



AGENDA
City of Milton
Historic Preservation Commission
Wednesday, September 8, 2021
5:30 p.m.
MILTON CITY HALL
Council Chambers
710 S. Janesville Street

This meeting will be indoors and in-person at City Hall. It is recommended all attendees wear face masks or cloth face coverings.

1. Call To Order
2. Approve Agenda
3. Approval Of Minutes - August 4, 2021

Documents:

[HISTORIC PRESERVATION COMMISSION MINUTES 08-04-2021.PDF](#)

4. Discussion And Possible Action On 2021 Work Plan

Documents:

[WORK PLAN 2021.PDF](#)

- a. *Discussion And Possible Action On Then & Now Video*
- b. *Discussion And Possible Action On Development Of Guided Tours Of Milton Historic Districts*
- c. *Discussion And Possible Action On Program Development For Indigenous Peoples' Day*
- d. *Discussion And Possible Action On Development Of Interpretive Signage Plan For The City Of Milton*
5. Discussion And Possible Action On 2021 Local History And Historic Preservation Conference (October 20-22, 2021)
6. Reports & Updates (The Following Items Will Not Have Any Action Taken)
 - a. *Milton Historical Society / Milton House Museum*
7. General Items
8. Set Next Meeting Date
9. Motion To Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Jenny Salvo, September 3, 2021

City of Milton
Historic Preservation Commission
August 4, 2021

Call To Order

Chairperson Ald. Ryan Holbrook called the August 4, 2021 meeting of the Historic Preservation Commission to order at 5:33 p.m.

Present: Chairperson Ald. Ryan Holbrook, Kris McDaniel, Terry Williamson, Leah Kinmonth, Lisa Perkins, and Gail Nordlof.

Approve Agenda

Comm. Williamson motioned to approve the agenda. Comm. Kinmonth seconded, and the motion carried.

Approval Of Minutes - May 5, 2021

Comm. Nordlof motioned to approve the minutes. Comm. Perkins seconded, and the motion carried.

2021 Work Plan

a. Discussion And Possible Action On Then & Now Video

Comm. Williamson motioned to contract with Eric Stelter to create the Then & Now video at a cost not to exceed \$350. Comm. Nordlof seconded, and the motion carried.

b. Discussion And Possible Action On Development Of Guided Tours Of Milton Historic Districts

The commission reviewed the proposal from Rich Fletcher. Director Cushman will send the questions from the commission to him to review.

c. Discussion And Possible Action On Program Development For Indigenous Peoples' Day

The commission discussed the program and about possibly holding it at a different time of year. Comm. McDaniel has a possible contact at the Department of Public Instruction. The commission will discuss this more at the next meeting.

d. Discussion And Possible Action On Development Of Interpretive Signage Plan For The City Of Milton

Director Cushman provided an overview of the Interpretive Sign Planning Group she is working on putting together with representatives from a few commissions. Commissioners Williamson, Smith, and Marquardt all volunteered to assist. Director Cushman will update the project plan and contact the group members to schedule times to meet.

Reports & Updates (The Following Items Will Not Have Any Action Taken)

a. Milton Historical Society / Milton House Museum

Comm. Williamson provided an update from the Milton House Museum. It has been a busy summer at the museum. Arts & Crafts on the Lawn is taking place on Sunday, August 15, 2021

General Items

There were no general items.

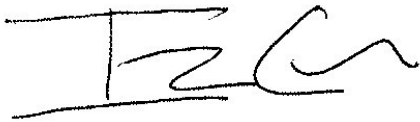
Set Next Meeting Date

The next meeting of the Historic Preservation Commission will be on September 8, 2021. The commission discussed times for the meeting. The commissioners in attendance preferred a 5 p.m. start time, but Director Cushman will check with other commissioners on their availability.

Motion To Adjourn

Comm. Williamson motioned to adjourn the August 4, 2021 meeting of the Historic Preservation Commission at approximately 6:15 p.m. Comm. Kinmonth seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Administrative Services Director



City of Milton

Historic Preservation Commission

2021 Work Plan

MISSION

The City of Milton Historic Preservation Commission will strive to protect properties in the City through local designation, to educate residents and property owners about the value of historic preservation, and to serve as a resource for education and development of historic properties in Milton.

PROJECT REVIEW

- Completed restoration work on the Goodrich plot at the Milton East Cemetery.

2021 PLANNED PROJECTS AND ACTIVITIES

- Develop an interpretive signage plan for the City of Milton with the Parks & Recreation Commission.
- Assist the Library Board, library staff, and Parks & Recreation Commission on selecting books and historic information to possibly include in the design for Story Gardens.
- Recognize up to two people, projects, or programs for a Historic Preservation Award to be presented at the Community Recognition Picnic (date TBD).
- Develop program for Indigenous Peoples' Day that will focus on the early history of the Milton area, and explore a collaboration with the School District of Milton.
- Increase distribution of the 2016 Edition of the *Historic Milton, Wisconsin Tour Guide*.
- Hold guided tours of Milton's historic districts.
- Work with the Community Development Authority (CDA) on implementing historic preservation aspects of the Comprehensive Plan as needed.
- Create "Then & Now" video showcasing historic preservation projects and other changes that have happened throughout the community.
- Explore the creation of a traveling Milton history exhibit.

Previous Accomplishments:

- ✓ CLG status obtained (1999)
- ✓ Regular updates of the *Historic Milton, Wisconsin Tour Guide*
- ✓ Preserve America designation obtained (2011)
- ✓ Awarded Historic Preservation Fund Subgrant in 2012, 2013, and 2014.
- ✓ 2015 Historic Preservation Excellence Awards – Identification and Designation Honorable Mention Award from Wisconsin Association of Historic Preservation Commissions (WAHPC)
- ✓ Created three short videos focusing on the founding of Milton.

Milton Historic Preservation Commission Members:

Ald. Ryan Holbrook, Chairperson
Leah Kinmonth
Gail Nordlof
Harvey Smith

Ald. Devin Elliott
Julie Marquardt
Lisa Perkins
Dean Teuscher

Terry Williamson

Keighton Klos, Milton Historical Society