



AGENDA
City of Milton
Historic Preservation Commission
Wednesday, May 5, 2021
5:30 p.m.
Milton Public Library
430 E. High Street

*****This meeting will be held in-person, outdoors. Please wear a face mask or cloth face covering and practice physical distancing if attending the meeting.*****

In case of inclement weather, the meeting will be moved to a virtual format using the Zoom Platform.

Meeting Link: <https://us02web.zoom.us/j/82658254532?pwd=bnNXQm55VE15RGRacngxMk5rZWNGZz09>.

Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 to monitor the meeting via telephone.

Meeting ID: 826 5825 4532

Passcode: 965465

1. Call To Order
2. Approve Agenda
3. Approval Of Minutes - December 2, 2020

Documents:

[HISTORIC PRESERVATION COMMISSION MINUTES 12-02-2020.PDF](#)

4. Discussion And Possible Action On Milton Historical Society Using The Community House For The Paranormal Investigations Fundraiser Event
5. Discussion And Possible Action On Certificate Of Appropriateness For Story Gardens Site Plan And Removal Of Rock Wall

Documents:

[CERT APPROPR STORY GARDENS, ROCK WALL 5-5-2021.PDF](#)

6. Discussion And Possible Action On 2021 Work Plan

Documents:

[DRAFT WORK PLAN 2021.PDF](#)

7. Reports & Updates (The Following Items Will Not Have Any Action Taken)

a. *Milton Historical Society / Milton House Museum*

8. General Items

9. Set Next Meeting Date

10. Motion To Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Jenny Salvo, April 30, 2021

City of Milton
Historic Preservation Commission
December 2, 2020

Call To Order

Chairperson Ryan Holbrook called the December 2, 2020 meeting of the Historic Preservation Commission to order at 5:32 p.m.

Present: Chairperson Ald. Ryan Holbrook, Ald. Devin Elliott, Julie Marquardt, Harvey Smith, Leah Kinmonth, and Terry Williamson

Also Present: Keighton Klos and Administrative Services Director Inga Cushman.

Approve Agenda

Comm. Smith motioned to approve the agenda. Comm. Marquardt seconded, and the motion carried.

Approval Of Minutes - October 22, 2020

Comm. Ald. Elliott motioned to approve the minutes. Comm. Marquardt seconded, and the motion carried.

Discussion And Possible Action On New Initiatives At The Milton House Museum And Possible Support From The Commission

Comm. Smith motioned to donate \$1,000 to the Milton House Museum for technology upgrades for virtual tours. Comm. Ald. Elliott seconded, and the motion carried.

Review, Discussion, And Possible Action On Restoration Work Completed On Goodrich Plot At Milton East Cemetery

The commission reviewed the restoration project on the Goodrich plot at the Milton East Cemetery. The commission discussed creating “cleaning kits” for groups to use to volunteer to clean some of the plots. The commission also discussed creating an online tutorial detailing how individuals can maintain their family plots.

Discussion And Possible Action On 2021 Work Plan

Director Cushman reviewed projects in the 2020-2024 Strategic Plan for the Common Council. The commission will contact Director Cushman if there are additional projects or activities they want to complete in 2021 or bring them to the next meeting.

Reports & Updates (The Following Items Will Not Have Any Action Taken)

a. Milton Historical Society / Milton House Museum

K. Klos provided an update on the Milton House Museum and Milton Historical Society to the commission.

b. Milton College Preservation Society

There was no update.

General Items

There were no general items.

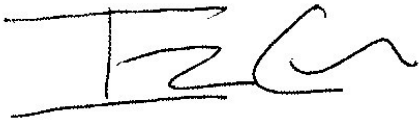
Set Next Meeting Date

The next meeting of the Historic Preservation Commission will take place on January 6, 2021 at 5:30 p.m.

Motion To Adjourn

Comm. Williamson motioned to adjourn the December 2, 2020 meeting of the Historic Preservation Commission at 6:01 p.m. Comm. Smith seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Administrative Services Director



CITY OF MILTON

HISTORIC PRESERVATION COMMISSION

CERTIFICATE OF APPROPRIATENESS

The City of Milton Historic Preservation Commission has reviewed the request by the City of Milton and the Story Gardens Subcommittee for removal of the rock wall along the eastern edge of the Story Gardens site.

The City of Milton Historic Preservation Commission has determined the removal of the rock wall is in compliance with Section 34-125(3) Demolition – Standards of the City of Milton Code of Ordinances.

Therefore, in accordance with the provisions of Section 34-122 Certificate of Appropriateness Required, of the City of Milton Code of Ordinances, the Historic Preservation Commission issues this Certificate of Appropriateness.

*Sec. 34-122. **Certificate of Appropriateness Required.** No owner or person in charge of a historic site or structure within a historic district shall reconstruct or alter all or any part of the exterior of such property or construct any improvement upon such designated property or properties within a historic district or cause or permit any such work to be performed upon such property unless a certificate of appropriateness has been granted by the HPC. Unless such certificate has been granted by the commission, the building inspector shall not issue a permit for any such work.*

*Sec. 34-125(3). **Demolition - Standards.** No permit to demolish all or part of a historic structure, or improvement in a historic district, shall be granted by the building inspector except as follows: (3)Standards. In determining whether to issue a certificate of appropriateness for any demolition, the commission shall consider and may give decisive weight to any or all of the following: a. Whether the building or structure is of such architectural or historic significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the city and the state; b. Whether the building or structure, although not itself a designated historic structure, contributes to the distinctive architectural or historic character of the historic district as a whole and therefore should be preserved for the benefit of the people of the city and the state; c. Whether demolition of the subject property would be contrary to the purpose and intent of this chapter as set forth in section 34-1 and to the objectives of the historic preservation plan for the applicable district as duly adopted by the common council; d. Whether the building or structure is of such old and unusual or uncommon design, texture and/or material that it could not be reproduced or be reproduced only with great difficulty and/or expense; e. Whether retention of the building or structure would promote the general welfare of the people of the city and the state by encouraging study of American history, architecture and design or by developing an understanding of American culture and heritage; f. Whether the building or structure is in such a deteriorated condition that it is not structurally or economically feasible to preserve or restore it, provided that any hardship or difficulty claimed by the owner which is self-created or which is the result of any failure to maintain the property in good repair cannot qualify as a basis for the issuance of a certificate of appropriateness; g. Whether any new structure proposed to be constructed or change in use proposed to be made is compatible with the buildings and environment of the district in which the subject property is located.*

Signed this 5th day of May, 2021.

Chairperson, Historic Preservation Commission



City of Milton

Historic Preservation Commission

2021 Work Plan

MISSION

The City of Milton Historic Preservation Commission will strive to protect properties in the City through local designation, to educate residents and property owners about the value of historic preservation, and to serve as a resource for education and development of historic properties in Milton.

PROJECT REVIEW

- Completed restoration work on the Goodrich plot at the Milton East Cemetery.

2021 PLANNED PROJECTS AND ACTIVITIES

- Develop an interpretive signage plan for the City of Milton with the Parks & Recreation Commission.
- Assist the Library Board, library staff, and Parks & Recreation Commission on selecting books and historic information to possibly include in the design for Story Gardens.
- Recognize up to two people, projects, or programs for a Historic Preservation Award to be presented at the Community Recognition Picnic (date TBD).
- Develop program for Indigenous Peoples' Day that will focus on the early history of the Milton area, and explore a collaboration with the School District of Milton.
- Increase distribution of the 2016 Edition of the *Historic Milton, Wisconsin Tour Guide*.
- Hold guided tours of Milton's historic districts.
- Work with the Community Development Authority (CDA) on implementing historic preservation aspects of the Comprehensive Plan as needed.
- Create "Then & Now" video showcasing historic preservation projects and other changes that have happened throughout the community.
- Explore the creation of a traveling Milton history exhibit.

Previous Accomplishments:

- ✓ CLG status obtained (1999)
- ✓ Regular updates of the *Historic Milton, Wisconsin Tour Guide*
- ✓ Preserve America designation obtained (2011)
- ✓ Awarded Historic Preservation Fund Subgrant in 2012, 2013, and 2014.
- ✓ 2015 Historic Preservation Excellence Awards – Identification and Designation Honorable Mention Award from Wisconsin Association of Historic Preservation Commissions (WAHPC)
- ✓ Created three short videos focusing on the founding of Milton.

Milton Historic Preservation Commission Members:

Ald. Ryan Holbrook, Chairperson
Leah Kinmonth
Gail Nordlof
Harvey Smith
Terry Williamson

Ald. Devin Elliott
Julie Marquardt
Lisa Perkins
Dean Teuscher
Keighton Klos, Milton Historical Society