Submit Sworn

Written Statements

15. Discussion And Action On Any Subpoena Requests
16. Discussion And Action On Any Other Legally Allowed/Required Board Of Review Matters
17. Review Notices Of Intent To File Objection
18. Hearing Of Objections
 - a. Objections For Which 48 Hour Notice Waiver Is Granted
19. Discussion And Action On Objections
20. Discussion And Action To Schedule Any Additional Board Of Review Meeting Dates, If Necessary
21. Motion To Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

**Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Leanne Schroeder, City Clerk, on September 18, 2020
Posted at: Dave's Ace Hardware, Piggly Wiggly, Milton City Hall

**City of Milton
Board of Review
Thursday, May 7, 2020**

Call to Order

City Clerk Leanne Schroeder called the May 7th, 2020 meeting of the Board of Review to order at 6:03 p.m.

Roll Call

Clerk Schroeder called the roll.

Present: Board of Review Members Clate Bogan, Darand Borneman, Jason Campbell, Herb Stinski, and Don Tyriver.

Also present: City Clerk Leanne Schroeder.

Confirmation of Appropriate Board of Review and Open Meetings Notices

Clerk Schroeder confirmed that the May 7th, 2020 meeting of the Board of Review met open meetings requirements by being posted in three locations: Dave's Ace Hardware, Piggly Wiggly, and City Hall, as well as on the city's website.

Clerk Schroeder also confirmed that the May 7th, 2020 meeting of the Board of Review met Board of Review meeting requirements with a posting on the entry to City Hall and publication in the city's official newspaper, The Milton Courier, on March 12, 2020. An affidavit of that publication is on file in the Clerk's office.

Motion To Adjourn To A Future Date

Member D. Tyriver motioned to adjourn the Board of Review to a future, undetermined date. Member H. Stinski seconded the motion. Clerk Schroeder called for a roll call vote:

- C. Bogan – yes
- D. Borneman – yes
- J. Campbell – yes
- H. Stinski – yes
- D. Tyriver – yes

The motion was approved with a 5-0 vote. The meeting adjourned at 6:06 p.m.

Respectfully Submitted,



Leanne Schroeder
City Clerk