



AGENDA
City of Milton
Joint Review Board Meeting
Monday, April 20, 2020
3:00 PM

PLEASE NOTE: In-person attendance by members of the public will be prohibited due to the COVID-19 social distancing protocols pursuant to Governor Evers' Emergency Order #5 dated March 17, 2020, limiting public gatherings of 10 or more people. Members of the public may monitor this meeting at <https://zoom.us/j/98838144592>

Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 and enter Meeting ID: 988 3814 4592 to monitor the meeting via telephone.

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Joint Review Board Meeting Minutes - August 29, 2019

Documents:

[JOINT REVIEW BOARD MINUTES 08-29-2019.PDF](#)

4. Discussion and Possible Action Regarding Residential Exterior Improvement Grant Application

Documents:

[MEMO - RESIDENTIAL GRANT APPLICATION.PDF](#)
[APPLICATION - LORETA WIRTS, 509 GOLDEN LANE.PDF](#)

5. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

**Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by Leanne Schroeder on April 17, 2020 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

**City of Milton
Joint Review Board
August 13, 2019**

Call Meeting to Order

City Administrator Al Hulick called the August 13, 2019 meeting of the Joint Review Board to order at 3:02 p.m.

Present: Anissa Welch (City of Milton), Richard Dahman (School District of Milton), Renea Ranguette (Blackhawk Technical College, Jeremy Zajac (Rock County), and Nathan Bruce (Public Member).

Also Present: City Administrator Al Hulick and Administrative Services Director Inga Cushman.

Approval of Agenda

J. Zajac motioned to approve the agenda. R. Ranguette seconded, and the motion carried.

Consideration and Appointment of the Joint Review Board's Public Member (Nate Bruce)

J. Zajac motioned to appoint Nathan Bruce as the public member to the Joint Review Board. A. Welch seconded, and the motion carried.

Discussion of Joint Review Board Responsibilities

Administrator Hulick provided an overview of the responsibilities of the Joint Review Board.

Review of Tax Incremental Finance District, Annual Reports and Financial Statements

Administrator Hulick provided an overview of the annual reports and financial statements.

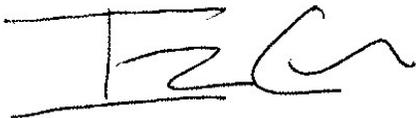
Discussion and Possible Action Regarding the 2019 Joint Review Board Annual Meeting Resolution

R. Dahman motioned to approve the 2019 Joint Review Board Annual Meeting Resolution. R. Ranguette seconded, and the motion carried.

Motion to Adjourn

J. Zajac motioned to adjourn the August 13, 2019 meeting of the Joint Review Board at 3:43 p.m. A. Welch seconded, and the motion carried.

Respectfully Submitted,



Inga Cushman
Administrative Services Director

Office of the Administrative Services Director

To: Joint Review Board
From: Inga Cushman, Administrative Services Director
Date: April 20, 2020
Subject: Discussion and Possible Action Regarding Residential Exterior Improvement Grant Application

Summary

The City of Milton received a grant application from Loreta Wirts, 509 Golden Lane, for the Residential Exterior Improvement Program to replace her roof. Ms. Wirts received two quotes – one from Todd Thiele Construction Inc. for \$11,760 and one from Diaz Roofing Company, LLC for \$11,500. The preferred contractor for the applicant is Todd Thiele Construction Inc. The application has been reviewed by City staff. The applicant currently does not fulfill number 8 under “Program Requirements in the Residential Exterior Improvement Program information.

Recommendation

To approve the Residential Improvement Grant Program request from Loreta Wirts to replace her roof at 509 Golden Lane contingent upon receiving approval from the Joint Review Board and fulfilling number 8 under “Program Requirements” in the Residential Exterior Improvement Program information.

Attachments

- Application – Loreta Wirts, 509 Golden Lane



CITY OF MILTON

**RESIDENTIAL EXTERIOR IMPROVEMENT
PROGRAM - GRANT APPLICATION**

APPLICANT INFORMATION

Applicant Name Loreta Wirts

Property Address 509 Golden Lane, Milton Wi.

Phone 608-449-6312

Email ljwirts@gmail.com

PROPERTY INFORMATION

Year Home Built 1931

Purchase Year of Home 2007

Assessed Value of Home \$ 115,100

PROJECT INFORMATION

Proposed Start Date May 1, 2020

Proposed Completion Date May 3rd, 2020

Contractor Name Thiele Roofing

Contractor License # DC-089800033

Contractor Address 2134 W US Hwy 14 Janesville W.I. 53545
Street City State Zip

Contractor Phone 608-751-1196

Contractor Email thielerroofing2@gmail.com

Total Project Estimate \$ 11,760.00

Grant Request \$ 5,000.00

Other funding sources that will be used: None

Project Narrative (attach additional sheets if necessary).

Please include information related to the work that will be done, colors that will be used, why there is a need for the project, and other information that will be relevant to making a decision on the grant application.

See Attachment

DOCUMENTS TO INCLUDE

- Two contractor proposals
- Site plan
- Copy of Contractor License
- Proof of Insurance
- Photos of what will be repaired

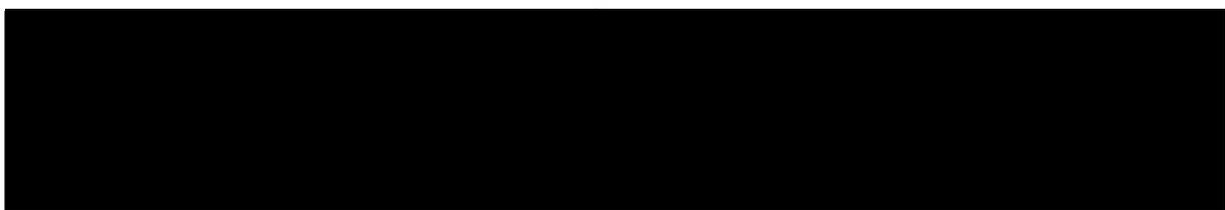
Certification: The information provided above is true and accurate to the best of my knowledge and I have read and understand the guidelines of the City of Milton Residential Exterior Improvement Program and agree to abide by its conditions. I acknowledge that the Common Council has the right to terminate this agreement under the Residential Exterior Improvement Program if I, as the applicant, am found to be in violation of any conditions set forth in the guidelines of the program. I understand this is a matching grant up to \$5,000.

Loreta Wirtz
Applicant Signature

4/1/2020
Date

My current roofing is in desperate need of a complete replacement as shown in the attached pictures. The existing shingles have warped, are curling and fragments are completely falling off. There are indications of rain water stains on the interior ceilings. The condition of the roof is undoubtedly a problem. The roof replacement will dramatically improve the visual appearance of my home and add to the neighborhood's overall property values.

Quotes for a complete shingle replacement have been obtained from two licensed contractors. The color would be matching to the brick and windows.



I have been a Milton resident prior to purchasing my home in 2007. I am a proud woman and take pride in my home. I have put my heart and soul into my home. I have no plans of leaving Milton.

I thank you for considering my application and truly hope to be selected for the City of Milton Residential Exterior Improvement Grant Program for 2020.

Sincerely,

Loreta Wirts













Estimate

Todd Thiele Construction Inc.
 2134 Hwy 14 West
 Janesville, WI 53545
 608-563-5969 Office
 608-751-1196 Mobile
 thieleroofing2@aol.com

Name/Address
Dan Meyer
509 Golden Rod Lane
Milton WI 535643
774-2889
dz1drw@aol.com

Date	Estimate No.	Project
03/25/20	3559	

Item	Description	Quantity	Cost	Total
	House only			
Tear off	Tear off 2 layers.	28	85.00	2,380.00
landfill	Clear job site of all debris. All Materials are recycled	28	12.00	336.00
Synthetic	Synthetic Underlayment. (25 times stronger than 15# felt)	23	28.00	644.00
Metal Edge	New metal edge	274	2.00	548.00
Ice Shield	Ice and Watershield on all bottom edges and valleys.	560	1.50	840.00
Starter	Starter strip	274	1.00	274.00
Tamko	30 Yr Tamko Heritage Dimensional Shingles. 15 Yr Full Start Protection, 110 mph wind rating	28	195.00	5,460.00
Ridge cap	Ridgecap. Per ft	240	3.50	840.00
Ridgevent	Shingle-over style ridgevent. (Includes filling in old vent holes on 2 sections)	12	10.00	120.00
Vents	Soil pipe flashings. Each	2	34.00	68.00
chimney	New aluminum chimney saddle flashing or tear down chimney and install pipe,cap and collar over existinng liner	1	250.00	250.00
Warranty	10 year labor warranty included			
carpentry work	Replace any rotten plywood is \$65.00 per 4x8 sheet and \$55.00 pr hr + materials on any other carpentry work as needed.			
Duration	Owens Coming Duration Dimentional Shingles. (130 mph High Wind Sure Nail) Add \$280.00			
Tear off	If additional layers are found add \$25 per sq per layer. Includes landfill fees			

Please sign and return a copy, Cash on completion of work or subject to 1-1/2% FC per month	Total
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Estimate

Todd Thiele Construction Inc.
2134 Hwy 14 West
Janesville, WI 53545
608-563-5969 Office
608-751-1196 Mobile
thielerofing2@gmail.com

Name/Address
Dan Meyer 509 Golden Rod Lane Milton Wi 535643 774-2889 dz1drw@gmail.com

Date	Estimate No.	Project
03/25/20	3559	

Item	Description	Quantity	Cost	Total
Metal roof	Upgrade to Snap-Lok metal roofing. All materials and labor. add \$11,400.00			
Please sign and return a copy, Cash on completion of work or subject to 1-1/2% FC per month			Total	\$11,760.00

Division of Professional Credential
Processing
4822 Madison Yards Way
Madison, WI 53705
Phone: (608) 266-2112
Fax: (608) 267-0592
Email: dpscredtrades@wi.gov
Website: www.dps.wi.gov

Certification, License, or Registration Card

Below you will find your certification, license or registration card. This card serves as an additional piece of documentation of licensure that may be carried on person. To view details about your credential or continuing education log into the eSLA portal where you can view your credential status or use the public lookup to verify the status of your CE.

Wisconsin Department of Safety and Professional Services	
TODD THIELE CONSTRUCTION INC	
Credential ID: DC-089800033	
Certification, License, or Registration Name	Expires:
Dwelling Contractor	2020-07-05
Signature:	

Please review the information on the card. If errors or discrepancies are found, you may contact the Department at 608-266-2112 or email DPSCredTrades@wi.gov, and provide your ID number printed on the card. The Department should be notified of changes in addresses as they occur. Notification of address changes is the responsibility of the credential holder. A renewal notice will be emailed to the email address on file 30, 60, and 90 days before expiration. Before the expiration date of each credential indicated on the card. Renewals are contingent upon compliance with the requirements specified in Wisconsin Administrative Code SPS 305.



Diaz Roofing Company, LLC

12 Garfield St.
Edgerton, WI 53534
Diaz_ad@msn.com
608-209-5099
608-209-5355

Residential Contract

This Contract by Diaz Roofing Co. LLC and _____ (the "customer")
_____ 3/30/20 Estimate Date

Company Address:	Agent's Name: <u>Ismail Diaz</u>
Customer Name: <u>LORETA WINTZ</u>	Home/Cell Phone: <u>608-418-6312</u>
Job Address: <u>509 Golden Ln</u>	Work Phone:
City, State, Zip: <u>Wilton WI</u>	Insurance/Claim No.:

Customer hereby agrees to hire Company and Company hereby agrees to furnish the labor, materials and tools necessary to perform the following services:

- Recover Roof With: GAF Timberline HD
 - Shingle Type: 30 Years Color: _____
 - Tear Off: Old Shingles Layers: Two
 - Wood Replacement: REDEK the hole House
 - Roof. with OF OSB 7/8
 - Ice & Water: 3 Ft. Type: _____
 - Underlayment: SYNTHETIC FELT
 - Valleys: METAL
 - Ice & Water
 - D-Edge: NEW Color: almond
 - Starter Strip: NEW
 - Ventilation: REPLACE NEW Intake: VENT
 - Bath Vents: _____
 - Soil Pipes: NEW FLASH Size: 4"
 - Chimneys: REFLASH Color: _____
 - Ridge: NEW Color: _____
 - Contractor not responsible for driveway damage
 - Clean up and haul off roofing debris
 - Magnet for nails
 - Yard sign
 - Pictures
 - Referral List Y / N
 - Electricity Location: _____
 - Guarantee on Craftsmanship: 5 years
- Manufactures Warranty:
- Standard _____
 - System Plus _____
 - Golden Pledge _____
 - Other: _____

The contract price shall be \$ 11,500. A down payment of \$ 3000 shall be due upon execution of this contract and the balance shall be due upon completion. Customer shall have the right to receive lien waivers in writing from all contractors, subcontractors and material suppliers at the time final payment is made. The Contract price is good until _____.
The Company shall commence work within _____ working days, or on a start date mutually agreed upon by the Company and Customer. Completion shall occur on or before _____ working days thereafter, subject to the Terms and Conditions of this Agreement. Notwithstanding the foregoing, the Company in no event shall commence work until all required permits have been issued.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Town & Country Insurance Services, Inc. 318 S Main Street Blanchardville, WI 53516	CONTACT NAME NICOLE LEWIN	FAX NO.
	PHONE Toll. No. 608-776-2500	FAX NO.
	EMAIL NLEWIN@TCINS1.COM	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED DIAZ ROOFING LLC 12 GARFIELD ST EDGERTON, WI 53534	INSURER A PEKIN INSURANCE	
	INSURER B	
	INSURER C	
	INSURER D	
	INSURER E	
	INSURER F	

COVERAGES CERTIFICATE NUMBER: 60920000-0 REVISION NUMBER: 3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	TYPE OF INSURANCE	AGENCY	POLICY NUMBER	POLICY EFF. DATE	POLICY EXP. DATE	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROD. <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		CL0087598-E	04/05/2019	04/05/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGES TO RENTED PREMISES \$ 100,000 SMO SMO (No one policy) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS-COMMSP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> SCHEDULED <input type="checkbox"/> OWNED AUTOES ONLY <input type="checkbox"/> AUTOES <input type="checkbox"/> HIRED AUTOES ONLY <input type="checkbox"/> NON-OWNED AUTOES ONLY					COBMINED SINGLE LIMIT \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE \$ UNACCIDENT \$
	UMBRELLA LIAB. <input type="checkbox"/> OCCUR EXCESS LIAB. <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY <input type="checkbox"/> Y/R <input type="checkbox"/> N/A ANY POLICIES CONTAINING EXCLUSIVE OF EMPLOYER EXCLUSIONS (Mandatory in WI)					PER STATUTE / PER LW \$ E.S. EACH ACCIDENT \$ E.S. DISEASE - EA EMPLOYEE \$ E.S. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS | LOCATIONS | VEHICLES (ACORD 301, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>[Signature]</i> (NLL)

Certification, License, or Registration Card

your certification, license or registration card. This card serves as an additional piece of licensure that may be carried on person. To view details about your credential or continue your education, visit the eSLA portal where you can view your credential status or use the public lookup to verify the status of your credential. For more information, visit the eSLA portal, navigate to www.eSLA.wi.gov.

Wisconsin Department of Safety and Professional Services

DIAZ ROOFING

Credential ID: **DC-031300084**

Customer ID: 1147049

Certification, License, or Registration Name **Expires:**

Dwelling Contractor

2020-05-14

Signature: