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AGENDA

City of Milton

Historic Preservation Commission

Wednesday, August 4, 2021

5:30 p.m.

MILTON CITY HALL

Council Chambers, 710 S. Janesville Street

1. Call To Order
2. Approve Agenda
3. Approval Of Minutes - May 5, 2021

Documents:

[HISTORIC PRESERVATION COMMISSION MINUTES 05-05-2021.PDF](#)

4. 2021 Work Plan

Documents:

[WORK PLAN 2021.PDF](#)

- a. *Discussion And Possible Action On Then & Now Video*

Documents:

[ESTIMATE_NOW AND THEN VIDEO.PDF](#)

- b. *Discussion And Possible Action On Development Of Guided Tours Of Milton Historic Districts*

Documents:

[MILTON HISTORY PROPOSAL.PDF](#)

- c. *Discussion And Possible Action On Program Development For Indigenous Peoples' Day*

- d. *Discussion And Possible Action On Development Of Interpretive Signage Plan For The City Of Milton*

5. Reports & Updates (The Following Items Will Not Have Any Action Taken)

- a. *Milton Historical Society / Milton House Museum*

6. General Items

7. Set Next Meeting Date

8. Motion To Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Jenny Salvo, July 30, 2021

City of Milton
Historic Preservation Commission
May 5, 2021

Call To Order

Chairperson Ryan Peterson called the May 5, 2021 meeting of the Historic Preservation Commission to order at 5:33 p.m.

Present: Chairperson Ald. Ryan Holbrook, Julie Marquardt, Lisa Perkins, Harvey Smith, Terry Williamson, Leah Kinmonth, and Gail Nordlof.

Also Present: Keighton Klos and Administrative Services Director Inga Cushman.

Approve Agenda

Comm. Williamson motioned to approve the agenda. Comm. Smith seconded, and the motion carried.

Approval of Minutes – December 2, 2020

Comm. Smith motioned to approve the minutes. Comm. Perkins seconded, and the motion carried.

Discussion And Possible Action On Milton Historical Society Using The Community House For The Paranormal Investigations Fundraiser Event

K. Klos provided an overview of the request.

Comm. Perkins motioned to approve the Milton Historical Society using the Milton Community House for a paranormal investigations fundraiser event. Comm. Nordlof seconded, and the motion carried with Comm. Williamson abstaining.

Discussion And Possible Action On Certificate Of Appropriateness For Story Gardens Site Plan And Removal Of Rock Wall

Comm. Marquardt motioned to approve the Certificate of Appropriateness as presented contingent upon salvaging some of the rock, if possible, for use in Story Gardens. Comm. Williamson seconded, and the motion carried.

Discussion And Possible Action On 2021 Work Plan

Comm. Williamson motioned to approve the 2021 Work Plan for the Historic Preservation Commission. Comm. Marquardt seconded, and the motion carried.

Reports & Updates (The Following Items Will Not Have Any Action Taken)

a. Milton Historical Society / Milton House Museum

K. Klos provided an update on Civil War Living History Days and on the internet upgrade project for the Milton House.

General Items

Director Cushman stated Dean Teuscher resigned from the commission, and she thanked him for all of his years of service on the commission.

Director Cushman stated the Common Council in March approved an additional grant of \$10,000 to the Milton Historical Society in 2021 from residual 2020 funds.

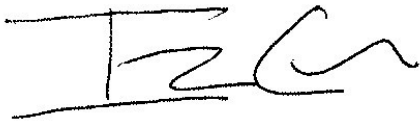
Set Next Meeting Date

The next meeting of the Historic Preservation Commission will take place on June 9, 2021 at 5:30 p.m.

Motion To Adjourn

Comm. Smith motioned to adjourn the May 5, 2021 meeting of the Historic Preservation Commission at 6:04 p.m. Comm. Williamson seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'IC', written over a horizontal line.

Inga Cushman
Administrative Services Director



City of Milton

Historic Preservation Commission

2021 Work Plan

MISSION

The City of Milton Historic Preservation Commission will strive to protect properties in the City through local designation, to educate residents and property owners about the value of historic preservation, and to serve as a resource for education and development of historic properties in Milton.

PROJECT REVIEW

- Completed restoration work on the Goodrich plot at the Milton East Cemetery.

2021 PLANNED PROJECTS AND ACTIVITIES

- Develop an interpretive signage plan for the City of Milton with the Parks & Recreation Commission.
- Assist the Library Board, library staff, and Parks & Recreation Commission on selecting books and historic information to possibly include in the design for Story Gardens.
- Recognize up to two people, projects, or programs for a Historic Preservation Award to be presented at the Community Recognition Picnic (date TBD).
- Develop program for Indigenous Peoples' Day that will focus on the early history of the Milton area, and explore a collaboration with the School District of Milton.
- Increase distribution of the 2016 Edition of the *Historic Milton, Wisconsin Tour Guide*.
- Hold guided tours of Milton's historic districts.
- Work with the Community Development Authority (CDA) on implementing historic preservation aspects of the Comprehensive Plan as needed.
- Create "Then & Now" video showcasing historic preservation projects and other changes that have happened throughout the community.
- Explore the creation of a traveling Milton history exhibit.

Previous Accomplishments:

- ✓ CLG status obtained (1999)
- ✓ Regular updates of the *Historic Milton, Wisconsin Tour Guide*
- ✓ Preserve America designation obtained (2011)
- ✓ Awarded Historic Preservation Fund Subgrant in 2012, 2013, and 2014.
- ✓ 2015 Historic Preservation Excellence Awards – Identification and Designation Honorable Mention Award from Wisconsin Association of Historic Preservation Commissions (WAHPC)
- ✓ Created three short videos focusing on the founding of Milton.

Milton Historic Preservation Commission Members:

Ald. Ryan Holbrook, Chairperson
Leah Kinmonth
Gail Nordlof
Harvey Smith

Ald. Devin Elliott
Julie Marquardt
Lisa Perkins
Dean Teuscher

Terry Williamson

Keighton Klos, Milton Historical Society



Roam Around Tours. 1214 Ravine Street. Janesville, WI 53548
608-314-5557. www.roamaroundtours.com

Proposal

July 10, 2021

Background

I have been a tour guide, tour organizer and designer for over 15 years. I started giving tours of the Janesville historic districts when I was the president of the Janesville Historic Commission. I have loved history and architecture throughout my life and created Roam Around Tours in 2017 to provide tours centered on these interests. I have taken small groups to London, St. Louis, and other locations. I have also created local special interest tours and experiences. Roam Around Tours provides experiences that are not only educational, but fun and entertaining to. I want my tour guests to leave with a better appreciation of local history and have a greater knowledge of the architecture around them.

For the Milton Historic Preservation Commission, Roam Around Tours proposes the following:

1. Design a series of walking tours that highlights the architectural heritage of Milton, Wisconsin.
2. Using existing historic building surveys, other available publications and through my own research, I will design a narrative that connects the historical and architectural story of Milton.
3. Create designated walking routes
4. Provide a regular schedule of walking tours. Roam Around Tours will provide a platform for tour scheduling and payment.
5. Intend to have tours ready by September 1, 2021

Cost for these services: \$500.

I look forward to this opportunity to enhance the experience of Milton, its history and architecture.

Thank you,

Rich Fletcher
Roam Around Tours