



**AGENDA**

**City of Milton  
Parks & Recreation Commission  
Story Gardens Subcommittee  
Virtual Meeting  
Monday, May 4, 2020  
5:15 p.m.**

**PLEASE NOTE: In-person attendance by members of the public will be prohibited due to COVID-19 social distancing protocols pursuant to Governor Evers' Emergency Order #28 dated April 16, 2020, restricting public gatherings. Members of the public may monitor this meeting at <https://us02web.zoom.us/j/98384832157>.**

**Any person who is unable to access the meeting via the internet link may call 1 (312) 626-6799 and enter Meeting ID: 983 8483 2157 to monitor the meeting via telephone.**

- 1. Call To Order**
- 2. Approve Agenda**
- 3. Approval Of Minutes - April 20, 2020**

Documents:

[STORY GARDENS SUBCOMMITTEE MINUTES 04-20-2020.PDF](#)

- 4. Discussion And Possible Action On Raised Garden Beds**
- 5. Discussion And Possible Action On Receipt Of GROWMARK Grant For Pollinator Garden**

Documents:

[GROWMARK GRANT LETTER.JPG](#)  
[GROWMARK GRANT - PLANT MIXTURE.JPG](#)  
[GROWMARK GRANT - PLANTING INSTRUCTIONS.JPG](#)

- 6. Discussion And Possible Action On Outdoor Programming Space**
- 7. Discussion And Possible Action On Fundraising And Recognition Of Donors**
- 8. General Items**
- 9. Set Next Meeting Date**
- 10. Motion To Adjourn**

**\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900,**

710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Leanne Schroeder, May 1, 2020

**City of Milton**  
**Parks & Recreation Commission**  
*Story Gardens Subcommittee*  
**April 20, 2020**

**Call To Order**

Chairperson Inga Cushman called the April 20, 2020 meeting of the Story Gardens Subcommittee to order at 5:02 p.m.

Present: Chairperson Inga Cushman, Library Director Ashlee Kunkel, Parks & Recreation Commissioner Karen Reed, Parks & Recreation Commissioner David Snow, Ald. Larry Laehn, Parks & Recreation Commissioner and Library Board President Annette Smith, Parks & Recreation Commissioner Andrea Christianson, Barbara Bendlin, and Parks & Recreation Commissioner Ty Knudsen.

Also Present: City Engineer Mark Langer and Administrative Services Director Inga Cushman.

**Approve Agenda**

B. Bendlin motioned to approve the agenda. Comm. Christianson seconded, and the motion carried.

**Approval Of Minutes - March 9, 2020**

Comm. Smith motioned to approve the minutes. Comm. Christianson seconded, and the motion carried

**Update On Construction Of Ramps And Grant Applications**

Engineer Langer, Director Kunkel, and Director Cushman provided an update on the plans for the construction of the ramp from the front parking lot and the ramp from the back parking lot. In addition, Director Kunkel and Director Cushman provided an overview of grant applications they will be submitting to assist with the cost of the walking path around the perimeter and other amenities.

**Discussion And Possible Action On Plan Options For Outdoor Programming Space**

B. Bendlin motioned to purchase the plans for the outdoor programming space as presented from Menards with the discussed modifications. Comm. Reed seconded, and the motion carried.

**Discussion And Possible Action On Purchase Of Art Piece From Local Artist Heather Hansen.**

Comm. Smith motioned to approve the purchase of a monarch butterfly inspired mosaic art piece from Heather Hansen at a cost of \$250. B. Bendlin seconded, and the motion carried.

**Discussion And Possible Action On Raised Garden Beds**

**a. Construction And Installation Schedule**

The subcommittee decided to move forward with planting just two raised garden beds in 2020. They will be located along the sidewalk connection between the library's "old entrance" and the school district parking lot.

**b. Planting Logistics - Selection Of Plants And Soil**

One will feature annual plants, and the other will feature perennial plants. B. Bendlin will make an itemized list for potential costs for the garden beds for the next meeting.

**c. Plant Identification Signs**

No new update at this time.

**Discussion And Possible Action On Recognition Of Donors**

No new updates at this time.

**Discussion And Possible Action On Fundraising For Story Gardens**

No new updates at this time other than the grant applications Director Cushman and Director Kunkel are submitting.

**General Items**

No general items.

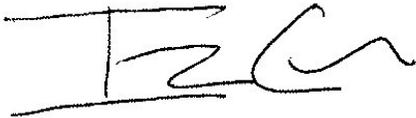
**Set Next Meeting Date**

The next meeting of the Story Gardens Subcommittee will take place on May 4, 2020 at 5:15 p.m.

**Motion To Adjourn**

Comm. Christianson motioned to adjourn the April 20, 2020 meeting of the Story Gardens Subcommittee at 5:47 p.m. Karen seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I.C.', with a stylized flourish at the end.

Inga Cushman  
Administrative Services Director

# GROWMARK

P. O. BOX 2500 • BLOOMINGTON, IL 61702-2500 • (309) 557-6000 • <http://www.growmark.com>

April 2020

## To: Pollinator Program Participants

From: Karen Jones, GROWMARK Youth and Young Producer Specialist ([kjones@growmark.com](mailto:kjones@growmark.com) or 309-557-6184)

Thank you again for your interest in the Pollinator Garden program. We are excited to work with you and your club members to provide natural habitat for honey bees and other pollinator species.

Seed and planting instructions are included. You have enough seed to cover approximately 700 square feet. Your seedbed should be prepared as instructed and seed should be planted once the danger of frost is past for your area. If you participated in the program last year, please use this seed to "overseed" the same area. Educational signs are in production and will be mailed at a later date to all new participating clubs. **Clubs who received signs last year will not receive new ones unless you contact me by April 30.**

Also included is a list of the seeds that are part of the mix – you may not receive all of these species in your individual bag, but all are potentially included. Some may not bloom this year, so don't be disappointed if you don't see many flowers this summer. As long as the plants are growing well, the garden is doing what it's supposed to do.

If you'd like an electronic version of a custom press release to share with local media, you may contact me and I'll send it right over.

Please share regular photos of your club working with the garden, from seedbed preparation to planting to weeding and watering. Pictures with people doing things are interesting and will help tell our story. I will be sending a few reminder messages throughout the summer to prompt you to share photos with us.

We would like you to work with your local FS cooperative to help answer questions or serve as a general resource for your club. FS employees may be interested in making a presentation at a club meeting about careers or agriculture, or may be able to help in other ways. The manager of your local FS has been informed of your participation. **Please contact me if you need help identifying your local FS cooperative.**

## What's included in the GreenYard® Honey Bee Flower Mixture?

- Cape Forget-Me-Not (*Anchusa capensis*)
- New England Aster (*Aster novae-angliae*)
- China Aster (*Callistephus chinensis*)
- Siberian Wallflower (*Cheiranthus allionii*)
- Lance-leaved Coreopsis (*Coreopsis lanceolata*)
- Dwarf Sulphur Cosmos (*Cosmos sulphureus*)
- Chinese Forget-Me-Not (*Cynoglossum amabile*)
- Purple Prairie Clover (*Dalea purpurea*)
- Purple Coneflower (*Echinacea purpurea*)
- California Poppy (*Eschscholzia californica*)
- Blanketflower (*Gaillardia aristata*)
- Basil (*Ocimum basilicum*)
- Corn Poppy (*Papaver rhoeas*)
- Lacy Phacelia (*Phacelia tanacetifolia*)
- Scarlet Cinquefoil (*Potentilla thurberi*)
- Mexican Hat (*Ratibida columnifera*)
- Purple Giant Hyssop (*Agastache rugosa*)

## **Planting Instructions**

*You have received enough seed to cover approximately 700 square feet.*

### **When and where to plant:**

Plant in full sun in spring, early summer, after the threat of frost has passed.

### **Soil preparation:**

Prepare soil like a vegetable garden. Remove vegetation or spray with an herbicide. 4-6 inches deep; rake smooth.

### **Sowing seed:**

Broadcast seeds evenly by hand or with a grass seed spreader. Mixing seeds with sand or corn meal facilitates even distribution. Rake seeds lightly into soil, about 1/8 inch deep.

### **Water and fertilization:**

Keep consistently moist 4-6 weeks, then gradually reduce water to 1/2 inch per week. If soil is poor, apply a 5-10-5 fertilizer.

### **Maintenance:**

Pull weeds as soon as they can be identified. In late fall, cut plants to 5 inches.