



AGENDA
City of Milton
Plan Commission Meeting
Tuesday, August 3, 2021
4:00 PM
MILTON CITY HALL
Council Chambers, 710 S. Janesville Street

This meeting will be held in-person. Members of the public may participate virtually in this meeting using the Zoom platform at: <https://us02web.zoom.us/j/87810618669?pwd=TStrbnhORVBmRDBTK0s2eDFvOUdkQT09>

Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 to monitor the meeting via telephone.
Meeting ID: 878 1061 8669
Passcode: 883417

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Approval of Minutes - July 20, 2021**

Documents:

[Plan Commission Minutes 07-20-2021.pdf](#)

- 4. Discussion and Possible Action Regarding a Plat of Survey for 116 W Madison Avenue and 128 W Madison Avenue**

Documents:

[Memo - Plat of Survey 116-128 W Madison Avenue.pdf](#)
[Plat of Survey 116-128 W Madison Ave 7-14-21.pdf](#)

- 5. General Items**
- 6. Next Meeting Date - August 17, 2021**
- 7. Motion to Adjourn**

****Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.**

Posted by Jenny Salvo July 30, 2021 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

**Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

**City of Milton
Plan Commission
July 20, 2021**

Call to Order

Mayor Anissa Welch called the July 20, 2021 meeting of the Plan Commission to order at 4:00 p.m.

Present: Mayor Anissa Welch, Ald. Larry Laehn, Frank Green, Bob Seales, Dave Ostrowski, and Sharla Olson Walker.

Also Present: City Administrator Al Hulick, City Clerk Jenny Salvo, and Administrative Services Director Inga Cushman.

Approval of Agenda

Comm. Ostrowski motioned to approve the agenda. Comm. Green seconded, and the motion carried unanimously.

Approval of Minutes – June 29, 2021

Comm. Ostrowski recommended adding a sentence to the June 29, 2021 meeting minutes stating that the meeting date was changed from July 6, 2021 to July 20, 2021. Comm. Ostrowski motioned to approve the minutes with the change. Ald. Laehn seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding A Site Plan to Allow Private Property on Public Sidewalk At Farmhouse Finds, 231 Parkview Drive

Administrator Hulick provided an overview of the agenda item.

Comm. Green motioned to allow private property on public sidewalk at Farmhouse Finds, 231 Parkview Drive, for a total of 60 square feet with an end date of October 1, 2021. All items must be removed from the sidewalk after business hours. Ald. Laehn seconded, and the motion carried unanimously.

Comm. Ostrowski motioned to make a recommendation to the Common Council to review the ordinance regarding private property on public sidewalk. Comm. Seales seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding a One-Lot Extraterritorial Certified Survey Map on East High Street in the Town of Milton

Administrator Hulick provided an overview of the agenda item.

Comm. Ostrowski motioned to approve the one-lot extraterritorial certified survey map on East High Street in the Town of Milton based on case law discretion. Comm. Green seconded, and the motion carried unanimously.

Discussion and Possible Action Regarding a Transfer of Land at 350 East Madison Avenue

General Items

Comm. Ostrowski motioned to approve the plat of survey at 350 East Madison Avenue. Ald. Laehn seconded, and the motion carried unanimously.

General Items

Comm. Ostrowski requested the status of the Brown Heights Storage Unit project. Administrator Hulick stated the construction has started and were issued state approved plans.

Comm. Seales inquired about the North Janesville development area. Administrator Hulick stated there have been some engineering issues with the development, but no updates have been submitted

Next Meeting Date – August 3, 2021

The next meeting date will be August 3, 2021 at 4:00 PM.

Motion to Adjourn

Ald. Laehn motioned to adjourn the July 20, 2021 meeting of the Plan Commission at 4:33 p.m. Comm. Ostrowski seconded, and the motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jenny Salvo".

Jenny Salvo
City Clerk

Plan Commission Report

Agenda Item: Discussion and Possible Action Regarding a Plat of Survey for 116 W Madison Avenue and 128 W Madison Avenue
Meeting Date: August 3, 2021
Presenter: Howard Robinson, Public Works Director
Department: Public Works

Conformance with Strategic Plan:

<input type="checkbox"/>	Affordability & Financial Stability
<input checked="" type="checkbox"/>	Safe, Inclusive, Welcoming Community
<input type="checkbox"/>	Diverse Opportunities for Fun and Life-Long Learning
<input type="checkbox"/>	High Performing Organization with Professional Staff
<input type="checkbox"/>	Environment for Business Success with Thoughtful Growth and Development

Summary

The owners of lots located at 116 W Madison Avenue and 128 West Madison Avenue have submitted a plat of survey for approval.

Analysis and Key Issues

The proposed plat of survey will allow for additional side yard space around the existing driveway at 116 West Madison Avenue. Both properties are zoned R-3. The plat of survey is in accordance with the Milton Code of Ordinance requirements.

Fiscal Impact

There is no fiscal impact.

Recommended Motion

Staff recommends the Plan Commission approve the submitted Plat of Survey for properties located at 116 W Madison Avenue and 128 W Madison Avenue.

Attachments

- Plat of Survey – 116/128 W Madison Avenue

PLAT OF SURVEY

PART OF OUTLOT 124 OF THE ASSESSORS PLAT OF PART OF MILTON TOWNSHIP INCLUDING MILTON JUNCTION AND LOCATED IN THE SW 1/4 OF THE NW 1/4 OF SECTION 27, T.4N., R.13E., OF THE 4TH P.M., CITY OF MILTON, ROCK COUNTY, WISCONSIN.

DESCRIBED AS FOLLOWS: Beginning at an iron pin at the most Southerly Corner of said Outlot; thence N69°56'24"W along the NE Line of W. Madison Avenue 18.0 feet to an iron pin; thence N20°03'36"E 86.35 feet to an iron pin on the East Line of said Outlot; thence S0°28'10"E along said East Line 51.33 feet to an angle point in said East Line; thence S20°03'36"W continuing along said East Line, 38.28 feet to the place of beginning.

NOTE: The above description is for the transfer of land between owners of adjoining property and cannot be transferred as a separate parcel.

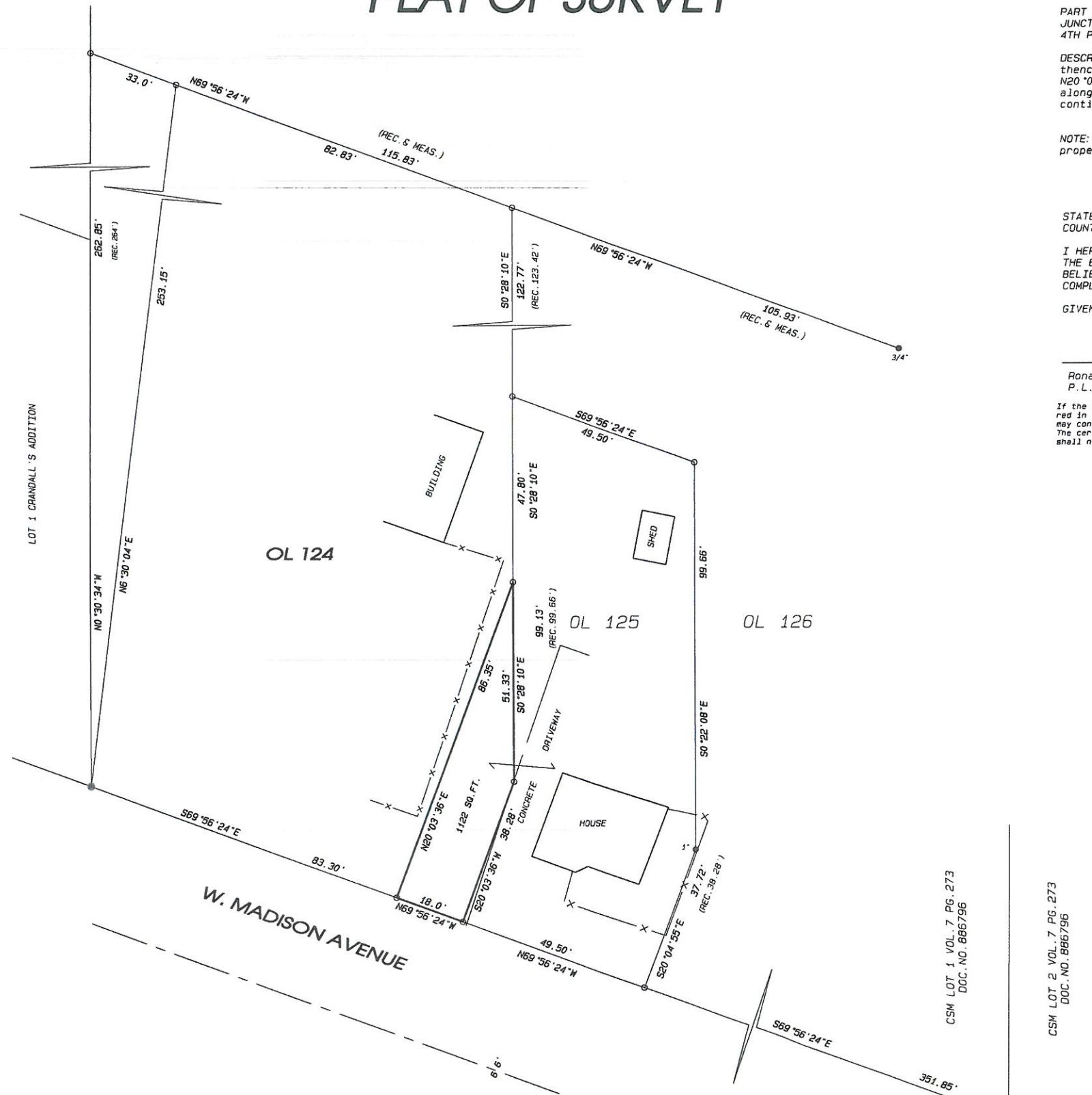
STATE OF WISCONSIN
COUNTY OF ROCK SS.

I HEREBY CERTIFY THAT I HAVE SUPERVISED THE SURVEY OF THE PROPERTY DESCRIBED ABOVE FOR THE EXCLUSIVE USE OF MARIAN VAN DALEN-ANDERSON AND THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE PLAT HEREON DRAWN CORRECTLY REPRESENTS SAID SURVEY AND ITS LOCATION AND COMPLIES WITH CHAPTER A-E7.

GIVEN UNDER MY HAND AND SEAL THIS 14th DAY OF JULY, 2021, AT JANESVILLE, WISCONSIN.

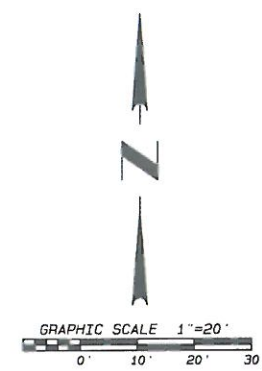
Ronald J. Combs
P.L.S. Number 1330

If the surveyor's signature is not red in color, the map is a copy and may contain unauthorized alterations. The certification contained hereon shall not apply to any copies.



LEGEND:

- SET IRON PIN, 3/4" x 24", 1.5 LBS./LIN.FT.
- FOUND IRON PIN, SIZE AS SHOWN
- FOUND 1" IRON PIPE
- X— FENCE



NOTES:
FIELD WORK COMPLETED _____
THIS SURVEY IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.
ASSUMED S69°56'24"E ALONG THE NE LINE OF W MADISON AVE.

CSM LOT 1 VOL. 7 PG. 273
DOC. NO. 886796
CSM LOT 2 VOL. 7 PG. 273
DOC. NO. 886796

	• LAND SURVEYING	DATE	07/14/21
	• LAND PLANNING	BY	s11
	• CIVIL ENGINEERING	PROJECT NO.	121-250
	109 W. Milwaukee St. Janesville, WI 53548 www.combsurvey.com	tel: 608 752-0575 fax: 608 752-0534	CLIENT