



AGENDA
City of Milton
Parks & Recreation Commission
April 20, 2020
6:00 p.m.

PLEASE NOTE: In-person attendance by members of the public will be prohibited due to COVID-19 social distancing protocols pursuant to Governor Evers' Emergency Order #5 dated March 17, 2020, limiting public gatherings of 10 or more people. Members of the public may monitor this meeting at <https://zoom.us/j/92060426237>.

Any person who is unable to access the meeting via the internet link may call 1 (312) 626-6799 and enter Meeting ID: 920 6042 6237 to monitor the meeting via telephone.

1. Call To Order
2. Approve Agenda
3. Approval Of Minutes - March 9, 2020

Documents:

[PARKS AND RECREATION COMMISSION MINUTES 03-09-2020.PDF](#)

4. 2020 Work Plan

Documents:

[2020 PARKS AND RECREATION COMMISSION WORK PLAN.PDF](#)

- a. *Update, Discussion, And Possible Action On Veterans Park Pavilion*
- b. *Discussion And Possible Action On Resolution 2020-08 Authorizing The Submittal Of A Grant Application To The Wisconsin Department Of Natural Resources To Assist In Funding Story Gardens At The Milton Public Library*

Documents:

[RESOLUTION 2020-08 RESOLUTION AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE WDNR TO ASSIST IN FUNDING STORY GARDENS AT MPL.PDF](#)

- c. *Discussion And Possible Action On Comprehensive Outdoor Recreation Plan (CORP)*

Documents:

[PROJECT CHARTER - CORP 2020-2024 FINAL.PDF](#)

5. General Items

6. Set Next Meeting Date

7. Motion To Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Leanne Schroeder, April 17, 2020

**City of Milton
Parks & Recreation Commission
March 9, 2020**

Call To Order

Chairperson Ryan Peterson called the March 9, 2020 meeting of the Parks & Recreation Commission to order at 6:06 p.m.

Present: Chairperson Ryan Peterson, Andrea Christianson, Annette Smith, Ty Knudsen, David Snow, Karen Reed, and Lee Ann Hare.

Also Present: Dick Fry, Mike Fredrick, Public Works Director Howard Robinson, and Administrative Services Director Inga Cushman.

Approve Agenda

A. Christianson motioned to approve the agenda. Comm. Smith seconded, and the motion carried.

Approval Of Minutes - November 18, 2019

Comm. Christianson motioned to approve the minutes. Comm. Snow seconded, and the motion carried.

2020 Work Plan

a. Update, Discussion, And Possible Action On Veterans Park Pavilion

D. Fry provided an update on the progress on the pavilion. The project is slated to be mostly complete by May 1, 2020. D. Fry and Director Cushman met with Mark Warren from American Awards & Promotions on March 9, 2020 to discuss the donor recognition plaque.

b. Discussion And Possible Action On Installation Of Two Bike Repair Stations

Comm. Christianson motioned to approve the purchase of an Airkit 3 and Fixit to be placed at the kiosk on the Glacial River Trail, the library, and Railroad Park with the priority locations being the Glacial River Trail and the library. Comm. Hare seconded, and the motion carried.

The commission chose red as the color for the pieces, but asked Director Cushman to see if the library staff preferred a different color for the one at their facility.

c. Update, Discussion, And Possible Action On Story Gardens Project

Director Cushman provided an update on the progress on the Story Gardens project.

d. Discussion And Possible Action On Potential Projects For Volunteers For Make A Difference Day

The Parks & Recreation Commission recommended moving Make a Difference Day to May 30, 2020.

e. **Discussion And Possible Action On Revisions To 2020 Work Plan**

Comm. Christianson motioned to approve the changes to the 2020 Work Plan as discussed. Comm. Reed seconded, and the motion carried.

f. **Discussion And Possible Action On Comprehensive Outdoor Recreation Plan (CORP) Project Charter & Work Plan**

Comm. Reed motioned to approve the Comprehensive Outdoor Recreation Plan (CORP) Project Charter & Work Plan. Comm. Snow seconded, and the motion carried.

g. **Discussion And Possible Action On Authorizing Staff To Submit Applications For DNR Grant Programs To Assist In Funding Projects On The Work Plan**

Comm. Snow motioned to authorize staff to submit applications for DNR Grant Programs to assist in funding projects on the 2020 Work Plan. Comm. Hare seconded, and the motion carried.

General Items

There were no general items.

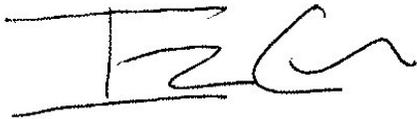
Set Next Meeting Date

The next meeting for the Parks & Recreation Commission will take place on April 20, 2020 at 6 p.m.

Motion To Adjourn

Comm. Snow motioned to adjourn the March 9, 2020 meeting of the Parks & Recreation Commission at 7:14 p.m. Comm. Smith seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Inga Cushman', written over a horizontal line.

Inga Cushman
Administrative Services Director



City of Milton

Parks & Recreation Commission

2020 Work Plan

MISSION

The Parks and Recreation Commission oversees development of new, and maintenance of existing, indoor and outdoor recreational facilities owned by the City of Milton. The commission strives to provide quality recreation opportunities at city parks and facilities that serve people of all ages and abilities.

2019 PROJECT REVIEW

- Crossridge Park
 - Hosted the Annual Prairie Seed Collection – October 19, 2019
- Tree City USA Designation
 - Recommended approval of the Arbor Day Proclamation to the Common Council – March 18, 2019
 - Hosted an Arbor Day Observance event
 - Completed the application for Tree City USA Designation
 - Recommended approval to the Common Council of a resolution authorizing the submittal of an Urban Forestry Grant from the Wisconsin Department of Natural Resources.
 - Received a 2019 Urban Forestry Grant from the Wisconsin Department of Natural Resources.
 - Continued current tree replacement program in parks.
- Milton Area Veterans Memorial
 - Placed additional bricks at the memorial
 - Assisted with the 2nd Annual Active Duty Military Honor Holiday Tree
 - Worked with volunteers on fundraising, planning, and construction of a pavilion at Veterans Park.
- Bike Racks
 - Purchased two bike racks – One at North Goodrich Park and one at South Goodrich Park. Installation will occur in the fall of 2019 or spring of 2020, depending on weather and staff schedules.
- King Park
 - Determined the locations for two new baskets that will be added in the fall of 2019 or spring of 2020, depending on weather and staff schedules.
- Tails n Trails Dog Park
 - Hosted Annual Clean Up on September 14, 2019.
- Tower Hill Park Improvements
 - Added a path to the playground equipment from the sidewalk for accessibility.
- Water Tower Park

- Purchased additional playground equipment and installation will take place in the fall of 2019 or spring of 2020, depending on the weather and staff schedules.

2020 PARKS & RECREATION COMMISSION PLANNED PROJECTS AND ACTIVITIES

- Bike Racks
 - Select locations, purchase, and install two new bike racks for City of Milton parks.
 - **Update: The Parks & Recreation Commission approved the purchase of the Fixit and the Air Kit 3 from Dero to be placed on the Glacial River Bike Trail and the Milton Public Library. If funding is available, a third will be purchased for Railroad Park.**
- Community House Rejuvenation
 - Develop a plan of action to rejuvenate the Community House interior and exterior.
- Crossridge Park
 - Host the Annual Prairie Seed Collection – October 17, 2020
 - Explore grant opportunities to complete the Crossridge Park Project Plan, and submit applications as appropriate.
- King Park
 - Install two additional baskets in specified locations if not completed in fall of 2019.
- Lamar Park
 - Blacktop under bleachers at the “little” ball diamond.
- Liberty Park Updates – Play and Traffic
 - Select, purchase, and install additional playground equipment to enhance play opportunities at the park.
 - Analyze options to create a safer traffic pattern in and out of the park.
- Milton Area Veterans Memorial / Veterans Park
 - Continue Annual Active Duty Military Honor Holiday Tree.
 - Place bricks at the memorial prior to Memorial Day, 4th of July, and Veterans Day.
 - Host the dedication of the Veterans Park Pavilion on Memorial Day, May 25, 2020.
 - Determine the locations in the park and plant a mix of evergreens and shade trees.
- Milton Public Library Outdoor Space – Story Gardens
 - Continue work on the design, fundraising, and construction.
 - Construct an outdoor program space, raised garden beds, ramps, and walking path if funding is in place.
- Pollinator Art
 - Work with the schools and/or local artists on creating art pieces that showcase pollinators for Crossridge Park and/or Story Gardens at the Milton Public Library.
- Tails n Trails Dog Park
 - Determine new location for the port-a-john away from the entrance and blacktop a spot for it to maintain a level surface.
 - Add a curb around the dog washing station to better direct the water flow away from the parking lot.

- Trail connecting Crossridge Park to Schilberg Park
 - Continue discussions on this project as shown in the Comprehensive Plan as development in the area continues.
- Water Tower Park
 - Install purchased playground equipment if not completed in fall of 2019.
 - **Update: The playground was installed.**
- General park maintenance as documented in previous park surveys.
- Review the lights at the ball diamonds and make repairs as needed.
- Create a video catalog of the parks with assistance from an Eagle Scout or high school students, if possible.
- Tree City USA Designation
 - Recommend approval of the Arbor Day Proclamation to the Common Council
 - Host an Arbor Day Observance event – April 20, 2020
 - Complete application for Tree City USA Designation
 - Recommend approval to the Common Council of a resolution authorizing the submittal of a 2021 Urban Forestry Grant from the Wisconsin Department of Natural Resources.
 - Continue current tree replacement program in parks.

MILTON PARKS & RECREATION COMMISSION MEMBERS

Ryan Peterson, Chairperson	Ald. Jerry Elsen
James Bostwick	Andrea Christianson
Lee Ann Hare	Karen Reed
Annette Smith	David Snow
Ty Knudsen, Milton High School Representative	Howard Robinson, Director of Public Works (Ex-Officio)



Resolution #2020-08

**AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE
WISCONSIN DEPARTMENT OF NATURAL RESOURCES TO ASSIST IN FUNDING
STORY GARDENS AT THE MILTON PUBLIC LIBRARY**

WHEREAS, the City of Milton is interested in developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, the Milton Public Library completed an extensive indoor renovation project in 2017; and

WHEREAS, the Common Council, staff, Parks & Recreation Commissioners, Library Board members, and other community members have collaboratively developed a plan for the open space next to the library to bring learning outdoors; and

WHEREAS, the open space called Story Gardens will serve as an interactive learning environment for people of all ages; and

WHEREAS, preliminary fundraising for the project has resulted in approximately \$25,000 in committed funds; and

WHEREAS, those involved in the project expect continued community support, but additional financial aid is required to see the project through to completion; and

NOW, THEREFORE, BE IT RESOLVED, the City of Milton is committed to fundraising a sufficient sum to complete the project and hereby authorizes the City Administrator to act on behalf of the City of Milton to:

1. Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
2. Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
3. Submit signed documents; and
4. Take necessary action to undertake, direct, and complete the approved project.

BE IT FURTHER RESOLVED, the City of Milton will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting, and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Approved by the Common Council of the City Milton on this date of 21st day of April, 2020

CITY OF MILTON

By:

Anissa Welch, Mayor

Attest:

Leanne Schroeder, City Clerk



City of Milton 2020 – 2024 Comprehensive Outdoor Recreation Plan Project Charter & Work Plan



City of Milton, Wisconsin
710 S. Janesville Street
Milton, WI 53563
www.milton-wi.gov
(608) 868-6900

Table of Contents

Project Charter	1
Background	1
Goals.....	1
Scope	1
Project Team	1
Key Stakeholders.....	3
Project Milestones	3
Project Budget	3
Constraints, Assumptions, Risks, and Dependencies.....	4
Project’s Criteria for Success	4
Work Plan	5

Project Charter

Background

The City of Milton previously had a Comprehensive Outdoor Recreation Plan (CORP) that covered 2001 to 2005. An updated plan was drafted for 2006 to 2010, but the plan was never approved by the Parks & Recreation Commission, Plan Commission, or Common Council. Subsequently, the process to update the plan has started and stopped multiple times without any formal approvals taking place due to lacking adequate information related to the parks and the Americans with Disabilities Act (ADA).

Goals

- Establish a transparent and inclusive planning process that involves the Parks & Recreation Commission, Plan Commission, elected officials, staff, and community members.
- Adopt a comprehensive outdoor recreation plan that serves as a guide for decision making in all parks and recreation areas owned by the City of Milton.
- Provide regular communication about the planning process.
- Follow the guidelines established by the State of Wisconsin Department of Natural Resources (WisDNR) for CORP development to have the plan certifiable by the department so the City of Milton will qualify for matching grant funds through the Federal Land and Water Conservation Fund (LWCF), the Federal Recreation Trails Act (RTA), and the Knowles-Nelson Stewardship Local Assistance Grant Programs (State of Wisconsin).
- Develop a plan to review and update the CORP every five years to retain the WisDNR certification and to ensure the plan accurately depicts the needs of the community.

Scope

- Establish the project charter and work plan to develop a CORP for the City of Milton.
- Perform inspections of all parks in the City of Milton.
- Engage the community in the process of developing the CORP.
- Finalize a completed document that summarizes the information obtained through planning process, and that showcases the finalized recommendations for all parks in the City of Milton.

Project Team

Project Management

Title	Name	Phone	Email
Project Manager / Admin. Services Director	Inga Cushman	(608) 868-6900 ext. 5	icushman@milton-wi.gov

Department Heads

Title	Name	Phone	Email
City Administrator	Al Hulick	(608) 868-6900 ext. 6	ahulick@milton-wi.gov
Finance Director / Treasurer	Dan Nelson	(608) 868-6900 ext. 3	dnelson@milton-wi.gov
Police Chief	Scott Marquardt	(608) 868-6910	smarquardt@milton-wi.gov
Public Works Director	Howard Robinson	(608) 868-6914	hrobinson@milton-wi.gov
Library Director	Ashlee Kunkel	(608) 868-7462	kunkel.ashlee@als.lib.wi.us
City Clerk	Leanne Schroeder	(608) 868-6900 ext. 2	lschroeder@milton-wi.gov

Elected Officials

<i>Title</i>	<i>Name</i>	<i>Phone</i>	<i>Email</i>
Mayor	Anissa Welch	(608) 751-7198	awelch@milton-wi.gov
Aldersperson	Lynda Clark	(608) 290-5674	lclark@milton-wi.gov
Aldersperson			
Aldersperson	Ryan Holbrook	(608) 577-0492	rholbrook@milton-wi.gov
Aldersperson	Larry Laehn	(920) 540-9927	llaehn@milton-wi.gov
Aldersperson	Theresa Rusch	(608) 295-5468	trusch@milton-wi.gov
Aldersperson	Bill Wilson	(608) 868-9180	bwilson@milton-wi.gov

Parks & Recreation Commission

<i>Title</i>	<i>Name</i>	<i>Phone</i>
Chairperson	Ryan Peterson	(608) 868-9896
Aldersperson		
Public Works Director	Howard Robinson	(608) 868-6914
The Gathering Place Exec. Dir.	Dave Fisher	(608) 868-3500
Commissioner	James Bostwick	(608) 436-1560
Commissioner	Andrea Christianson	(608) 718-0838
Commissioner	Lee Ann Hare	(608) 371-4993
Commissioner	Karen Reed	(608) 868-2205
Commissioner	Annette Smith	
Commissioner	David Snow	(608) 580-0669
Student Representative		

Community Focus Group

This group will convene during the planning process for the City of Milton 2020 – 2024 Strategic. The plan is to also ask questions of the group to assist in the planning process for the CORP. This group will be representative of the community. The goal is to have a representative from the following organizations (in no particular order):

Milton Area Chamber of Commerce (MACC)	Milton Historical Society / Milton House Museum	The Gathering Place Senior Activity Center
School District of Milton	Milton Area Youth Center	Rock County Supervisor
Milton College Preservation Society	Milton Masonic Temple	Milton Lions Club
Milton Optimist Club	United Way	Community Action
Rock County Economic Development	Milton Food Pantry / Milton Community Action	Janesville Area Convention & Visitors Bureau (JACVB)
Local Businesses (Five Representatives)	Faith Community (Three Representatives)	Citizens (Five Representatives)

Those interested in serving will be asked to complete an application. The Mayor will review the applications for the focus group, and then make a recommendation to Council.

High School Student Focus Group

This group will convene during the planning process for the City of Milton 2020 – 2024 Strategic. The plan is to also ask questions of the group to assist in the planning process for the CORP. This group will be representative of the Milton High School population with three representatives from each grade level, 9-12. The City of Milton will work with the School District of Milton on promoting this community service opportunity to the students. The City of Milton will inquire whether this opportunity will qualify for Silver Cord Hours. The Mayor will review applications for the focus group, and then make a recommendation to Council.

Key Stakeholders

	Low Support	High Support
High Impact	<ul style="list-style-type: none"> • Staff and elected officials who lack “buy-in” for the CORP planning process or who don’t understand the process or need. • Community members who view the CORP as a “waste of time.” 	<ul style="list-style-type: none"> • Staff, elected officials, and Parks & Recreation Commissioners who are motivated to complete the CORP planning process and see the value in its completion (grant qualification, guiding document future projects and development, etc.). • Community members who are in support of the organization spending time to complete a CORP planning process. • Media who are interested and supportive of the process.
Low Impact	<ul style="list-style-type: none"> • Individuals who don’t follow news about the City of Milton. • Employees who are not invested in the progress of the City of Milton as a community or organization. • People who live in surrounding townships. 	<ul style="list-style-type: none"> • People from outside of the community who are interested and supportive of the process, such as other local government professionals. • People who live in surrounding townships.

Project Milestones

- Community Survey (in conjunction with 2020 – 2024 Strategic Planning Process)
- Community Focus Group (in conjunction with 2020 – 2024 Strategic Planning Process) – Applications will be accepted for those interested in serving. Mayor Welch will make a final decision who will be on the focus group.
- High School Student Focus Group (in conjunction with 2020 – 2024 Strategic Planning Process) – Applications will be accepted for those interested in serving. Mayor Welch will make a final decision who will be on the focus group.
- Employee Survey (in conjunction with 2020 – 2024 Strategic Planning Process)
- Employee Focus Group (in conjunction with 2020 – 2024 Strategic Planning Process) – Department Heads will determine who will serve as representatives for their departments.
- CORP Completed

Project Budget

There is not specified budget for this process. The main items needed to complete this process will be paper, printing, markers, dry erase boards, flip chart paper, and computers.

Constraints, Assumptions, Risks, and Dependencies

The major constraint will be time. Will the Parks & Recreation Commission, elected officials, staff, and others involved in the process have enough time to dedicate to the CORP planning process? The assumption is that all involved believe this is an important process in order to qualify for grants and to have a document to guide the development of parks and open spaces in the community, and those involved will make time in order for the process to be successful. The assumption leads to the risk those involved are not committed or motivated to follow through with the process. This process will be dependent upon the buy-in from the Parks & Recreation Commission, elected officials, staff, and others involved. Leaders in the organization will need to educate commissioners, staff, and community members about the importance of CORP planning.

Project's Criteria for Success

All deadlines will be met or adjusted as necessary to keep the project on track. The final CORP will be approved by Council on or before September 1, 2020 to ensure it is ready before 2021 budget decisions are made.

Work Plan

Action	Tasks	Timeline	Lead
<i>Phase 1: Preparation</i>			
Meeting 1: Parks & Recreation Commission	<ul style="list-style-type: none"> • Review and approve the project charter and work plan. • Review the 2001 – 2005 Comprehensive Outdoor Recreation Plan. • Begin discussing questions to include on community survey. 	Monday, March 9, 2020, at 6 p.m.	Inga Cushman, Administrative Services Director
Meeting 2: Parks & Recreation Commission	<ul style="list-style-type: none"> • Review and approve the draft questions to include on the community survey. 	Monday, April 20, 2020, at 6 p.m.	Inga Cushman, Administrative Services Director
Inventory City of Milton Parks	<ul style="list-style-type: none"> • Complete an inventory of amenities and equipment at each park. • Complete an ADA inspection of each park. • Photos will be taken at each site. 	May 19, 20, 21, 26, and 27	Inga Cushman, Administrative Services Director
Meeting 3: Department Head Team	<ul style="list-style-type: none"> • Discussion with the Department Head Team about the strengths of the parks and areas for improvement. • To be completed in conjunction with the 2020 – 2024 Strategic Planning Process. 	Monday, May 18, 2020, at 10 a.m.	Inga Cushman, Administrative Services Director
Meeting 4: High School Student Focus Group	<ul style="list-style-type: none"> • Discussion with a High School Focus Group about the strengths of the parks and areas for improvement. 	Week of May 18, 2020	Inga Cushman, Administrative Services Director

	<ul style="list-style-type: none"> To be completed in conjunction with the 2020 – 2024 Strategic Planning Process. 		
Meeting 5: Common Council	<ul style="list-style-type: none"> Discussion with the Common Council about the strengths of the parks and areas for improvement. To be completed in conjunction with the 2020 – 2024 Strategic Planning Process. 	Tuesday, June 2, 2020, at 5 p.m.	Inga Cushman, Administrative Services Director
Meeting 6: Employee Focus Group	<ul style="list-style-type: none"> Discussion with the employees about the strengths of the parks and areas for improvement. To be completed in conjunction with the 2020 – 2024 Strategic Planning Process. 	Thursday, June 4, 2020, time TBD	Inga Cushman, Administrative Services Director
Meeting 7: Community Focus Group	<ul style="list-style-type: none"> Discussion with the Community Focus Group about the strengths of the parks and areas for improvement. To be completed in conjunction with the 2020 – 2024 Strategic Planning Process. 	Thursday, June 11, 2020, at 6 p.m.	Inga Cushman, Administrative Services Director
Community Survey	<ul style="list-style-type: none"> To be completed in conjunction with the 2020 – 2024 Strategic Planning Process. Distribute the survey and collect responses. 	Distribute: May 20, 2020. Response Deadline: June 19, 2020 Report Deadline: June 24, 2020	Inga Cushman, Administrative Services Director

	<ul style="list-style-type: none"> • Review responses and develop a report. 		
Employee Survey	<ul style="list-style-type: none"> • To be completed in conjunction with the 2020 – 2024 Strategic Planning Process. • Distribute the survey and collect responses. • Review responses and develop a report. 	Distribute: May 20, 2020. Response Deadline: June 19, 2020 Report Deadline: June 24, 2020	Inga Cushman, Administrative Services Director
Meeting 9: Parks & Recreation Commission	<ul style="list-style-type: none"> • Present information obtained from the community engagement steps above. • The commission will have an opportunity to provide feedback on the information and the process. • Discuss recommendations for parks to include in the CORP. 	Monday, July 13, 2020 at 6 p.m.	Inga Cushman, Administrative Services Director
Complete DRAFT copy of CORP for distribution to the Parks & Recreation Commission	<ul style="list-style-type: none"> • Incorporate the discussion from Meeting 9 into the document, and send out to the commission to review. 	Send out DRAFT copy by Monday, July 20, 2020 to the Parks & Recreation Commission.	Inga Cushman, Administrative Services Director
Meeting 10: Parks & Recreation Commission	<ul style="list-style-type: none"> • Parks & Recreation Commission will review the plan and recommend changes to the CORP. 	Monday, July 27, 2020 at 6 p.m.	Inga Cushman, Administrative Services Director
Meeting 12: Community Presentation of Completed CORP	<ul style="list-style-type: none"> • This will be done in conjunction with the presentation to the community of the 2020 – 2024 Strategic Plan 	Meeting: Thursday, August 13, 2020, at 6 p.m. Community Feedback Report Deadline: Friday, August 14, 2020, at 9 a.m. for Parks & Recreation Commission packet	Inga Cushman, Administrative Services Director

Meeting 13: Parks & Recreation Commission	<ul style="list-style-type: none"> • Parks & Recreation Commission will review the feedback received from the community on the draft CORP. • Parks & Recreation Commission will provide direction to staff regarding what to modify in the draft plan based on the feedback. • Final opportunity for the Parks & Recreation Commission to provide their own feedback on the draft plan. • Recommend approval of the draft plan to the Plan Commission and Common Council. 	Monday, August 17, 2020 at 6 p.m.	Inga Cushman, Administrative Services Director
Meeting 14: Plan Commission	<ul style="list-style-type: none"> • The Plan Commission will review the CORP and recommend approval of the plan to the Common Council 	Tuesday, September 1, 2020 at 4 p.m.	Inga Cushman, Administrative Services Director
Meeting 15: Common Council	<ul style="list-style-type: none"> • The Common Council will review the CORP and approve the plan. 	Tuesday, September 1, 2020 at 6 p.m.	Inga Cushman, Administrative Services Director