



AGENDA
City of Milton
Virtual Common Council Meeting
Wednesday, April 8, 2020
3:00 PM

PLEASE NOTE: In-person attendance by members of the public will be prohibited due to COVID-19 social distancing protocols pursuant to Governor Evers' Emergency Order #5 dated March 17, 2020, limiting public gatherings of 10 or more people. Members of the public may monitor this meeting at <https://zoom.us/j/3740927039>

Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 and enter Meeting ID: 374 092 7039 to monitor the the meeting via telephone.

1. **Call to Order and Confirmation of Appropriate Meeting Notice.**
2. **Virtual Meeting Introduction - Mayor Anissa Welch**
3. **Approval of Agenda**
4. **Public comments regarding items which can be affected by Council Action**
Presenters must sign in with the City Clerk in order to speak.
5. **Discussion and Possible Action Regarding Resolution 2020-06 Declaring a Local State of Emergency For The City of Milton In Response to the Coronavirus (COVID-19) Pandemic**

Documents:

[City of Milton Declaration of Emergency.pdf](#)

6. Approval of the Consent Agenda

a. Approval of Common Council Meeting Minutes - March 3, 2020

Documents:

[Common Council Minutes 03-03-2020.pdf](#)

b. Discussion and Action to Approve New Operator Licenses

Documents:

[CC Operator License Approvals 03-17-20.pdf](#)

c. March Municipal Court Report

Documents:

[March Municipal Court Report.pdf](#)

d. Review of February 2020 Financials

Documents:

[Monthly - 1 Cash Report.pdf](#)
[Monthly - 2 Check Register.pdf](#)
[Monthly - 3 General Fund Summary.pdf](#)
[Monthly - 4 Water, Sewer, Stormwater, Library.pdf](#)
[Monthly - 5 General Fund detail.pdf](#)

e. Discussion and Possible Action Regarding a Final Certified Survey Map and Utility Easement Agreement with the Milton School District Along West High Street

Documents:

[Memo - School District CSM and Easement Agreement.pdf](#)
[CSM Utility Easement 032520 \(A3732534x9DEB4\).PDF](#)

f. Discussion and Possible Action Regarding Residential Exterior Improvement Grant Applications

Documents:

[Memo - Residential Grant Application.pdf](#)
[Application - William Murray, 637 College Street.pdf](#)
[Application - Loreta Wirts, 509 Golden Lane.pdf](#)

7. Resolution 2020-07 Authorizing the Refinancing, Issuance and Sale of \$4,020,000 Taxable (Convertible to Tax-Exempt) General Obligation Refunding Bonds

Documents:

[Memo - Refinancing of City debt.pdf](#)
[Resolution 2020-07 Authorizing the Issuance and sale of 4,020,000 Taxable \(Convertible to Tax-Exempt\) GO Refunding Bond.pdf](#)
[PB - 4.02 Milton Cy Tax GORBs.pdf](#)

8. Discussion and Possible Action Regarding an Amendment to the TIF Development Agreement with Red Hawk Apartments of Milton, LLC

Documents:

[Memo - TIF Development Agreement Amendment - Red Hawk Apartments.pdf](#)
[Red Hawk Apartments - First Amendment to TIF Agreement.pdf](#)

9. Discussion and Possible Action on Families First Coronavirus Response Act (FFCRA) Policy

Documents:

[Memo - FFCRA Policy.pdf](#)
[DRAFT FFCRA Policy.pdf](#)

10. Discussion and Possible Action Regarding Purchase of a Leaf and Brush Collection Truck

Documents:

[Leaf Vac Quotes.pdf](#)
[Leaf Vac Photos.pdf](#)
[Memo - Leaf and Brush Collection Truck.pdf](#)

11. Discussion and Possible Action Regarding 2020 Sidewalk Installation and Concrete Work Proposal

Documents:

[Memo - 2020 Sidewalk and Concrete Installation.pdf](#)
[Quotes - 2020 Sidewalk and Concrete Installation.pdf](#)

12. Discussion and Possible Action Regarding A Contract Renewal and Updated Fee Schedule (Resolution 2020-05) With General Engineering Company to Perform Commercial Building Inspections in the City of Milton.

Documents:

[Memo - GEC Contract and Fee Schedule 2020-05.pdf](#)
[Resolution 2020-05 Establishing a Fee Schedule For Building Permits REVISION DRAFT.pdf](#)
[2020 City of Milton Agreement for Commercial Inspection Services.pdf](#)

13. Discussion and Possible Action regarding contract changes for the CDBG program with MSA

Documents:

[Memo - Contract changes with MSA.pdf](#)
[2020 CDBG RLF PS Agreement - Milton.doc.pdf](#)

14. General Items

15. Next Meeting - April 21, 2020 (if necessary)

16. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Posted by Leanne Schroeder April 3, 2020 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

Common Council Mission Statement: With integrity and involved citizens, the City of Milton Common Council will strive to preserve a high quality of life, meet the public's needs with cost effective services, and foster a community in which people are proud to live.



Resolution 2020-06

RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY FOR THE CITY OF MILTON IN RESPONSE TO THE CORONAVIRUS (COVID-19)

WHEREAS, in December 2019, a novel strain of the coronavirus was discovered to cause a respiratory disease now known as COVID-19; and

WHEREAS, COVID-19 has been discovered to be highly contagious and capable of causing severe adverse health consequences, including hospitalization and death; and

WHEREAS, COVID-19 has spread throughout numerous countries including the United States and numerous cases have been discovered in Wisconsin; and

WHEREAS, on January 30, 2020, the World Health Organization declared a Public Health Emergency of international Concern; on January 31, 2020, the United States Department of Health and Human Services declared a Public Health Emergency; and on March 13, 2020, the President of the United States declared a National Emergency concerning the COVID-19 outbreak; and

WHEREAS, on March 12, 2020, Wisconsin Governor Tony Evers declared the existence of a public health emergency with regard to the COVID-19 outbreak, pursuant to section 323.02(16) of the Wisconsin Statutes; and

WHEREAS, the spread of COVID-19 in Wisconsin, and particularly in proximity to the City of Milton, constitutes a condition in the City posing an imminent threat of a disaster within the meaning of Chapter 323 of the Wisconsin Statutes that impairs medical care; protection of health, and other critical systems of Rock County; and

WHEREAS, it is necessary and expedient for the health, safety, protection, and welfare of persons within the City of Milton, that reasonable and prudent steps be taken to treat those infected with COVID-19 and to prevent, limit, and contain the potential community transmission of COVID-19; and

WHEREAS, declaring a local state of emergency will facilitate and expedite the use of resources to protect persons from the impacts of the spread of COVID-19 while ensuring the continuity of critical operations of the City of Milton.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MILTON that pursuant to sections 323.11 and 323.14(4)(b) of the Wisconsin Statutes and sections 22-31 through 22-36 of the Code of Ordinances of the City of Milton; in light of the imminent threat to the provision of medical care and public health that is posed by COVID-19; to protect public peace, health, and safety; and to preserve lives and property, economic stability; and insure cooperation and coordination, that a local state of emergency now exists within the City of Milton and shall be effective this date until the emergency conditions no longer exist as determined by the mayor, or until modified by further proclamation proclamation or further action of the City of Milton Common Council.

NOW, THEREFORE, THE FOLLOWING ORDERS ARE ISSUED:

1. The provisions of any administrative or personnel policy or rule are suspended if the mayor and/or city administrator determines that compliance with the rule or policy would prevent, hinder or delay necessary actions to respond to the emergency and increase the health threat.
2. During the state of emergency any alderperson or member of any city board, commission or committee may be permitted to participate by telephone or verbally by computer in any publicly noticed meeting in the same manner as if such alderperson, commission or committee member were physically present. The individual shall give notice to the city of their intent to so participate as soon as practicable.
3. All city departments and employees are directed to assist, as appropriate and as directed by the mayor and/or city administrator, in the city's ongoing response to the public health emergency.
4. All instructions as to any potential closing of traffic routes or business or curfew restrictions, as determined by the mayor and/or city administrator, will be disseminated to the public via multimedia on a timely and regular basis.
5. The mayor and/or city administrator have the authority to do whatever is necessary and expedient for the health, safety and welfare of the City during the emergency.
6. This resolution shall be forwarded to the Rock County Emergency Management Coordinator.

BE IT FURTHER PROCLAIMED this written declaration shall be filed with the City Clerk on the first regular business day following its approval.

Approved by the Common Council of the City Milton on this date of 8th day of April, 2020

CITY OF MILTON

Anissa Welch, Mayor

Leanne Schroeder, City Clerk

By:

Attest:

**City of Milton
Common Council
March 3, 2020**

Call to Order and Confirmation of Appropriate Meeting Notice.

Mayor Anissa Welch called the March 3, 2020 meeting of the Common Council to order at 6:01 p.m. Administrative Services Director Inga Cushman confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Larry Laehn, Ald. Bill Wilson, Ald. Theresa Rusch, Ald. Ryan Holbrook, Ald. Lynda Clark, and Ald. Jerry Elsen (via phone).

Also Present: City Administrator Al Hulick, Public Works Director Howard Robinson, City Attorney Mark Schroeder, Finance Director / Treasurer Dan Nelson, Library Director Ashlee Kunkel, Police Chief Scott Marquardt, and Administrative Services Director Inga Cushman.

Approval of Agenda

Ald. Clark motioned to approve the agenda. Ald. Holbrook seconded, and the motion carried.

Pledge of Allegiance

Mayor Welch led the Council in the Pledge of Allegiance.

Mayoral Proclamation Recognizing March as Women's History Month

Mayor Welch read the proclamation recognizing March as Women's History Month.

Public comments regarding items which can be affected by Council Action

Mayor Welch welcomed those in attendance, and asked if there were any registered speakers.

There were none.

Approval of the Consent Agenda

- a. **Approval of Common Council Meeting Minutes - February 19, 2020**
- b. **February 2020 Municipal Court Report**

Ald. Laehn motioned to approve the consent agenda. Ald. Holbrook seconded, and the motion carried.

Discussion, Direction, and Possible Action Regarding Refinancing Alternatives for Outstanding Debt

Administrator Hulick and Director Nelson provided an overview of this agenda item.

Ald. Clark motioned to direct City staff to work with Baird Financial Consultants to finalize the terms of the loan(s) on the refinancing package. Ald. Wilson seconded, and the motion carried.

Discussion and Possible Action Regarding Resolution 2020-03 Assigning Fund Balance for Post Employment Benefits

Administrator Hulick provided an overview of this agenda item.

Ald. Laehn motioned to approve Resolution 2020-03. Ald. Holbrook seconded, and the motion carried.

Discussion and Possible Action Regarding Resolution 2020-04 Amending the 2019 Annual Budget

Ald. Clark motioned to approve Resolution 2020-04. Ald. Holbrook seconded, and the motion carried.

Discussion, Direction, and Possible Action Regarding a 2020-2024 Strategic Planning Initiative

Administrator Hulick provided an overview of this agenda item.

This item will be on the March 17, 2020 Common Council agenda again for additional comment and consideration.

Review of January Financial Statements

The Common Council reviewed the January Financial Statements.

General Items

a. Committee Reports

Ald. Clark reported about a recent Janesville Gazette article about the most recent Joint Fire Commission meeting.

Director Cushman stated there will be a Parks & Recreation Commission meeting on March 9, 2020, and reported on a recent Story Gardens Subcommittee meeting.

Ald. Holbrook stated the Historic Preservation Commission is meeting on March 4, 2020.

Ald. Laehn reported the Friends of the Milton Public Library is active again.

b. Staff Reports

Chief Marquardt stated they will be doing 12 hours of training at Blackhawk Technical College Advanced Manufacturing Training Center. He is also attending a Rock County Emergency Management meeting about the coronavirus.

Director Kunkel stated the Friends of the Milton Public Library has been revitalized and meeting now. Staff is also working on a strategic plan for the library. Luke Fieweger, Circulation & Public Information Assistant, will have his last day on March 5. He accepted a position with another rlibrary. The posting for the position will be online on March 4, 2020. The library is hosting a fundraiser at MOD Pizza on March 15.

Director Cushman provided an update on the 2020 Census.

Mayor Welch reminded the Council of the joint meeting with the School District of Milton Board of Education to discuss a Sister City relationship on March 16, 2020.

c. Team Building Exercise.

Mayor Welch led the Council in a Team Building Exercise.

Next Meeting ~ March 17, 2020

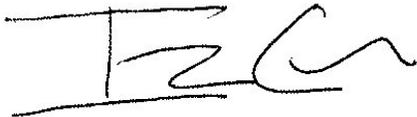
The Common Council will hold a joint meeting with the School District of Milton Board of Education on March 16, 2020 at 6:30 p.m. to discuss a Sister City Initiative.

The Common Council also meet on March 17, 2020 at 6 p.m.

Motion to Adjourn

Ald. Holbrook motioned to adjourn the March 3, 2020 meeting of the Common Council at 7:11 p.m. Ald. Laehn seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Administrative Services Director



Office of the City Clerk

To: Mayor Welch, City of Milton Common Council
From: Leanne Schroeder, City Clerk
Date: March 17, 2020
Subject: Discussion and Action to Approve New Operator Licenses

Summary

The Clerk's Office has received three new operator license applications since the January 21st, 2020 Common Council meeting. All applications are subjected to a background check performed by the Milton Police Department and further reviewed by the Municipal Court Clerk and the City Clerk. The following new operator license applications have been received in the Clerk's Office and are recommended for approval:

- Paige M. Butler
- Kimberly A. Branning
- Jennifer D. Oas

Recommendation

Staff recommends Common Council approval of the new Operator Licenses issued between January 21, 2020 and March 13, 2020.

STATE OF WISCONSIN MUNICIPAL COURT
CASELOAD STATISTICS

March-2020

(NUMBER OF CASES PROCESSED)

Municipal Court of: Milton

County: Rock

Judge: Kristin Koeffler

For The Period Beginning: 03/01/2020 and ending: 03/31/2020

Municipality Code: 257

CASES DISPOSED						
	CONTESTED PARKING	TRAFFIC	OWI/BAC	ADULT NON-TRAFFIC	JUVENILE NON-TRAFFIC	TOTAL CASES PROCESSED
By forfeiture due to Found Guilty, Guilty by Default, or Not Guilty	64	57	2	6	12	141
By Dismissal	0	1	0	0	0	1

CASES TRANSFERRED						
	CONTESTED PARKING	TRAFFIC	OWI/BAC	ADULT NON-TRAFFIC	JUVENILE NON-TRAFFIC	TOTAL CASES PROCESSED
To another Municipal Court	0	0	0	0	0	0
OWI cases to Circuit Court on jury trial request			0			0

Please return this form to:
Office of Judicial Education
110 E. Main Street, Suite 200
Madison, WI 53703
FAX (608) 261-6650

TOTAL : 142

Version 2015



MUNICIPAL COURT MONTHLY FINANCIAL REPORT

County Name Rock		County Code Number 53		Report for Month/Year March 2020	
Municipal Name Milton Municipal Court		Municipal Code Number 257		Telephone Number 608-868-6910	
I. MUNICIPAL COURT OFFICIAL		Total Amount Collected	Share to be retained by Municipality	Share to be sent to County	Share to be sent to State
1. Forfeitures for Municipal Ordinance Violations (Except for Municipal Ordinances in Conformity with Ch 348, Stats.)		\$ 5,995.95	\$ 5,995.95		
Adjustment (if applicable)		\$.00	\$.00		
2. Municipal Court Costs (Chapter 814, Subchapter II, s. 814.65, Stats.)		\$ 4,215.94	\$ 3,624.14		\$ 591.80
Adjustment (if applicable)		\$.00	\$.00		\$.00
3. Penalty Surcharges (s. 757.05, Stats.)		\$ 1,532.10			\$ 1,532.10
Adjustment (if applicable)		\$.00			\$.00
4. County Jail Surcharges (s. 302.46(1)(a), Stats.)		\$ 902.64		\$ 902.64	
Adjustment (if applicable)		\$.00		\$.00	
5. Driver Improvement Surcharges (s. 346.655, Stats.)		\$ 465.00		\$ 218.80	\$ 246.20
Adjustment (if applicable)		\$.00		\$.00	\$.00
6. Crime Lab and Drug Enforcement Surcharges (s. 165.755(4), Stats.)		\$ 1,119.86			\$ 1,119.86
Adjustment (if applicable)		\$.00			\$.00
7. Domestic Abuse Surcharges (s. 973.055(2)(b), Stats.)		\$.00			\$.00
Adjustment (if applicable)		\$.00			\$.00
8. Truck Weight Restrictions (Municipal Ordinances in Conformity with Ch. 348, Stats., s. 66.12(3)(c))		\$.00	\$.00		\$.00
Adjustment (if applicable)		\$.00	\$.00		\$.00
9. Ignition Interlock Device Surcharge (s. 343.301(5), Stats.)		\$ 100.00		\$ 100.00	
Adjustment (if applicable)		\$.00		\$.00	
10. GPS Tracking Surcharge (for violations of ordinances conforming to s. 813.12 or s.813.125, Stats.)		\$.00			\$.00
Adjustment (if applicable)		\$.00			\$.00
11. Safe Ride Program (s. 85.55, Stats.)		\$ 100.00			\$ 100.00
Adjustment (if applicable)		\$.00			\$.00
12. Totals		\$ 14,431.49	\$ 9,620.09	\$ 1,221.44	Pay This Amount \$ 3,589.96

Continue onto the next page.



MUNICIPAL COURT MONTHLY FINANCIAL REPORT

II. CERTIFICATION OF MUNICIPAL COURT OFFICIAL

I hereby certify that this report reflects all actions requiring forfeitures, court costs and surcharges collected during the month designated.

Name: _____ Signature: _____ Date: _____

III. TREASURER'S CERTIFICATION

I hereby certify that the above amount due the state has been received. After so certifying, a copy of this report will be returned to the signer of this report as a receipt, and the stated amount will be remitted to the Department of Administration with this report.

Treasurer: _____ Date: _____

In the event the Department of Administration has questions about this report and payment, who should we contact?

Name:	Telephone #	Email Address
<u>Kris Klubertanz</u>	<u>608-868-6910</u>	<u>miltonmunicourt@milton-wi.gov</u>

City of Milton

Cash Balance Summary

Fund #	Fund Name	Balance Feb-20
100	General	4,208,207
200	Sidewalks	65,848
202	Revolving Loan	34,779
205	Refuse	268,808
206	TID #6	399,402
207	TID #7	45,487
209	TID #9	230,642
210	TID #10	70,190
220	Dog Park	11,493
221	Park	168,082
225	Library	378,078
240	SBD Revolving Loan	25,000
300	Debt Service	(684,011)
400	Capital Projects	237,657
500	Tax Agency	(1,203,614)
601	Sewer	1,778,174
602	Water	1,926,208
603	Stormwater	143,936
		<u>8,104,366</u>

Report Criteria:

Report type: GL detail
Bank.Bank number = 1,3,8

Payee	Check Issue Date	Check Number	Amount		GL Account	Description
ROCK COUNTY TREASURER-COURT	02/07/2020	33136	224.30		10023330	JAIL ASSESSMENTS
ROCK COUNTY TREASURER-COURT	02/07/2020	33136	68.33		10023330	DRIVER SURCHARGE
ROCK COUNTY TREASURER-COURT	02/07/2020	33136	-224.30	V	10023330	JAIL ASSESSMENTS
ROCK COUNTY TREASURER-COURT	02/07/2020	33136	-68.33	V	10023330	DRIVER SURCHARGE
STATE OF WISCONSIN	02/07/2020	33137	763.40		10023320	COURT COST, OWI & OTHER SURCHARGES
STATE OF WISCONSIN	02/07/2020	33137	-763.40	V	10023320	COURT COST, OWI & OTHER SURCHARGES
ROCK COUNTY TREASURER-COURT	02/07/2020	33138	224.30		10023330	JAIL ASSESSMENTS
ROCK COUNTY TREASURER-COURT	02/07/2020	33138	68.33		10023330	DRIVER SURCHARGE
STATE OF WISCONSIN	02/07/2020	33139	763.40		10023320	COURT COST, OWI & OTHER SURCHARGES
ALFA LAVAL INC.	02/13/2020	33141	265.04		60153602240	PRESSURE SWITCH
BANDT COMMUNICATIONS INC	02/13/2020	33142	91.80		10052100240	NOISE CANCELLING SPEAKER MIC
BANDT COMMUNICATIONS INC	02/13/2020	33142	44.00		10052100240	2 COAXES FOR #125
BLACKHAWK TECHNICAL COLLEGE	02/13/2020	33143	207,275.44		50024312	FEB 2020 TAX SETTLEMENT
BOND TRUST SERVICES CORP.	02/13/2020	33144	72.63		20758200821	AGENT FEE 2016A CDA BOND
BOND TRUST SERVICES CORP.	02/13/2020	33144	327.37		20658200821	AGENT FEE 2016A CDA BOND
BOND TRUST SERVICES CORP.	02/13/2020	33144	400.00		30058200630	AGENT FEE 2013A GO BONDS
BOND TRUST SERVICES CORP.	02/13/2020	33144	160,000.00		20658200822	PRINCIPAL 2016A CDA BOND
BOND TRUST SERVICES CORP.	02/13/2020	33144	30,000.00		20758200822	PRINCIPAL ON 2016A CDA BONDS
BOND TRUST SERVICES CORP.	02/13/2020	33144	12,551.25		20658200820	INTEREST 2016A CDA BOND
BOND TRUST SERVICES CORP.	02/13/2020	33144	2,711.25		20758200820	INTEREST ON 2016A CDA BOND
BOND TRUST SERVICES CORP.	02/13/2020	33144	95,000.00		30058100610	PRINCIPAL ON 2013A GO BONDS
BOND TRUST SERVICES CORP.	02/13/2020	33144	31,615.00		30058200620	INTEREST ON 2013A GO BONDS
CITY OF JANESVILLE	02/13/2020	33145	535.42		60353801244	SWEEPINGS
DIGGERS HOTLINE INC	02/13/2020	33146	767.90		60253705247	DIGGERS HOTLINE FEES
FRANK SILHA & SONS EXCAVATING I	02/13/2020	33147	1,171.09		60253705247	ROCK AND SAND FOR WATER MAIN BREAK
FRANK SILHA & SONS EXCAVATING I	02/13/2020	33147	2,638.72		10053310340	SAND FOR SALTED SAND - DELIVERED
HEFFRON, BARBARA	02/13/2020	33148	24.75		10051440292	ELECTION OFFICIAL \$9.00/HR
KEVERN, THOMAS	02/13/2020	33149	24.75		10051440292	ELECTION OFFICIAL \$9.00/HR
MENARDS INC	02/13/2020	33150	40.43		60253704340	TOOLS
MENARDS INC	02/13/2020	33150	91.19		60253705246	MAINTENANCE SUPPLIES
MENARDS INC	02/13/2020	33150	199.99		60253705246	WELL #4 SCAFFOLD
MENARDS INC	02/13/2020	33150	447.46		60253705246	WELL #4 REPAIR PARTS
MILTON HISTORICAL SOCIETY	02/13/2020	33151	10,000.00		10055100721	2020 BUDGET ALLOCATION
NELSON-YOUNG LUMBER COMPANY	02/13/2020	33152	810.00		10055200340	PICNIC TABLE WOOD
NELSON-YOUNG LUMBER COMPANY	02/14/2020	33152	-810.00	V	10055200340	PICNIC TABLE WOOD
ROCK COUNTY IT DEPT	02/13/2020	33153	355.00		10052100241	2019 MAINT INVOICES

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
ROCK COUNTY IT DEPT	02/13/2020	33153	905.00	10052100241	2019 MAINT INVOICES
ROCK COUNTY TREASURER	02/13/2020	33154	1,091,892.73	50024310	FEB 2020 TAX SETTLEMENT
SCHOOL DIST OF MILTON	02/13/2020	33155	1,724,881.30	50024311	FEB 2020 TAX SETTLEMENT
SIMES, KARALYN	02/13/2020	33156	24.75	10051440292	Election Official \$9.00/hr
STEINKE, JOHN	02/13/2020	33157	24.75	10051440292	ELECTION OFFICIAL \$9.00/HR
STUDEBAKER, CAROL	02/13/2020	33158	24.75	10051440292	ELECTION OFFICIAL \$9.00/HR
TITAN PUBLIC SAFETY SOLUTIONS LL	02/13/2020	33159	300.00	10051960910	MOVE DATABASE TO NEW SERVER
WESTPHAL & COMPANY INC	02/13/2020	33160	9,397.00	20657120820	TRAFFIC LIGHT YELLOW ARROW MODIFICATIONS
ROCK COUNTY TREASURER	02/13/2020	33161	122.75	10024320	JANUARY 2020 DOG LICENSES
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	8.76	601-53602-245	Bleach
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	21.54	100-53300-240	#71 Waterproofing and Roller
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	38.23	100-53300-240	#12 Body Work Supplies
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	7.03	100-53272-340	Oven Cleaner
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	37.72	601-53602-245	Light Bulb and UPS Shipping
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	11.43	100-52400-310	Outlet and GFCI Tester
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	32.52	100-53272-340	Mopheads
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	9.22	100-53300-240	12 Fasteners
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	21.11	100-53272-340	Floor Wax
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	41.33	100-51430-350	Carpet cleaner and Knife
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	5.92	602-53704-340	Fasteners and measure Tape
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	10.97	100-53230-340	Plumbing Parts
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	115.65	100-53300-240	#33 Painting Supplies
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	14.95	100-53300-240	#64 Rivets
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	59.54	100-53300-240	#33 Floor Repair Parts and Supplies
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	17.58	602-53707-331	#72 Tubing
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	8.79	602-53707-331	#72 Tubing
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	.49	601-53602-240	Fasteners
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	57.17	100-55200-340	Clevises
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	49.25	100-53650-340	Straps for Tree Removal
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	3.93	100-53300-240	#12 Nipple
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	8.79	602-53707-331	#72 Pipe
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	6.15	602-53703-245	Trash Bags
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	20.73	100-53230-340	Janitorial Supplies
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	3.07	602-53706-340	Gas Antifreeze
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	73.02	100-53300-240	#33 Fasteners
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	49.23	100-53310-340	Snow-Salting Supplies
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	67.00	100-51430-350	Paper Towels
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	66.50	225-55120-350	Paper Towels
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	66.50	100-53230-340	Paper Towels
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	200.00	602-53704-340	Paper Towels

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	200.00	601-53602-240	Paper Towels
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	34.34	601-53602-245	Plumbing Supplies
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	9.22	602-53705-247	Hand Cleaner and WD40
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	.65	100-53300-340	Hardware
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	2.88	100-53300-240	Fasteners
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	1.90	100-53300-240	Fasteners
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	1.94	100-53300-240	Fasteners
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	2.63	602-53704-340	Bungee Cord
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	16.13	225-55110-310	Supplies
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	43.98	100-55200-340	Pruners
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	8.59	602-53705-248	Clamps and Hardware
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	5.70	601-53602-245	Plumbing Supplies
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	96.76	602-53705-249	Tools
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	62.98	100-53300-240	#33 Paint and Tape
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	28.14	100-52100-340	Batteries
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	19.75	601-53602-245	Plumbing Supplies
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	8.79	601-53602-245	Grout
DAVE'S MILTON ACE HARDWARE	02/14/2020	33162	9.21	601-53602-245	Plumbing Supplies
NELSON-YOUNG LUMBER COMPANY	02/18/2020	33164	324.00	22155200810	PICNIC TABLE WOOD
NELSON-YOUNG LUMBER COMPANY	02/18/2020	33164	541.00	22155200810	PICNIC TABLE WOOD AND TOOLS
NELSON-YOUNG LUMBER COMPANY	02/18/2020	33164	810.00	10055200340	PICNIC TABLE WOOD
NELSON-YOUNG LUMBER COMPANY	02/18/2020	33164	-992.00	22155200810	PICNIC TABLE WOOD RETURN
ROCK COUNTY TREASURER	02/18/2020	33165	1,788.25	10051410500	2019 TAX COLLECTION FEE
MINNESOTA MUTUAL LIFE INS CO	02/19/2020	33167	341.80	10016213	EMPLOYEE PAID
MINNESOTA MUTUAL LIFE INS CO	02/19/2020	33167	548.40	10016213	EMPLOYER PAID
GENERAL ENGINEERING	02/21/2020	33169	1,882.06	10052400215	JANUARY COMMERCIAL PERMITS
INSIGHT FS	02/21/2020	33170	72.81	10053650335	Recycling Yard Waste Vehicle Fuel
INSIGHT FS	02/21/2020	33170	1,176.80	10053310335	SNOW VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	74.13	60253707335	WATER ADMIN VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	30.58	10055200335	PARKS VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	1,010.52	10052100335	POLICE VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	172.85	10053650335	Recycling Yard Waste Vehicle Fuel
INSIGHT FS	02/21/2020	33170	61.16	10053310335	SNOW VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	54.51	10053300335	STREETS VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	490.64	10052100335	POLICE VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	110.09	10053310335	SNOW VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	23.40	60353800335	STORM SEWER REPAIR & MAINT SUPPLIES
INSIGHT FS	02/21/2020	33170	127.43	10053300335	STREETS VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	115.29	60253707335	WATER ADMIN VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	108.30	10055200335	PARKS VEHICLE FUEL

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INSIGHT FS	02/21/2020	33170	47.09	10053650335	Recycling Yard Waste Vehicle Fuel
INSIGHT FS	02/21/2020	33170	1,100.29	10053310335	SNOW VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	158.53	10053300335	STREETS VEHICLE FUEL
INSIGHT FS	02/21/2020	33170	155.39	60253707335	WATER ADMIN VEHICLE FUEL
MENARDS INC	02/21/2020	33171	26.17	60153601340	HARDWARE
ROCK COUNTY LAW ENFORCE ASSO	02/21/2020	33172	50.00	10052100320	ROCK CTY LAW ENFORCEMENT ASSN
WI CHIEFS OF POLICE ASSOC INC	02/21/2020	33173	130.00	10052100320	WI CHIEF OF POLICE-MEMBERSHIP
WI EMERGENCY MANAGEMENT	02/21/2020	33174	405.00	60153601340	WWTP TIER II PAYMENT
WI EMERGENCY MANAGEMENT	02/21/2020	33174	820.00	60253703348	Well TIER II PAYMENT
WILEAG	02/21/2020	33175	650.00	10052100320	WI LAW ENFORCEMENT ACCREDITATION GROUP
ADAM, ED	02/24/2020	33176	83.25	10051440292	Election Official \$9.00/hr
AXELSEN, DON	02/24/2020	33177	63.00	10051440292	Election Official \$9.00/hr
AXELSEN, KATHERN	02/24/2020	33178	94.50	10051440292	Election Official \$9.00/hr
BITTNER, MARILYN	02/24/2020	33179	112.50	10051440292	Election Official \$9.00/hr
BLACKHAWK COMMUNITY CREDIT U	02/24/2020	33180	6,902.00	20658200820	INTEREST ON 2018 GO NOTE
BLACKHAWK COMMUNITY CREDIT U	02/24/2020	33180	140,000.00	20658200822	PRINCIPAL ON 2018 GO NOTE
BOSTON, MARY	02/24/2020	33181	78.75	10051440292	Election Official \$9.00/hr
BROWN, LONNIE	02/24/2020	33182	85.50	10051440292	Election Official \$9.00/hr
DAVID FOSTER	02/24/2020	33183	110.25	10051440292	Election Official \$9.00/hr
DEEGAN, SHARI	02/24/2020	33184	101.25	10051440292	Election Official \$9.00/hr
DISRUDE, GLENN	02/24/2020	33185	103.50	10051440292	Election Official \$9.00/hr
HALL, DIAN	02/24/2020	33186	101.25	10051440292	Election Official \$9.00/hr
HEFFRON, BARBARA	02/24/2020	33187	18.00	10051440292	Election Official \$9.00/hr
HULICK, TED	02/24/2020	33188	85.50	10051440292	Election Official \$9.00/hr
INGEMANSEN, DEBORAH	02/24/2020	33189	103.50	10051440292	Election Official \$9.00/hr
KEEN-BERG, ANN	02/24/2020	33190	78.75	10051440292	Election Official \$9.00/hr
MILLER, CAROLE	02/24/2020	33191	78.75	10051440292	Election Official \$9.00/hr
MILLER, STEVE	02/24/2020	33192	78.75	10051440292	Election Official \$9.00/hr
MILLER, SUSAN	02/24/2020	33193	78.75	10051440292	Election Official \$9.00/hr
PARSONS, RONALD	02/24/2020	33194	76.50	10051440292	Election Official \$9.00/hr
SESSLER, MIKE	02/24/2020	33195	94.50	10051440292	Election Official \$9.00/hr
SIMES, KEITH	02/24/2020	33196	78.75	10051440292	Election Official \$9.00/hr
SMITH, HARVEY	02/24/2020	33197	76.50	10051440292	Election Official \$9.00/hr
VEITENHEIMER, PAMELA	02/24/2020	33198	101.25	10051440292	Election Official \$9.00/hr
VEITENHEIMER, ROSS	02/24/2020	33199	101.25	10051440292	Election Official \$9.00/hr
DIVERSIFIED BENEFIT SERVICES	02/26/2020	33201	95.00	10051931521	FLEXIBLE SPENDING
DIVERSIFIED BENEFIT SERVICES	02/26/2020	33201	26.40	10051931521	FEBRUARY RUNOUT
DIVERSIFIED BENEFIT SERVICES	02/26/2020	33201	2.50	10051931521	MAILINGS
INSIGHT FS	02/26/2020	33202	92.15	10055200335	PARKS VEHICLE FUEL
INSIGHT FS	02/26/2020	33202	250.23	10053310335	SNOW VEHICLE FUEL

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INSIGHT FS	02/26/2020	33202	63.55	60153604335	STP ADMIN VEHICLE FUEL
INSIGHT FS	02/26/2020	33202	92.94	60353800335	STORM SEWER REPAIR & MAINT SUPPLIES
INSIGHT FS	02/26/2020	33202	91.35	10053300335	STREETS VEHICLE FUEL
INSIGHT FS	02/26/2020	33202	204.15	60253707335	WATER ADMIN VEHICLE FUEL
WI MUNICIPAL JUDGES ASSOCIATION	02/28/2020	33207	100.00	10051200320	WI MUNICIPAL JUDGE'S ASSOC. DUES FOR 2020
WI MUNICIPAL JUDGES ASSOCIATION	02/28/2020	33207	-100.00	V 10051200320	WI MUNICIPAL JUDGE'S ASSOC. DUES FOR 2020
WI SUPREME COURT	02/28/2020	33208	700.00	10051200320	JUDICAL EDUCATION MEMBERSHIP/DUES
WI SUPREME COURT	02/28/2020	33208	-700.00	V 10051200320	JUDICAL EDUCATION MEMBERSHIP/DUES
MUSSER, PAUL	02/03/2020	6206315	3,000.00	10051530215	ASSESSMENT MAINTENANCE-JAN
MUSSER, PAUL	02/03/2020	6206315	3,000.00	10051530215	ASSESSMENT MAINTENANCE-FEB
MUSSER, PAUL	02/03/2020	6206315	2,000.00	10051530215	2020 REVALUATION
ROBINSON, HOWARD F	02/13/2020	6206318	195.00	60353800390	REIMBURSEMENT FOR NASECA STORMWATER C
ROCK ENERGY COOPERATIVE	02/13/2020	6206319	41.15	60153601223	1475 PUTMAN
ALL-FAB INC	02/13/2020	6206320	45.00	10053300240	#27 SS BAR
ALL-FAB INC	02/13/2020	6206320	574.00	10053310240	#33 REBUILD METAL
ALL-FAB INC	02/13/2020	6206320	196.00	10053310240	#33 REBUILD METAL
CONSIGNY LAW FIRM S.C.	02/13/2020	6206321	2,727.26	10051300215	JANUARY LEGAL COUNSELING
CONSIGNY LAW FIRM S.C.	02/13/2020	6206321	2,220.00	10051300216	JANUARY MUNICIPAL COURT
TECHMAX BUSINESS SOLUTIONS	02/13/2020	6206322	44.05	10052100210	MONTHLY PHONE BILL - POLICE
TECHMAX BUSINESS SOLUTIONS	02/13/2020	6206322	44.05	10053100210	MONTHLY PHONE BILL - DPW
TECHMAX BUSINESS SOLUTIONS	02/13/2020	6206322	132.17	10051400210	MONTHLY PHONE BILL - CITY HALL
MINUTEMAN PRESS	02/13/2020	6206323	220.63	60153603300	RETURN PAYMENT ENVELOPE 11,500
MINUTEMAN PRESS	02/13/2020	6206323	220.63	60253706300	RETURN PAYMENT ENVELOPE 11,500
MINUTEMAN PRESS	02/13/2020	6206323	49.02	60353800310	RETURN PAYMENT ENVELOPE 11,500
MINUTEMAN PRESS	02/13/2020	6206323	232.20	60153603300	UTILITY BILLING ENVELOPE 14,500
MINUTEMAN PRESS	02/13/2020	6206323	232.21	60253706300	UTILITY BILLING ENVELOPES 14,500
MINUTEMAN PRESS	02/13/2020	6206323	51.59	60353800310	UTILITY BILLING ENVELOPES 14,500
MINUTEMAN PRESS	02/13/2020	6206323	430.00	10051410310	WINDOW ENVELOPES 7,500
AED SUPERSTORE	02/13/2020	6206324	111.83	10052100340	AED REPLACEMENT PADS
APG OF SOUTHERN WISCONSIN	02/13/2020	6206325	161.17	10051410315	LEGAL NOTICES, MINUTES- ELECTIONS
CENTURYLINK	02/13/2020	6206326	521.50	10051900210	GEN GOV TELEPHONE
CENTURYLINK	02/13/2020	6206326	78.68	60253707340	WATER TELEPHONE
CONSIGNY LAW FIRM S.C.	02/13/2020	6206327	2,560.00	10051300215	DECEMBER LEGAL COUNSELING
CONSIGNY LAW FIRM S.C.	02/13/2020	6206327	2,070.00	10051300216	DECEMBER MUNICIPAL COURT
CORPORATE BUSINESS SYS	02/13/2020	6206328	91.05	22555110310	LIBRARY COPIES
DOTGOV.GOV DOMAINS	02/13/2020	6206329	400.00	10051960910	2020 DOMAIN RENEWAL
GORDON FLESCH COMPANY INC	02/13/2020	6206330	56.29	10051900310	CITY HALL COPIES
IACP	02/13/2020	6206331	190.00	10052100320	IACP Membership for Chief
OFFICE PRO	02/13/2020	6206332	39.83	10052100310	WIRELESS MOUSE, DISINFECTING WIPES
OFFICE PRO	02/13/2020	6206332	167.47	10052100310	FINGERPRINT WIPES, 3 HOLE PUNCH, USB DRIVE

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OFFICE PRO	02/13/2020	6206332	15.00	10052100310	YEARLY SHREDDING
SOCIETY INSURANCE	02/13/2020	6206333	7,573.00	10021101	WORKER'S COMPENSATION-FIRE
SPECTRUM BUSINESS	02/13/2020	6206334	91.93	10051430220	CABLE TV - CITY HALL
SPECTRUM BUSINESS	02/13/2020	6206334	649.00	10051960910	Internet - City Hall
SPECTRUM BUSINESS	02/13/2020	6206334	84.99	10051960910	Internet - 42 North st
SPECTRUM BUSINESS	02/13/2020	6206334	42.50	60153604310	INTERNET - DPW (1/2 TOTAL)
SPECTRUM BUSINESS	02/13/2020	6206334	42.50	60253707310	INTERNET - DPW (1/2 TOTAL) - #2
STAPLES CREDIT PLAN	02/13/2020	6206335	64.99	10051960910	CoMPUTER MONITOR REPLACEMENT
STAPLES CREDIT PLAN	02/13/2020	6206335	89.97	10051410310	CopIER PAPER
TRANSUNION RISK & ALTERNATIVE D	02/13/2020	6206336	104.00	10052100241	MONTHLY PROGRAM FOR JUSTICE
ULINE	02/13/2020	6206337	43.86	10052100310	PARKING CITATION/WARNING ENVELOPES
UNITED STATES POST OFFICE	02/13/2020	6206338	9.96	10052100211	OWI BLOOD KIT
UNITED STATES POST OFFICE	02/13/2020	6206338	10.59	10052100211	BODY CAM SHIPPING
UNITED STATES POST OFFICE	02/13/2020	6206338	9.96	10052100211	OWI BLOOD KIT
VISTAPRINT	02/13/2020	6206339	77.50	10051410310	BUSINESS CARDS - HULICK, ROBINSON, SCHROE
WAUKESHA COUNTY TECHNICAL CO	02/13/2020	6206340	200.10	10052100190	HANDGUN & RIFLE TRAINING - FISH
WGFOA	02/13/2020	6206341	25.00	10051410212	2020 WGFOA DUES
WGFOA	02/13/2020	6206341	110.00	10051410212	2020 SPRING CONFERENCE - DAN
AMAZON.COM	02/14/2020	6206342	56.65	100-51440-310	Dymo Labels and Name Badges
AMAZON.COM	02/14/2020	6206342	23.84	100-53100-310	Office Supplies
AMAZON.COM	02/14/2020	6206342	35.80	100-51900-310	Banker Boxes
AMAZON.COM	02/14/2020	6206342	83.08	602-53707-331	#72 Flashlight
AMAZON.COM	02/14/2020	6206342	161.89	602-53707-331	#72 Running Boards
AMAZON.COM	02/14/2020	6206342	18.40	100-51900-310	Salmon Paper
AMAZON.COM	02/14/2020	6206342	1,642.92	602-53707-331	#72 Tool Box
AMAZON.COM	02/14/2020	6206342	28.69	602-53707-331	#72 Horn Kit
AMAZON.COM	02/14/2020	6206342	223.88	602-53707-331	#72 Heaache Rack
AMERICAN INDUSTRIAL STEEL & SUP	02/14/2020	6206343	316.88	100-53310-240	#33 Steel for Trailer
BART'S AUTO REPAIR	02/14/2020	6206344	59.99	100-52100-330	#128 Alignment
BJ ELECTRIC SUPPLY INC	02/14/2020	6206345	65.76	100-55200-340	Central Park Light Bulbs
BJ ELECTRIC SUPPLY INC	02/14/2020	6206345	31.89	100-55200-340	Central Park Light Bulbs
BOB CLAPPER	02/14/2020	6206346	102.00	602-53707-331	#72 Floor Mats
BOBCAT OF JANESVILLE	02/14/2020	6206347	16.06	100-53300-240	#29 Broom Adapter
BOBCAT OF JANESVILLE	02/14/2020	6206347	413.19	100-53300-240	#29 Shaft
BODY SHOP SUPPLY CO INC.	02/14/2020	6206348	91.63	100-53300-240	#12 Hood Repairs from Accident
COMPASS MINERALS	02/14/2020	6206349	12,872.89	100-53310-340	Road Salt
COMPASS MINERALS	02/14/2020	6206349	3,922.72	100-53310-340	Road Salt
COMPASS MINERALS	02/14/2020	6206349	5,990.04	100-53310-340	Road Salt
CULLIGAN WATER CONDITIONING IN	02/14/2020	6206350	35.00	601-53601-340	Water Purifier Rental
FARM & FLEET OF JANESVILLE	02/14/2020	6206351	198.97	100-53650-340	Straps for Tree Removal

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FASTENAL COMPANY	02/14/2020	6206352	36.90	601-53602-240	#10 Hardware
FASTENAL COMPANY	02/14/2020	6206352	211.99	602-53703-245	Kroil
FASTENAL COMPANY	02/14/2020	6206352	211.99	601-53602-240	Kroil
FASTENAL COMPANY	02/14/2020	6206352	53.76	100-53300-240	#10 Pump Repair Hardware
FERTILIZER DEALER SUPPLY	02/14/2020	6206353	125.76	100-53310-240	#16 Hose for Brine
FIRST SUPPLY	02/14/2020	6206354	64.85	602-53705-246	Elbow for Tower
FIRST SUPPLY	02/14/2020	6206354	10.58	601-53602-245	Screen Building Gasket
FIRST SUPPLY	02/14/2020	6206354	344.12	601-53602-240	Repair Parts for Scum Beach
GENERAL COMMUNICATIONS INC	02/14/2020	6206355	729.00	602-53707-331	#72 Light Bars
GORDIE BOUCHER	02/14/2020	6206356	159.64	100-52100-330	#128 Wheel Assy
I90 ENTERPRISES LLC	02/14/2020	6206357	1,900.00	400-57310-850	#71 PJ Trailer for Mowers and Paint Sprayer
I90 ENTERPRISES LLC	02/14/2020	6206357	232.75	100-53300-240	#33 Trailer Repair Parts
I90 ENTERPRISES LLC	02/14/2020	6206357	216.50	100-53310-240	#33 Repair Parts
I90 ENTERPRISES LLC	02/14/2020	6206357	27.00	100-53310-240	#33 Hardware
JOHNSON TRACTOR	02/14/2020	6206358	153.75	100-53650-340	Chains and Bars for Chain Saws
KIMBALL MIDWEST	02/14/2020	6206359	375.85	100-53300-240	Terminals and Hardware
LUEBKE'S ENTERPRISES LLC	02/14/2020	6206360	12.94	100-53300-240	#21 Fittings
LUEBKE'S ENTERPRISES LLC	02/14/2020	6206360	173.25	100-53300-240	#12 Hydraulic Hoses
MARTELLE WATER TREATMENT	02/14/2020	6206361	411.50	602-53705-246	Well #2 Flouride Pump Part
MARTELLE WATER TREATMENT	02/14/2020	6206361	242.50	602-53703-348	Hydrofluosilicic Acid
MARTELLE WATER TREATMENT	02/14/2020	6206361	294.00	602-53703-348	Chlorine
MARTELLE WATER TREATMENT	02/14/2020	6206361	1,938.35	602-53703-348	Aqua Mag
MID-STATE EQUIPMENT-JANESVILLE	02/14/2020	6206362	84.69	100-55200-340	#41 Repair Parts
MID-STATE EQUIPMENT-JANESVILLE	02/14/2020	6206362	50.76	100-55200-340	Deflectors for Whips
MIDWEST METER INC.	02/14/2020	6206363	684.50	602-18650	Connectors for 3" Compound Meter
MIDWEST METER INC.	02/14/2020	6206363	2,151.00	602-18650	3" Compound Meter SN 190906659
MILLER-BRADFORD & RISBERG INC	02/14/2020	6206364	116.73	100-53310-240	#27 Switch - Will Return
NAPA AUTO PARTS	02/14/2020	6206365	9.47	602-53707-331	#72 Switch for Upfit
NAPA AUTO PARTS	02/14/2020	6206365	9.47	602-53707-331	#72 Switch for Upfit
NAPA AUTO PARTS	02/14/2020	6206365	30.90	602-53707-331	#64 Fuel Filter
NAPA AUTO PARTS	02/14/2020	6206365	25.33	602-53707-331	#72 U Bolts for upfit
NAPA AUTO PARTS	02/14/2020	6206365	31.80	100-53310-240	#33 Undercoating
NAPA AUTO PARTS	02/14/2020	6206365	42.68	100-53310-240	#21, #67 DEF
NAPA AUTO PARTS	02/14/2020	6206365	21.34	601-53604-330	#3 DEF
NAPA AUTO PARTS	02/14/2020	6206365	26.90	100-53310-240	#33 Wiring Parts
NAPA AUTO PARTS	02/14/2020	6206365	115.48	100-53310-240	#19 Tie Rod Ends
NORTH CENTRAL LABORATORIES	02/14/2020	6206366	368.99	601-53601-340	Testing Supplies
NORTH CENTRAL LABORATORIES	02/14/2020	6206366	-118.40	601-53601-340	Testing Supplies
NORTHERN TOOL AND EQUIPMENT C	02/14/2020	6206367	297.98	100-53300-240	#71, #32 Trailer Lift Assist
NORTHLAND EQUIPMENT	02/14/2020	6206368	250.00	602-53707-331	#72 Step Bars

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OFFICE PRO	02/14/2020	6206369	835.20	100-53272-340	TP, Can Liners, Towels
OFFICE PRO	02/14/2020	6206369	17.76	100-51200-310	View Binder
O'REILLY AUTOMOTIVE INC	02/14/2020	6206370	42.59	601-53604-330	#3 Filters
O'REILLY AUTOMOTIVE INC	02/14/2020	6206370	11.10	100-53300-240	Gloves
O'REILLY AUTOMOTIVE INC	02/14/2020	6206370	43.96	100-53300-240	#26 Coolant
PORTER'S LAWN CARE & POWER EQ	02/14/2020	6206371	22.63	601-53602-240	Fuel Pump WWTP Pump
QUILL CORPORATION	02/14/2020	6206372	79.97	100-51900-310	Copy Paper and Office Supplies
SHUMWAY APPLIANCE INC.	02/14/2020	6206373	90.00	100-53230-240	Refrigerator Filters Garage
SNAP ON	02/14/2020	6206374	235.26	100-53300-240	Sockets
SNAP ON	02/14/2020	6206374	45.44	602-53702-340	Drill Bits
STAPLES CREDIT PLAN	02/14/2020	6206375	56.99	601-53603-310	Ink
SUPERBRIGHTLEDS.COM	02/14/2020	6206376	32.95	100-53310-240	Sander Lights for Plow Trucks
SUPERBRIGHTLEDS.COM	02/14/2020	6206376	299.35	602-53707-331	#72 Lights
VERITIV OPERATING COMPANY	02/14/2020	6206377	38.25	100-51900-310	Salmon Paper
WELDERS SUPPLY COMPANY - BELOI	02/14/2020	6206378	165.00	602-53705-248	Annual CO2 Cylinder Rental
WESTPHAL & COMPANY INC	02/14/2020	6206379	3,130.24	100-53420-240	Repair to Street Lights Hwy 59
WI STATE LABORATORY & HYGIENE	02/14/2020	6206380	26.00	602-53703-340	Flouride Testing
PITNEY BOWES INC	02/14/2020	6206381	135.00	10051410310	POSTAGE MACHINE LEASE
US CELLULAR	02/14/2020	6206382	29.41	10051400209	MAYOR
US CELLULAR	02/14/2020	6206382	242.70	10052100210	POLICE
US CELLULAR	02/14/2020	6206382	69.16	10053100210	Public Works
US CELLULAR	02/14/2020	6206382	35.83	60253704340	Water
US CELLULAR	02/14/2020	6206382	17.52	60253707310	WATER TABLET
US CELLULAR	02/14/2020	6206382	52.79	60153604210	WASTE WATER TABLET
ALLIANT ENERGY	02/17/2020	6206384	125.05	100-53400-220	Monthly Utility Traffic Signal-790 E. St. Mary St
ALLIANT ENERGY	02/17/2020	6206384	4,699.89	100-53420-220	Monthly Utility Streetlighting
ALLIANT ENERGY	02/17/2020	6206384	154.72	100-53420-220	Monthly Utility Street Lights - 1705 State Road 59
ALLIANT ENERGY	02/17/2020	6206384	4,675.12	601-53601-223	Monthly Utility Treatment Plant - 41 North Street
ALLIANT ENERGY	02/17/2020	6206384	24.65	100-53420-220	Monthly Utility 1267 Arthur Dr City Sign
ALLIANT ENERGY	02/17/2020	6206384	25.46	206-57120-850	Monthly Utility RR Crossing TID #6 6327 State Road 5
ALLIANT ENERGY	02/17/2020	6206384	61.00	601-53601-223	Monthly Utility Lift Station - 314 John Paul Road
ALLIANT ENERGY	02/17/2020	6206384	1,579.41	100-51430-220	Monthly Utility Municipal Bldg-710 S. Janesville St.
ALLIANT ENERGY	02/17/2020	6206384	29.70	100-55200-220	Monthly Utility-466 Elm Dog Park
ALLIANT ENERGY	02/17/2020	6206384	265.81	100-53272-220	Monthly Utility Community House - 20 Parkview Drive
ALLIANT ENERGY	02/17/2020	6206384	111.52	100-53420-220	Monthly Utility 113 Merchant Row Street Lights
ALLIANT ENERGY	02/17/2020	6206384	19.23	100-55200-220	Monthly Utility Veterans Park Pav 430 Hilltop
ALLIANT ENERGY	02/17/2020	6206384	39.70	601-53601-223	Monthly Utility 427 Sunnyside Drive & Hwy 59 Lift Stati
ALLIANT ENERGY	02/17/2020	6206384	18.99	100-55200-220	Monthly Utility 412 Parkview Dr Gazebo
ALLIANT ENERGY	02/17/2020	6206384	14.35	100-53420-220	Monthly Utility Street Light-742 E. High St.
ALLIANT ENERGY	02/17/2020	6206384	29.95	100-53230-220	Monthly Utility Salt Shed - 218 Chicago St

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
ALLIANT ENERGY	02/17/2020	6206384	39.87	100-55200-220	Monthly Utility Veterans Park-442 Hilltop Dr
ALLIANT ENERGY	02/17/2020	6206384	114.91	601-53601-223	Monthly Utility 1240 Parkview Lift Stn 12
ALLIANT ENERGY	02/17/2020	6206384	18.99	100-55300-220	Monthly Utility Ball Park-130 S. Crescent Dr
ALLIANT ENERGY	02/17/2020	6206384	2,685.13	602-53702-220	Monthly Utility Well #6 - 1389 Storrs Lake Road
ALLIANT ENERGY	02/17/2020	6206384	21.30	100-55200-220	Monthly Utility Ballfield 412 Parkview Dr
ALLIANT ENERGY	02/17/2020	6206384	41.81	601-53601-223	Monthly Utility Lift Station -2 John Paul Road
ALLIANT ENERGY	02/17/2020	6206384	57.34	601-53601-223	Monthly Utility Lift Station - 308 Elm Street
ALLIANT ENERGY	02/17/2020	6206384	1,095.38	602-53702-220	Monthly Utility Water Tower-932 Rogers St.
ALLIANT ENERGY	02/17/2020	6206384	2,974.59	100-53230-220	Monthly Utility Garage-150 Northside
ALLIANT ENERGY	02/17/2020	6206384	1,949.83	602-53702-220	Monthly Utility Well #4 663 Rainbow Dr
ALLIANT ENERGY	02/17/2020	6206384	20.27	100-55200-220	Monthly Utility Ball Park 230 S. Clear Lake Ave.
ALLIANT ENERGY	02/17/2020	6206384	44.31	601-53601-223	Monthly Utility Lift Station - 157 Serns Road
ALLIANT ENERGY	02/17/2020	6206384	22.94	100-55200-220	Monthly Utility Shelter-110 S. Crescent Dr
ALLIANT ENERGY	02/17/2020	6206384	1,671.41	602-53702-220	Monthly Utility Well #2 - 426 Parkview
ALLIANT ENERGY	02/17/2020	6206384	23.72	602-53702-220	Monthly Utility Water Tower - 235 S. Clear Lake Ave.
ALLIANT ENERGY	02/17/2020	6206384	40.84	601-53601-223	Monthly Utility Lift Pump 102 N Janesville Street
ALLIANT ENERGY	02/17/2020	6206384	20.37	602-53704-340	Monthly Utility Water Shed - 158 Northside Drive
ALLIANT ENERGY	02/17/2020	6206384	28.00	601-53601-223	Monthly Utility Lift Station - 101 Buten Street
ALLIANT ENERGY	02/17/2020	6206384	3,386.42	225-55120-220	Monthly Utility Shaw Bldg - 430 E High Street
ALLIANT ENERGY	02/17/2020	6206384	62.05	601-53601-223	Monthly Utility Lab Building 42 North Street - SPLIT
ALLIANT ENERGY	02/17/2020	6206384	62.06	602-53704-340	Monthly Utility Lab Building 42 North Street - SPLIT
ALLIANT ENERGY	02/17/2020	6206384	85.34	601-53601-223	Monthly Utility Garage - 41 North Street
ALLIANT ENERGY	02/17/2020	6206384	64.33	100-55200-220	Monthly Utility Sledding Hill 200 Hilltop Drive
ALLIANT ENERGY	02/17/2020	6206384	188.71	100-55300-220	Monthly Utility Warming House - 201 Hilltop Drive
ALLIANT ENERGY	02/17/2020	6206384	184.65	601-53601-223	Monthly Utility 802 E St Mary St & Hwy 26 Lift Station
ALLIANT ENERGY	02/17/2020	6206384	318.65	100-53420-220	Monthly Utility Street Lights - 1135 State Road 59
ALLIANT ENERGY	02/17/2020	6206384	37.98	100-55300-220	Monthly Utility Ball Park 205 Hilltop Drive
ALLIANT ENERGY	02/17/2020	6206384	37.84	601-53601-223	Monthly Utility 1302 Forest Lake Drive & Cty M Lift Stat
ALLIANT ENERGY	02/17/2020	6206384	2,194.77	602-53702-220	Monthly Utility Well #5 - 240 N Janesville Street
AFLAC	02/18/2020	6206385	216.11	10021580	AFLAC MONTHLY PREMIUM
ALL-FAB INC	02/18/2020	6206386	998.00	60153602245	EFFLUENT SCREEN
DEAN HEALTH PLAN INC	02/19/2020	6206387	387.60	10051931522	RETIREE AND EMPLOYER
DEAN HEALTH PLAN INC	02/19/2020	6206387	30,104.26	10016214	ACTIVE EMPLOYER/EMPLOYEE
DEAN HEALTH PLAN INC	02/19/2020	6206387	3,667.38	70021516	FIRE EMPLOYEE
DELTA DENTAL PLAN OF WISCONSIN	02/24/2020	6206388	64.90	10016217	RETIREE
DELTA DENTAL PLAN OF WISCONSIN	02/24/2020	6206388	2,537.87	10016216	EMPLOYER PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	02/24/2020	6206388	305.38	10016216	EMPLOYEE PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	02/24/2020	6206388	151.07	70021517	FIRE EMPLOYER PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	02/24/2020	6206388	16.77	70021517	FIRE EMPLOYEE PREMIUM
DELTA DENTAL PLAN OF WISCONSIN	02/24/2020	6206388	236.70	10021565	EMPLOYEE VISION PREMIUM

Payee	Check Issue Date	Check Number	Amount	GL Account	Description
DELTA DENTAL PLAN OF WISCONSIN	02/24/2020	6206388	19.77	70021518	FIRE EMPLOYEE VISION PREMIUM
ACE PORTABLES INC	02/26/2020	6206390	75.00	10055200340	PORTABLE TOILET - SLEDDING HILL
ACE PORTABLES INC	02/26/2020	6206390	75.00	10055200340	PORTABLE TOILET - DOG PARK
ACE PORTABLES INC	02/26/2020	6206390	75.00	10055200340	PORTABLE TOILET - VETERAN'S PARK
BAXTER WOODMAN	02/26/2020	6206391	105.00	40057330820	TRANSPORTATION ASSISTANCE
BAXTER WOODMAN	02/26/2020	6206391	175.00	60253707290	ENGINEERING - WATER SYSTEM ASSISTANCE
BAXTER WOODMAN	02/26/2020	6206391	140.00	10053110215	PLANNING ASSISTANCE
BAXTER WOODMAN	02/26/2020	6206391	1,990.00	60153604218	ENGINEERING - EFFLUENT FORCE MAIN
BAXTER WOODMAN	02/26/2020	6206391	35.00	60153604218	ENGINEERING SVC - 2019 SANITARY TV REVIEW
BAXTER WOODMAN	02/26/2020	6206391	20.13	60131301	ENGINEERING FRONT ST AND WINDSOR CT
BAXTER WOODMAN	02/26/2020	6206391	43.01	60218630	ENGINEERING FRONT ST AND WINDSOR CT
BAXTER WOODMAN	02/26/2020	6206391	17.60	60318500	ENGINEERING FRONT ST AND WINDSOR CT
BAXTER WOODMAN	02/26/2020	6206391	60.73	40057330820	ENGINEERING FRONT ST AND WINDSOR CT
BAXTER WOODMAN	02/26/2020	6206391	210.00	10053110215	DEVELOPMENT ASSISTANCE-MILTON SCHOOL DI
BAXTER WOODMAN	02/26/2020	6206391	700.00	21057150840	DEVELOPMENT ASSISTANCE-ARTHUR DRIVE STO
BAXTER WOODMAN	02/26/2020	6206391	70.00	10053110215	DEVELOPMENT ASSISTANCE - LIPKE LANE
HUMANE SOCIETY OF SOUTHERN WI	02/26/2020	6206392	416.67	10052150291	ANIMAL SERVICES
IGNATEK LLC	02/26/2020	6206393	3,780.00	10051960910	NEW SERVER
IGNATEK LLC	02/26/2020	6206393	945.00	70052200217	NEW SERVER
IGNATEK LLC	02/26/2020	6206393	3,072.00	10051960910	NEW SERVER
IGNATEK LLC	02/26/2020	6206393	768.00	70052200217	NEW SERVER
COLONIAL LIFE	02/28/2020	6206395	226.26	10021580	PREMIUM FOR 02/07/20 & 02/21/20
Grand Totals:			<u>3,705,881.58</u>		

Report Criteria:

Report type: GL detail

Bank.Bank number = 1,3,8

**City of Milton
General Fund Summary
Actual 2020**

	Actual 2019	Jan-31-20	Feb-29-20	Total	2020 Budget	Remaining Budget	% Budget Left
Revenue							
Property taxes	3,289,546	3,411,096	-	3,411,096	3,411,097	1	0%
Pmt in lieu of taxes from water	251,238	-	-	-	210,000	210,000	100%
State aid	1,073,399	94,677	-	94,677	1,095,260	1,000,583	91%
Cable franchise fee	80,383	-	-	-	65,987	65,987	100%
Licenses	18,711	270	103	373	19,400	19,027	98%
Building licenses/permits	50,206	4,704	1,364	6,068	23,530	17,462	74%
Fines & forfeitures	52,858	3,379	5,791	9,170	55,250	46,080	83%
Charges for service	34,357	888	3,563	4,450	17,900	13,450	75%
Intergovernmental charges	79,242	-	4,225	4,225	100,119	95,894	96%
Interest & penalty charges	128,976	9,921	9,527	19,448	61,150	41,702	68%
Rent	25,548	1,410	1,071	2,481	20,200	17,719	88%
Miscellaneous	475	-	-	-	-	-	#DIV/0!
Transfers	654	-	-	-	-	-	#DIV/0!
	<u>5,085,593</u>	<u>3,526,345</u>	<u>25,644</u>	<u>3,551,989</u>	<u>5,079,893</u>	<u>1,527,904</u>	<u>30%</u>
Expenditures							
<i>General Government</i>							
Mayor/Council	15,474	1,880	158	2,038	16,420	14,382	88%
Court	80,620	9,606	6,106	15,712	85,213	69,501	82%
Legal	57,375	4,239	4,947	9,186	67,000	57,814	86%
City Hall	350,040	19,564	28,340	47,904	364,103	316,199	87%
Municipal building	24,108	92	3,471	3,563	25,180	21,617	86%
Elections	6,419	292	2,357	2,648	10,000	7,352	74%
Assessor	30,584	5,000	3,000	8,000	31,978	23,978	75%
Admin maintenance	14,411	1,142	1,171	2,313	20,800	18,487	89%
Property & worker comp insurance	107,424	83,732	-	83,732	103,065	19,333	19%
Information technology	61,384	5,465	12,277	17,742	40,000	22,258	56%
Retiree benefits	3,609	329	329	659	5,640	4,981	88%
OPEB funding	14,000	-	-	-	14,000	14,000	100%
General contingency	4,020	-	-	-	50,000	50,000	100%
	<u>769,468</u>	<u>131,341</u>	<u>62,156</u>	<u>193,497</u>	<u>833,399</u>	<u>639,902</u>	<u>77%</u>
<i>Public Safety</i>							
Law enforcement	1,125,238	82,670	85,650	168,320	1,292,442	1,124,122	87%
Police vehicle/building maintenance	19,995	1,039	126	1,165	10,875	9,710	89%
Crossing guards	12,841	1,523	2,634	4,157	14,802	10,645	72%
Code enforcement	20,230	820	1,676	2,496	34,413	31,917	93%
Fire/EMS	392,810	32,633	32,633	65,266	391,942	326,677	83%
Inspection	47,760	1,252	3,849	5,101	23,807	18,706	79%
	<u>1,618,874</u>	<u>119,937</u>	<u>126,568</u>	<u>246,505</u>	<u>1,768,281</u>	<u>1,521,776</u>	<u>86%</u>
<i>Public Works</i>							
Public Works administration	177,314	16,967	11,810	28,777	212,220	183,443	86%
Outside engineering	1,695	(3,901)	140	(3,761)	2,500	6,261	250%
City garage	34,901	590	8,691	9,281	40,765	31,484	77%
Community house	4,156	-	576	576	5,000	4,424	88%
Street construction & maintenance	318,019	21,738	43,363	65,101	343,928	278,827	81%
Snow and ice removal	91,090	24,778	33,203	57,981	96,130	38,149	40%
Traffic signs	14,092	-	257	257	22,850	22,593	99%
Street lights	70,179	-	10,480	10,480	80,100	69,620	87%
Sidewalks	-	-	-	-	-	-	#DIV/0!
Recycling	3,447	453	541	994	5,900	4,906	83%
	<u>714,893</u>	<u>60,625</u>	<u>109,061</u>	<u>169,686</u>	<u>809,393</u>	<u>639,707</u>	<u>79%</u>

City of Milton
 General Fund Summary
 Actual 2020

	Actual 2019	Jan-31-20	Feb-29-20	Total	2020 Budget	Remaining Budget	% Budget Left
<i>Health & human services</i>							
Code enforcement	(1,097)	-	-	-	-	-	#DIV/0!
Cemetery	3,046	-	-	-	3,700	3,700	100%
	1,949	-	-	-	3,700	3,700	100%
<i>Culture, recreation, & education</i>							
Donations	20,000	10,000	10,000	20,000	20,000	-	0%
Parks	173,711	9,090	5,134	14,224	226,266	212,042	94%
Recreation	8,501	30	1,088	1,118	10,863	9,745	90%
Celebrations	4,303	-	-	-	4,900	4,900	100%
Historic Preservation	2,481	-	-	-	2,540	2,540	100%
Library allocation	288,224	-	296,314	296,314	296,314	-	0%
	497,220	19,120	312,536	331,656	560,883	229,227	41%
<i>Economic Development</i>							
Planning	9,030	495	583	1,078	3,000	1,922	64%
Tourism/MACC	4,786	(1,022)	-	(1,022)	5,000	6,022	120%
	13,816	(527)	583	57	8,000	7,943	99%
EXPENSES BEFORE TRANSFERS	3,616,220	330,496	610,904	941,400	3,983,656	3,042,256	76%
<i>Transfers</i>							
Debt service	850,000	-	-	-	849,900	849,900	100%
Capital	254,350	-	-	-	254,350	254,350	100%
	1,104,350	-	-	-	1,104,250	1,104,250	100%
TOTAL EXPENDITURES	4,720,570	330,496	610,904	941,400	5,087,906	4,146,506	81%
REVENUE less EXPENDITURES	365,023	3,195,849	(585,261)	2,610,589	(8,013)	(2,618,602)	

CITY OF MILTON
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 225 - LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL REVENUES</u>					
225-43570 ROCK COUNTY LIBRARY AID	93,332.21	93,332.21	93,312.00	20.21	100.02
225-43720 OTHER COUNTY AID	3,537.58	3,537.58	4,023.00	(485.42)	87.93
TOTAL INTERGOVERNMENTAL REVENUES	96,869.79	96,869.79	97,335.00	(465.21)	99.52
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46710 LIBRARY FINES	722.52	1,939.61	12,000.00	(10,060.39)	16.16
225-46720 RENT PAYMENT	1,166.67	2,333.34	14,000.00	(11,666.66)	16.67
TOTAL PUBLIC CHARGES FOR SERVICE	1,889.19	4,272.95	26,000.00	(21,727.05)	16.43
<u>SOURCE 48</u>					
225-48520 LIBRARY DONATIONS	50.28	100.28	.00	100.28	.00
225-48535 GIFTS FROM FOUNDATION	.00	7,400.00	.00	7,400.00	.00
225-48550 BUILDING DONATIONS	14,657.81	15,467.76	.00	15,467.76	.00
225-48570 BOOK SALES	36.00	36.00	.00	36.00	.00
TOTAL SOURCE 48	14,744.09	23,004.04	.00	23,004.04	.00
<u>SOURCE 49</u>					
225-49200 TRANSFER FROM GEN FUND	296,314.00	296,314.00	296,314.00	.00	100.00
TOTAL SOURCE 49	296,314.00	296,314.00	296,314.00	.00	100.00
TOTAL FUND REVENUE	409,817.07	420,460.78	419,649.00	811.78	100.19

CITY OF MILTON
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 225 - LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LIBRARY</u>					
225-55110-110 SALARIES	8,376.32	13,681.04	116,477.00	102,795.96	11.75
225-55110-120 HOURLY WAGES	9,173.96	15,542.19	114,065.00	98,522.81	13.63
225-55110-150 FICA	1,305.28	2,599.18	17,638.00	15,038.82	14.74
225-55110-151 RETIREMENT	1,142.99	2,278.21	15,269.00	12,990.79	14.92
225-55110-152 HEALTH/DENTAL/LIFE	2,105.15	4,210.30	29,043.00	24,832.70	14.50
225-55110-190 TRAINING	.00	450.00	700.00	250.00	64.29
225-55110-211 POSTAGE	.00	62.97	200.00	137.03	31.49
225-55110-240 EQUIPMENT MAINTENANCE	.00	.00	5,082.00	5,082.00	.00
225-55110-241 COMPUTER SERVICES	.00	.00	2,500.00	2,500.00	.00
225-55110-242 ARROWHEAD LIBRARY	.00	15,745.92	15,746.00	.08	100.00
225-55110-310 OFFICE SUPPLIES	310.32	628.36	3,800.00	3,171.64	16.54
225-55110-313 PROMOTIONS	.00	3.00	1,500.00	1,497.00	.20
225-55110-320 MEMBERSHIPS/SUBSCRIPTIONS	24.50	112.96	400.00	287.04	28.24
225-55110-324 LIBRARY MATERIALS	2,351.89	3,037.01	20,500.00	17,462.99	14.81
225-55110-328 LIBRARY MATERIALS - AV	412.51	849.71	11,500.00	10,650.29	7.39
225-55110-330 VEHICLE OPERATION & MAINT	.00	.00	150.00	150.00	.00
225-55110-355 DONATION PURCHASES	465.00	674.31	.00	(674.31)	.00
225-55110-360 PROG SUPPLYS -BOOK SALE PROCDS	339.59	634.41	1,500.00	865.59	42.29
225-55110-370 TAB (TEEN ADVISORY BOARD)	65.00	65.00	.00	(65.00)	.00
225-55110-811 OFFICE EQUIPMENT	283.31	580.50	4,750.00	4,169.50	12.22
TOTAL LIBRARY	26,355.82	61,155.07	360,820.00	299,664.93	16.95
<u>LIBRARY BUILDING</u>					
225-55120-110 SALARIES	.00	.00	1,166.00	1,166.00	.00
225-55120-120 HOURLY WAGES	1,300.46	2,143.87	22,811.00	20,667.13	9.40
225-55120-125 OVERTIME WAGES	.00	.00	400.00	400.00	.00
225-55120-126 SEASONAL LABOR	.00	.00	400.00	400.00	.00
225-55120-150 FICA	99.48	185.92	1,866.00	1,680.08	9.96
225-55120-151 RETIREMENT	10.61	20.52	560.00	539.48	3.66
225-55120-152 HEALTH/DENTAL/LIFE	1.37	8.50	1,493.00	1,484.50	.57
225-55120-220 UTILITIES	6,683.35	6,683.35	24,000.00	17,316.65	27.85
225-55120-230 STORMWATER UTILITY	.00	.00	233.00	233.00	.00
225-55120-240 EQUIPMENT MAINTENANCE	.00	.00	2,500.00	2,500.00	.00
225-55120-314 CLEANING AND MAINTENANCE	109.31	109.31	1,500.00	1,390.69	7.29
225-55120-350 REPAIR & MAINTENANCE SUPPLIES	66.50	66.50	1,900.00	1,833.50	3.50
TOTAL LIBRARY BUILDING	8,271.08	9,217.97	58,829.00	49,611.03	15.67
TOTAL FUND EXPENDITURES	34,626.90	70,373.04	419,649.00	349,275.96	16.77
NET REVENUES OVER EXPENDITURES	375,190.17	350,087.74	.00	350,087.74	

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 601 - WWTP/SEWER FUND

	PERIOD PERIOD	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>SOURCE 27</u>						
601-27100	CONTRIBUTION IN AID OF CONSTRU	.00	2,454.94	.00	2,454.94	.00
	TOTAL SOURCE 27	.00	2,454.94	.00	2,454.94	.00
<u>INTEREST INCOME</u>						
601-44190	INTEREST INCOME	2,596.05	5,502.96	16,000.00	(10,497.04)	34.39
	TOTAL INTEREST INCOME	2,596.05	5,502.96	16,000.00	(10,497.04)	34.39
<u>PUBLIC CHARGES FOR SERVICE</u>						
601-46221	RESIDENTIAL CUSTOMERS	430.18	434.05	660,000.00	(659,565.95)	.07
601-46222	COMMERCIAL CUSTOMERS	17.81	17.81	78,000.00	(77,982.19)	.02
601-46223	INDUSTRIAL CUSTOMERS	.00	.00	145,000.00	(145,000.00)	.00
601-46224	PUBLIC AUTHORITY CUSTOMERS	.00	.00	36,000.00	(36,000.00)	.00
601-46225	MULTI-UNIT RES CUSTOMERS	.00	.00	54,000.00	(54,000.00)	.00
601-46250	LAB FEES	.00	.00	120,000.00	(120,000.00)	.00
601-46310	PENALTIES	767.57	767.57	11,000.00	(10,232.43)	6.98
	TOTAL PUBLIC CHARGES FOR SERVICE	1,215.56	1,219.43	1,104,000.00	(1,102,780.57)	.11
	TOTAL FUND REVENUE	3,811.61	9,177.33	1,120,000.00	(1,110,822.67)	.82

CITY OF MILTON
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 601 - WWTP/SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WWTP OPERATIONS</u>					
601-53600-541 DEPRECIATION	.00	.00	325,000.00	325,000.00	.00
601-53600-591 UTILITY TAX ON METERS	.00	.00	15,000.00	15,000.00	.00
601-53600-624 INTEREST ON CWF LOAN	.00	.00	32,119.00	32,119.00	.00
TOTAL WWTP OPERATIONS	.00	.00	372,119.00	372,119.00	.00
<u>WASTE TREATMENT</u>					
601-53601-223 PURCHASED POWER/FUEL - PUMPING	10,682.85	10,682.85	74,000.00	63,317.15	14.44
601-53601-230 STORMWATER UTILITY	.00	.00	1,450.00	1,450.00	.00
601-53601-340 OPERATING SUPPLIES	994.58	1,360.17	17,000.00	15,639.83	8.00
601-53601-346 SLUDGE CONSITIONING CHEMICALS	.00	.00	19,000.00	19,000.00	.00
TOTAL WASTE TREATMENT	11,677.43	12,043.02	111,450.00	99,406.98	10.81
<u>EQU/PLT/COLL SYS MAINTENANCE</u>					
601-53602-120 WAGES	5,164.18	10,352.31	121,001.00	110,648.69	8.56
601-53602-125 OVERTIME WAGES	11.90	161.26	.00	(161.26)	.00
601-53602-126 SEASONAL LABOR	.00	.00	780.00	780.00	.00
601-53602-150 FICA	.00	.00	9,317.00	9,317.00	.00
601-53602-151 RETIREMENT	349.38	877.91	8,168.00	7,290.09	10.75
601-53602-152 HEALTH/DENTAL/LIFE	1,413.83	2,821.53	25,382.00	22,560.47	11.12
601-53602-240 EQUIPMENT MAINTENANCE	1,355.19	1,414.72	40,000.00	38,585.28	3.54
601-53602-245 MAINTENANCE OF PLANT	1,325.58	2,215.58	9,000.00	6,784.42	24.62
601-53602-246 MAINTENANCE OF RESERVOIRS	91.86	(633.14)	19,500.00	20,133.14	(3.25)
601-53602-247 MAINTENANCE OF MAINS	.00	170.00	30,000.00	29,830.00	.57
TOTAL EQU/PLT/COLL SYS MAINTENANCE	9,711.92	17,380.17	263,148.00	245,767.83	6.60
<u>BILLING, COLL & ACCTG</u>					
601-53603-120 WAGES	1,743.45	2,857.98	22,293.00	19,435.02	12.82
601-53603-150 FICA	.00	.00	1,706.00	1,706.00	.00
601-53603-151 RETIREMENT	117.68	230.67	1,505.00	1,274.33	15.33
601-53603-152 HEALTH/DENTAL/LIFE	440.53	881.06	5,779.00	4,897.94	15.25
601-53603-300 SUPPLIES AND EXPENSE	458.93	2,063.01	8,200.00	6,136.99	25.16
601-53603-310 OFFICE SUPPLIES	81.98	138.97	750.00	611.03	18.53
TOTAL BILLING, COLL & ACCTG	2,842.57	6,171.69	40,233.00	34,061.31	15.34

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 601 - WWTP/SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATION & GENERAL</u>					
601-53604-110 SALARIES	2,874.57	4,558.92	36,343.00	31,784.08	12.54
601-53604-120 HOURLY WAGES	1,911.88	3,980.07	20,959.00	16,978.93	18.99
601-53604-130 EMPLOYEE BENEFITS	222.68	482.10	680.00	197.90	70.90
601-53604-150 FICA	864.92	2,056.28	4,382.00	2,325.72	46.93
601-53604-151 RETIREMENT	325.53	769.14	3,868.00	3,098.86	19.88
601-53604-152 HEALTH/DENTAL/LIFE	846.45	2,238.06	9,016.00	6,777.94	24.82
601-53604-210 TELEPHONE	51.48	104.27	.00	(104.27)	.00
601-53604-216 TECH PROCESSING CONTRACT	.00	.00	7,500.00	7,500.00	.00
601-53604-218 CONSULTING-OTHER	2,025.00	8,058.75	23,000.00	14,941.25	35.04
601-53604-219 SLUDGE HAULING	.00	.00	30,000.00	30,000.00	.00
601-53604-310 OFFICE SUPPLIES	42.50	85.00	1,600.00	1,515.00	5.31
601-53604-330 VEHICLE OPERATION & MAINT	91.50	112.84	4,000.00	3,887.16	2.82
601-53604-335 VEHICLE-FUEL	.00	130.56	4,200.00	4,069.44	3.11
601-53604-510 INSURANCE EXPENSE	.00	.00	17,000.00	17,000.00	.00
601-53604-525 INFORMATION TECHNOLOGY	.00	.00	1,500.00	1,500.00	.00
TOTAL ADMINISTRATION & GENERAL	<u>9,256.51</u>	<u>22,575.99</u>	<u>164,048.00</u>	<u>141,472.01</u>	<u>13.76</u>
TOTAL FUND EXPENDITURES	<u>33,488.43</u>	<u>58,170.87</u>	<u>950,998.00</u>	<u>892,827.13</u>	<u>6.12</u>
NET REVENUES OVER EXPENDITURES	<u>(29,676.82)</u>	<u>(48,993.54)</u>	<u>169,002.00</u>	<u>(217,995.54)</u>	

CITY OF MILTON
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 602 - WATER FUND

	PERIOD PERIOD	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>INTEREST INCOME</u>					
602-41900	INTEREST - DIVIDEND INCOME	2,562.98	5,593.33	17,000.00 (11,406.67)	32.90
602-41902	UNREALIZED GAIN/LOSS	712.24	1,452.99	.00 1,452.99	.00
	TOTAL INTEREST INCOME	3,275.22	7,046.32	17,000.00 (9,953.68)	41.45
<u>PUBLIC CHARGES FOR SERVICE</u>					
602-46101	METERED SALES - RESIDENTIAL	393.52	399.11	495,000.00 (494,600.89)	.08
602-46102	METERED SALES - COMMERCIAL	27.12	27.12	57,000.00 (56,972.88)	.05
602-46103	METERED SALES - INDUSTRIAL	.00	.00	362,000.00 (362,000.00)	.00
602-46104	METERED SALES - MULTI-UNIT	.00	.00	29,000.00 (29,000.00)	.00
602-46200	PP - PRIVATE FIRE PROTECTION	.00	.00	39,000.00 (39,000.00)	.00
602-46300	FP - PUBLIC FIRE PROTECTION	380.16	386.99	398,000.00 (397,613.01)	.10
602-46401	OTHER SALES - PUBLIC AUTHORITY	.00	.00	50,000.00 (50,000.00)	.00
	TOTAL PUBLIC CHARGES FOR SERVICE	800.80	813.22	1,430,000.00 (1,429,186.78)	.06
<u>WATER REVENUE</u>					
602-47003	CUSTOMER PENALTIES & FORF ACC	776.15	779.96	12,000.00 (11,220.04)	6.50
602-47100	OTHER WATER REVENUE	.00	107.00	34,000.00 (33,893.00)	.31
602-47400	RENTS FROM WATER PROPERTY	.00	.00	10,463.00 (10,463.00)	.00
	TOTAL WATER REVENUE	776.15	886.96	56,463.00 (55,576.04)	1.57
	TOTAL FUND REVENUE	4,852.17	8,746.50	1,503,463.00 (1,494,716.50)	.58

CITY OF MILTON
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 602 - WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>WELL OPERATIONS & MAINT</u>						
602-53701-120	HOURLY WAGES	3,044.42	3,836.27	22,816.00	18,979.73	16.81
602-53701-150	FICA	.00	.00	1,745.00	1,745.00	.00
602-53701-151	RETIREMENT	.00	.00	1,540.00	1,540.00	.00
602-53701-152	HEALTH/DENTAL/LIFE	11.05	13.23	5,078.00	5,064.77	.26
	TOTAL WELL OPERATIONS & MAINT	3,055.47	3,849.50	31,179.00	27,329.50	12.35
<u>PUMPING OPERATIONS</u>						
602-53702-220	UTILITIES	18,087.21	18,087.21	109,000.00	90,912.79	16.59
602-53702-230	STORMWATER UTILITY	.00	.00	520.00	520.00	.00
602-53702-244	MAINTENANCE OF PUMPING PLANT	1,880.06	1,880.06	4,600.00	2,719.94	40.87
602-53702-340	OPERATING SUPPLIES	.00	45.44	3,000.00	2,954.56	1.51
	TOTAL PUMPING OPERATIONS	19,967.27	20,012.71	117,120.00	97,107.29	17.09
<u>WATER TREATMENT</u>						
602-53703-110	SALARIES	.00	.00	45.00	45.00	.00
602-53703-120	HOURLY WAGES	1,330.38	2,061.51	15,067.00	13,005.49	13.68
602-53703-150	FICA	.00	.00	1,155.00	1,155.00	.00
602-53703-151	RETIREMENT	.00	.00	1,019.00	1,019.00	.00
602-53703-152	HEALTH/DENTAL/LIFE	1.80	3.97	3,843.00	3,839.03	.10
602-53703-245	MAINTENANCE OF PLANT	64.90	92.71	520.00	427.29	17.83
602-53703-340	OPERATING SUPPLIES	78.34	78.34	8,500.00	8,421.66	.92
602-53703-348	CHEMICALS	820.00	3,294.85	34,000.00	30,705.15	9.69
	TOTAL WATER TREATMENT	2,295.42	5,531.38	64,149.00	58,617.62	8.62
<u>T & D OPERATIONS</u>						
602-53704-120	HOURLY WAGES	3,594.14	5,381.11	75,798.00	70,416.89	7.10
602-53704-125	OVERTIME WAGES	634.40	658.19	.00	(658.19)	.00
602-53704-126	SEASONAL LABOR	.00	.00	1,157.00	1,157.00	.00
602-53704-150	FICA	.00	.00	5,887.00	5,887.00	.00
602-53704-151	RETIREMENT	.00	.00	5,118.00	5,118.00	.00
602-53704-152	HEALTH/DENTAL/LIFE	36.76	36.76	14,658.00	14,621.24	.25
602-53704-340	OPERATING SUPPLIES & EXPENSE	4,507.18	4,543.01	7,000.00	2,456.99	64.90
	TOTAL T & D OPERATIONS	8,772.48	10,619.07	109,618.00	98,998.93	9.69

CITY OF MILTON
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 602 - WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>T & D MAINTENANCE</u>						
602-53705-246	MAINTENANCE OF RESERVOIRS	966.43	1,377.93	34,000.00	32,622.07	4.05
602-53705-247	MAINTENANCE OF MAINS	2,724.21	2,979.21	17,000.00	14,020.79	17.52
602-53705-248	MAINTENANCE OF SERVICES	397.59	562.59	6,000.00	5,437.41	9.38
602-53705-249	MAINTENANCE OF METERS	1,789.57	1,789.57	6,200.00	4,410.43	28.86
602-53705-250	MAINTENANCE OF HYDRANTS	.00	.00	15,000.00	15,000.00	.00
602-53705-251	MAINTENANCE OF OTHER PLANT	130.02	130.02	3,700.00	3,569.98	3.51
	TOTAL T & D MAINTENANCE	6,007.82	6,839.32	81,900.00	75,060.68	8.35
<u>CUSTOMER ACCOUNTS</u>						
602-53706-120	HOURLY WAGES	2,558.69	4,332.41	27,361.00	23,028.59	15.83
602-53706-150	FICA	.00	.00	2,094.00	2,094.00	.00
602-53706-151	RETIREMENT	.00	.00	1,847.00	1,847.00	.00
602-53706-152	HEALTH/DENTAL/LIFE	.00	.00	5,484.00	5,484.00	.00
602-53706-300	SUPPLIES AND EXPENSE	724.37	3,158.83	9,000.00	5,841.17	35.10
602-53706-340	OPERATING SUPPLIES	24.16	24.16	1,600.00	1,575.84	1.51
	TOTAL CUSTOMER ACCOUNTS	3,307.22	7,515.40	47,386.00	39,870.60	15.86
<u>ADMINISTRATION & GENERAL</u>						
602-53707-110	SALARIES	3,300.46	5,164.12	39,302.00	34,137.88	13.14
602-53707-120	HOURLY WAGES	3,746.74	6,222.87	34,851.00	28,628.13	17.86
602-53707-150	FICA	.00	.00	5,675.00	5,675.00	.00
602-53707-151	RETIREMENT	1,229.09	2,215.08	5,005.00	2,789.92	44.26
602-53707-152	HEALTH/DENTAL/LIFE	3,346.04	5,814.26	13,508.00	7,693.74	43.04
602-53707-290	OTHER CONTRACTUAL SERVICES	175.00	175.00	15,000.00	14,825.00	1.17
602-53707-310	OFFICE SUPPLIES	142.01	202.03	3,000.00	2,797.97	6.73
602-53707-331	TRANSPORTATION	4,895.52	9,038.85	4,000.00	(5,038.85)	225.97
602-53707-335	VEHICLE-FUEL	344.81	477.35	7,200.00	6,722.65	6.63
602-53707-340	OPERATING SUPPLIES	78.68	157.36	1,200.00	1,042.64	13.11
602-53707-390	OTHER SUPPLIES AND EXPENSE	.00	.00	2,300.00	2,300.00	.00
602-53707-525	INFORMATION TECHNOLOGY	.00	.00	1,500.00	1,500.00	.00
	TOTAL ADMINISTRATION & GENERAL	17,258.35	29,466.92	132,541.00	103,074.08	22.23

CITY OF MILTON
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FUND 602 - WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>DEPRECIATION & AMORTIZATION</u>					
602-53708-150 FICA	1,371.26	2,475.14	.00	(2,475.14)	.00
602-53708-403 DEPRECIATION	.00	.00	235,000.00	235,000.00	.00
602-53708-404 DEPRECIATION-CONTRIBUTED	.00	.00	48,000.00	48,000.00	.00
602-53708-409 TAX EQUIVALENT	.00	.00	240,000.00	240,000.00	.00
TOTAL DEPRECIATION & AMORTIZATION	1,371.26	2,475.14	523,000.00	520,524.86	.47
<u>DEPARTMENT 709</u>					
602-53709-810 CAPITAL EQUIPMENT	.00	.00	195,500.00	195,500.00	.00
TOTAL DEPARTMENT 709	.00	.00	195,500.00	195,500.00	.00
<u>INTEREST & FISCAL CHARGES</u>					
602-58200-427 INTEREST ON REVENUE BONDS	.00	.00	64,129.00	64,129.00	.00
TOTAL INTEREST & FISCAL CHARGES	.00	.00	64,129.00	64,129.00	.00
TOTAL FUND EXPENDITURES	62,035.29	86,309.44	1,366,522.00	1,280,212.56	6.32
NET REVENUES OVER EXPENDITURES	(57,183.12)	(77,562.94)	136,941.00	(214,503.94)	

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 603 - STORMWATER UTILITY

	PERIOD PERIOD	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>INTEREST INCOME</u>					
603-44190 INTEREST INCOME	277.98	624.66	3,000.00	(2,375.34)	20.82
TOTAL INTEREST INCOME	277.98	624.66	3,000.00	(2,375.34)	20.82
<u>PUBLIC CHARGES FOR SERVICE</u>					
603-46100 RESIDENTIAL STORMWATER FEES	70.39	70.95	108,000.00	(107,929.05)	.07
603-46110 DUPLEX STORMWATER FEES	36.28	36.28	17,000.00	(16,963.72)	.21
603-46120 NONRESIDENTIAL STORMWATER FEES	.00	.00	149,000.00	(149,000.00)	.00
603-46310 PENALTIES	111.47	111.47	3,000.00	(2,888.53)	3.72
TOTAL PUBLIC CHARGES FOR SERVICE	218.14	218.70	277,000.00	(276,781.30)	.08
TOTAL FUND REVENUE	496.12	843.36	280,000.00	(279,156.64)	.30

CITY OF MILTON
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 603 - STORMWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STORMWATER ADMINISTRATION</u>					
603-53800-110 SALARIES	1,838.76	2,948.04	21,318.00	18,369.96	13.83
603-53800-120 HOURLY WAGES	1,547.72	3,196.24	54,145.00	50,948.76	5.90
603-53800-126 SEASONAL LABOR	.00	.00	338.00	338.00	.00
603-53800-150 FICA	246.40	537.00	5,801.00	5,264.00	9.26
603-53800-151 RETIREMENT	228.61	497.06	5,096.00	4,598.94	9.75
603-53800-152 HEALTH/DENTAL/LIFE	480.37	957.13	12,333.00	11,375.87	7.76
603-53800-215 CONSULTING	.00	189.92	2,500.00	2,310.08	7.60
603-53800-245 MAINTENANCE OF PLANT	.00	.00	1,000.00	1,000.00	.00
603-53800-290 OTHER CONTRACTUAL SERVICES	.00	.00	2,500.00	2,500.00	.00
603-53800-310 OFFICE SUPPLIES	101.96	247.39	16,000.00	15,752.61	1.55
603-53800-335 VEHICLE-FUEL	23.40	276.42	6,500.00	6,223.58	4.25
603-53800-340 OPERATING SUPPLIES	.00	.00	5,000.00	5,000.00	.00
603-53800-390 OTHER SUPPLIES AND EXPENSE	195.00	195.00	1,500.00	1,305.00	13.00
603-53800-510 PROPERTY INSURANCE	.00	.00	1,800.00	1,800.00	.00
TOTAL STORMWATER ADMINISTRATION	4,662.22	9,044.20	135,831.00	126,786.80	6.66
<u>STORM SEWER SYSTEM MAINTENANCE</u>					
603-53801-241 CATCH BASIN CLEANING	.00	.00	1,000.00	1,000.00	.00
603-53801-242 LEAF AND BRUSH COLLECTION	.00	.00	1,000.00	1,000.00	.00
603-53801-244 STREET SWEEPING	771.53	771.53	18,000.00	17,228.47	4.29
TOTAL STORM SEWER SYSTEM MAINTENANCE	771.53	771.53	20,000.00	19,228.47	3.86
<u>DETENTION BASIN MANAGEMENT</u>					
603-53802-242 STRUCTURE MAINTENANCE	.00	85.00	8,000.00	7,915.00	1.06
603-53802-243 MOWING	.00	.00	1,436.00	1,436.00	.00
TOTAL DETENTION BASIN MANAGEMENT	.00	85.00	9,436.00	9,351.00	.90
<u>DEPARTMENT 805</u>					
603-53805-810 EQUIPMENT REPLACEMENT	.00	.00	5,000.00	5,000.00	.00
TOTAL DEPARTMENT 805	.00	.00	5,000.00	5,000.00	.00
<u>DEPRECIATION & AMORTIZATION</u>					
603-53806-403 DEPRECIATION	.00	.00	42,000.00	42,000.00	.00
TOTAL DEPRECIATION & AMORTIZATION	.00	.00	42,000.00	42,000.00	.00

CITY OF MILTON
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

FUND 603 - STORMWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
603-59230-930 TRANSFER TO DEBT SERVICE	.00	.00	54,881.00	54,881.00	.00
TOTAL DEPARTMENT 230	.00	.00	54,881.00	54,881.00	.00
 TOTAL FUND EXPENDITURES	<u>5,433.75</u>	<u>9,900.73</u>	<u>267,148.00</u>	<u>257,247.27</u>	<u>3.71</u>
 NET REVENUES OVER EXPENDITURES	<u>(4,937.63)</u>	<u>(9,057.37)</u>	<u>12,852.00</u>	<u>(21,909.37)</u>	

General Fund Detail

			Actual				2020	Remaining	% Budget
			2019	Jan-31-20	Feb-29-20	Total	Budget	Budget	Left
100-41110	TAXES	GENERAL PROPERTY TAXES	3,289,546	3,411,096	-	3,411,096	3,411,097	1	0%
		PROPERTY TAXES	3,289,546	3,411,096	-	3,411,096	3,411,097	1	0%
100-41111	TAXES	COUNTY CHARGES -AG USE PENALTY	-	-	-	-	-	-	#DIV/0!
100-41130	TAXES	OMITTED & OCCUPATIONAL TAXES	-	-	-	-	-	-	#DIV/0!
100-41310	TAXES	TAX EQUIVELANT: WATER UTILITY	251,238	-	-	-	210,000	210,000	100%
		PMT IN LIEU OF TAXES FROM WATER	251,238	-	-	-	210,000	210,000	100%
100-43300	INTERGOVERNMENTAL REVEI	FEDERAL MISC GRANTS	-	-	-	-	-	-	
100-43410	INTERGOVERNMENTAL REVEI	SHARED REVENUES	582,141	-	-	-	585,637	585,637	100%
100-43411	INTERGOVERNMENTAL REVEI	EXPENDITURE RESTRAINT	114,550	-	-	-	112,227	112,227	100%
100-43412	INTERGOVERNMENTAL REVEI	SHARED REVENUE PAYMENT	11,720	-	-	-	15,420	15,420	100%
100-43420	INTERGOVERNMENTAL REVEI	FIRE INSURANCE	17,339	-	-	-	-	-	#DIV/0!
100-43430	INTERGOVERNMENTAL REVEI	OTHER SHARED TAXES:COMPUTER AI	3,177	-	-	-	3,100	3,100	100%
100-43590	INTERGOVERNMENTAL REVEI	STATE MISC GRANTS	600	-	-	-	-	-	#DIV/0!
100-43532	INTERGOVERNMENTAL REVEI	STATE LOCAL ROAD GRANT	-	-	-	-	-	-	#DIV/0!
100-43530	INTERGOVERNMENTAL REVEI	STATE AID FOR CONNECTING STREE	48,402	12,070	-	12,070	48,000	35,930	75%
100-43531	INTERGOVERNMENTAL REVEI	STATE AID FOR HIGHWAYS	295,470	82,607	-	82,607	330,876	248,269	75%
		STATE AID	1,073,399	94,677	-	94,677	1,095,260	1,000,583	91%
100-44130	LICENSES & PERMITS	CABLE TELEVISION FRANCHISE	80,383	-	-	-	65,987	65,987	100%
100-44110	LICENSES & PERMITS	LIQUOR AND MALT BEVERAGE	9,235	-	-	-	9,300	9,300	100%
100-44111	LICENSES & PERMITS	OPERATOR'S LICENSE	4,890	60	30	90	5,000	4,910	98%
100-44120	LICENSES & PERMITS	CIGARETTE LICENSES	700	-	-	-	700	700	100%
100-44200	LICENSES & PERMITS	BICYCLE LICENSE	-	-	-	-	-	-	#DIV/0!
100-44150	LICENSES & PERMITS	OTHER BUSINESS LICENSE	450	50	25	75	200	125	63%
100-44200	LICENSES & PERMITS	BICYCLE LICENSE	-	-	-	-	-	-	#DIV/0!
100-44210	LICENSES & PERMITS	DOG LICENSE	2,788	-	-	-	3,500	3,500	100%
100-44211	LICENSES & PERMITS	CAT LICENSE	648	160	48	208	700	492	70%
		LICENSES	18,711	270	103	373	19,400	19,027	98%
100-44300	LICENSES & PERMITS	BUILDING PERMITS	27,607	366	383	749	14,097	13,348	95%
100-44310	LICENSES & PERMITS	ELECTRICAL PERMITS	5,733	1,841	375	2,217	1,000	(1,217)	-122%
100-44320	LICENSES & PERMITS	PLUMBING PERMITS	10,047	1,178	90	1,268	2,900	1,632	56%
100-44330	LICENSES & PERMITS	HVAC PERMITS	4,434	1,319	266	1,585	2,900	1,315	45%
100-44340	LICENSES & PERMITS	CONDITIONAL USE PERMITS	1,500	-	250	250	1,000	750	75%
100-44350	LICENSES & PERMITS	BUILDING INSPECTION FEES	-	-	-	-	-	-	#DIV/0!
100-44351	LICENSES & PERMITS	INSPECTION ADMINISTRATION FEES	-	-	-	-	-	-	#DIV/0!
100-44400	LICENSES & PERMITS	ZONING PERMITS AND FEES	750	-	-	-	1,333	1,333	100%
100-44900	LICENSES & PERMITS	OTHER REGULATORY PERMITS AND F	125	-	-	-	300	300	100%
		LICENSES	50,206	4,704	1,364	6,068	23,530	17,462	74%
100-45100	FINES, FORFEITS & PENALTIE	CITY SHARE OF FINES & FORFEITU	52,448	3,379	5,791	9,170	55,000	45,830	83%
100-45110	FINES, FORFEITS & PENALTIE	COURT PENALTIES AND COSTS	-	-	-	-	-	-	#DIV/0!
100-45130	FINES, FORFEITS & PENALTIE	PARKING VIOLATIONS	-	-	-	-	-	-	#DIV/0!
100-45190	FINES, FORFEITS & PENALTIE	OTHER LAW AND ORDINANCE VIOLAT	410	-	-	-	250	250	100%
		FINES & FORFEITURES	52,858	3,379	5,791	9,170	55,250	46,080	83%

General Fund Detail

		Actual				2020	Remaining	% Budget
		2019	Jan-31-20	Feb-29-20	Total	Budget	Budget	Left
100-46112	PUBLIC CHARGES FOR SERVICE/OTHER EARNINGS AND GENERAL GOV	618	-	2	2	500	498	100%
100-46115	PUBLIC CHARGES FOR SERVICE/COURT FEES	15	15	-	15	500	485	97%
100-46122	PUBLIC CHARGES FOR SERVICE/TAX AND TITLE SEARCH FEES	5,760	240	270	510	2,500	1,990	80%
100-46210	PUBLIC CHARGES FOR SERVICE/POLICE ACCIDENT REPORTS	232	18	-	18	150	133	88%
100-46213	PUBLIC CHARGES FOR SERVICE/POLICE MISC CHARGES	4,118	465	190	655	1,000	345	35%
100-46320	PUBLIC CHARGES FOR SERVICE/PUBLIC WORKS MISC CHARGES	16,864	150	2,850	3,000	10,000	7,000	70%
100-46540	PUBLIC CHARGES FOR SERVICE/CEMETERY GRAVE OPENING	1,300	-	200	200	1,000	800	80%
100-46543	PUBLIC CHARGES FOR SERVICE/CEMETERY LOT SALES	3,500	-	-	-	1,000	1,000	100%
100-46544	PUBLIC CHARGES FOR SERVICE/CEMETERY FOUNDATION PERMIT	400	-	50	50	500	450	90%
100-46545	PUBLIC CHARGES FOR SERVICE/CREMATION BURIAL FEES	1,550	-	-	-	750	750	100%
100-46740	PUBLIC CHARGES FOR SERVICE/PARK CONCESSION SALES	-	-	-	-	-	-	#DIV/0!
100-46800	PUBLIC CHARGES FOR SERVICE/PAYMENT IN LIEU OF PARKLAND	-	-	-	-	-	-	#DIV/0!
CHARGES FOR SERVICES		34,357	888	3,563	4,450	17,900	13,450	75%
100-47320	INTERGOVERNMENTAL CHARITABLE/SCHOOL DISTRICT PYMNT FOR PATR	3,516	-	350	350	2,000	1,650	83%
100-47321	INTERGOVERNMENTAL CHARITABLE/SCHOOL DISTRICT PYMNT FOR LIAS	59,430	-	3,876	3,876	49,000	45,124	92%
100-43523	INTERGOVERNMENTAL REVENUE/FIRE DEPT CHARGES - ADMIN	6,000	-	-	-	16,000	16,000	100%
100-43529	INTERGOVERNMENTAL REVENUE/Ambulance Aid	5,296	-	-	-	-	-	#DIV/0!
100-47326	INTERGOVERNMENTAL CHARITABLE/TID ADMIN CHARGES	-	-	-	-	28,119	28,119	100%
100-47327	INTERGOVERNMENTAL CHARITABLE/SCHOOL PYMNT FOR MIDDLE SCHOOL	5,000	-	-	-	5,000	5,000	100%
INTERGOVERNMENTAL CHARGES		79,242	-	4,225	4,225	100,119	95,894	96%
100-48110	MISCELLANEOUS REVENUE INTEREST ON INVESTMENTS	107,803	9,840	10,540	20,380	60,000	39,620	66%
100-48112	MISCELLANEOUS REVENUE INTEREST ON SPECIAL ASSESSMENT	2,229	15	86	102	500	398	80%
100-48113	MISCELLANEOUS REVENUE INTEREST ON PERSONAL PROP TAXE	286	56	(1,105)	(1,050)	150	1,200	800%
100-48117	MISCELLANEOUS REVENUE DIVIDENDS ON INSURANCE TRUST	18,576	-	-	-	-	-	#DIV/0!
100-48118	MISCELLANEOUS REVENUE INTEREST/PENALTIES	82	10	6	16	500	484	97%
INTEREST & PENALTY CHARGES		128,976	9,921	9,527	19,448	61,150	41,702	68%
100-48210	MISCELLANEOUS REVENUE RENT CITY LAND	4,798	-	1	1	1,600	1,599	100%
100-48212	MISCELLANEOUS REVENUE PARK RENTALS	6,750	1,250	950	2,200	5,000	2,800	56%
100-48214	MISCELLANEOUS REVENUE COMM HOUSE MAINT SURCHARGE	1,000	160	120	280	600	320	53%
100-48505	MISCELLANEOUS REVENUE RENT FROM STORM WATER UTILITY	13,000	-	-	-	13,000	13,000	100%
RENT		25,548	1,410	1,071	2,481	20,200	17,719	88%
TOTAL REVENUE		5,085,593	3,526,345	25,644	3,551,989	5,079,893	1,461,917	29%
100-51100-110	COUNCIL SALARIES	7,200	-	-	-	7,200	7,200	100%
100-51100-150	COUNCIL FICA	551	-	-	-	551	551	100%
100-51100-212	COUNCIL CONFERENCE	778	-	-	-	-	-	#DIV/0!
100-51100-215	COUNCIL CONSULTING	-	-	-	-	-	-	#DIV/0!
100-51100-310	COUNCIL OFFICE SUPPLIES	2	-	-	-	300	300	100%
100-51100-320	COUNCIL MEMBERSHIPS/SUBSCRIPTIONS	1,728	1,851	-	1,851	1,750	(101)	-6%
100-51100-349	COUNCIL COUNCIL TAPING	-	-	-	-	-	-	#DIV/0!
100-51400-110	MAYOR SALARIES	2,200	-	-	-	2,200	2,200	100%
100-51400-150	MAYOR FICA	168	-	-	-	169	169	100%
100-51400-209	MAYOR TELEPHONE - CELL	286	29	25	55	600	545	91%
100-51400-212	MAYOR CONFERENCE	1,468	-	-	-	2,000	2,000	100%
100-51400-310	MAYOR OFFICE SUPPLIES	87	-	-	-	150	150	100%
100-51400-840	MAYOR COMMUNITY REGONITION DINNER	887	-	-	-	1,500	1,500	100%
MAYOR/COUNCIL		15,474	1,880	158	2,038	16,420	14,382	88%

General Fund Detail

		Actual				2020	Remaining	% Budget	
		2019	Jan-31-20	Feb-29-20	Total	Budget	Budget	Left	
100-51200-110	MUNICIPAL COURT	SALARIES	14,654	991	1,190	2,181	7,500	5,319	71%
100-51200-120	MUNICIPAL COURT	HOURLY WAGES	38,647	1,934	3,049	4,983	47,122	42,139	89%
100-51200-125	MUNICIPAL COURT	OVERTIME WAGES	-	-	-	-	-	-	#DIV/0!
100-51200-150	MUNICIPAL COURT	FICA	3,798	297	300	597	4,178	3,581	86%
100-51200-151	MUNICIPAL COURT	RETIREMENT	2,986	241	244	485	3,181	2,696	85%
100-51200-152	MUNICIPAL COURT	HEALTH/DENTAL/LIFE	14,443	1,323	1,323	2,646	15,867	13,221	83%
100-51200-212	MUNICIPAL COURT	CONFERENCE	748	-	-	-	900	900	100%
100-51200-241	MUNICIPAL COURT	COMPUTER SERVICES	4,432	4,565	-	4,565	4,565	-	0%
100-51200-310	MUNICIPAL COURT	OFFICE SUPPLIES	381	209	-	209	900	691	77%
100-51200-320	MUNICIPAL COURT	MEMBERSHIPS/SUBSCRIPTIONS	845	45	-	45	1,000	955	96%
100-51200-400	MUNICIPAL COURT	REIMBURSEABLE EXPENSE	(396)	-	-	-	-	-	#DIV/0!
100-51200-811	MUNICIPAL COURT	OFFICE EQUIPMENT	-	-	-	-	-	-	#DIV/0!
		COURT	80,620	9,606	6,106	15,712	85,213	69,501	82%
100-51300-214	LEGAL	CONSULTING - OTHER ATTORNEY	1,860	-	-	-	5,000	5,000	100%
100-51300-215	LEGAL	MUNICIPAL ATTORNEY	30,679	2,560	2,727	5,287	34,000	28,713	84%
100-51300-216	LEGAL	COURT ATTORNEY	24,866	2,070	2,220	4,290	28,000	23,710	85%
100-51300-400	LEGAL	REIMBURSEABLE EXPENSE	(30)	(392)	-	(392)	-	392	#DIV/0!
		LEGAL	57,375	4,239	4,947	9,186	67,000	57,814	86%
100-51410-110	CITY HALL	SALARIES	167,128	8,433	13,104	21,537	171,565	150,028	87%
100-51410-120	CITY HALL	HOURLY WAGES	66,324	3,238	5,541	8,779	75,428	66,649	88%
100-51410-125	CITY HALL	OVERTIME WAGES	-	-	639	639	-	(639)	#DIV/0!
100-51410-130	CITY HALL	WAGE REIMBURSEMENT	-	-	-	-	-	-	#DIV/0!
100-51410-150	CITY HALL	FICA	17,068	1,328	1,430	2,758	18,896	16,138	85%
100-51410-151	CITY HALL	RETIREMENT	15,121	1,210	1,302	2,512	15,876	13,364	84%
100-51410-152	CITY HALL	HEALTH/DENTAL/LIFE	27,580	2,126	2,120	4,246	24,978	20,732	83%
100-51410-190	CITY HALL	TRAINING	363	-	-	-	-	-	#DIV/0!
100-51410-209	CITY HALL	TELEPHONE - CELL	1,875	175	175	350	2,000	1,650	83%
100-51410-211	CITY HALL	POSTAGE & MAILINGS	942	-	-	-	1,750	1,750	100%
100-51410-212	CITY HALL	CONFERENCE	5,880	135	915	1,050	7,000	5,950	85%
100-51410-213	CITY HALL	GRANT ADMINISTRATION	-	-	-	-	-	-	#DIV/0!
100-51410-215	CITY HALL	CONSULTING-ORD UPDATES	3,675	-	-	-	4,000	4,000	100%
100-51410-218	CITY HALL	AUDIT FEES	26,300	-	-	-	18,500	18,500	100%
100-51410-241	CITY HALL	COMPUTER SERVICES	4,263	2,137	-	2,137	3,900	1,763	45%
100-51410-310	CITY HALL	OFFICE SUPPLIES	2,013	397	590	987	4,800	3,813	79%
100-51410-311	CITY HALL	BANK FEES	1,661	115	155	270	2,100	1,830	87%
100-51410-315	CITY HALL	PUBLIC NOTICES	4,663	161	341	503	4,000	3,497	87%
100-51410-320	CITY HALL	MEMBERSHIPS/SUBSCRIPTIONS	598	50	-	50	750	700	93%
100-51410-349	CITY HALL	PERSONNEL ACTIVITIES	2,676	60	120	180	6,000	5,820	97%
100-51410-350	CITY HALL	PRE-EMPLOYMENT EXPENSES	498	-	119	119	1,000	881	88%
100-51410-391	CITY HALL	LICENSE SUPPLIES	62	-	-	-	60	60	100%
100-51410-500	CITY HALL	OUTSIDE SERVICES	1,311	-	1,788	1,788	1,500	(288)	-19%
100-51410-830	CITY HALL	FURNITURE	-	-	-	-	-	-	#DIV/0!
		CITY HALL	350,040	19,564	28,340	47,904	364,103	316,199	87%

General Fund Detail

		Actual				2020	Remaining	% Budget
		2019	Jan-31-20	Feb-29-20	Total	Budget	Budget	Left
100-51430-110	MUNICIPAL BUILDING SALARIES	-	-	-	-	-	-	-
100-51430-120	MUNICIPAL BUILDING HOURLY WAGES	-	-	-	-	-	-	-
100-51430-125	MUNICIPAL BUILDING OVERTIME	-	-	-	-	-	-	-
100-51430-126	MUNICIPAL BUILDING SEASONAL LABOR	-	-	-	-	-	-	-
100-51430-150	MUNICIPAL BUILDING FICA	-	-	-	-	-	-	-
100-51430-151	MUNICIPAL BUILDING RETIREMENT	-	-	-	-	-	-	-
100-51430-152	MUNICIPAL BUILDING HEALTH/DENTAL/LIFE	-	-	-	-	-	-	-
100-51430-220	MUNICIPAL BUILDING UTILITIES	19,383	92	3,120	3,212	20,000	16,788	84%
100-51430-230	MUNICIPAL BUILDING STORMWATER	180	-	-	-	180	180	100%
100-51430-310	MUNICIPAL BUILDING OFFICE SUPPLIES	2,006	-	74	74	2,000	1,926	96%
100-51430-350	MUNICIPAL BUILDING BUILDING MAINTENANCE	2,539	-	277	277	3,000	2,723	91%
	MUNICIPAL BUILDING	24,108	92	3,471	3,563	25,180	21,617	86%
100-51440-151	ELECTIONS RETIREMENT	-	-	-	-	-	-	#DIV/0!
100-51440-240	ELECTIONS EQUIPMENT MAINTENANCE	3,645	140	-	140	1,000	860	86%
100-51440-292	ELECTIONS POLL WORKERS	1,332	90	2,108	2,198	6,300	4,102	65%
100-51440-310	ELECTIONS OFFICE SUPPLIES	1,074	62	231	293	1,500	1,207	80%
100-51440-315	ELECTIONS PUBLICATIONS	368	-	17	17	1,200	1,183	99%
100-51440-810	ELECTIONS CAPITAL EQUIPMENT	-	-	-	-	-	-	#DIV/0!
	ELECTIONS	6,419	292	2,357	2,648	10,000	7,352	74%
100-51530-211	ASSESSOR POSTAGE	-	-	-	-	1,178	-	-
100-51530-215	ASSESSOR CONSULTING	28,000	5,000	3,000	8,000	28,000	20,000	71%
100-51530-218	ASSESSOR CONSULTING-OTHER	2,584	-	-	-	2,800	2,800	100%
100-51530-310	ASSESSOR OFFICE SUPPLIES	-	-	-	-	-	-	#DIV/0!
100-51530-830	ASSESSOR FURNITURE	-	-	-	-	-	-	#DIV/0!
	ASSESSOR	30,584	5,000	3,000	8,000	31,978	22,800	71%
100-51900-210	ADMINISTRATIVE TELEPHONE	8,436	522	522	1,043	8,400	7,357	88%
100-51900-211	ADMINISTRATIVE POSTAGE	3,026	165	292	457	4,500	4,043	90%
100-51900-240	ADMINISTRATIVE EQUIPMENT MAINTENANCE	30	-	-	-	4,000	4,000	100%
100-51920-720	JUDGEMENTS/LOST AWARDS JUDGEMENTS/WRITE OFFS	198	-	45	45	-	(45)	#DIV/0!
100-51900-310	ADMINISTRATIVE OFFICE SUPPLIES	1,333	229	189	417	2,000	1,583	79%
100-51900-330	ADMINISTRATIVE VEHICLE OPERATION & MAINT	-	-	-	-	500	500	100%
100-51931-521	MISCELLANEOUS EXPENSES FLEXIBLE BENEFIT EXPENSE	1,388	227	124	351	1,400	1,049	75%
100-51931-526	MISCELLANEOUS EXPENSES COLLECTION AGENCY	-	-	-	-	-	-	#DIV/0!
100-51910-710	OTHER GENERAL GOVERNMENT RECINDED TAXES/REFUNDS	-	-	-	-	-	-	#DIV/0!
100-51910-900	OTHER GENERAL GOVERNMENT CONTINGENCY	-	-	-	-	-	-	#DIV/0!
	ADMIN MAINTENANCE	14,411	1,142	1,171	2,313	20,800	18,487	89%
100-51930-510	INSURANCE PROPERTY INSURANCE	35,602	25,083	-	25,083	25,065	(18)	0%
100-51930-512	INSURANCE LIABILITY INSURANCE	34,273	58,649	-	58,649	36,100	(22,549)	-62%
100-51930-520	INSURANCE WORKERS COMPENSATION	37,257	-	-	-	41,900	41,900	100%
100-51930-730	INSURANCE UNEMPLOYMENT COMPENSATION	292	-	-	-	-	-	#DIV/0!
	PROPERTY & WORKER COMP INSURANCE	107,424	83,732	-	83,732	103,065	19,333	19%
100-51960-910	INFORMATION TECHNOLOGY INFORMATION TECHNOLOGY	61,384	5,465	12,277	17,742	40,000	22,258	56%
100-51931-522	MISCELLANEOUS EXPENSES RETIRED EMPL HEALTH	3,609	329	329	659	2,640	1,981	75%
	RETIREE BENEFITS	3,609	329	329	659	5,640	1,981	35%

General Fund Detail

		Actual				2020	Remaining	% Budget
		2019	Jan-31-20	Feb-29-20	Total	Budget	Budget	Left
100-51950-902	CONTINGENCY	-	-	-	-	-	-	#DIV/0!
100-51950-903	CONTINGENCY	14,000	-	-	-	14,000	14,000	100%
100-51950-904	CONTINGENCY	-	-	-	-	-	-	#DIV/0!
100-51950-900	CONTINGENCY	4,020	-	-	-	50,000	50,000	100%
100-51950-901	CONTINGENCY	-	-	-	-	-	-	#DIV/0!
	PAYROLL CONTINGENCY							
	OPEB/RETIREMENT FUNDING							
	CLOSEOUT OF EMPLOYEE HRA'S							
	CONTINGENCY							
	RESERVE FOR DEBT SERVICE							
100-52100-110	LAW ENFORCEMENT	279,174	14,534	22,670	37,204	260,119	222,915	86%
100-52100-120	LAW ENFORCEMENT	454,110	25,128	33,782	58,910	506,076	447,166	88%
100-52100-121	LAW ENFORCEMENT	34,833	2,812	4,799	7,611	66,123	58,512	88%
100-52100-122	LAW ENFORCEMENT	3,348	-	-	-	25,158	25,158	100%
100-52100-124	LAW ENFORCEMENT	-	-	-	-	-	-	#DIV/0!
100-52100-125	LAW ENFORCEMENT	51,035	4,344	774	5,118	45,000	39,882	89%
100-52100-128	LAW ENFORCEMENT	-	-	-	-	-	-	#DIV/0!
100-52100-130	LAW ENFORCEMENT	(100)	-	(5)	(5)	-	5	#DIV/0!
100-52100-150	LAW ENFORCEMENT	62,130	5,731	4,628	10,359	69,041	58,682	85%
100-52100-151	LAW ENFORCEMENT	86,073	8,752	7,060	15,812	101,861	86,049	84%
100-52100-152	LAW ENFORCEMENT	94,108	9,343	9,343	18,685	138,064	119,379	86%
100-52100-155	LAW ENFORCEMENT	-	-	-	-	-	-	#DIV/0!
100-52100-160	LAW ENFORCEMENT	66	-	-	-	-	-	#DIV/0!
100-52100-190	LAW ENFORCEMENT	5,838	294	-	294	4,000	3,706	93%
100-52100-192	LAW ENFORCEMENT	-	-	-	-	2,000	2,000	100%
100-52100-210	LAW ENFORCEMENT	2,907	243	285	528	3,000	2,472	82%
100-52100-211	LAW ENFORCEMENT	323	31	-	31	600	569	95%
100-52100-212	LAW ENFORCEMENT	1,187	249	47	296	1,200	904	75%
100-52100-240	LAW ENFORCEMENT	5,346	848	136	984	3,000	2,016	67%
100-52100-241	LAW ENFORCEMENT	3,454	104	-	104	4,500	4,396	98%
100-52100-242	LAW ENFORCEMENT	3,600	-	-	-	3,600	3,600	100%
100-52100-310	LAW ENFORCEMENT	1,521	266	7	273	2,500	2,227	89%
100-52100-320	LAW ENFORCEMENT	1,020	190	-	190	1,030	840	82%
100-52100-330	LAW ENFORCEMENT	7,979	220	595	814	13,000	12,186	94%
100-52100-335	LAW ENFORCEMENT	18,051	-	1,501	1,501	22,000	20,499	93%
100-52100-337	LAW ENFORCEMENT	(2,057)	-	-	-	-	-	#DIV/0!
100-52100-340	LAW ENFORCEMENT	6,373	112	28	140	5,000	4,860	97%
100-52100-392	LAW ENFORCEMENT	9,470	9,470	-	9,470	10,600	1,130	11%
100-52100-396	LAW ENFORCEMENT	1,575	-	-	-	2,400	2,400	100%
100-52100-400	LAW ENFORCEMENT	(6,126)	-	-	-	-	-	#DIV/0!
100-52100-700	LAW ENFORCEMENT	-	-	-	-	-	-	#DIV/0!
100-52100-810	LAW ENFORCEMENT	-	-	-	-	-	-	#DIV/0!
	LAW ENFORCEMENT	1,125,238	82,670	85,650	168,320	1,292,442	1,124,122	87%
100-53271-110	PUBLIC SAFETY VEHICLES	-	-	-	-	-	-	#DIV/0!
100-53271-120	PUBLIC SAFETY VEHICLES	15,056	758	109	867	7,992	7,125	89%
100-53271-125	PUBLIC SAFETY VEHICLES	12	-	-	-	-	-	#DIV/0!
100-53271-150	PUBLIC SAFETY VEHICLES	1,095	72	8	81	611	530	87%
100-53271-151	PUBLIC SAFETY VEHICLES	974	66	7	73	539	466	86%
100-53271-152	PUBLIC SAFETY VEHICLES	2,858	143	1	144	1,733	1,589	92%
100-53271-820	PUBLIC SAFETY VEHICLES	-	-	-	-	-	-	#DIV/0!
	POLICE VEHICLE/BUILDING MAINTENANCE	19,995	1,039	126	1,165	10,875	9,710	89%

General Fund Detail

			Actual				2020	Remaining	% Budget
			2019	Jan-31-20	Feb-29-20	Total	Budget	Budget	Left
100-52130-125	CROSSING GUARDS	HOURLY WAGES - PART TIME	23,536	1,415	2,447	3,862	27,500	23,638	86%
100-52130-150	CROSSING GUARDS	FICA	1,800	108	187	295	2,104	1,809	86%
100-52130-400	CROSSING GUARDS	REIMBURSEABLE EXPENSE	(12,495)	-	-	-	(14,802)	(14,802)	100%
CROSSING GUARDS			12,841	1,523	2,634	4,157	14,802	10,645	72%
100-52150-122	CODE ENFORCEMENT	HOURLY WAGES - PART TIME	13,177	633	1,077	1,709	22,974	21,265	93%
100-52150-150	CODE ENFORCEMENT	FICA	703	55	53	108	1,758	1,650	94%
100-52150-152	CODE ENFORCEMENT	HEALTH/DENTAL/LIFE	1,250	130	130	260	984	724	74%
100-52150-291	CODE ENFORCEMENT	ANIMAL CONTROL CONTRACT	5,100	2	417	419	6,000	5,581	93%
CODE ENFORCEMENT			20,230	820	1,676	2,496	34,413	31,917	93%
100-52200-215	FIRE PROTECTION	CONSULTING	340,175	32,633	32,633	65,266	391,942	326,677	83%
100-52200-810	FIRE PROTECTION	CAPITAL EQUIPMENT	30,000	-	-	-	-	-	#DIV/0!
100-52200-911	FIRE PROTECTION	PASS THROUGH STATE REVENUE	22,635	-	-	-	-	-	#DIV/0!
FIRE/EMS			392,810	32,633	32,633	65,266	391,942	326,677	83%
100-52400-110	INSPECTION	SALARIES	21,342	672	1,143	1,816	11,790	9,974	85%
100-52400-120	INSPECTION	HOURLY WAGES	5,446	219	245	463	3,469	3,006	87%
100-52400-150	INSPECTION	FICA	2,011	81	103	184	1,167	983	84%
100-52400-151	INSPECTION	RETIREMENT	1,757	73	94	167	1,030	863	84%
100-52400-152	INSPECTION	HEALTH/DENTAL/LIFE	2,471	100	255	355	1,801	1,446	80%
100-52400-190	INSPECTION	TRAINING	395	60	-	60	850	790	93%
100-52400-215	INSPECTION	CONSULTING	13,528	-	1,882	1,882	2,000	118	6%
100-52400-310	INSPECTION	OFFICE SUPPLIES	703	-	127	127	1,200	1,073	89%
100-52400-330	INSPECTION	VEHICLE OPERATION & MAINT	95	47	-	47	500	453	91%
INSPECTION			47,760	1,252	3,849	5,101	23,807	18,706	79%
100-53100-110	PUBLIC WORKS ADMINISTRAT	SALARIES	14,642	762	157	919	19,277	18,358	95%
100-53100-120	PUBLIC WORKS ADMINISTRAT	HOURLY WAGES	110,782	4,883	8,527	13,410	111,351	97,941	88%
100-53100-124	PUBLIC WORKS ADMINISTRAT	HOURLY WAGES - REIMBURSED	-	-	-	-	-	-	#DIV/0!
100-53100-125	PUBLIC WORKS ADMINISTRAT	OVERTIME WAGES	23	-	-	-	22,000	22,000	100%
100-53100-126	PUBLIC WORKS ADMINISTRAT	SEASONAL LABOR	180	62	-	62	12,480	12,418	100%
100-53100-150	PUBLIC WORKS ADMINISTRAT	FICA	10,473	1,407	715	2,122	12,340	10,218	83%
100-53100-151	PUBLIC WORKS ADMINISTRAT	RETIREMENT	8,141	898	586	1,484	9,725	8,241	85%
100-53100-152	PUBLIC WORKS ADMINISTRAT	HEALTH/DENTAL/LIFE	26,048	4,544	1,729	6,273	17,591	11,318	64%
100-53100-210	PUBLIC WORKS ADMINISTRAT	TELEPHONE	1,017	69	116	185	900	715	79%
100-53100-212	PUBLIC WORKS ADMINISTRAT	CONFERENCE	23	-	-	-	-	-	#DIV/0!
100-53100-310	PUBLIC WORKS ADMINISTRAT	OFFICE SUPPLIES	1,262	24	(21)	3	1,900	1,897	100%
100-53100-392	PUBLIC WORKS ADMINISTRAT	CLOTHING ALLOWANCE	4,320	4,320	-	4,320	4,406	86	2%
PUBLIC WORKS ADMINISTRATION			177,314	16,967	11,810	28,777	212,220	183,443	86%
100-53110-215	ENGINEERING	CONSULTING	27,897	2,260	420	2,680	2,500	(180)	-7%
100-53110-400	ENGINEERING	REIMBURSEABLE EXPENSE	(26,202)	(6,161)	(280)	(6,441)	-	6,441	#DIV/0!
ENGINEERING			1,695	(3,901)	140	(3,761)	2,500	6,261	250%
100-53230-220	CITY GARAGE	UTILITIES	23,819	-	5,980	5,980	27,000	21,020	78%
100-53230-230	CITY GARAGE	STORMWATER UTILITY	2,225	-	-	-	2,065	2,065	100%
100-53230-240	CITY GARAGE	EQUIPMENT MAINTENANCE	2,725	341	321	662	4,000	3,338	83%
100-53230-340	CITY GARAGE	OPERATING SUPPLIES	6,132	249	2,391	2,639	7,700	5,061	66%
CITY GARAGE			34,901	590	8,691	9,281	40,765	31,484	77%

General Fund Detail

			Actual				2020	Remaining	% Budget
			2019	Jan-31-20	Feb-29-20	Total	Budget	Budget	Left
100-53272-220	COMMUNITY HOUSE	UTILITIES	2,524	-	476	476	3,200	2,724	85%
100-53272-230	COMMUNITY HOUSE	STORMWATER UTILITY	283	-	-	-	300	300	100%
100-53272-340	COMMUNITY HOUSE	OPERATING SUPPLIES	1,349	-	100	100	1,500	1,400	93%
100-53272-400	COMMUNITY HOUSE	REIMBURSEMENT	-	-	-	-	-	-	#DIV/0!
100-53272-820	COMMUNITY HOUSE	CAPITAL IMPROVEMENTS	-	-	-	-	-	-	#DIV/0!
COMMUNITY HOUSE			4,156	-	576	576	5,000	4,424	88%
100-53274-120	SHAW BUILDING	HOURLY WAGES	-	-	-	-	-	-	#DIV/0!
100-53274-150	SHAW BUILDING	FICA	-	-	-	-	-	-	#DIV/0!
100-53274-152	SHAW BUILDING	HEALTH/DENTAL/LIFE	-	-	-	-	-	-	#DIV/0!
100-53274-811	SHAW BUILDING	OFFICE EQUIPMENT	-	-	-	-	-	-	#DIV/0!
SHAW BUILDING			-	-	-	-	-	-	#DIV/0!
100-53300-110	STREET MAINT & CONSTRUCT	SALARIES	26,484	1,636	3,223	4,860	29,184	24,324	83%
100-53300-120	STREET MAINT & CONSTRUCT	HOURLY WAGES	153,959	10,147	23,672	33,819	153,436	119,617	78%
100-53230-120	CITY GARAGE	HOURLY WAGES	-	-	-	-	-	-	#DIV/0!
100-53640-120	WEED & NUISANCE CONTROL	HOURLY WAGES	-	-	-	-	-	-	#DIV/0!
100-53230-150	CITY GARAGE	FICA	-	-	-	-	-	-	#DIV/0!
100-53640-150	WEED & NUISANCE CONTROL	FICA	-	-	-	-	-	-	#DIV/0!
100-53230-151	CITY GARAGE	RETIREMENT	-	-	-	-	-	-	#DIV/0!
100-53230-152	CITY GARAGE	HEALTH/DENTAL/LIFE	-	-	-	-	-	-	#DIV/0!
100-53300-125	STREET MAINT & CONSTRUCT	OVERTIME WAGES	12,712	2,547	3,945	6,492	15,000	8,508	57%
100-53300-126	STREET MAINT & CONSTRUCT	SEASONAL LABOR	5,803	170	-	170	-	(170)	#DIV/0!
100-53300-150	STREET MAINT & CONSTRUCT	FICA	14,655	1,380	2,287	3,667	15,118	11,451	76%
100-53300-151	STREET MAINT & CONSTRUCT	RETIREMENT	12,560	1,195	2,040	3,235	12,326	9,091	74%
100-53300-152	STREET MAINT & CONSTRUCT	HEALTH/DENTAL/LIFE	32,019	1,640	4,799	6,439	38,279	31,840	83%
100-53300-230	STREET MAINT & CONSTRUCT	STORMWATER UTILITY	1,471	-	-	-	985	985	100%
100-53300-240	STREET MAINT & CONSTRUCT	VEHICLE & EQUIP MAINTENANCE	44,936	2,809	2,904	5,713	40,000	34,287	86%
100-53300-330	STREET MAINT & CONSTRUCT	VEHICLE OPERATION & MAINT	-	-	-	-	-	-	#DIV/0!
100-53300-335	STREET MAINT & CONSTRUCT	VEHICLE-FUEL	4,906	42	340	383	8,500	8,117	95%
100-53300-340	STREET MAINT & CONSTRUCT	OPERATING SUPPLIES	2,092	170	153	323	5,100	4,777	94%
100-53300-370	STREET MAINT & CONSTRUCT	ROADWAY SUPPLIES	9,923	-	-	-	26,000	26,000	100%
100-53300-400	STREET MAINT & CONSTRUCT	REIMBURSEMENT	(6,356)	-	-	-	-	-	#DIV/0!
STREET MAINTENANCE & CONSTRUCTION			318,019	21,738	43,363	65,101	343,928	278,827	81%
100-53310-110	SNOW & ICE REMOVAL	SALARIES	-	-	-	-	-	-	#DIV/0!
100-53310-120	SNOW & ICE REMOVAL	HOURLY WAGES	-	-	-	-	-	-	#DIV/0!
100-53310-125	SNOW & ICE REMOVAL	OVERTIME WAGES	-	-	-	-	-	-	#DIV/0!
100-53310-150	SNOW & ICE REMOVAL	FICA	-	-	-	-	-	-	#DIV/0!
100-53310-151	SNOW & ICE REMOVAL	RETIREMENT	-	-	-	-	-	-	#DIV/0!
100-53310-152	SNOW & ICE REMOVAL	HEALTH/DENTAL/LIFE	-	-	-	-	-	-	#DIV/0!
100-53310-219	SNOW & ICE REMOVAL	SNOW REMOVAL EQUIPMENT	2,792	-	4,882	4,882	6,000	1,118	19%
100-53310-240	SNOW & ICE REMOVAL	EQUIPMENT MAINTENANCE	4,083	1,053	10,051	11,104	4,000	(7,104)	-178%
100-53310-335	SNOW & ICE REMOVAL	VEHICLE-FUEL	9,086	892	2,448	3,341	15,000	11,659	78%
100-53310-340	SNOW & ICE REMOVAL	OPERATING SUPPLIES	75,129	22,833	15,821	38,654	71,130	32,476	46%
SNOW & ICE REMOVAL			91,090	24,778	33,203	57,981	96,130	38,149	40%

General Fund Detail

		Actual				2020	Remaining	% Budget
		2019	Jan-31-20	Feb-29-20	Total	Budget	Budget	Left
100-53400-110	TRAFFIC SIGNS	SALARIES	-	-	-	-	-	#DIV/0!
100-53400-120	TRAFFIC SIGNS	HOURLY WAGES	-	-	-	-	-	#DIV/0!
100-53400-215	TRAFFIC SIGNS	CONSULTING	1,513	-	-	1,550	1,550	100%
100-53400-220	TRAFFIC SIGNS	UTILITIES	1,097	-	229	1,500	1,271	85%
100-53400-240	TRAFFIC SIGNS	EQUIPMENT MAINTENANCE	665	-	-	2,000	2,000	100%
100-53400-370	TRAFFIC SIGNS	ROADWAY SUPPLIES	10,817	-	28	17,800	17,772	100%
		TRAFFIC SIGNS	14,092	-	257	22,850	22,593	99%
100-53420-220	STREET LIGHTS	UTILITIES	64,743	-	10,480	78,000	67,520	87%
100-53420-240	STREET LIGHTS	EQUIPMENT MAINTENANCE	5,436	-	-	1,500	1,500	100%
100-53420-820	STREET LIGHTS	CAPITAL IMPROVEMENTS	-	-	-	600	600	100%
		STREET LIGHTS	70,179	-	10,480	80,100	69,620	87%
100-53650-120	RECYCLING	HOURLY WAGES	-	-	-	-	-	#DIV/0!
100-53650-150	RECYCLING	FICA	-	-	-	-	-	#DIV/0!
100-53650-152	RECYCLING	HEALTH/DENTAL/LIFE	-	-	-	-	-	#DIV/0!
100-53650-335	RECYCLING	VEHICLE-FUEL	1,187	100	293	3,800	3,407	90%
100-53650-340	RECYCLING	OPERATING SUPPLIES	2,260	353	248	2,100	1,499	71%
		RECYCLING	3,447	453	541	5,900	4,906	83%
100-54400-820	CODE ENFORCEMENT	CAPITAL IMPROVEMENTS	3,175	-	-	-	-	#DIV/0!
100-54400-850	CODE ENFORCEMENT	REIMBURSEMENTS	(4,272)	-	-	-	-	#DIV/0!
		CODE ENFORCEMENT	(1,097)	-	-	-	-	#DIV/0!
100-54910-110	CEMETERY	SALARIES	-	-	-	-	-	#DIV/0!
100-54910-120	CEMETERY	HOURLY WAGES	-	-	-	-	-	#DIV/0!
100-54910-126	CEMETERY	SEASONAL LABOR	-	-	-	-	-	#DIV/0!
100-54910-150	CEMETERY	FICA	-	-	-	-	-	#DIV/0!
100-54910-152	CEMETERY	HEALTH/DENTAL/LIFE	-	-	-	-	-	#DIV/0!
100-54910-230	CEMETERY	STORMWATER UTILITY	981	-	-	1,050	1,050	100%
100-54910-244	CEMETERY	MAINTENANCE	560	-	-	350	350	100%
100-54910-335	CEMETERY	VEHICLE-FUEL	907	-	-	1,100	1,100	100%
100-54910-340	CEMETERY	OPERATING SUPPLIES	598	-	-	1,200	1,200	100%
100-54910-400	CEMETERY	REIMBURSEABLE EXPENSE	-	-	-	-	-	#DIV/0!
		CEMETERY	3,046	-	-	3,700	3,700	100%
100-55100-721	DONATIONS	HISTORICAL	10,000	-	10,000	10,000	10,000	100%
100-55100-723	DONATIONS	GATHERING P	10,000	10,000	-	10,000	-	0%
100-55100-726	DONATIONS	YMCA YOUTH SCHOLARSHIPS	-	-	-	-	-	#DIV/0!
		DONATIONS	20,000	10,000	10,000	20,000	10,000	50%

General Fund Detail

		Actual	2020			Remaining	% Budget		
		2019	Jan-31-20	Feb-29-20	Total	Budget	Left		
100-55200-110	PARKS	SALARIES	5,477	202	90	291	7,756	7,465	96%
100-55200-120	PARKS	HOURLY WAGES	66,765	4,740	1,561	6,301	94,634	88,333	93%
100-55200-125	PARKS	OVERTIME WAGES	2,218	-	-	-	-	-	#DIV/0!
100-55200-126	PARKS	SEASONAL LABOR	7,800	-	-	-	15,405	15,405	100%
100-55200-150	PARKS	FICA	6,012	483	123	606	9,010	8,404	93%
100-55200-151	PARKS	RETIREMENT	4,805	443	111	555	6,912	6,357	92%
100-55200-152	PARKS	HEALTH/DENTAL/LIFE	10,436	1,140	376	1,516	19,949	18,433	92%
100-55200-220	PARKS	UTILITIES	29,332	-	497	497	33,100	32,603	98%
100-55200-230	PARKS	STORMWATER UTILITY	4,869	-	-	-	4,900	4,900	100%
100-55200-240	PARKS	EQUIPMENT MAINTENANCE	2,049	-	912	912	3,000	2,088	70%
100-55200-330	PARKS	VEHICLE OPERATION & MAINT	20,506	877	-	877	13,300	12,423	93%
100-55200-335	PARKS	VEHICLE-FUEL	6,003	882	139	1,021	8,100	7,079	87%
100-55200-340	PARKS	OPERATING SUPPLIES	7,439	323	1,325	1,648	10,200	8,552	84%
		PARKS	173,711	9,090	5,134	14,224	226,266	212,042	94%
100-55300-120	RECREATION	HOURLY WAGES	-	-	587	587	2,399	1,812	76%
100-55300-126	RECREATION	Seasonal Wages	390	-	-	-	-	-	#DIV/0!
100-55300-150	RECREATION	FICA	-	29.83	44.91	75	183	108	59%
100-55300-151	RECREATION	RETIREMENT	-	-	-	-	163	163	100%
100-55300-152	RECREATION	HEALTH/DENTAL/LIFE	-	-	-	-	318	318	100%
100-55300-220	RECREATION	UTILITIES	2,670	-	456	456	2,500	2,044	82%
100-55300-335	RECREATION	VEHICLE-FUEL	688	-	-	-	1,000	1,000	100%
100-55300-340	RECREATION	OPERATING SUPPLIES	4,753	-	-	-	4,300	4,300	100%
100-55300-345	RECREATION	PARK CONCESSION SUPPLIES	-	-	-	-	-	-	#DIV/0!
		RECREATION	8,501	30	1,088	1,118	10,863	9,745	90%
100-55310-120	CELEBRATIONS	HOURLY WAGES	-	-	-	-	-	-	#DIV/0!
100-55310-150	CELEBRATIONS	FICA	-	-	-	-	-	-	#DIV/0!
100-55310-335	CELEBRATIONS	VEHICLE-FUEL	27	-	-	-	300	300	100%
100-55310-340	CELEBRATIONS	OPERATING SUPPLIES	1,776	-	-	-	2,100	2,100	100%
100-55310-390	CELEBRATIONS	PROGRAMS - FOURTH OF JULY	2,500	-	-	-	2,500	2,500	100%
		CELEBRATIONS	4,303	-	-	-	4,900	4,900	100%
100-56110-340	HISTORICAL PRESERVATION (OPERATING SUPPLIES	2,481	-	-	-	2,500	2,500	100%
		HISTORICAL PRESERVATION COMM	2,481	-	-	-	2,540	2,540	100%
100-56300-110	PLANNING	SALARIES	6,548	403	430	834	-	(834)	#DIV/0!
100-56300-120	PLANNING	HOURLY WAGES	195	16	11	27	-	(27)	#DIV/0!
100-56300-150	PLANNING	FICA	503	33	33	65	-	(65)	#DIV/0!
100-56300-151	PLANNING	RETIREMENT	442	30	30	60	-	(60)	#DIV/0!
100-56300-152	PLANNING	HEALTH/DENTAL/LIFE	642	13	79	92	-	(92)	#DIV/0!
100-56300-215	PLANNING	CONSULTING	3,181	490	-	490	3,000	2,510	84%
100-56300-310	PLANNING	OFFICE SUPPLIES	-	-	-	-	-	-	#DIV/0!
100-56300-320	PLANNING	MEMBERSHIPS/SUBSCRIPTIONS	-	-	-	-	-	-	#DIV/0!
100-56300-340	PLANNING	OPERATING SUPPLIES	-	-	-	-	-	-	#DIV/0!
100-56300-400	PLANNING	REIMBURSABLE EXPENSE	(2,481)	(490)	-	(490)	-	490	#DIV/0!
		PLANNING	9,030	495	583	1,078	3,000	1,922	64%

General Fund Detail

			Actual			2020	Remaining	% Budget	
			2019	Jan-31-20	Feb-29-20	Total	Budget	Left	
100-56700-313	ECONOMIC DEVELOPMENT	MACC CONTRIBUTION	-	-	-	-	-	#DIV/0!	
100-56700-320	ECONOMIC DEVELOPMENT	TOURISM EXPENSE	5,850	-	-	-	5,000	5,000	100%
100-56700-400	ECONOMIC DEVELOPMENT	TOURISM REIMBURSEMENT	(1,064)	(1,022)	-	(1,022)	-	1,022	#DIV/0!
100-56700-820	ECONOMIC DEVELOPMENT	CAPITAL IMPROVEMENTS	-	-	-	-	-	-	#DIV/0!
		TOURISM/MACC	4,786	(1,022)	-	(1,022)	5,000	6,022	120%
100-59230-936	TRANSFERS OUT	TRANFR TO CAPITAL PROJECT FUND	-	-	-	-	-	-	#DIV/0!
100-59230-930	TRANSFERS OUT	TRANSFER TO DEBT SERVICE	850,000	-	-	-	849,900	849,900	100%
100-59230-937	TRANSFERS OUT	TRAN TO CAPITAL FUND LEVY AMT	254,350	-	-	-	254,350	254,350	100%
100-59230-940	TRANSFERS OUT	TRANSFER TO LIBRARY FUND	288,224	-	296,314	296,314	296,314	-	0%



Office of the City Administrator

To: Mayor Welch, Common Council Members
From: Al Hulick, City Administrator
Date: April 8, 2020
Subject: Discussion and Possible Action Regarding a Certified Survey Map and Utility Easement Agreement with the Milton School District Along West High Street.

Summary

On January 21, 2020, the Milton Plan Commission approved a preliminary CSM for the Milton School District to combine their two lots along West High Street. The combination of lots is necessary for the School District to construct their recently approved expansion at their High School Facility.

Once approved, the attached final CSM and corresponding utility easement agreement will be recorded with Rock County and allow work to commence on the site.

Recommendation

City Staff recommends approval of the subject Certified Survey Map and Utility Easement Agreement.

UTILITY EASEMENT AGREEMENT

THIS UTILITY EASEMENT AGREEMENT (“Agreement”) is made this _____ day of _____, 2020, by and between the School District of Milton, a Wisconsin public school district (hereinafter referred to as the “Grantor”) and the City of Milton, a Wisconsin political subdivision (hereinafter referred to as the “Grantee”).

RECITALS

A. Grantor owns adjoining parcels of real estate situated in the City of Milton, Rock County, Wisconsin, and wishes to combine such parcels into one single parcel (referred to herein as “Lot 1”) as shown in the preliminary certified survey map attached hereto as Exhibit A.

B. Grantee wishes an easement over, under and across a portion of Lot 1 more particularly described on Exhibit B attached hereto (the “Easement Area”). The location of the Easement Area is shown, and the easement granted herewith is referenced, on the maps attached hereto as Exhibit A and Exhibit C.

C. Grantor wishes to grant such easement to Grantee in the manner and form following.

THEREFORE, for valuable consideration, the parties hereto agree as follows:

1. Sanitary Sewer and Water Main Easement. Grantor hereby grants, conveys, transfers and assigns unto Grantee a permanent non-exclusive easement over, under and across the Easement Area for the following purposes: (i) to construct, maintain, inspect, operate, repair, move, remove, replace and reconstruct an underground sanitary sewer main, an underground water main, and related underground facilities and appurtenances; (ii) to cut, trim or remove trees, bushes and roots as may be reasonably required incident to the rights herein given, and (iii) for ingress and egress to exercise the rights and privileges granted herein. Grantee shall have the right to come upon the Easement Area at any time and for all purposes relating to the exercise of its rights hereunder.

2. Property Restoration. Following any construction-related activity by Grantee in the Easement Area, Grantee shall restore, as best as practicable, such Easement Area to the condition it was in before such construction and activities.

3. Consistent Uses by Grantor Allowed. This easement is non-exclusive, and Grantor reserves the right for itself and its employees, invitees, licensees, guests, permittees and assignees to

Return to:

Atty William L. Fahey
Boardman & Clark LLP
PO Box 927
Madison, WI 53701

use the Easement Area for any purpose or purposes which shall not impair Grantee's right hereunder.

4. Miscellaneous.

(a) The easement granted herein shall run with the land described herein, is binding upon the heirs, successors and assigns of Grantor, and shall benefit Grantee, its successors and assigns.

(b) This Agreement shall be construed in accordance with the laws of the State of Wisconsin.

(c) This Agreement may not be amended, modified, terminated, or released without the written consent of both Grantor and Grantee, or their respective successors-in-interest.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the day and year first above-written.

SCHOOL DISTRICT OF MILTON

By: _____
*
Its: _____

STATE OF WISCONSIN)
)
COUNTY OF ROCK) ss.

Subscribed and sworn to before me this _____ day of _____, 2020, the above-named _____, to me known to be the person who executed the foregoing instrument on behalf of the School District of Milton and acknowledged the same.

*

Notary Public, State of Wisconsin
My commission expires: _____

CITY OF MILTON

By: _____
* _____
Its: _____

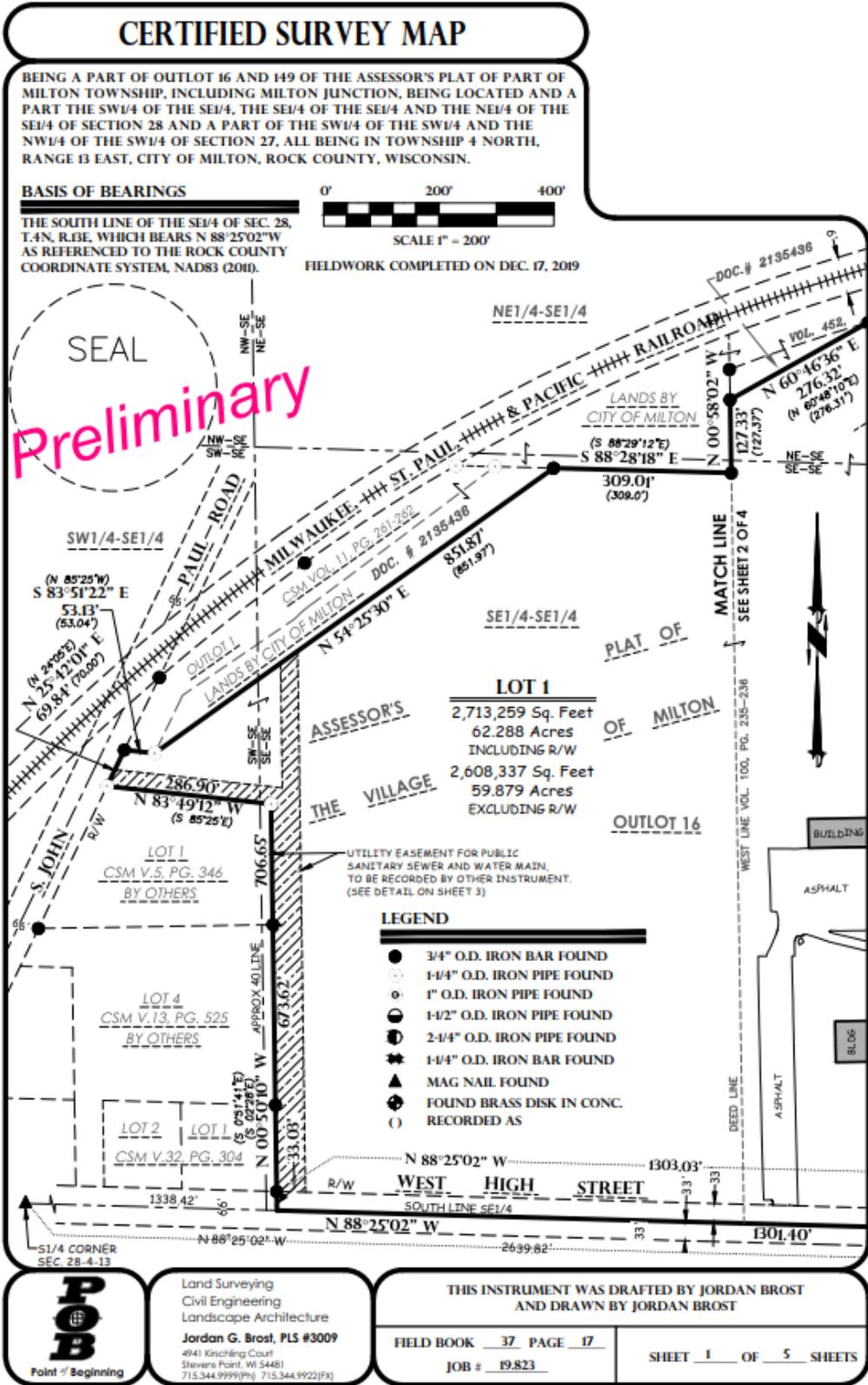
STATE OF WISCONSIN)
) ss.
COUNTY OF ROCK)

Subscribed and sworn to before me this _____ day of _____, 2020, the above-named _____, to me known to be the person who executed the foregoing instrument on behalf of the City of Milton and acknowledged the same.

* _____
Notary Public, State of Wisconsin
My commission expires: _____

This instrument drafted by:
Attorney Daniel T. Fahey
Boardman & Clark LLP
PO Box 927
Madison, WI 53701
608.257.9521

Exhibit A Preliminary Certified Survey Map



Land Surveying
Civil Engineering
Landscape Architecture

Jordan G. Brost, PLS #3009
4941 Kinchong Court
Stevens Point, WI 54481
715.344.9999(PH) 715.344.9922(FX)

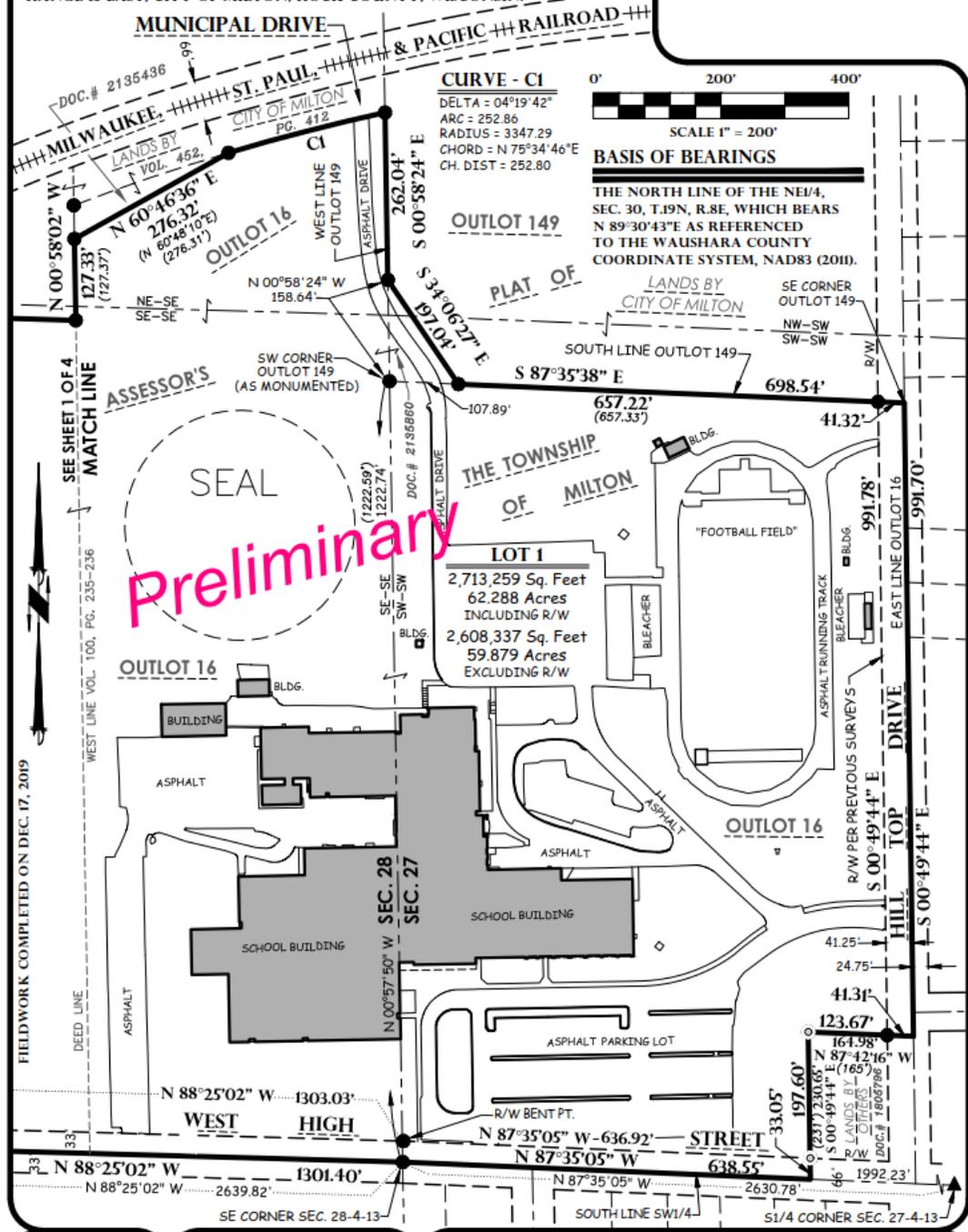
THIS INSTRUMENT WAS DRAFTED BY JORDAN BROST
AND DRAWN BY JORDAN BROST

FIELD BOOK 37 PAGE 17
JOB # 19.823

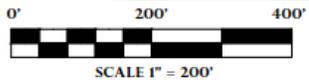
SHEET 1 OF 5 SHEETS

CERTIFIED SURVEY MAP

BEING A PART OF OUTLOT 16 AND 149 OF THE ASSESSOR'S PLAT OF PART OF MILTON TOWNSHIP, INCLUDING MILTON JUNCTION, BEING LOCATED AND A PART THE SW1/4 OF THE SE1/4, THE SE1/4 OF THE SE1/4 AND THE NE1/4 OF THE SE1/4 OF SECTION 28 AND A PART OF THE SW1/4 OF THE SW1/4 AND THE NW1/4 OF THE SW1/4 OF SECTION 27, ALL BEING IN TOWNSHIP 4 NORTH, RANGE B EAST, CITY OF MILTON, ROCK COUNTY, WISCONSIN.



CURVE - CI
 DELTA = 04°19'42"
 ARC = 252.86
 RADIUS = 3347.29
 CHORD = N 75°34'46"E
 CH. DIST = 252.80



BASIS OF BEARINGS
 THE NORTH LINE OF THE NE1/4, SEC. 30, T.19N, R.8E, WHICH BEARS N 89°30'43"E AS REFERENCED TO THE WAUSHARA COUNTY COORDINATE SYSTEM, NAD83 (2011).

LOT 1
 2,713,259 Sq. Feet
 62,288 Acres INCLUDING R/W
 2,608,337 Sq. Feet
 59,879 Acres EXCLUDING R/W

FIELDWORK COMPLETED ON DEC. 17, 2019



Land Surveying
 Civil Engineering
 Landscape Architecture
Jordan G. Brost, PLS #3009
 491 Kirschling Court
 Stevens Point, WI 54481
 715.344.9999(FH) 715.344.9922(FX)

THIS INSTRUMENT WAS DRAFTED BY JORDAN BROST
 AND DRAWN BY JORDAN BROST

FIELD BOOK <u>37</u> PAGE <u>17</u>	SHEET <u>2</u> OF <u>5</u> SHEETS
JOB # <u>19.823</u>	

Exhibit B
Easement Area Legal Description

Being a part of Outlot 16 of the Assessor's Plat of part of Milton Township including Milton Junction, being located and a part of the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ and the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 28, Township 4 North, Range 13 East, City of Milton, Rock County, Wisconsin, the following easement parcel described as follows:

Commencing at the Southeast corner of Section 28, Township 4 North, Range 13 East;
Thence N $88^{\circ}25'02''$ W along the South line of the Southeast $\frac{1}{4}$ of said Section 28, 1301.40 feet;
Thence N $00^{\circ}50'10''$ W, 33.03 feet to a point on the North right-of-way line of West High Street, said point also being the Southeast corner of Lot 1 of Certified Survey Map as recorded in Volume 32, Page 304-307 and also being the Point of Beginning (POB) of the easement parcel to be described;

Thence continuing N $00^{\circ}50'10''$ W along the East line of said Lot 1, Certified Survey Map Volume 32, Page 304-307, the East line of Lot 4, Certified Survey Map as recorded in Volume 13, Page 525-528 and the East line of Lot 1 of Certified Survey Map as recorded in Volume 5, Page 346, 673.62 feet to the Northeast corner of said Lot 1, Certified Survey Map Volume 5, Page 346;

Thence N $83^{\circ}49'12''$ W along the North line of said Lot 1, 286.90 feet to the Northwest corner thereof, said point being on the easterly right-of-way line of South John Paul Road;

Thence N $25^{\circ}42'01''$ E along said easterly right-of-way line of South John Paul Road, 31.83 feet;
Thence S $83^{\circ}49'12''$ E, 292.72 feet;

Thence N $00^{\circ}50'10''$ W, 216.42 feet to a point on the southeasterly line of Parcel "A" as described, recorded and conveyed to the City of Milton in Document No. 2135436;

Thence N $54^{\circ}25'30''$ E along said southeasterly line of lands described and recorded, 36.51 feet;
Thence S $00^{\circ}50'10''$ E, 940.73 feet to a point on the North right-of-way line of West High Street;
Thence N $88^{\circ}25'02''$ W along said North right-of-way line, 50.04 feet to the point of beginning.

Easement Area containing 50,344 Square Feet - 1.156 Acres.

Parcel No. V-23-1263B (partial)

Tax ID # 257 139002 (partial)

Office of the Administrative Services Director

To: Mayor Welch, Common Council Members
From: Inga Cushman, Administrative Services Director
Date: April 8, 2020
Subject: Discussion and Possible Action Regarding Residential Exterior Improvement Grant Application

Summary

Application 1

The City received a grant application from William Murray, 637 College Street, for the Residential Exterior Improvement Program to replace his gravel driveway with concrete. Mr. Murray received two quotes – one from B&J Concrete, LLC for \$4,350 and one from Gaddini Concrete for \$3,775. The preferred contractor for the applicant is B&J Concrete because they will also be doing work on the neighboring property where they have a shared driveway. The application has been reviewed by City staff. Mr. Murray needs to provide the contractor license number and proof of insurance for the contractor.

Application 2

The City of Milton received a grant application from Loreta Wirts, 509 Golden Lane, for the Residential Exterior Improvement Program to replace her roof. Ms. Wirts received two quotes – one from Todd Thiele Construction Inc. for \$11,760 and one from Diaz Roofing Company, LLC for \$11,500. The preferred contractor for the applicant is Todd Thiele Construction Inc. The application has been reviewed by City staff. The applicant currently does not fulfill number 8 under “Program Requirements in the Residential Exterior Improvement Program information.

Recommendation

To approve the Residential Exterior Improvement Grant Program request from William Murray to replace a gravel driveway with concrete at 637 College Street contingent upon submittal of a contractor license number and proof of insurance for the contractor.

To approve the Residential Improvement Grant Program request from Loreta Wirts to replace her roof at 509 Golden Lane contingent upon receiving approval from the Joint Review Board and fulfilling number 8 under “Program Requirements” in the Residential Exterior Improvement Program information.

Attachments

- Application – William Murray, 637 College Street
- Application – Loreta Wirts, 509 Golden Lane



CITY OF MILTON

**RESIDENTIAL EXTERIOR IMPROVEMENT
PROGRAM - GRANT APPLICATION**

APPLICANT INFORMATION

Applicant Name William J. Murray
Property Address 637 College St. Milton
Phone 608 868 2417 Email bbill@charter.net

PROPERTY INFORMATION

Year Home Built 1880 Purchase Year of Home Been here 45 yrs
Assessed Value of Home \$118,000

PROJECT INFORMATION

Proposed Start Date _____ Proposed Completion Date _____
Contractor Name B & J Concrete, LLC Contractor License # _____
Contractor Address 11663 N. Lakeview Dr. Edgerton WI 53534
Street City State Zip
Contractor Phone (608) 921-2890 Contractor Email bjconcrete@gmail.com
Total Project Estimate \$4,350.⁰⁰ Grant Request \$4,350.⁰⁰
Other funding sources that will be used: Ours

Project Narrative (attach additional sheets if necessary).

Please include information related to the work that will be done, colors that will be used, why there is a need for the project, and other information that will be relevant to making a decision on the grant application.

Replacing gravel driveway, replace the cement leading to back door; We have lived here for 45 yrs and kept up our home and property very well. It will improve the appearance of our home and add value.

Contractor will be doing the property next door to us. TLC which is why we chose B & J Concrete, LLC

DOCUMENTS TO INCLUDE

- Two contractor proposals
- Site plan
- Copy of Contractor License
- Proof of Insurance
- Photos of what will be repaired ←

Certification: The information provided above is true and accurate to the best of my knowledge and I have read and understand the guidelines of the City of Milton Residential Exterior Improvement Program and agree to abide by its conditions. I acknowledge that the Common Council has the right to terminate this agreement under the Residential Exterior Improvement Program if I, as the applicant, am found to be in violation of any conditions set forth in the guidelines of the program. I understand this is a matching grant up to \$5,000.

William J. Murray

Applicant Signature

Date

Proposal

B & J CONCRETE, LLC
Brian Karpes
11663 N. Lakeview Dr.
Edgerton, WI 53534
(608) 921-2890
bjconcretellc@gmail.com

Bill Murray

PROPOSAL SUBMITTED TO:	JOB NAME	JOB #
ADDRESS	JOB LOCATION	
	DATE	DATE OF PLANS
PHONE #	FAX #	ARCHITECT

637 Cottage St
Milbn

868-2417

We hereby submit specifications and estimates for:

10' x 73' new driveway
5" thick - 6 bag cement
fiber mesh
compacted gravel

7' x 9' tear out & replace

\$ 4,350⁰⁰

We propose hereby to furnish material and labor -- complete in accordance with the above specifications for the sum of:

\$ 4,350 down rest when complete Dollars

with payments to be made as follows: _____

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

Brian Karpes B & J Concrete

Note — this proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____









CITY OF MILTON

**RESIDENTIAL EXTERIOR IMPROVEMENT
PROGRAM - GRANT APPLICATION**

APPLICANT INFORMATION

Applicant Name Loreta Wirts

Property Address 509 Golden Lane, Milton Wi.

Phone 608-449-6312

Email ljwirts@gmail.com

PROPERTY INFORMATION

Year Home Built 1931

Purchase Year of Home 2007

Assessed Value of Home \$ 115,100

PROJECT INFORMATION

Proposed Start Date May 1, 2020

Proposed Completion Date May 3rd, 2020

Contractor Name Thiele Roofing

Contractor License # DC-089800033

Contractor Address 2134 W US Hwy 14 Janesville Wi 53545
Street City State Zip

Contractor Phone 608-751-1196

Contractor Email thielerroofing2@gmail.com

Total Project Estimate \$ 11,760.00

Grant Request \$ 5,000.00

Other funding sources that will be used: None

Project Narrative (attach additional sheets if necessary).

Please include information related to the work that will be done, colors that will be used, why there is a need for the project, and other information that will be relevant to making a decision on the grant application.

See Attachment

DOCUMENTS TO INCLUDE

- Two contractor proposals
- Site plan
- Copy of Contractor License
- Proof of Insurance
- Photos of what will be repaired

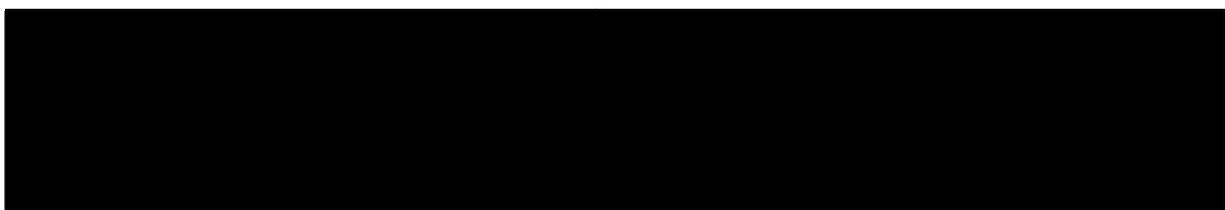
Certification: The information provided above is true and accurate to the best of my knowledge and I have read and understand the guidelines of the City of Milton Residential Exterior Improvement Program and agree to abide by its conditions. I acknowledge that the Common Council has the right to terminate this agreement under the Residential Exterior Improvement Program if I, as the applicant, am found to be in violation of any conditions set forth in the guidelines of the program. I understand this is a matching grant up to \$5,000.

Loreta Wirtz
Applicant Signature

4/1/2020
Date

My current roofing is in desperate need of a complete replacement as shown in the attached pictures. The existing shingles have warped, are curling and fragments are completely falling off. There are indications of rain water stains on the interior ceilings. The condition of the roof is undoubtedly a problem. The roof replacement will dramatically improve the visual appearance of my home and add to the neighborhood's overall property values.

Quotes for a complete shingle replacement have been obtained from two licensed contractors. The color would be matching to the brick and windows.



I have been a Milton resident prior to purchasing my home in 2007. I am a proud woman and take pride in my home. I have put my heart and soul into my home. I have no plans of leaving Milton.

I thank you for considering my application and truly hope to be selected for the City of Milton Residential Exterior Improvement Grant Program for 2020.

Sincerely,

Loreta Wirts













Estimate

Todd Thiele Construction Inc.
 2134 Hwy 14 West
 Janesville, WI 53545
 608-563-5969 Office
 608-751-1196 Mobile
 thieleroofing2@gmail.com

Name/Address
Dan Meyer
509 Golden Rod Lane
Milton WI 535643
774-2889
dz1drw@gmail.com

Date	Estimate No.	Project
03/25/20	3559	

Item	Description	Quantity	Cost	Total
	House only			
Tear off	Tear off 2 layers.	28	85.00	2,380.00
landfill	Clear job site of all debris. All Materials are recycled	28	12.00	336.00
Synthetic	Synthetic Underlayment. (25 times stronger than 15# felt)	23	28.00	644.00
Metal Edge	New metal edge	274	2.00	548.00
Ice Shield	Ice and Watershield on all bottom edges and valleys.	560	1.50	840.00
Starter	Starter strip	274	1.00	274.00
Tamko	30 Yr Tamko Heritage Dimensional Shingles. 15 Yr Full Start Protection, 110 mph wind rating	28	195.00	5,460.00
Ridge cap	Ridgecap. Per ft	240	3.50	840.00
Ridgevent	Shingle-over style ridgevent. (Includes filling in old vent holes on 2 sections)	12	10.00	120.00
Vents	Soil pipe flashings. Each	2	34.00	68.00
chimney	New aluminum chimney saddle flashing or tear down chimney and install pipe,cap and collar over existinng liner	1	250.00	250.00
Warranty	10 year labor warranty included			
carpentry work	Replace any rotten plywood is \$65.00 per 4x8 sheet and \$55.00 pr hr + materials on any other carpentry work as needed.			
Duration	Owens Coming Duration Dimentional Shingles. (130 mph High Wind Sure Nail) Add \$280.00			
Tear off	If additional layers are found add \$25 per sq per layer. Includes landfill fees			

Please sign and return a copy, Cash on completion of work or subject to 1-1/2% FC per month	Total
---	-------

Estimate

Todd Thiele Construction Inc.
2134 Hwy 14 West
Janesville, WI 53545
608-563-5969 Office
608-751-1196 Mobile
thielerofing2@gmail.com

Name/Address
Dan Meyer 509 Golden Rod Lane Milton WI 535643 774-2889 dz1drw@gmail.com

Date	Estimate No.	Project
03/25/20	3559	

Item	Description	Quantity	Cost	Total
Metal roof	Upgrade to Snap-Lok metal roofing. All materials and labor. add \$11,400.00			
Please sign and return a copy, Cash on completion of work or subject to 1-1/2% FC per month			Total	\$11,760.00

Division of Professional Credential
Processing
4822 Madison Yards Way
Madison, WI 53705
Phone: (608) 266-2112
Fax: (608) 267-0592
Email: dpscredtrades@wi.gov
Website: www.dps.wi.gov

Certification, License, or Registration Card

Below you will find your certification, license or registration card. This card serves as an additional piece of documentation of licensure that may be carried on person. To view details about your credential or continuing education log into the eSLA portal where you can view your credential status or use the public lookup to verify the status of your CE.

Wisconsin Department of Safety and Professional Services	
TODD THIELE CONSTRUCTION INC	
Credential ID: DC-089800033	
Certification, License, or Registration Name	Expires:
Dwelling Contractor	2020-07-05
Signature:	

Please review the information on the card. If errors or discrepancies are found, you may contact the Department at 608-266-2112 or email DPSCredTrades@wi.gov, and provide your ID number printed on the card. The Department should be notified of changes in addresses as they occur. Notification of address changes is the responsibility of the credential holder. A renewal notice will be emailed to the email address on file 30, 60, and 90 days before expiration. Before the expiration date of each credential indicated on the card. Renewals are contingent upon compliance with the requirements specified in Wisconsin Administrative Code SPS 305.



Diaz Roofing Company, LLC

12 Garfield St.
Edgerton, WI 53534
Diaz_ad@msn.com
608-209-5099
608-209-5355

Residential Contract

This Contract by Diaz Roofing Co. LLC and _____ (the "customer")
_____ 3/30/20 Estimate Date

Company Address:	Agent's Name: <u>Ismail Diaz</u>
Customer Name: <u>LORETA WINTS</u>	Home/Cell Phone: <u>608-418-6312</u>
Job Address: <u>509 Golden Ln</u>	Work Phone:
City, State, Zip: <u>Wilton WI</u>	Insurance/Claim No.:

Customer hereby agrees to hire Company and Company hereby agrees to furnish the labor, materials and tools necessary to perform the following services:

- Recover Roof With: GAF Timberline HD
 - Shingle Type: 30 Years Color: _____
 - Tear Off: Old Shingles Layers: Two
 - Wood Replacement: REDEK the hole House
 - Roof. with OF OSB 7/8
 - Ice & Water: 3 Ft. Type: _____
 - Underlayment: SYNTHETIC FELT
 - Valleys: METAL
 - Ice & Water
 - D-Edge: NEW Color: almond
 - Starter Strip: NEW
 - Ventilation: REPLACE NEW Intake: VENT
 - Bath Vents: _____
 - Soil Pipes: NEW FLASH Size: 4"
 - Chimneys: REFLASH Color: _____
 - Ridge: NEW Color: _____
 - Contractor not responsible for driveway damage
 - Clean up and haul off roofing debris
 - Magnet for nails
 - Yard sign
 - Pictures
 - Referral List Y / N
 - Electricity Location: _____
 - Guarantee on Craftsmanship: 5 years
- Manufactures Warranty:
- Standard _____
 - System Plus _____
 - Golden Pledge _____
 - Other: _____

The contract price shall be \$ 11,500. A down payment of \$ 3000 shall be due upon execution of this contract and the balance shall be due upon completion. Customer shall have the right to receive lien waivers in writing from all contractors, subcontractors and material suppliers at the time final payment is made. The Contract price is good until _____.
The Company shall commence work within _____ working days, or on a start date mutually agreed upon by the Company and Customer. Completion shall occur on or before _____ working days thereafter, subject to the Terms and Conditions of this Agreement. Notwithstanding the foregoing, the Company in no event shall commence work until all required permits have been issued.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Town & Country Insurance Services, Inc. 318 S Main Street Blanchardville, WI 53516	CONTACT NAME NICOLE LEWIN	FAX NO.
	PHONE Toll. No. 608-776-2500	FAX NO.
	E-MAIL NLEWIN@TCINS1.COM	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED DIAZ ROOFING LLC 12 GARFIELD ST EDGERTON, WI 53534	INSURER A PEKIN INSURANCE	
	INSURER B	
	INSURER C	
	INSURER D	
	INSURER E	
	INSURER F	

COVERAGES CERTIFICATE NUMBER: 60920000-0 REVISION NUMBER: 3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	TYPE OF INSURANCE	AGENCY	POLICY NUMBER	POLICY EFF. DATE	POLICY EXP. DATE	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROD. <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		CL0087598-E	04/05/2019	04/05/2020	EACH OCCURRENCE \$ 2,000,000 EXCESS TO RETIRED \$ 100,000 PREMISES & BUSINESS \$ 5,000 AUTO & TRAILER \$ 2,000,000 PERSONAL & AUTO INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS-COMMSP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED <input type="checkbox"/> RENTED <input type="checkbox"/> HIREN <input type="checkbox"/> AUTOES ONLY <input type="checkbox"/> TRUCKS <input type="checkbox"/> TRAILERS <input type="checkbox"/> TRUCKS ONLY <input type="checkbox"/> TRUCKS & TRAILERS <input type="checkbox"/> TRUCKS ONLY					COBINED SINGLE LIMIT \$ PER AUTO \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE \$ UNINSURED \$
	UMBRELLA LIAB. <input type="checkbox"/> OCCUR EXCESS LIAB. <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYER LIABILITY ANY PERSONS COMPENSATION EXCLUSIVE OF WORKER'S COMPENSATION (Mandatory in WI) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A (Mandatory in WI) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A (Mandatory in WI) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A					PER STATUTE <input type="checkbox"/> PER LV E.S. EACH ACCIDENT \$ E.S. DISEASE - EA EMPLOYEE \$ E.S. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS | LOCATIONS | VEHICLES (ACORD 301, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>[Signature]</i> (NLL)

Certification, License, or Registration Card

your certification, license or registration card. This card serves as an additional piece of licensure that may be carried on person. To view details about your credential or continue your education, visit the eSLA portal where you can view your credential status or use the public lookup to verify the status of your credential. For more information, visit the eSLA portal, navigate to www.eSLA.wi.gov.

Wisconsin Department of Safety and Professional Services

DIAZ ROOFING

Credential ID: **DC-031300084**

Customer ID: 1147049

Certification, License, or Registration Name **Expires:**

Dwelling Contractor

2020-05-14

Signature:



Office of the Finance Director/Treasurer

To: Mayor Welch, Common Council Members
From: Dan Nelson, Finance Director/Treasurer
Date: April 8, 2020
Subject: Discussion and Possible Action on Resolution 2020-07 Authorizing the Refinancing, Issuance and sale of \$4,020,000 Taxable (Convertible to Tax-Exempt) General Obligation Refunding Bond

Discussion and Background

On March 3, 2020, the Common Council directed City staff to pursue refinancing opportunities on the City's outstanding 2011B bonds, 2013A bonds, and the two 2019 bank notes. These issuances were used to finance the Department of Public Works facility that was built in 2011, the City Hall/Police Department Building in 2013, and the sanitary sewer lift station work that was completed along Parkview Drive in 2019.

On March 30, City staff was able to lock in an interest rate on the General Obligation Refunding Bond which will save \$177,516 over the next 13 years (between the levy supported debt and TID #10 debt). If interest rates should significantly decrease again, there is an option to pay refinance this issue with a 30 day notice.

The chart on page 4 of the document titled, *PB - \$4.02M Milton Cy Tax GORBs* provides a detailed breakout of the savings each year through 2033.

Recommendation

The City Administration recommends the Common Council approve Resolution 2020-07 Authorizing the Issuance and sale of \$4,020,000 Taxable (Convertible to Tax-Exempt) GO Refunding Bond for the purposes of refinancing existing City general obligation debt.

RESOLUTION NO. 2020-07

RESOLUTION AUTHORIZING THE
ISSUANCE AND SALE OF \$4,020,000 TAXABLE
(CONVERTIBLE TO TAX-EXEMPT)
GENERAL OBLIGATION REFUNDING BONDS

WHEREAS, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Milton, Rock County, Wisconsin (the "City") to raise funds to pay the cost of refunding (a) the 2022 through 2031 maturities of the General Obligation Building Bonds, Series 2011B, dated April 26, 2011 (the "2011 Bonds"); (b) the 2025 through 2033 maturities of the General Obligation Corporate Purpose Bonds, Series 2013A, dated September 12, 2013 (the "2013 Bonds"); and (c) the General Obligation Promissory Notes, dated May 1, 2019 (the "2019 Notes") (collectively, the "Refunded Obligations") (hereinafter the refinancing of the 2011 Bonds and the 2013 Bonds shall be referred to as the "Advance Refunding" and, with the refinancing of the 2019 Notes, the "Refunding");

WHEREAS, the Common Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligations for the purpose of achieving debt service savings;

WHEREAS, the City is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance its outstanding obligations;

WHEREAS, due to certain provisions contained in the Internal Revenue Code of 1986, as amended (the "Code"), it is necessary to issue such general obligation refunding bonds (the "Bonds") on a taxable basis, while also maintaining the ability to convert the Bonds into tax-exempt obligations when and if permitted under the Code;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to sell the Bonds to Zions Bancorporation, N.A. (the "Purchaser"), pursuant to the terms and conditions of its Preliminary Private Placement Memorandum attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal"); and

WHEREAS, the City was duly organized and is validly existing and operating under and by virtue of the laws of the State of Wisconsin.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Authorization and Sale of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of FOUR MILLION TWENTY THOUSAND DOLLARS (\$4,020,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the Mayor and City Clerk are hereby authorized, empowered and directed

to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, the Bonds aggregating the principal amount of FOUR MILLION TWENTY THOUSAND DOLLARS (\$4,020,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Bonds. The Bonds shall be initially designated "Taxable General Obligation Refunding Bonds"; shall be issued in the aggregate principal amount of \$4,020,000; shall be dated the date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; shall bear interest at the rates per annum set forth on the Proposal (subject to change upon Conversion as set forth in Section 4 below); and mature on February 1 of each year, in the years and principal amounts as set forth on the Proposal. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on August 1, 2020. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit B-1 and incorporated herein by this reference (the "Schedule"). The Schedule is subject to change upon Conversion (hereinafter defined) pursuant to Section 4 below.

Section 3. Redemption Provisions. The Bonds are subject to redemption prior to maturity, at the option of the City, on any date. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption. Before the redemption of the Bonds, unless waived by the registered owner, the City shall give notice of such redemption by registered or certified mail at least thirty (30) days prior to the date fixed for redemption to the Purchaser or registered owner of each Bond to be redeemed, in whole or in part, at the address shown on the registration books.

Section 4. Conversion. Upon satisfaction of the conditions set forth in this Section 4, the Bonds shall become tax-exempt obligations and the interest thereon shall be excluded from the gross income of the holders thereof for federal income tax purposes ("Conversion"). In the event a Conversion were to take place, interest on the Bonds would become payable at the rates per annum set forth on the schedule attached hereto as Exhibit B-2 (the "Tax-Exempt Schedule") and incorporated herein by this reference. If all conditions precedent set forth in this Section 4 are not satisfied there will be no Conversion and the Bonds will continue to bear interest at the rates set forth in the Schedule and the interest thereon will continue to be included in the gross income of the holders thereof for federal income tax purposes. Prior to and in order to effectuate a Conversion the following conditions must be satisfied:

(i) No later than 30 days prior to the date on which the Conversion is intended to take effect, the City shall provide written notice to the Purchaser, Robert W. Baird & Co. Incorporated, and a counsel acceptable to the City whose legal opinions on municipal bond issues are nationally recognized ("Bond Counsel") that it intends to satisfy the conditions for a Conversion.

(ii) The City shall deliver to the Purchaser a Tax Exemption Certificate prepared by Bond Counsel and the City shall have delivered all other documents required for Bond

Counsel to complete such Tax Exemption Certificate evidencing satisfaction of the requirements for interest on the Bonds to be excludable from gross income of the holders thereof for federal income tax purposes.

(iii) The City shall provide Bond Counsel all information necessary for Bond Counsel to prepare and timely file an IRS Form 8038-G.

(iv) There shall be delivered to Bond Counsel any other documents required by Bond Counsel in order for Bond Counsel to deliver the opinion set forth in (vi) below.

(v) The Purchaser shall deliver the Bonds to the Fiscal Agent for cancellation in exchange for new Bonds which will reflect the tax-exempt status of the Bonds and the interest rates set forth in the Tax-Exempt Schedule.

(vi) Bond Counsel shall deliver an opinion to the effect that, on and after the date of Conversion, the interest on the Bonds will be excludable from the gross income for the holders thereof for federal income tax purposes pursuant to Section 103 of the Code (such opinion to be addressed to the Purchaser or Bond Counsel shall deliver a reliance letter to the Purchaser).

Upon satisfaction of the foregoing, there shall be a Conversion and the Bonds will be tax-exempt obligations and shall be payable at the rates set forth in the Tax-Exempt Schedule, provided, however, that no Conversion shall occur prior to December 1, 2022, unless a change in the Code would permit a Conversion of the Bonds on an earlier date.

Section 5. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 6. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2020 through 2032 for the payments due in the years 2020 through 2033 in the amounts set forth on the Schedule. The amount of tax levied in the year 2020 shall be the total amount of debt service on the Bonds in the years 2020 and 2021, provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Bonds in the year 2020.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax

roll may be reduced in any year (i) by the amount of any surplus money in the Debt Service Fund Account created below, or (ii) to reflect a reduction in the amount of interest payable on the Bonds in the event a Conversion occurs.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The City hereby appropriates from amounts levied to pay debt service on the Refunded Obligations or other funds of the City on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay the interest on the Bonds coming due in 2020.

Section 7. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Taxable (Convertible to Tax-Exempt) General Obligation Refunding Bonds" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted

municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account.

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 8. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. In order to accomplish the purpose for which the Bonds are issued, proceeds of the Bonds shall be transferred to the Escrow Account, as provided in Section 14 below, or applied to the redemption of the 2019 Notes as provided in Section 18 below. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 9. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 10. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the

Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 11. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 12. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 13. Continuing Disclosure. The continuing disclosure requirements of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") are not applicable to the Bonds because the Purchaser will covenant that it will hold and not make a primary offering of the Bonds, or otherwise will establish an exception to the Rule relating to the Bonds.

Section 14. Escrow Agent; Escrow Agreement; Escrow Account. Associated Trust Company, Green Bay, Wisconsin, is hereby appointed escrow agent for the City, for the purpose of ensuring the payment of the principal of and interest on the 2011 Bonds and the 2013 Bonds (the "Escrow Agent").

The Mayor and City Clerk, or other appropriate officers of the City, are hereby authorized and directed to execute an escrow agreement (the "Escrow Agreement") with the Escrow Agent, for the purpose of effectuating the provisions of this Resolution.

The Bond Proceeds allocable to refunding the 2011 Bonds and the 2013 Bonds shall be deposited in a refunding escrow account which is hereby created with the Escrow Agent,

pursuant to the Escrow Agreement, for the purpose of retaining the required amount of cash, if any, and acquiring the United States obligations provided for in the Escrow Agreement.

Upon transfer of the Bond Proceeds and any other necessary funds allocable to the Advance Refunding to the Escrow Account, the taxes heretofore levied to pay debt service on the 2011 Bonds and 2013 Bonds shall be abated to the extent such transfer together with investment earnings thereon is sufficient to pay the principal of and interest on the 2011 Bonds and the 2013 Bonds, but such abatement shall not affect the City's pledge of its full faith, credit and resources to make such payments. The refunding escrow account created by the Escrow Agreement shall hereinafter serve as the debt service (or sinking) fund account for the 2011 Bonds and the 2013 Bonds. The Escrow Agent shall serve as custodian of said debt service (or sinking) funds.

Section 15. SLGs Subscriptions. The Escrow Agent and appropriate officers and agents of the City are authorized to submit subscriptions for United States Treasury Securities - State and Local Government Series and to purchase other U.S. government securities on behalf of the City in such amount as is necessary in order to carry out the Advance Refunding.

Section 16. Redemption of the 2011 Bonds. The 2011 Bonds are hereby called for prior payment and redemption on April 1, 2021 at a price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk to work with the Escrow Agent to cause timely notice of redemption, in substantially the form to be attached to the Escrow Agreement, to be provided at the times, to the parties and in the manner set forth on the notice. Any and all actions heretofore taken by the officers and agents of the City to effectuate the redemption of the 2011 Bonds are hereby ratified and approved.

Section 17. Redemption of the 2013 Bonds. The 2013 Bonds are hereby called for prior payment and redemption on March 1, 2023 at a price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk to work with the Escrow Agent to cause timely notice of redemption, in substantially the form to be attached to the Escrow Agreement, to be provided at the times, to the parties and in the manner set forth on the notice. Any and all actions heretofore taken by the officers and agents of the City to effectuate the redemption of the 2013 Bonds are hereby ratified and approved.

Section 18. Redemption of the 2019 Notes. The 2019 Notes are hereby called for prior payment and redemption on April 22, 2020 or as soon as practicable thereafter at a price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk to work with the Purchaser to cause sufficient and timely notice of redemption to be provided.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct

statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded April 8, 2020.

Anissa Welch
Mayor

ATTEST:

Leanne Schroeder
City Clerk

(SEAL)

EXHIBIT A

Private Placement Memorandum

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

Preliminary Private Placement Memorandum dated March 30, 2020

CITY OF MILTON (the "City") Rock County, Wisconsin

\$4,020,000* Taxable (Convertible to Tax-Exempt) General Obligation Refunding Bonds (the "Bonds")

Par Amount: \$4,020,000*.
Award Date: Wednesday, April 8, 2020.
Dated Date/Closing Date: Wednesday, April 22, 2020.

**Taxable Maturity Structure:
(Serial Maturities)**

(February 1)	Amount*	Rate	CUSIP ⁽¹⁾ Base 602187
2021	\$80,000	2.19%	
2022	155,000	2.27	
2023	285,000	2.35	
2024	440,000	2.41	
2025	450,000	2.47	
2026	465,000	2.53	
2027	475,000	2.62	
2028	490,000	2.66	
2029	295,000	2.71	
2030	290,000	2.78	
2031	300,000	2.85	
2032	145,000	2.93	
2033	150,000	2.99	

⁽¹⁾CUSIP® is a registered trademark of the American Bankers Association. CUSIP Global Services (CGS) is managed on behalf of S&P Global Market Intelligence. Copyright© 2020 CUSIP Global Services. All rights reserved. CUSIP® data herein is provided by CUSIP Global Services. This data is not intended to create a database and does not serve in any way as a substitute for services provided by CGS. CUSIP® numbers are provided for convenience of reference only. None of the City, the Placement Agent (defined herein), the Purchaser (defined herein) or their agents or counsel assume responsibility for the accuracy of such numbers.

Conversion: Subject to the satisfaction of certain conditions precedent as detailed in Section 4 of the Award Resolution (the "Conversion Conditions") the Bonds will be eligible to be converted into tax-exempt obligations and the interest thereon will be excludable from gross income and will not be an item of tax preference for federal income tax purposes as of the date of said conversion. Assuming satisfaction of the Conversion Conditions, the Bonds will be eligible to be converted at the option of the City on December 1, 2022 (or on an earlier date in the event of a change in the federal tax code which would permit the Bonds to be issued on a tax-exempt basis as of such date). If a conversion takes place, the Bonds shall be cancelled and exchanged for new Bonds bearing interest at the following rates:

*Preliminary, subject to change.

**Tax-Exempt Maturity Structure:
(Serial Maturities)**

(February 1)	Amount*	Rate
2021	\$80,000	1.73%
2022	155,000	1.80
2023	285,000	1.86
2024	440,000	1.90
2025	450,000	1.95
2026	465,000	2.00
2027	475,000	2.07
2028	490,000	2.11
2029	295,000	2.14
2030	290,000	2.20
2031	300,000	2.25
2032	145,000	2.32
2033	150,000	2.36

**Preliminary, subject to change.*

Interest Due: Commencing August 1, 2020 and on each February 1 and August 1 thereafter. Interest on the Bonds will be computed on the basis of a 30-day month and 360-day year.

Purchase Price: Par.

Redemption Provision: The Bonds are subject to call and prior redemption on any date, in whole or in part, and if in part, from maturities selected by the City, and within each maturity, by lot, at par plus accrued interest to the date of redemption upon 30 days prior written notice to the Purchaser.

Security: The Bonds are being issued pursuant to Chapter 67 of the Wisconsin Statutes. The Bonds will be general obligations of the City for which its full faith and credit and taxing powers are pledged which taxes may, under current law, be levied without limitation as to rate or amount.

Purpose: A portion of the proceeds from the sale of the Bonds will be used for the purpose of advance refunding certain outstanding obligations of the City, specifically, the 2022 through 2031 maturities of the \$1,870,000 General Obligation Building Bonds, Series 2011B, dated April 26, 2011 (the "2011B Bonds") and the 2025 through 2033 maturities of the \$1,940,000 General Obligation Corporate Purpose Bonds, Series 2013A, dated September 12, 2013 (the "2013A Bonds").

The remaining portion of the proceeds from the sale of the Bonds will be used for the purpose of current refunding certain outstanding obligations of the City, specifically, the 2021 through 2028 maturities of the \$1,225,000 General Obligation Promissory Notes, dated May 1, 2019 (the "Notes").

The 2011B Bonds will be refunded on their optional redemption date of April 1, 2021 at par. A portion of the proceeds of the Bonds will be irrevocably deposited in an escrow account, invested in U.S. Government Securities and used to advance refund the 2022 through 2031 maturities of the 2011B Bonds.

The 2013A Bonds will be refunded on their optional redemption date of March 1, 2023 at par. A portion of the proceeds of the Bonds will be irrevocably deposited in an escrow account, invested in U.S. Government Securities and used to advance refund the 2025 through 2033 maturities of the 2013A Bonds.

The Notes will be refunded on or about April 22, 2020. A portion of the Bonds will be deposited in a segregated account and used to current refund the Notes.

Tax Status: Under existing law, unless a conversion were to take place, interest on the Bonds is included in gross income. Interest on the Bonds is not exempt from present Wisconsin income or franchise taxes.

Authorization:

The Bonds will be issued pursuant to the provisions of Chapter 67 of the Wisconsin Statutes and the resolution to be adopted on April 8, 2020 (the "Award Resolution"). The Award Resolution pledges the full faith, credit and resources of the City to payments of the principal and interest on the Bonds. Pursuant to the Award Resolution, the amount of direct, annual, irrevocable taxes levied for collection in the years 2020 through 2033 which will be sufficient to meet the principal and interest payments on the Bonds when due will be specified (or monies to pay such debt service will otherwise be appropriated). The Award Resolution establishes separate and distinct from all other funds of the City a debt service fund with respect to payment of principal and interest on the Bonds.

Type of Bond:

Typewritten bond. (Not DTC eligible)

The Bonds will mature serially, with principal payable in the amounts and on the dates provided for under "Maturity Structure" above.

Paying/Escrow Agent:

Associated Trust Company, National Association, Green Bay, Wisconsin.

Population

	<u>Rock County</u>	<u>City of Milton</u>
Estimate, 2019	160,444	5,540
Estimate, 2018	160,349	5,546
Estimate, 2017	159,372	5,493
Estimate, 2016	159,886	5,519
Census, 2010	160,331	5,546

Source: Wisconsin Department of Administration, Demographic Services Center.

Largest Employers

<u>Employer</u>	<u>Type of Business</u>	<u>Number of Employees</u>
Milton School District	Elementary & Secondary Education	650
Freedom Graphics	Printed material and direct mail	275
Charter NEX	Plastics manufacturer	193
Diamond Assets	Tech manufacturer	120
Ott Schweitzer Distributing	Beer and ale wholesale	80
The City	Municipal government & services	64
SSI	Automotive manufacturer	63
Piggly Wiggly	Grocers - retail	56
Riteway Bus Service	School buses and motor coaches	53
Handy Art	Paint manufacturer	43

Source: The City.

Largest Taxpayers

Taxpayer Name	Type of Business	2019 Assessed Valuation	2019 Equalized Valuation ⁽¹⁾
New England Extrusion	Plastics manufacturer	\$8,146,700	\$8,719,247
United Ethanol	Ethanol manufacturer	7,360,000	7,877,258
FGS-Wi	Paper manufacturer	7,041,000	7,535,839
Milton Meadowridge LLC	Multi-family dwellings	6,557,000	7,017,823
Diamond Assets	Tech manufacturer	4,636,800	4,962,672
B&S Real Estate Holdings	Beverage distributor/logistics	4,355,000	4,661,068
Cargill	Agricultural feed manufacturer	3,673,900	3,932,100
Putman Parkway I Corp.	Automotive manufacturer	3,539,900	3,788,683
Sunset-Jones Apartments	Multi-family dwellings	3,427,000	3,667,848
Tomah Products	Chemicals manufacturer	2,217,600	2,373,452
	TOTAL	\$50,954,900	\$54,535,989

The above taxpayers represent 12.76% of the City's 2019 Equalized Value (TID IN) (\$427,445,300).

⁽¹⁾Source: Assessed Valuations provided by the City's contracted Assessor. Equalized Valuations were calculated using the Aggregate Ratio.

Set forth in the table below is a comparison of the outstanding indebtedness of the City, as of the closing date of the Bonds and net of the portion of the 2011B, 2013A and the Notes being refunded, as a percentage of the applicable debt limit.

Equalized Valuation (2019) as certified by Wisconsin Department of Revenue	\$427,445,300
Legal Debt Percentage Allowed	<u>5.00%</u>
Legal Debt Limit	\$21,372,265
Debt Outstanding (Including the Bonds)*	<u>\$10,060,000</u>
Unused Margin of Indebtedness*	\$11,312,265
Percent of Legal Debt Incurred*	47.07%
Percentage of Legal Debt Available*	52.93%

*Preliminary, subject to change.

Global Health Emergency Risk:

Impact of the Spread of COVID-19

In late 2019, a novel strain of coronavirus (COVID-19) emerged in Wuhan, Hubei Province, China. COVID-19 has spread throughout the world, including to the United States, resulting in the World Health Organization proclaiming COVID-19 to be a pandemic and President Trump declaring a national emergency. In response to the spread of COVID-19, the United States government, state governments, local governments and private industries have taken measures to limit social interactions in an effort to limit the spread of COVID-19. On March 25, 2020, Wisconsin Governor Tony Evers' "safer-at-home" order went into effect, which orders the closure of all non-essential business and operations until April 24, 2020. In addition, the deadline for payment of State income taxes was extended to match the federal deadline of July 15, 2020.

The effects of the spread of COVID-19 and the government and private responses to the spread continue to rapidly evolve. COVID-19 has caused significant disruptions to the global, national and State economy. The extent to which the coronavirus impacts the City and its financial condition will depend on future developments, which are highly uncertain and cannot be predicted by the City, including the duration of the outbreak and measures taken to address the outbreak.

Legal Opinion: Mr. Brian Lanser, Quarles & Brady LLP
Phone: (414) 277-5775
E-mail: brian.lanser@quarles.com

Mr. Jacob Lichter, Quarles & Brady LLP
Phone: (414) 277-5430
E-mail: Jacob.lichter@quarles.com

Legal matters incident to the authorization and issuance of the Bonds is subject to the unqualified approving legal opinion of Quarles & Brady LLP, Bond Counsel. Such opinion will be issued on the basis of the law existing at the time of the issuance of the Bonds. A copy of such opinion will be available at the time of the delivery of the Bonds.

Bond Counsel has not assumed responsibility for this Private Placement Memorandum or participated in its preparation and has not performed any investigation as to its accuracy, completeness or sufficiency.

Exemption from Continuing Disclosure:

The continuing disclosure requirements of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") are not applicable to the Bonds because the Bonds are being placed with the Purchaser, which is buying the Bonds for investment purposes, without a present view to resell or reoffer the Bonds. No continuing disclosure undertaking will be entered into with respect to the Bonds.

Mathematical Verification:

Causey Demgen & Moore P.C., Denver, Colorado, a firm of independent certified public accountants, upon delivery of the Bonds, will deliver to the City its verification report indicating that it has verified, in accordance with standards established by the American Institute of Certified Public Accountants, the mathematical accuracy of computations prepared by Robert W. Baird & Co. Incorporated relating to the sufficiency of the anticipated receipts from the U.S. Treasury Obligations, together with the initial cash deposit, if any, to pay, when due, the principal, interest and early redemption premium requirements, if any, of the advance refunded obligations.

The report of Causey Demgen & Moore P.C. will include the statement that the scope of their engagement was limited to verifying the mathematical accuracy of the computations contained in such schedules provided to them and that they have no obligation to update their report because of events occurring, or data or information coming to their attention, subsequent to the date of their report.

Issuer Contact: Mr. Dan Nelson, Finance Director
Phone: (608) 868-6900
E-mail: dnelson@milton-wi.gov

Issuer Tax ID: 39-6006322.

Placement Agent: Mr. Brad Viegut, Robert W. Baird & Co. Incorporated
Phone: (414) 298-7540
E-mail: bviegut@rwbaird.com
Mr. Jordan Masnica, Robert W. Baird & Co. Incorporated
Phone: (414) 298-7501
E-mail: jmasnica@rwbaird.com

Purchaser: Zions Bancorporation, N.A.

Signature & Date:

 _____ 3/30/2020
Jonathan Baker Date

City: City of Milton, Wisconsin.

Signatures & Date:

_____ April 8, 2020
Mayor Date

_____ April 8, 2020
City Clerk Date

EXHIBIT B-1

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)



BOND DEBT SERVICE

City of Milton
Taxable (Convertible to Tax-Exempt) General Obligation Refunding Bonds - FINAL
Callable Anytime With 30 Days Notice
Convertible 12/1/2022
Zions Bancorporation, N.A.

Dated Date 04/22/2020
Delivery Date 04/22/2020

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
04/22/2020					
08/01/2020			28,674.39	28,674.39	
12/01/2020					28,674.39
02/01/2021	80,000	2.190%	52,135.25	132,135.25	
08/01/2021			51,259.25	51,259.25	
12/01/2021					183,394.50
02/01/2022	155,000	2.270%	51,259.25	206,259.25	
08/01/2022			49,500.00	49,500.00	
12/01/2022					255,759.25
02/01/2023	285,000	2.350%	49,500.00	334,500.00	
08/01/2023			46,151.25	46,151.25	
12/01/2023					380,651.25
02/01/2024	440,000	2.410%	46,151.25	486,151.25	
08/01/2024			40,849.25	40,849.25	
12/01/2024					527,000.50
02/01/2025	450,000	2.470%	40,849.25	490,849.25	
08/01/2025			35,291.75	35,291.75	
12/01/2025					526,141.00
02/01/2026	465,000	2.530%	35,291.75	500,291.75	
08/01/2026			29,409.50	29,409.50	
12/01/2026					529,701.25
02/01/2027	475,000	2.620%	29,409.50	504,409.50	
08/01/2027			23,187.00	23,187.00	
12/01/2027					527,596.50
02/01/2028	490,000	2.660%	23,187.00	513,187.00	
08/01/2028			16,670.00	16,670.00	
12/01/2028					529,857.00
02/01/2029	295,000	2.710%	16,670.00	311,670.00	
08/01/2029			12,672.75	12,672.75	
12/01/2029					324,342.75
02/01/2030	290,000	2.780%	12,672.75	302,672.75	
08/01/2030			8,641.75	8,641.75	
12/01/2030					311,314.50
02/01/2031	300,000	2.850%	8,641.75	308,641.75	
08/01/2031			4,366.75	4,366.75	
12/01/2031					313,008.50
02/01/2032	145,000	2.930%	4,366.75	149,366.75	
08/01/2032			2,242.50	2,242.50	
12/01/2032					151,609.25
02/01/2033	150,000	2.990%	2,242.50	152,242.50	
12/01/2033					152,242.50
	4,020,000		721,293.14	4,741,293.14	4,741,293.14

EXHIBIT B-2

Interest Rates Upon a Conversion

(February 1)	Rate
2021	1.73%
2022	1.80
2023	1.86
2024	1.90
2025	1.95
2026	2.00
2027	2.07
2028	2.11
2029	2.14
2030	2.20
2031	2.25
2032	2.32
2033	2.36

EXHIBIT C

(Form of Bond)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
	ROCK COUNTY	
NO. R- _____	CITY OF MILTON	\$ _____
	TAXABLE GENERAL OBLIGATION REFUNDING BOND	

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
February 1, _____	April 22, 2020	_____%	_____

REGISTERED OWNER: ZIONS BANCORPORATION, N.A.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the City of Milton, Rock County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the registered owner identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above (subject to Conversion as set forth in the Resolution) until such principal amount is fully repaid, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on August 1, 2020 until the aforesaid principal amount is paid in full.

Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent"), on behalf of the City.

This Bond is payable as to principal and interest upon presentation and surrender hereof at the office of the Fiscal Agent. Payment of each installment of interest shall be made to the registered owner hereof who shall appear on the registration books of the City maintained by the Fiscal Agent at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date") and shall be paid by check or draft of the City mailed to such registered owner at his address as it appears on such registration books or at such other address as may be furnished in writing by such registered owner to the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$4,020,000, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of paying the cost of refunding certain obligations of the City, as authorized by a resolution adopted on April 8, 2020 (the "Resolution"). The Resolution is recorded in the official minutes of the Common Council for said date.

The Bonds are subject to redemption prior to maturity, at the option of the City, on any date. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Before the redemption of any of the Bonds, unless waived by the registered owner, the City shall give notice of such redemption by registered or certified mail at least thirty (30) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed, in whole or in part, at the address shown on the registration books. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date, provided that federal or other immediately available funds sufficient for such redemption are on deposit with the registered owner at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

The Bonds are issued in registered form in the denomination of \$5,000 or any integral multiple thereof. This Bond may be exchanged at the office of the Fiscal Agent for a like aggregate principal amount of Bonds of the same maturity in other authorized denominations.

This Bond is transferable by a written assignment duly executed by the registered owner hereof or by such owner's duly authorized legal representative. Upon such transfer a new registered Bond, in authorized denomination or denominations and in the same aggregate principal amount, shall be issued to the transferee in exchange hereof.

The City and the Fiscal Agent may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof, premium, if any, hereon and interest due hereon and for all other purposes, and the City shall not be affected by notice to the contrary.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Milton, Rock County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF MILTON
ROCK COUNTY, WISCONSIN

By: _____
Anissa Welch
Mayor

(SEAL)

By: _____
Leanne Schroeder
City Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)



City of Milton

Final Pricing Summary
April 1, 2020

Bradley D. Viegut, Managing Director

bviegut@rwbaird.com
777 East Wisconsin Avenue
Milwaukee, WI 53202
Phone 414.765.3827
rwbaird.com/publicfinance

Issue Summary	
Description:	Taxable (Convertible to Tax-Exempt) General Obligation Refunding Bonds
Amount:	\$4,020,000
Dated & Settlement Date:	April 22, 2020
Maturities:	February 1, 2021 - 2033
First Interest Payment:	August 1, 2020
First Call Date:	Callable Anytime With 30 Days Notice
Convertible to Tax Exempt:	December 1, 2022
Rating:	Nonrated
True Interest Cost:	2.67%
Purchaser:	Zions Bancorporation, N.A.
Refunded Issues	
Dated Dates:	April 26, 2011 / September 12, 2013 / May 1, 2019
Refunded Maturities:	April 1, 2022-2031 / March 1, 2024-2033 / February 1, 2021-2028
Total Savings (After Costs):	\$177,516
Present Value Savings ⁽¹⁾:	\$136,089
Savings As a Percentage of Refunded Debt:	3.53%

(1) Present value calculated using the All Inclusive Cost (AIC) of 2.56% as the discount rate.

City of Milton

Illustration of Refinancing

Conversion from Taxable to Tax-Exempt ⁽¹⁾

BEFORE REFINANCING													
Calendar Year	\$1,870,000 G.O. Building Bonds, Series 2011B Dated April 26, 2011			\$1,940,000 G.O. Corp Purp. Bonds, 2013A Dated September 12, 2013			\$612,500 G.O. Promissory Notes Dated May 1, 2019			\$612,500 G.O. Promissory Notes Dated May 1, 2019			TOTAL DEBT SERVICE
	PRINCIPAL	RATE	INTEREST	PRINCIPAL	RATE	INTEREST	PRINCIPAL	RATE	INTEREST	PRINCIPAL	RATE	INTEREST	
	(4/1)		(4/1 & 10/1)	(3/1)		(3/1 & 9/1)	(2/1)		(2/1 & 8/1)	(2/1)		(2/1 & 8/1)	
2020	\$105,000	3.000%	\$58,960	\$95,000	3.000%	\$61,805			\$24,883			\$24,883	\$370,531
2021	\$105,000	3.200%	\$55,705	\$100,000	3.000%	\$58,880	\$27,500	3.250%	\$19,459	\$27,500	3.250%	\$19,459	\$413,504
2022	\$110,000	3.300%	\$52,210	\$100,000	3.000%	\$55,880	\$27,500	3.250%	\$18,566	\$27,500	3.250%	\$18,566	\$410,221
2023	\$115,000	3.400%	\$48,440	\$105,000	3.000%	\$52,805	\$55,000	3.250%	\$17,225	\$55,000	3.250%	\$17,225	\$465,695
2024	\$120,000	3.600%	\$44,325	\$105,000	3.500%	\$49,393	\$95,000	3.250%	\$14,788	\$95,000	3.250%	\$14,788	\$538,293
2025	\$125,000	3.700%	\$39,853	\$110,000	3.500%	\$45,630	\$97,500	3.250%	\$11,659	\$97,500	3.250%	\$11,659	\$538,801
2026	\$130,000	3.800%	\$35,070	\$115,000	4.000%	\$41,405	\$100,000	3.250%	\$8,450	\$100,000	3.250%	\$8,450	\$538,375
2027	\$140,000	4.000%	\$29,800	\$120,000	4.000%	\$36,705	\$102,500	3.250%	\$5,159	\$102,500	3.250%	\$5,159	\$541,824
2028	\$145,000	4.200%	\$23,955	\$125,000	4.000%	\$31,805	\$107,500	3.250%	\$1,747	\$107,500	3.250%	\$1,747	\$544,254
2029	\$155,000	4.300%	\$17,578	\$130,000	4.000%	\$26,705							\$329,283
2030	\$155,000	4.400%	\$10,835	\$135,000	4.000%	\$21,405							\$322,240
2031	\$165,000	4.500%	\$3,713	\$140,000	4.300%	\$15,695							\$324,408
2032				\$145,000	4.300%	\$9,568							\$154,568
2033				\$150,000	4.300%	\$3,225							\$153,225
	<u>\$1,570,000</u>		<u>\$420,443</u>	<u>\$1,675,000</u>		<u>\$510,905</u>	<u>\$612,500</u>		<u>\$121,936</u>	<u>\$612,500</u>		<u>\$121,936</u>	<u>\$5,645,219</u>
	Maturities callable 4/1/21 or any date thereafter.			Maturities callable 3/1/23 or any date thereafter.			Maturities callable 6/1/19 or any date thereafter.			Maturities callable 6/1/19 or any date thereafter.			
	CALLABLE MATURITIES												



City of Milton

Illustration of Refinancing

Conversion from Taxable to Tax-Exempt ⁽¹⁾

AFTER REFINANCING											2011 & 2013 Bonds Levy Supported		2019 Bank Loans TID #10 Supported	
Calendar Year	\$1,870,000 G.O. Building Bonds, Series 2011B Dated April 26, 2011		\$1,940,000 G.O. Corp Purp. Bonds, 2013A Dated September 12, 2013		\$612,500 G.O. Promissory Notes Dated May 1, 2019		\$612,500 G.O. Promissory Notes Dated May 1, 2019		\$4,020,000 Taxable G.O. Refund. Bonds Dated April 22, 2020 TIC= 2.33%		TOTAL NEW DEBT SERVICE	DEBT SERVICE SAVINGS	DEBT SERVICE SAVINGS	DEBT SERVICE SAVINGS
	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1)	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	PRINCIPAL (2/1)	INTEREST (2/1 & 8/1)	PRINCIPAL (2/1)	INTEREST (2/1 & 8/1)	PRINCIPAL (2/1)	INTEREST (2/1 & 8/1)				
2020	\$105,000	\$31,948	\$95,000	\$36,190		\$14,930		\$14,930		\$28,674	\$326,671	\$43,859	\$32,321	\$11,539
2021	\$105,000	\$1,680	\$100,000	\$7,650	***		***		\$80,000	\$103,395	\$397,725	\$15,779	\$11,631	\$4,149
2022	***		\$100,000	\$4,650	***		***		\$155,000	\$133,759	\$393,409	\$16,812	\$12,552	\$4,260
2023	***		\$105,000	\$1,575	***		***		\$285,000	\$49,519	\$441,094	\$24,601	\$13,780	\$10,821
2024	***		***		***		***		\$440,000	\$68,774	\$508,774	\$29,519	\$18,025	\$11,494
2025	***		***		***		***		\$450,000	\$60,206	\$510,206	\$28,595	\$14,700	\$13,895
2026	***		***		***		***		\$465,000	\$51,169	\$516,169	\$22,207	\$15,878	\$6,329
2027	***		***		***		***		\$475,000	\$41,602	\$516,602	\$25,222	\$16,404	\$8,818
2028	***		***		***		***		\$490,000	\$31,517	\$521,517	\$22,737	\$16,459	\$6,278
2029	***		***		***		***		\$295,000	\$23,191	\$318,191	\$11,092	\$11,092	
2030	***		***		***		***		\$290,000	\$16,844	\$306,844	\$15,396	\$15,396	
2031	***		***		***		***		\$300,000	\$10,279	\$310,279	\$14,129	\$14,129	
2032	***		***		***		***		\$145,000	\$5,222	\$150,222	\$4,346	\$4,346	
2033	***		***		***		***		\$150,000	\$1,770	\$151,770	\$1,455	\$1,455	
	\$210,000	\$33,628	\$400,000	\$50,065	\$0	\$14,930	\$0	\$14,930	\$4,020,000	\$625,920	\$5,369,471	\$275,748	\$198,166	\$77,582

*** REFINANCED WITH 2020 ISSUE.

LESS CASH APPLIED TO COST OF ISSUANCE.....	(\$54,475)	(\$39,350)	(\$15,125)
LESS TRANSFER FROM PRIOR ISSUE D/S FUND.....	(\$43,859)	(\$32,321)	(\$11,539)
ROUNDING AMOUNT.....	\$102	\$2,521	(\$2,419)
POTENTIAL GROSS SAVINGS.....	\$177,516	\$129,016	\$48,500
(2) POTENTIAL PRESENT VALUE SAVINGS \$.....	\$136,089	\$94,839	\$41,250
POTENTIAL PRESENT VALUE SAVINGS %.....	3.526%	3.599%	3.367%

- Assumes conversion from taxable to tax-exempt interest rates 90 days prior to the call date of the 2013 Bonds, which is the earliest opportunity for conversion under the current tax law. Conversion is at the option of the City.
- Present value calculated using the All Inclusive Cost (AIC) of 2.56% as the discount rate.



Office of the City Administrator

To: Mayor Welch, Common Council Members
From: Al Hulick, City Administrator
Date: April 8, 2020
Subject: Discussion and Possible Action Regarding an Amendment to the TIF Development Agreement with Red Hawk Apartments of Milton, LLC

Summary

Red Hawk Apartments of Milton, LLC has requested an amendment to the TIF Development Agreement to construct an apartment complex along Parkview Drive. The requested amendment deals with two issues within the agreement:

- Performance Date: Changing the start date from March 31, 2020 to July 31, 2020
- Dedication: The developer has requested to provide their own letter of credit to ensure public improvements are completed as part of the project.

Analysis

Because the “completion” date has not changed from the original date of December 31, 2021, a change in start date has no impact on the overall development agreement performance, obligations, or financial terms. Similarly, the change from a traditional bank issued letter of credit to a personal letter of credit, does not change any financial conditions of performance or responsibilities.

Therefore, the City of Milton is in agreement with both of the proposed changes to the developer’s agreement.

Recommendation

The City Administration recommends the Common Council approve the proposed Amendment to the TIF Development Agreement with Red Hawk Apartments of Milton, LLC.

**FIRST AMENDMENT TO RED HAWK APARTMENTS OF
MILTON, LLC DEVELOPMENT AGREEMENT**

First Amendment to Red Hawk Apartments of Milton, LLC Development Agreement (“First Amendment”) is dated this 31st day of March, 2020, by and between the City of Milton (“the City”) and Red Hawk Apartments of Milton LLC, (“Developer”).

RECITALS

A. The City and Developer entered into that certain Development Agreement dated August 22, 2019, which was recorded in the Office of the Rock County Register of Deeds on September 23, 2019, as Document No. 2137009 (“Development Agreement”).

B. The City and Developer wish to amend the Development Agreement as set forth herein.

AGREEMENT

In consideration of the Recitals and the mutual promises set forth below, the parties hereby agree as follows:

1. **Recitals**. The foregoing Recitals are true and correct and are incorporated herein by reference.

2. **Amendment**. The Development Agreement is amended as set forth below:

a. **Performance Dates**. The following dates and deadlines set forth in the Agreement shall be updated as follows:

i. In Section I(D), the commencement date for construction shall occur on or before July 31, 2020 and the completion of the project shall occur on or before December 31, 2021, with the equalized valuation of the project being set on January 1, 2022.

ii. Section IV(4) shall be amended to provide that the **APARTMENT COMPLEX** shall be completed no later than December 31, 2021 and the value shall be included in the assessment on January 1, 2022.

iii. Section IV(8) shall be amended to provide that Developer’s deadline to comply with the requirements set forth therein is July 31, 2020.

- b. Dedication. Section VI is hereby deleted and replaced with the following:

VI. DEDICATION

A. Subject to all of the other provisions of this **AGREEMENT** and the Exhibits hereto attached, the **DEVELOPER** shall, without charge to the **CITY**, upon completion of all of the above-described public improvements, unconditionally give, grant, convey and fully dedicate the same to the **CITY**, its successors and assigns, forever, free and clear of all encumbrances whatever, together with, all structures, mains, conduits, pipes, lines, equipment and appurtenances which may in any way be part of or pertain to such improvements and together with any and all necessary easements for access thereto. After such dedication, the **CITY** shall be responsible for all maintenance and improvements to said facilities and shall have the right to connect or integrate other sewer or water facilities with those facilities provided hereunder as the **CITY** decides, with no payment or award to, or consent required of, the **DEVELOPER**. The **DEVELOPER** agrees to provide a financial guaranty to the **CITY** prior to the commencement of construction, in an amount equal to the costs of all public improvements set forth herein plus ten percent, as security for **DEVELOPER'S** performance ("Security"). The Security may be in the form of an escrow account to which the **CITY** has access subject to agreed-upon criteria, a letter of credit or the posting of cash or Certificates of Deposit with the **CITY**. The form of any such Security must be in a format approved by the City Attorney. No construction shall commence until such Security is on file with and/or accepted by the **CITY**. The Security shall be in an amount sufficient to pay any costs incurred by the **CITY** for completion of all public improvements (see Section V) to include all survey monuments in accordance with Section III herein. The Security shall be released when the requirements set forth herein are fulfilled or within fourteen months after final completion of improvements, whichever comes later. The **DEVELOPER** agrees to provide the City Engineer with the Statement of Costs discussed in Section VII, which shall be approved by the City Engineer prior to furnishing the Security. Dedication shall not constitute acceptance of any Improvement by the **CITY**. All improvements will be promptly accepted by the **CITY** by separate resolution at such time as said improvements conform to **CITY** specifications after the issuance of an appropriate letter of acceptance by the **CITY** Engineer. The **CITY** agrees to accept or reject any improvements within forty-five (45) days after the same are submitted to the **CITY** unless otherwise mutually agreed. The **DEVELOPER** agrees that the public improvements will not be accepted by the **CITY** until all outstanding charges to be paid by the **DEVELOPER** under the Ordinances have been paid in full and affidavits and lien waivers are received by the **CITY** indicating that all contractors (and subcontractors, laborers, materialmen, etc.) providing work, services or materials in connection with the public improvements have been paid in full for such work, services and materials.

B. If at any time:

1. The **DEVELOPER** is in default of any material term of this **AGREEMENT** following its right to cure as set forth in Section XIII.A hereof, or
2. The **DEVELOPER** does not complete the installation of improvements within one year after the commencement of the construction of the improvements (except for the final lift of asphalt as provided in Section V), unless extended by **AGREEMENT** or action of the Common Council, or

3. The **DEVELOPER** fails to maintain adequate Security with the **CITY** to pay the cost of uncompleted improvements in the **PROPERTY**, or
4. The Security for the financial guaranty of **DEVELOPER** is dated to expire within sixty (60) days and in the reasonable judgment of the City Engineer, the improvements will not be accepted by the **CITY** within such sixty (60) day period and the same has not been extended, renewed or replaced upon the **CITY'S** request.

The **CITY** may draw from or cash the guaranty instruments to complete the improvements. Further, in the event the Security is not sufficient to pay for completion of the improvements, the **CITY** shall be empowered, in addition to its other remedies, without notice or hearing, to impose special assessments in the amount of said completion, or satisfaction cost, upon each and every lot in the **PROPERTY** payable in the next succeeding tax roll.

C. The amount of the required Security for the financial guaranty will be reduced by resolution of the Common Council in an amount reasonably proportionate to the cost of the public improvements that are paid for by the **DEVELOPER**, provided that the remaining Security is sufficient to secure payment for any remaining improvements required. The **DEVELOPER** agrees to provide the City Engineer with Statement of Costs of all improvements for all costs associated with the completion of the phase, which costs shall be approved by the City Engineer prior to the **CITY** agreeing to reduce the Security. The Statement of Costs shall be deemed approved if the **CITY**, within thirty (30) days following delivery of said Statement of Costs, does not reject the same, or any portion thereof. The **CITY** acknowledges that the **DEVELOPER** will not pay bills for any improvement work without the approval of such work by the **CITY**. The **CITY** agrees to use its best efforts to inspect such work on a timely basis.

3. Miscellaneous.

a. Terms. Terms not otherwise defined herein shall have the meanings given to them in the Development Agreement.

b. Modifications. Except as specifically amended in this First Amendment, the terms of the Development Agreement remain unmodified and in full force and effect. In the event of any inconsistency between the terms of this First Amendment and the Development Agreement, the terms of this First Amendment shall control.

c. Signatures. This Agreement may be executed in several counterparts, each of which is deemed to be an original but all of which together shall constitute one in the same instrument. This First Amendment may be executed via email or facsimile transmission. All PDF (or similar electronic format) or facsimile signatures shall be deemed originals for all purposes.

[SIGNATURES ON FOLLOWING PAGE]

CITY OF MILTON

Al Hulick, City Administrator

RED HAWK APARTMENTS OF MILTON LLC

Jeremy Yost, Manager

Office of the Administrative Services Director

To: Mayor Welch, Common Council Members
From: Inga Cushman, Administrative Services Director
Date: April 8, 2020
Subject: Discussion and possible action on Families First Coronavirus Response Act (FFCRA) Policy

Summary

The federal government has passed the Families First Coronavirus Response Act (FFCRA) to assist employees during the current public health emergency. The act provides temporary benefits to employees related to emergency paid sick leave and expansion of Federal Family & Medical Leave. The policy attached outlines the City's current practice and the minimum benefits required by the FFCRA. The temporary benefits outlined in the act expire on December 31, 2020 or upon the conclusion of the Coronavirus public health emergency, whichever is earlier. In the policy as written, emergency responders are exempted as allowed by the act and "emergency responders" are defined as sworn law enforcement personnel and Public Works Department staff.

Recommendation

To approve the Families First Coronavirus Response Act (FFCRA) Policy as presented.

Attachments

- Families First Coronavirus Response Act (FFCRA) Policy



FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA) POLICY

Effective April 1, 2020 to December 31, 2020

BACKGROUND

The federal government has passed the Families First Coronavirus Response Act (FFCRA) to assist employees during the current public health emergency. As a covered employer, we are required to provide the temporary benefits included in the Act as summarized in this policy. However, the City of Milton has decided to provide benefits more generous than those required in the law.

The health and financial stability of our staff is important to the City of Milton elected officials, administration, and the overall organization. Employees who miss work through no fault of their own will not go unpaid for their time missed. The chart below indicates our intentions for paying employees who are absent during the Preparation / Social Distancing and Partial Closure Phases as outlined in the Infectious Disease Preparedness & Response Plan. This is subject to change at any time, as the situation evolves, at which point the City will ensure compliance with any applicable laws and regulations.

Reason for absence*	Require use of PTO?
Seasonal Illness (cold, flu)	Yes, this will be treated as it is normally. If you do not feel well, we encourage you to stay home but you will still be required to use PTO (or sick leave for police union employees) that you have available.
Household member with seasonal illness	Yes, this will be treated as it is normally. If you stay home to care for an ill family member, you will still be required to use PTO (or sick leave for police union employees) that you have available.
Schools or day cares are closed	These instances will be handled on a case-by-case basis.
Self-quarantine after traveling	No, but your time will be unpaid if you choose to not use your PTO or other accumulated leave.
Self-quarantine after exposure	You will be paid for hours of work missed and not required to use leave time.
Doctor-ordered quarantine	You will be paid for hours of work missed and not required to use leave time.
COVID-19 confirmed illness	FMLA rules will apply. You will be paid for hours of work missed and not required to use leave time.
Household member with COVID-19 illness	FMLA rules will apply. You will be paid for hours of work missed and not required to use leave time.
Facilities closed to public / reduced services	You will be paid for any regularly scheduled hours of work and not required to use leave time.

*Documentation may be required.

In the event the City moves into the Full Closure Phase as outlined in the Infectious Disease Preparedness & Response Plan, employees will not be required to use PTO or accrued leave time.

Employees are required to be in communication with their supervisors to indicate whether they fit any of the criteria above to determine if leave needs to be used.

INTRODUCTION

Where the above City of Milton practice does not meet the requirements set forth in the FFCRA, the following policy will apply. This policy will expire on December 31, 2020, consistent with the FFCRA. This policy may change in response to any new or revised guidance or regulations issued by the Department of Labor (DOL).

ELIGIBILITY

All full-time and part-time employees, except emergency responders unless otherwise required by federal law, are eligible for the benefits outlined in this policy. Emergency responders are defined as sworn law enforcement personnel and Public Works Department staff. Staff who have been employed fewer than 30 days are not eligible for the temporary expansion of FMLA (section B). If you are eligible for leave under sections A and B, the total amount of leave available is capped at 12 weeks. This 12 weeks is not in addition to any other current FMLA balances already used in the calendar year.

A. Emergency Paid Sick Leave Benefit

1. Full-time employees will receive up to two weeks (80 hours) of paid sick leave benefits to be used for Coronavirus-related absences. Part-time employees will receive a pro-rated paid sick leave benefit based on the number of hours you work on average over a two-week period. The full benefit for which you are eligible is available for immediate use.
2. You are not required to exhaust other forms of paid leave before using this new Coronavirus paid leave. The Coronavirus paid leave is in addition to any paid leave you already have.
3. This benefit is available to you if you cannot work (in person or remotely) for any of the following reasons:
 - a. You are subject to a federal, state, or local Coronavirus quarantine or isolation order;
 - b. You are advised by a health care provider to self-quarantine for Coronavirus concerns;
 - c. You are experiencing symptoms of Coronavirus and seeking a medical diagnosis;
 - d. You are caring for an individual who is under a Coronavirus quarantine or isolation order or has been advised by a health care provider to self-quarantine;
 - e. You are caring for a child whose school or child care provider has been closed or is unavailable because of Coronavirus;
 - f. You are experiencing any other substantially similar condition specified by the Secretary of Health and Human Services.
4. We may require you to provide a certification from a health care provider confirming the applicable circumstance of section 3 above.
5. We will pay you the following amounts:
 - a. If you require leave for reasons 3(a), (b), or (c) above, we will pay you your regular rate of pay, up to \$511 per day and/or \$5,110 in the aggregate.
 - b. If you require leave for reasons under 3(d), (e), or (f) above, you will receive two-thirds of your regular rate of pay, up to \$200 per day and/or \$2,000 in the aggregate.
 - c. If you do not have a set schedule of hours, paid sick leave is based on the average number of hours you were scheduled per day over the six-month period prior to use of the leave.
6. Your ability to use paid sick leave for purposes specified in the law will end upon termination of the qualifying event.
7. Paid leave provided under this law does not carry over year to year and unused leave is not paid out.

B. Temporary Expansion of Family & Medical Leave

Federal Family and Medical Leave is temporarily expanded to include a qualifying need related to the Coronavirus public health emergency, as declared by federal, state, or local authorities. The conditions of this expansion are outlined below.

1. You are eligible for the leave if you have worked at least 30 calendar days.
2. A “qualifying need” is limited to circumstances where you cannot work (in person or remotely) because of your need to care for a child under age 18 due to a Coronavirus-related public health emergency school or child care closing/unavailability.
3. Pay for the temporary FMLA leave will be as follows:
 - a. The first 10 days of the leave are unpaid. You may elect to use the Emergency Paid Sick Leave Benefit (section A above) or any accrued paid leave during this time if available.
 - b. After the first 10 days, we will pay you two-thirds of your regular rate of pay, up to \$200 per day and \$10,000 aggregate.
4. You will be entitled to reinstatement to the same or equivalent position once your leave ends.

CONCLUSION

Please contact the City Administrator or Administrative Services Director if you have questions regarding this policy.

The DCL7003X is the newest blower skid that brings the unit in-line with our the DCL truck models. This DCL design is being implemented as a running change in current production as of 4/1/2020.

With this change basically the DCL7003X is the same unit set up as our DCL800SM truck models, but with the flexibility of a user install.

I attached some pictures, the Combined Locks unit utilized our complete hydraulic system and the Menasha unit used the chassis hydraulic system. Below are the answers (in red) to your questions:

1. Does SKB700 include a complete boom? Yes, power up, gravity down, manual swing L/R
2. If so, is it hydraulic? Yes, using an electric over hydraulic power pack
3. Assume the chassis it will be mounted on has no hydraulic components installed yet. What will be needed (hydraulically) to make our system run properly? Our system will run independent of the trucks chassis other than a 12v supply to the in-cab controls.
4. What is the most common blower exhaust angle? Either way, I need a diagram of the entire skid including heights/measurements. The customer is having a custom debris box made and they need to know where to place the cutouts, components, etc. Straight back is standard and its most commonly used on a compaction/trash style collection box. The 40 deg housings (pics) is more commonly used for customer using a dump style body collection box, we also sell an additional duct to attach to that deg to increase the height and bring the exhaust back to straight back(attached pictures on end users)

BEN SCHROEDER

MacQueen Equipment

Equipment Sales | Menomonee Falls, WI / Ankeny, IA

C. 520-990-4206 | O. 262-252-4744 | E. ben.schroeder@macqueengroup.com



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

DCL7003X (new)

- same system as truck mount units
- plug-and-play system
- includes proportional hydraulic components, in-cab system monitoring and joystick controls
- See pic of Combined Locks unit

3 Axis (3X) automated hose boom w/ cab controls, proportional hyd
16x144" URETHANE suction hose w/steel nozzle
Gear driven Hydraulic pump powers 15.2 ton capacity hoist

1	Skid Mounted Debris Collection Unit 3 Axis	DCL7003X	\$	
			Freight Total	\$
Customer purchase order total				\$64,466.55

BEN SCHROEDER

MacQueen Equipment
Equipment Sales | Menomonee Falls, WI / Ankeny, IA
C. 520-990-4206 | O. 262-252-4744 | E. ben.schroeder@macqueengroup.com



From: Donnie Zimmerman <DZimmerman@milton-wi.gov>
Sent: Tuesday, March 24, 2020 10:48 AM
To: Ben Schroeder <Ben.Schroeder@macqueengroup.com>
Subject: RE: Leaf Vac info

Ben, Let know what you find out. I need to know what all is included with each set up. Thanks Don

Donald R. Zimmerman | Working Foreman
City of Milton | 710 S. Janesville St. | Milton, WI 53563
608.868.6900 | www.milton-wi.gov
Department of Public Works | 150 Northside Dr.
608.868.6914 | Fax 608.868.6929



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Bob Clapper Isuzu Truck

Mark Saunders | 6087528282 | mpsaunders@clapperauto.com

milton2 (2020 NPR-HD Gas Cab Chassis, FE4 176", 14,500 GVWR. White, Standard model specifications with power windows and door locks

Quote Worksheet

	MSRP
Base Price	\$47,744.00
Destination Charge	\$1,325.00
DEF Fill Charge	\$0.00
Total Options	\$200.00
Subtotal	\$49,269.00
Subtotal Additional Equipment	\$0.00
Subtotal Miscellaneous Equipment	\$0.00
Pre-Tax Subtotal	\$49,269.00
Less Customer Discount	(\$-10,254.00)
Subtotal Discount	(\$-10,254.00)
Taxable Price	\$39,015.00
Sales Tax	0% \$0.00
Tire Weight Tax	\$26.64
Subtotal Taxes	\$26.64
Subtotal Post-Tax Adjustments	\$0.00
Less Post-tax Customer Discount	\$0.00
Subtotal Discount	\$0.00
Total Sales Price	\$39,041.64

Dealer Signature/Date

Customer Signature/Date

Current report content is based on data as of 2020-03-04 09:52:23. Any performance-related calculations are offered solely as guidelines. Actual vehicle performance will depend on your operating conditions. All information, specifications and pricing in this application are based on the latest information available. Isuzu Commercial Truck of America, Inc. reserves the right to discontinue or change, at any time, without prior notice, the pricing, specifications, options, materials, equipment, design and models.

Date
03/04/2020

Model Description	YR	VEHICLE ID NUMBER	MODEL	GVWR	ENGINE NO
176" NPR-HD Gas	2020		EE4 04	14500 #	

White, Standard model specifications with power windows and door locks

STANDARD EQUIPMENT

04 White, Standard model specifications with
092 4.300:1
AOB Driver seat is reclining high back. Two s
I8B 225/70R19.5G (14 ply) tubeless Radial, al
I8J 12,900 lbs. Capacity semi elliptical; mai
I9B 225/70R19.5G (14 ply) tubeless Radial, al
IB9 19.5" x 6", 6-hole disc, painted white
IC1 19.5" x 6", 6-hole disc, painted white
ID8 8440 lbs. Capacity semi elliptical tapered
IG5 30 gal. rectangular fuel tank. Mounted be
ILO Yes
IL2 145 Amp. output with integral regulator.
IL3 Single Delco 12-V maintenance free 750 CC
IR8 Dual circuit, vacuum assisted hydraulic w
L96 GMPT-V8 8 cylinder V Block, four cycle ov
MYD 6L90-E Hydra-Matic, 6-speed automatic wit

OPTIONAL INSTALLED EQUIPMENT

IF6 Fire Extinguisher and Triangle Kit
mounted in rear organizer on standard
cab and under rear seat on crew cab
UZF Back up alarm



Monroe Truck Equipment
 1051 W 7th Street
 Monroe, WI 53566
 Ph./Fax: 608-329-8501/608-329-8521
 www.MonroeTruck.com



Awarded Contract

Contract # 060114-MTE



MYER MEMBER VERIFICATION PROGRAM

QUOTATION
9MEH004012

Job Order #:
Quote Date: 2/28/2020
Quote valid until: 3/29/2020
Terms: C.O.D.
Salesperson: NAFZGER, RICK (MUNI)
Quoted by: Mark Hermanson
Email: mhermanson@monroetruck.co

Customer: MILTON, CITY OF **Contact:** _____ **Dealer Code:** _____
 _____ **Phone:** _____ **Fax:** _____ **Sourcewell Member #:** _____
 MILTON, WI 53563 **Email:** _____ **P.O. Number:** _____

Re-Assign (Required for all pool units): Fleet Retail
MSO/MCO (ONLY check if legally required): MSO MCO

Accepted by: _____ **Date:** _____
Customer must fill out all information above before the order can be processed.

Chassis Information

Year:	Make:	Model:	Chassis Color:	Cab Type:
Single/Dual:	CA:	CT:	Wheelbase:	Engine:
			F.O. Number #:	Vin:

Comments:

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
CUSTOM CHIPPER BODY	
- 96" X 132"	
- SMOOTH SIDE BODY	
- EXTRUDED 6005 T6 ALUMINUM BOX TUBE CONSTRUCTION	
- 2" X 8" LONG SILLS	
- 2" X 3" CROSS MEMBERS	
- B-TUBE PERIMETER FRAME	
- 85" SIDE HEIGHT	
- FLAT ROOF WITH VENTS	
- INSIDE OF ROOF LINED WITH 3/16" ALUMINUM	
- T&G SMOOTH EXTRUDED ALUMINUM FLOORING	
- SMOOTH 3/16" ALUMINUM SHEET SIDES	
- SMOOTH 1/8" ALUMINUM DOORS & HEADBOARD	
- REAR DOORS & FRONT WALL LINED WITH HDPE (POLY)	
- TWO-WAY DUMPING TAILGATE, WITH SS SPRING LATCHES, BARN DOORS ABOVE	
- 3" X 3" REAR CORNER POSTS	
- REMOVABLE SPREADER BAR	
- LIFTING TABS ON FOUR CORNERS	
- L.E.D. LIGHTS PRE-WIRED INSIDE BOX TUBES	
- CHAMPION CS620T HOIST, DUAL ACTING ELECTRIC	
- SUBFRAME STYLE HOIST	
- BACK-UP ALARM, 97DB	
1/2" REAR HITCH PLATE	
- 2" RECEIVER TUBE	
- 3/4" D-RINGS	
- ICC BUMPER KIT	
- 7-WAY, ROUND SOCKET, FLAT PIN, RV STYLE, TRAILER RECEPTACLE:	
WHELEN VTX SERIES STROBE LIGHTS	
- VTX609A STROBES	
- SURFACE MOUNT	
- INSTALLED ON UPPER CORNERS OF CHIPPER CAP	
- TWO IN FRONT & TWO IN REAR	

Quote Total: \$29,822.00

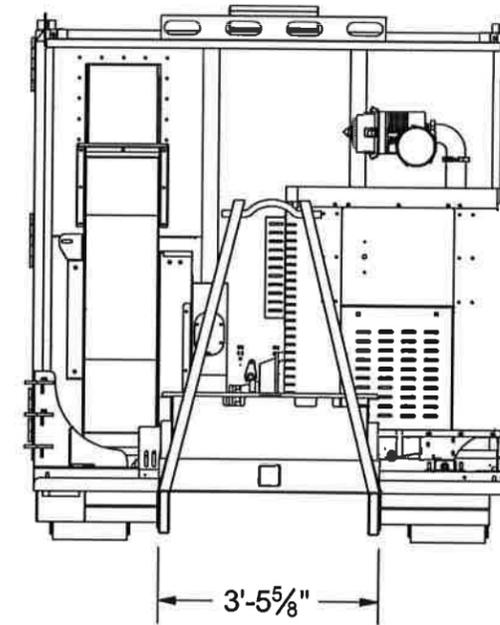
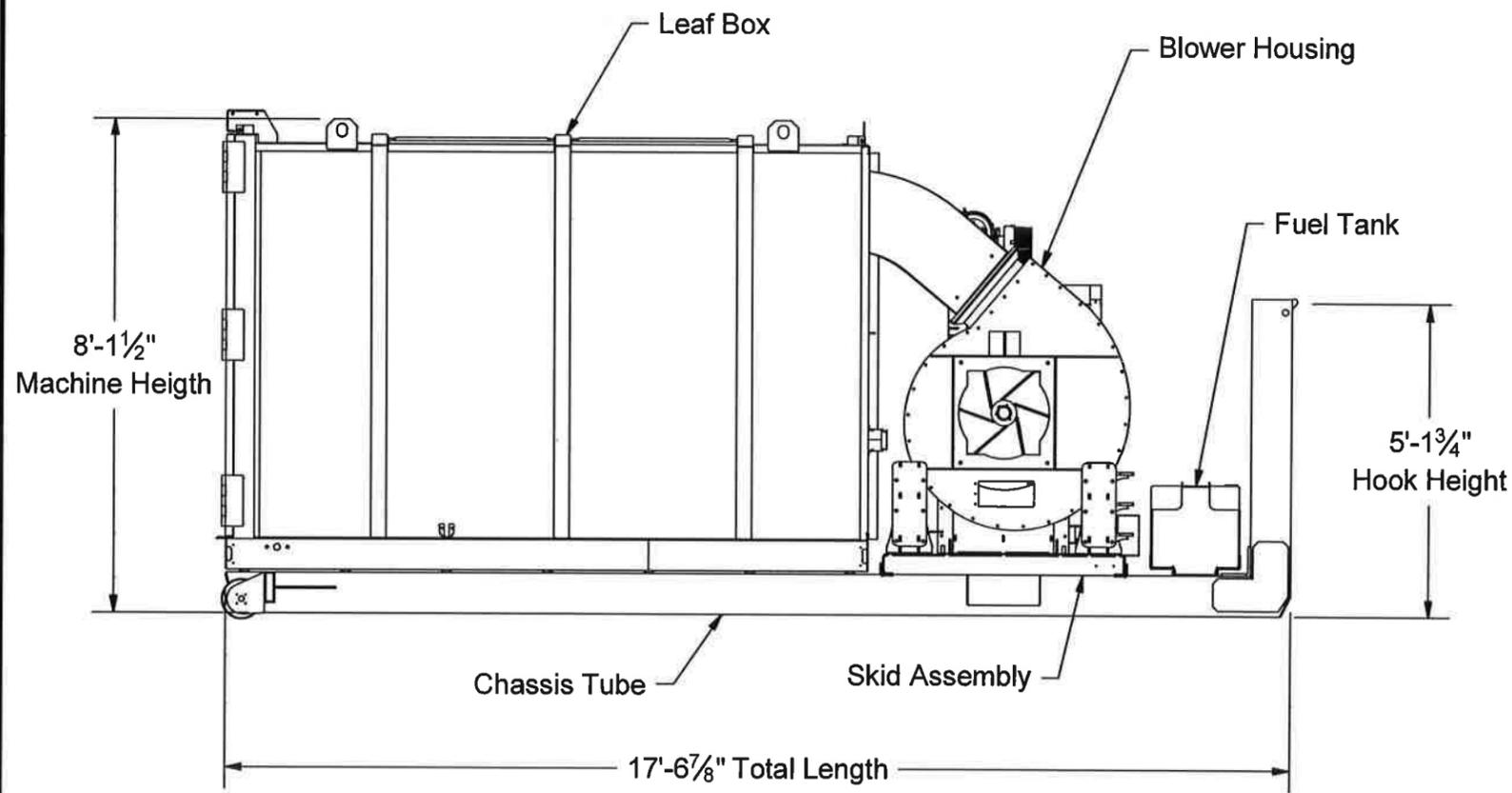
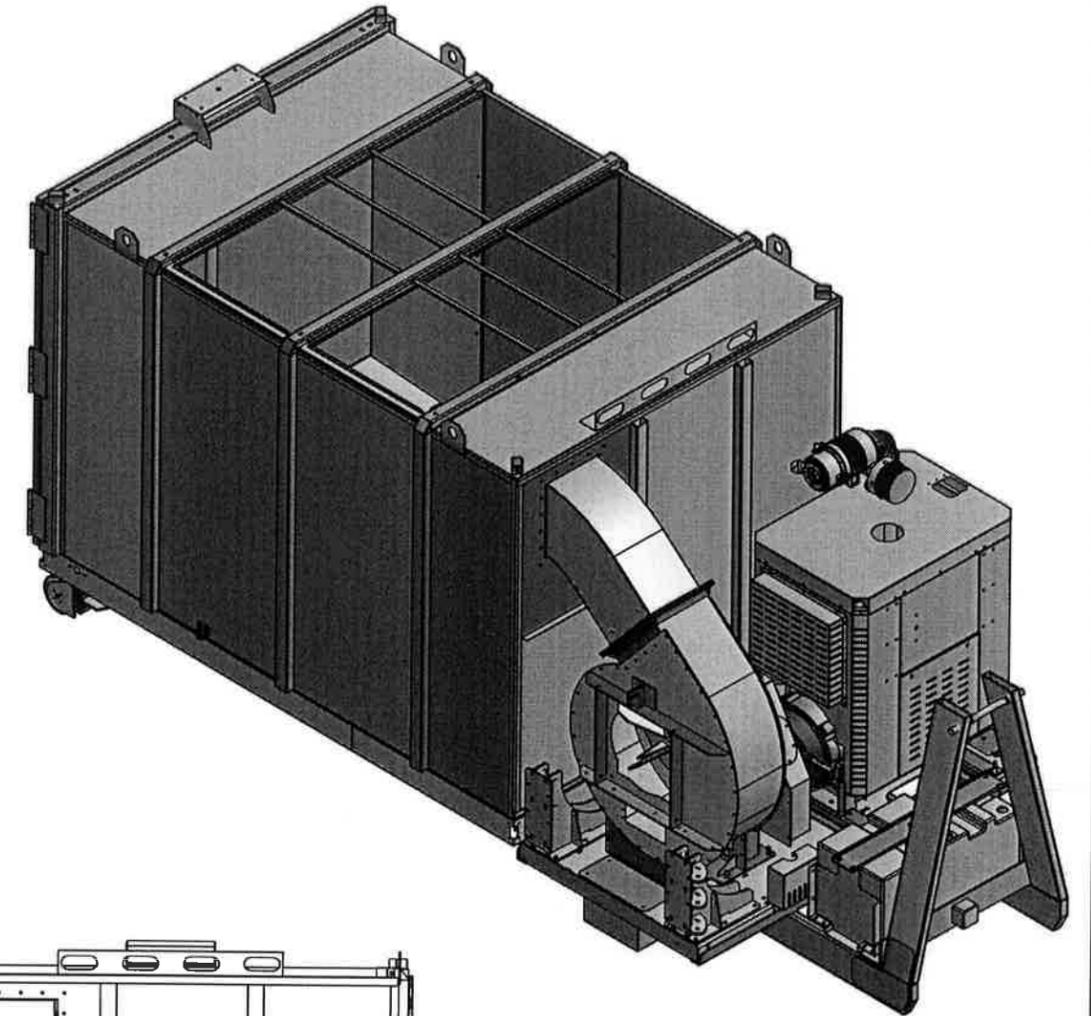
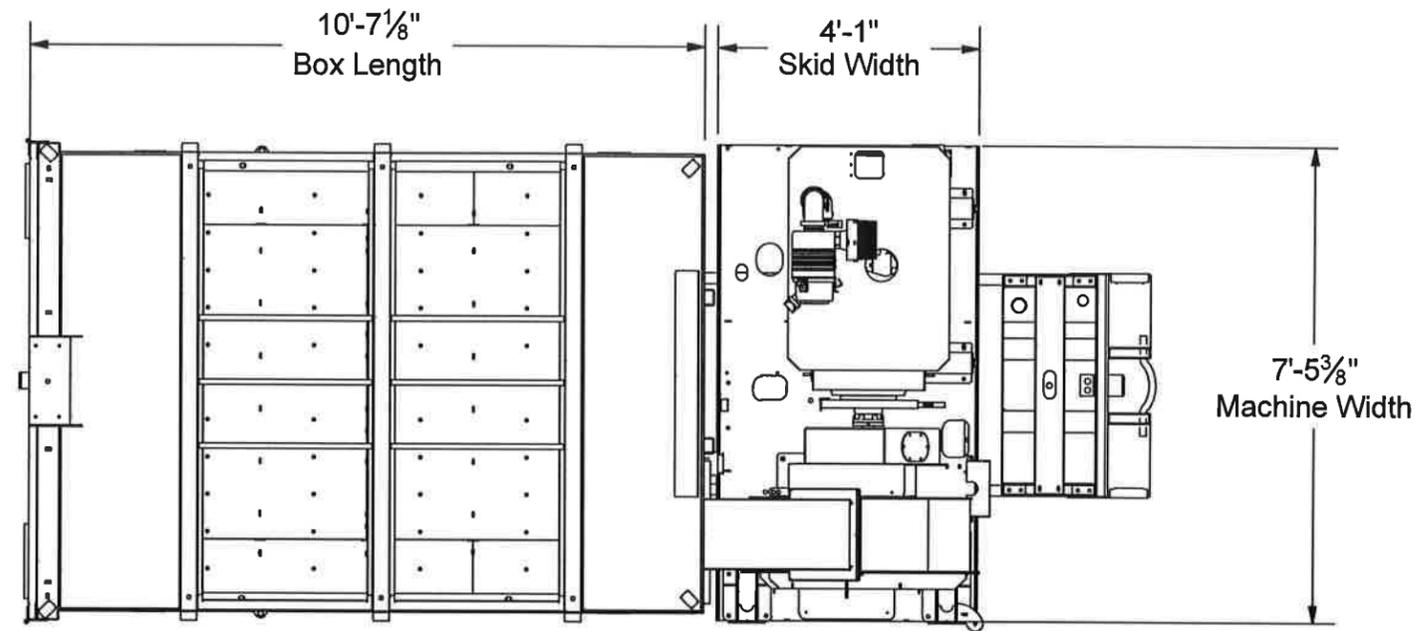
Additional Options:

Description	Amount	Add to quote? Yes / No
-------------	--------	---------------------------

Notes:

- ◆ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- ◆ Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- ◆ State and Federal taxes will be added where applicable. **Out-of-state municipal entities may be subject to Wisconsin sales tax.**
- ◆ Restocking fees may be applicable for cancelled orders.
- ◆ MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.







Department of Public Works

To: Mayor Welch, Common Council members
From: Howard Robinson, Director Public Works
Date: April 8, 2020
Subject: Discussion and Possible Action Regarding Purchase of a Leaf and Brush Collection Truck.

Summary

The Public Works Department has obtained a cost to replace the existing leaf collection and brush collection truck. The existing truck is over 20 years old and fell into irreparable disrepair at the end of last season causing staff to collect leaves manually. The new truck can be used for both leaf collection and brush collection as a one person operation. A picture of a similar truck is included. The new truck will have doors that open on the rear for brush collection.

Original budget estimate was \$185,000 - \$200,000. Public Works Staff has worked with various dealers to combine various aspects of the truck requirements. The combined cost of the vehicle will be \$135,330.19. This combination allows for a multiuse vehicle. Dealers involved are MacQueen Equipment of Menominee Falls, Bob Clapper, Fagan Truck and Trailer of Janesville, Monroe Truck Equipment of Monroe and city staff for some installation. Outside costs are \$133,330.19 and internal parts (warning lights, etc.) are \$2000.

The truck and setup will take 3-4 months for delivery in time for the 2020 leaf collection season. Funding for this purchase would come from approved capital funds.

Recommendation

The City Administration recommends approval of a capital fund expenditure in the amount of \$135,330.19 for the purchase of a leaf and brush collection truck as outlined above.



Department of Public Works

To: Mayor Welch, Common Council members
From: Howard Robinson, Director Public Works
Date: April 8, 2020
Subject: Discussion and Possible Action Regarding 2020 Sidewalk Installation and Concrete Work Proposal

Summary

The Public Works Department opened sidewalk proposals on March 18, 2020. We received three proposals as follows:

Gaddini Concrete of Milton	\$23,722
Johnson Bros. of Edgerton	\$28,930
Wickersam Construction of Janesville	\$29,000

Gaddini Concrete has the low proposal for this work and is below the estimated budget. We have worked with them previously and recommend approval of their proposal. The sidewalk work includes:

- New sidewalk to connect Water Tower Park to East Gailen Lane and Tower Hills Drive.
- Accessible ramps in the Red Hawk Farms Subdivision on city right of ways at corners.

The funding will come from a long standing special assessment fund that has \$65,848 available. After accounting for the recommended expenditure there will be approximately \$42,000 for future sidewalk replacement.

Recommendation

City Administration recommends approval of the sidewalk installation proposal from Gaddini Concrete.

Gaddini concrete
 301 elm st
 milton wi 53563
 608-751-4941

JOB ESTIMATE

DATE

ESTIMATE NO.

2/27/20

ESTIMATE PRESENTED TO:

CITY OF MILTON
 710 S JANESVILLE ST
 MILTON WI 53563

NAME OF JOB	LOCATION OF JOB	DATE OF PLANS	ESTIMATE PREPARED BY
JOB DESCRIPTION:			
NORTH END DAIRYLAND DR	SIDEWALK NEW	'26x5'	
NORTH DAIRYLAND DR			\$ 585.00
R RAMP'S	DETECTABLE PLATES	2	\$ 300.00
NORTH DAIRYLAND DR	CURB AND GUTTER	40'	\$ 2,000
MISCELLANEOUS REPLACEMENTS	SIDEWALKS	'100x5'	
			\$ 3500.00
TOWER HILLS PARK	SIDEWALK NEW	'400x5'	\$ 9,000.00
TOWER HILLS PARK	RAMPS NEW		\$ 150.00
GAILEN DR	SIDEWALK NEW	'195x5'	\$ 4,387.00
GAILEN DR	ACCESSIBLE RAMPS	12	DETECTABLE PLATES
			\$ 3,000.00
			\$ 23,722.00
			TOTAL ESTIMATED COST: \$ 23,722

We are pleased to submit this estimate for your consideration. It does not include price increases on material or additional labor and materials. THIS QUOTATION IS VALID FOR _____ DAYS. Please contact us if there is any further way that we can be of assistance.

Estimate Authorized & Signed By: _____ Date: _____

THANK YOU!

2020 QUOTE SHEET
Sidewalks, Driveways and Curb & Gutter

1. Contractor is responsible for removal, disposal, replacement or installation and restoration.
2. Contractor is responsible for all Diggers' Hotline locates.
3. The contractor shall keep all disturbed sites properly barricaded throughout construction.
4. Concrete shall be six bag mix.
5. Sidewalk shall be installed per City codes and specifications.

Unit Prices Requested Are ad Follows:

- | | |
|--|---|
| A. Installation and restoration per sq. ft. of 4" thick by 5' wide new sidewalk. | \$ <u>6.00</u> |
| B. Removal and installation of curb and gutter. | \$ <u>45.00</u> |
| C. Installation of ADA accessible ramp. | \$ <u>300.00</u> |
| D. Proof of Insurance Attached | Yes <input checked="" type="checkbox"/> |

-
- The City reserves the right to add or subtract square footage based on final unit prices.
 - Some field adjustment may be necessary during installation.
 - Contractor shall provide proof of insurance with bid.

Contractor Name JB Johnson Bros., LLC
12 Maple Ct.
Address Edgerton, WI 53534

Telephone 608-884-8060 Cell 608-290-7666 Email jbjohnsonbrothers@gmail.com

Approximate start date: 5/1/2020



Address	Description	New / Replacement	Size	Cost
North End of Dairyland Drive	Sidewalk	New	26'x5'	780.00
North End of Dairyland Drive	Accessible Ramps	New	2 Detectable Plates	600.00
North End of Dairyland Drive	Curb and Gutter	Replacement	40'	1,800.00
Miscellaneous Replacements	Sidewalk	Replacement	100x5'	4,000.00
Tower Hills Park	Sidewalk	New	400'x5'	12,000.00
Tower Hills Park	Accessible Ramps	New	1 Detectable Plate	300.00
Gailen Drive Addition	Sidewalk	New	195'x5'	5,850.00
Gailen Drive Addition	Accessible Ramps	New	12 Detectable Plates	3,600.00
				28,930.00

JB Johnson Brothers Const., LLC

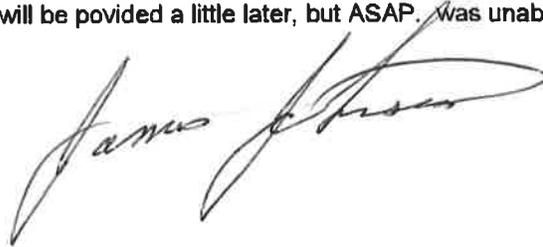
12 Maple Ct.

Edgerton, WI. 53534

James Johnson 608-290-7667

Wade Johnson 608-290-7666

proof of insurance will be provided a little later, but ASAP. was unable to print do to internet problems

A handwritten signature in black ink, appearing to read "James Johnson". The signature is written in a cursive style with a large, sweeping initial "J".

2020 QUOTE SHEET
Sidewalks, Driveways and Curb & Gutter

1. Contractor is responsible for removal, disposal, replacement or installation and restoration.
2. Contractor is responsible for all Diggers' Hotline locates.
3. The contractor shall keep all disturbed sites properly barricaded throughout construction.
4. Concrete shall be six bag mix.
5. Sidewalk shall be installed per City codes and specifications.

Unit Prices Requested Are as Follows:

- A. Installation and restoration per sq. ft. of 4" thick by 5' wide new sidewalk. \$ 4 sq ft
- B. Removal and installation of curb and gutter. \$ 35 lineal ft.
- C. Installation of ADA accessible ramp. Includes: Ramp, Gravel, Concrete \$ 700.00 per Ramp
- D. Proof of Insurance Attached Yes

* Dirt Price not included in sq ft Price *

- The City reserves the right to add or subtract square footage based on final unit prices.
- Some field adjustment may be necessary during installation.
- Contractor shall provide proof of insurance with bid.

Contractor Name Wickersham Construction

Address 4231 Huntinghorne Dr. Janesville WI 53546

Telephone 608 314 7727 Cell - SAME - Email mwickodj@yahoo.com

Approximate start date: June 15th 2020

Address	Description	New / Replacement	Size	Cost
North End of Dairyland Drive	Sidewalk	New	26'x5'	\$520.00
North End of Dairyland Drive	Accessible Ramps	New	2 Detectable Plates	\$1400.00
North End of Dairyland Drive	Curb and Gutter	Replacement	40'	\$1400.00
Miscellaneous Replacements	Sidewalk	Replacement	100x5'	\$3000.00
Tower Hills Park	Sidewalk	New	400'x5'	\$8000.00
Tower Hills Park	Accessible Ramps	New	1 Detectable Plate	\$700.00
Gallen Drive Addition	Sidewalk	New	195'x5'	\$3780.00
Gallen Drive Addition	Accessible Ramps	New	12 Detectable Plates	\$8400.00
Dirt work	Dairyland Drive	All Above		\$400
Dirt work	tower Hill Drive	All Above		\$1200.00
Dirt work	Gallen Drive	All Above		\$1100.00
Dirt work	Misc. Replacements	All Above		\$400.00
				\$29000.00



Office of the City Administrator

To: Mayor Welch, Common Council Members
From: Al Hulick, City Administrator
Date: April 8, 2020
Subject: Discussion and Possible Action Regarding A Contract Renewal and Updated Fee Schedule (Resolution 2020-05) With General Engineering Company to Perform Commercial Building Inspections in the City of Milton.

Summary

In June of 2019, the City entered into a contract with General Engineering Company (GEC) to perform commercial building inspections within the City of Milton. GEC has submitted a request to renew the annual contract to perform those duties with the City of Milton. Additionally, GEC has updated their fee schedule for inspection services. Resolution 2020-05 outlines those fee increases, which only affect the Commercial fees section. Residential building inspections are still performed by the City of Milton, and those fees will remain the same in 2020.

The City has had a very positive experience with GEC over the past nine months.

Recommendation

The City Administration recommends approving the contract renewal with General Engineering Company and Resolution 2020-05 updating the commercial inspection fees for 2020.

RESOLUTION #2020-05
ESTABLISHING A FEE SCHEDULE FOR BUILDING PERMITS

WHEREAS, Section 10-31 and 10-57 of the Code of Ordinances authorizes the Common Council to establish and modify such fees by resolution;

NOW, THEREFORE, be it resolved that the City of Milton hereby establishes the following fee schedule for plan review, building inspection, and parkland dedication.

- (1) Plan Review Fee, if required. \$55.00.
- (2) Parking Lot Permit Fee. \$55.00.
- (3) Building Inspection Permit Fees. Computation of cubic footage shall be made using outside dimensions. Height shall be the distance from footings to midpoint on roof. For one-story residences, the height shall be considered 10 feet, plus 8 feet for basement or 4 feet for foundation.
 - A. Residential, one- and two-family units and additions, \$4.80 per 1000 cu. ft. or part thereof. Minimum fee \$55.00.
 - B. Residential accessory buildings, carports, garages, sheds, decks, patios, 10 cents per square foot. Minimum fee \$55.00.
 - C. Siding and structures where contents cannot be computed, \$25.00 for the first \$1,000.00 and \$3.00 per \$1,000.00 or part thereof. Minimum fee \$55.00.
 - D. Swimming pools, \$55.00.
 - E. Wrecking and razing, \$55.00.
 - F. Flammable liquid storage, \$13.00 per 1,000 gallons or part thereof capacity. Minimum fee \$55.00.
 - G. Certificate of Occupancy, \$55.00 for the first unit, \$35.00 for each additional unit.
 - H. Driveway or Street Opening Permit, \$55.00.
 - I. Early Permit to start construction, \$55.00.
 - J. Wisconsin Uniform Permit Fee, Per current State rate.
 - K. Erosion Control, \$55.00.
- (4) Residential Electrical Permit Fees.
 - A. Outlets for fixtures, lamps, switches, receptacles and similar devices, \$.65 each.
 - B. Electric range, electric water heater or outlet, \$6.60 each.
 - C. Clothes dryers, oil or gas burners, etc, \$6.60 each.
 - D. Garbage disposals and dishwashers, \$6.60 each.
 - E. Motors, \$.60 for each horsepower.
 - F. Exhaust and ventilating fans, fractional horsepower motor less than one horsepower, \$2.65 each.
 - G. Electric Heat, \$6.60 per heating circuit.
 - H. Permit for the total capacities of service switches: 0 to 100 amperes, \$26.50; 101 to 200 amperes, \$26.50; 201 to 400 amperes, \$26.50; 401 to 600 amperes, \$26.50; and over

600 amperes, \$26.50.

I. Central Air-Conditioner (wall or window), \$6.60.

J. Temporary service, \$26.50.

K. Sub-panels 2 or more branch circuits, \$13.20.

L. The minimum fee for any permit shall be \$55.00.

(5) Residential Plumbing Permit Fees.

A. For each fixture opening, \$10.00.

B. Water heater, \$10.00.

C. Water softener, \$10.00.

D. Sump - with or without pump, \$10.00.

E. Water service line, new or replacement 2" or less, \$26.50.

F. Water service line, new or replacement larger than 2", \$26.50.

G. Sanitary sewer service (building sewer) new or replacement, \$40.00.

H. Storm sewer connection and sewer, \$40.00.

I. Private septic system, \$132.00.

J. Drainage Fixture Unit Fee, \$37.48.

K. Minimum Inspection Fee, \$55.00.

L. Radio Meter, Market Cost.

M. Meter Horn, Market Cost.

(6) Residential Heating, Ventilating and Air Conditioning Permit Fees.

A. Primary furnace - gas, oil, solid fuel, electric, new or replacement, \$20.00.

B. Supplementary heating units, \$20.00.

C. Auxiliary units, Franklin stoves, etc, \$20.00.

D. Fireplaces, \$20.00.

E. Active solar systems, \$20.00.

F. Central air conditioning, \$20.00.

G. Minimum fee, \$55.00.

(7) Sign Permit Fees.

A. On Premise Sign Fee, \$55.00.

B. Off Premise Sign Fee, \$100.00.

C. Athletic Field Off Premise Sign Fee, \$100/Year or \$250/3 Years.

(8) Street Privilege Permit Fee. \$55.00.

(9) Commercial Building Permit Fees.

A. Commercial Early Start, \$200.00

B. Construction New/Additions \$0.15 per sq. ft. Min fee \$173.00

(Multi-Family (3 family or more), Restaurants, Motels, Offices, CBRF, Taverns, Mercantile, Assembly Halls, Manufacturing and Industrial, Schools, Hospitals, Institutional, and Vehicle

Repair and Storage, etc.)

- C. Construction Storage/Shell Buildings \$0.10 per sq. ft. Min Fee \$173.00
- D. Construction Remodel \$0.12 per sq. ft. Min Fee \$173.00
- E. Electrical \$0.07 per sq. ft. Min Fee \$184.00
- F. Plumbing \$0.07 per sq. ft. Min Fee \$115.00
- G. HVAC \$0.06 per sq. ft. Min Fee \$115.00
- H. Commercial Erosion Control \$181.50 1st acre, plus \$60.50 per add'l acre

Approved by the Common Council of the City of Milton this 8th day of April, 2020.

CITY OF MILTON

By:

Anissa Welch, Mayor

Attest:

Leanne Schroeder, City Clerk

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901



608-742-2169 (Office)
608-742-2592 (Fax)
gec@generalengineering.net
www.generalengineering.net

Engineers • Consultants • Inspectors

AGREEMENT FOR MUNICIPAL PLAN EXAMINATION AND INSPECTION SERVICES

This Agreement for Municipal Plan Examination and Inspection Services (“**Agreement**”) is made as of _____, _____, by and between the Municipality and the Inspector.

ARTICLE 1 – FUNDAMENTAL TERMS

- 1.1 “**Municipality**” shall mean City of Milton, Rock County, Wisconsin and its agents, employees, and authorized representatives.
- 1.2 “**Inspector**” shall mean General Engineering Company and its agents, employees, and authorized representatives.
- 1.3 “**Work**” shall mean, collectively, the following services to be performed by the Inspector with respect to the extent of the Municipality’s certification by the Wisconsin Department of Safety and Professional Services (“**DSPS**”), all commercial building projects within the Municipality’s jurisdictional boundaries (each, a “**Building Project**”): (i) examine and process building plans as required by the applicable codes; (ii) process building permits; (iii) coordinate, perform and complete required inspections for permitted building construction; (iv) bill the Municipality the proper fees from permit applicants; (v) prepare and submit monthly permit activity reports; and (vi) complete and submit a year-end report to the Municipality after the end of each calendar year.
- 1.4 **Scope.** The Inspector shall perform the Work for the Municipality pursuant to and in accordance with the terms and conditions of this Agreement.
- 1.5 **Compensation.** The Municipality shall compensate the Inspector for the Work on the basis of the fee schedule attached hereto as **Exhibit A**. The Municipality acknowledges and agrees that the Inspector has the right to review and amend its fees as set forth in Exhibit A at the Commencement of each Renewal Term (as defined below), provided, however, that any change in the Inspector’s fees as set forth in Exhibit A shall not be effective until thirty (30) days after written notice of the change is delivered to the Municipality by the Inspector. The Inspector shall invoice the Municipality monthly for the Work (or other services) performed. The Municipality shall pay the Inspector within 30 days of receipt of each invoice from the Inspector.

This Agreement is subject to the terms and conditions as shown on pages 2 and 3 hereof. The Municipality and the Inspector have signed this Agreement as of the date first written above.

City of Milton

General Engineering Company

By: _____

By: _____

Print Name: _____

Print Name: _____

Date: _____

Date: _____

Portage • Black River Falls • La Crosse



Consulting Engineering • Structural Engineering • Building Design • Environmental Services • Building Inspection • GIS Services
Grants & Funding Services • Land Surveying • Zoning Administration • Mechanical, Electrical, & Plumbing Services



ARTICLE 2 – PERFORMANCE STANDARDS

The Inspector shall use that degree of care, skill, and professionalism ordinarily exercised under similar circumstances by members of the same profession practicing or performing the substantially same or similar services with respect to the category of services being performed. The Municipality acknowledges and agrees that: (i) plan examinations to be provided as part of the Work shall be solely based on the statements, representations, and information in the application, plans and other required and related submissions, including, but not limited to, statements, information and representations as to the location, measurement and/or identification of boundary lines, easements, and elevations; and (ii) inspections to be provided as part of the Work: (a) shall be based only upon visible, observable, and accessible conditions as they exist at the time of inspection; (b) are not designed or intended to predict future conditions; and (c) do not cover any latent defects, concealed defects, or defects not reasonably observable in the course of or at the time of inspection.

ARTICLE 3 – TERM AND TERMINATION

3.1 Initial Term and Renewal. This Agreement shall become effective on _____ (the “Effective Date”) and shall, unless earlier terminated pursuant to Section 3.2, remain in full force and effect until December 31, 2020 (the “Initial Term”). The Inspector shall begin performing the Work pursuant to this Agreement upon the Effective Date. Unless earlier terminated pursuant to Section 3.2, this Agreement shall automatically renew for successive twelve (12) month periods (each a “Renewal Term”) unless either party gives written notice of nonrenewal at least ninety (90) days prior to the end of the then-current term (a “Nonrenewal Notice”), in which case the Agreement shall terminate at the end of the then-current term.

3.2 Termination. Either party may terminate this Agreement for any reason or no reason upon 60 days advance written notice to the other party (a “Termination Notice”), which notice shall set forth the date of termination of this Agreement (the “Termination Date”). The Inspector may terminate this Agreement immediately and without notice if the Municipality fails to make payment of an invoice from the Inspector within 30 days of the date of such invoice. Under all circumstances, the Municipality shall remain liable to the Inspector for compensation for all Work (or other services) performed by the Inspector prior to the termination of this Agreement. If this Agreement is terminated pursuant to a Termination Notice or Nonrenewal Notice and the Inspector has collected Inspection Fees for Work (or other services) to be performed by the Inspector, the Inspector shall: (i) retain all the Inspection Fees the Inspector has collected for every Building Project with respect to which the Inspector has performed or commenced any inspection prior to the Termination Date or the end of the then present contract term; and (ii) deliver to the Municipality the Inspection Fees the Inspector has collected for every Building Project with respect to which the Inspector has not performed or commenced any inspection prior to the Termination Date or the end of the then present contract term. Upon the termination of this Agreement under this Section 3.2 or nonrenewal pursuant to a Nonrenewal Notice, the Inspector shall have no further responsibilities with respect to any ongoing Building Project.

ARTICLE 4 – ADDITIONAL SERVICES

Notwithstanding anything in Section 1.3 to the contrary, the Work shall be limited to building plan examinations and inspections necessary to administer and enforce chs. SPS 320 to 325, Uniform Dwelling Code, and chs. SPS 361 to 366, Commercial Building Code and shall not include any ancillary or related services, including, but not limited to, zoning, planning, floodplain zoning, or shoreland zoning administration. In the event the Inspector provides services beyond those set forth in Section 1.3 at the direction of the Municipality, then the Municipality shall pay the Inspector for all such services based on the Inspector's then current hourly rates as set forth in the Inspector's rate schedule, which present rate schedule is shown below in Article 11, plus expenses.

ARTICLE 5 – INSURANCE

The Inspector shall maintain: (i) commercial general liability insurance in the minimum amount of \$1,000,000.00; (ii) a professional liability policy of \$2,000,000.00; and (iii) workers' compensation insurance covering all employees or agents of the Inspector assisting or participating in any way in the rendering of Work under this Agreement and in an amount not less than that required under Wisconsin law.

ARTICLE 6 – RELATIONSHIP OF THE PARTIES

6.1 General. It is understood, agreed, and is the intent of the parties that the Inspector is at all times acting and performing as an independent contractor, not as a servant or employee of the Municipality, and the Inspector shall not hold itself out as such. The Inspector is solely responsible for the Inspector's employee benefit, tax withholding, employment taxes and workers' compensation insurance, and for complying with all other applicable laws, rules and regulations with regard to the Inspector's performance of the Work. The Inspector shall be solely liable for all Federal and State tax liability associated with any payments received from the Municipality under the terms of this Agreement. Each party shall furnish all legal, insurance and accounting services as may be reasonably necessary at any time for the services and to meet each party's needs and interests. Nothing in this Agreement shall be deemed to create an employment, partnership, or joint venture relationship between the Municipality and the Inspector or any of the Inspector's employees. Neither party shall have any right, power or authority to act or create any obligation, express or implied, on behalf of the other party. Both the Municipality and the Inspector expressly acknowledge that the Municipality is not liable for unemployment compensation with regard to any services provided by the Inspector in accordance with the Agreement. The Inspector shall not receive from the Municipality any retirement or savings benefits, health insurance, or any other benefit offered to the Municipality's employees. Notwithstanding the foregoing or any other provision of this Article 6, the Inspector shall be the Municipality's "agent" as that term is specifically utilized and defined by the court in *Estate of Lyons v. CNA Ins.*, 207 Wis. 2d 446, 558 N.W.2d 658 (Ct. App. 1996) and as further explained in *Melchert et al. v. Pro Electric Contractors et al.*, 2017 WI 30, for purposes of governmental contractor immunity.

6.2 Licensing. The Inspector is responsible for, and shall keep in full force and effect, any necessary federal and/or state licensing and bonding, and shall comply with all federal and state law regarding any services to be provided pursuant to this Agreement. The Municipality warrants and represents that it is certified by SPS to perform building plan examinations and building inspection services pursuant to SPS 361.60, Wis. Admin. Code.

6.3 Facilities and Equipment. The Inspector shall maintain a separate business from the Municipality with its own office, equipment, materials, and other such facilities. The Inspector shall be responsible for providing all code books, technical manuals and inspection equipment, incurring the cost of all necessary professional organization dues and costs of on-going training and re-certification, and a properly registered and insured vehicle for use while performing services, including the costs of maintenance and fuel.

6.4 Means of Performing Work. The Inspector shall control the means of providing services under this Agreement, and the Municipality will not control the details of the Work. The Municipality shall have no control or supervision over the Inspector, other than accepting or rejecting the Work. Inspector is not required to work any set number of hours per week, any schedule or any routine. The Municipality has no right to compel the Inspector to work at a certain time, to travel to any particular location, to canvass a certain territory, or to work at specific places or at specific times. Any and all agreed upon office hours between the Municipality and the Inspector are subject to change depending on the

availability of the Inspector. In addition, the Inspector has a right to alter any agreed upon office hours during times of the year when permit applications have decreased. In addition, the Municipality cannot compel the Inspector to enter into any structure that the Inspector deems unsafe or which may cause said Inspector bodily harm until said building is deemed to be safe for entry.

- 6.5 Municipality's Property.** The Inspector has no right to, and shall not, use the Municipality's name, symbol, or logo in the promotion of the Inspector's business or other activities, unless preapproved in writing by Municipality.

ARTICLE 7 – DOCUMENTS AND RECORDS

- 7.1 Municipality's Obligations.** The Municipality shall timely provide all data, information, plans, specifications, records and other documentation required by Inspector to perform the Work. Notwithstanding anything to the contrary in this Agreement, the Municipality acknowledges and agrees that the Inspector shall be entitled to rely upon the adequacy, accuracy and completeness of any and all data, information, plans, specifications, records and other documentation that the Municipality provides to the Inspector relative to the Work.
- 7.2 Inspector's Obligations.** The Inspector shall maintain copies of all data, information, plans, specifications, records and other documentation utilized or created on behalf of the Municipality in the performance of the Work for a period of time not less than 7 years from the date of creation or last utilization thereof. All original data, information, plans, specifications, records and other documentation relating to the Work performed shall be housed at the offices of the Municipality. The Inspector shall assist the Municipality in answering or responding to requests for open records but shall not be considered the records custodian for purposes of determining whether or not records should be provided in response to a request.

ARTICLE 8 – THIRD PARTY RELIANCE

This Agreement is intended for the mutual benefit of the parties hereto and no third party rights are intended or implied except with respect to permit applicants and, if a permit applicant is not the owner(s) of the real property to be improved pursuant to the applied for permit, the owner of the real property to be improved pursuant to the applied for permit (collectively, the "Third Parties"). The parties acknowledge and agree that: (i) the approval or conditional approval of a building plan shall not be construed as an assumption of any responsibility on the part of the Municipality or Inspector for the design or construction of the permitted improvement; (ii) the issuance of a building permit creates no legal liability, express or implied, on the Municipality or Inspector; (iii) the Third Parties are responsible for complying with all applicable codes, statutes, ordinances relative to the permitted improvements and the conditions of the building plan approval or building permit; (iv) no examination or inspection made by Inspector at any time relieves the Third Parties of responsibility for complying with all applicable codes, statutes, ordinances relative to the permitted improvements or the conditions of the building plan approval and/or permit; (v) Inspector is released and discharged from any and all liability, claims, demands or causes of action that the Third Parties may hereafter have for injury, death or other damages arising out of or related to the permitted improvements, including, but not limited to, negligence claims, warranty claims and/or breach of contract claims; and (vi) the approvals, inspections, permits, reports and findings issued after the examinations, reviews or inspections are not intended as, nor are they to be construed as, a guarantee. In furtherance of the foregoing, the following disclaimer shall be included on all reviews or inspections: *The review of applications and/or the findings of inspection contained herein are intended to report conditions of noncompliance with applicable codes, statutes, and ordinances relative to the permitted improvements that are readily apparent at the time of review or inspection. The review or inspection does not involve a detailed examination of the property lines or surveys, mechanical systems or the closed structural and nonstructural elements of the building and premises. No warranty of the operation, use or durability of equipment, materials, products, or improvements is expressed or implied.*

ARTICLE 9 – NOTICES

All notices, demands, and communications provided for under this Agreement shall be delivered or mailed first class with postage prepaid, addressed in each case as follows, until some other address shall have been designated in a written notice given in like manner, and shall be deemed to have been given or made when so delivered or mailed: (i) if to the Inspector, General Engineering Company, c/o Brad Boettcher, PO Box 340, 916 Silver Lake Drive, Portage, WI 53901; and (ii) if to the Municipality, City of Milton, c/o Howard Robinson, 710 South Janesville Street, Milton, WI 53563.

ARTICLE 10 – MISCELLANEOUS

- 10.1 Integration and Amendment.** This Agreement may be amended, modified, or superseded only by a written instrument executed by all of the parties to this Agreement. This Agreement, including the exhibits hereto, constitutes the entire agreement between the parties hereto pertaining to the subject matters hereof and supersedes all negotiations, preliminary agreements and all prior or contemporaneous discussions and understandings of the parties hereto in connection with the subject matters hereof.
- 10.2 Waiver.** The failure of any party at any time or times to require performance of any provision of this Agreement shall in no manner affect the right at a later time to enforce that provision. No waiver by any party of any breach of any term contained in this Agreement, whether by conduct or otherwise, in any one or more instances, shall be deemed to be or construed as a further or continuing waiver of any such breach or a waiver of any other term contained in this Agreement.
- 10.3 Severability.** If any covenant, term or provision of this Agreement is held to be invalid or unenforceable for any reason, it is agreed that such invalidity or unenforceability shall not affect any other covenant, term or provision of this Agreement, and that the remaining covenants, terms, and provisions, or portions thereof, shall remain in full force and effect.
- 10.4 Counterparts and Copies.** This Agreement may be fully executed in separate counterparts by each of the parties hereto, such counterparts when combined constituting but one and the same instrument. Such counterparts may be exchanged electronically via e-mail or facsimile transmission, which shall be deemed an original. A copy of this Agreement shall have the same full force and effect as the original.
- 10.5 Successors and Assigns.** Neither party may assign any of its rights or delegate any of its obligations hereunder without the prior written consent of the other party. This Agreement shall inure to the benefit of and be binding upon each of the parties hereto and their respective successors and allowed assigns.
- 10.6 Jurisdiction and Governing Law.** All actions or proceedings in any manner relating to or arising out of this Agreement may be brought only in courts of the State of Wisconsin located in Columbia County, and the Municipality hereby consents to the jurisdiction of such court. The Municipality hereby waives any objection to the venue of such court. This Agreement shall be governed by the laws (excluding conflicts of laws rules) of the State of Wisconsin. To the extent of any conflict between the terms of this Agreement and the Municipality's codes or ordinances, this Agreement shall control.

ARTICLE 11 – CURRENT HOURLY RATES

Hourly rates for Additional Services are as follows:

Expert Witness	\$300/hr	Registered Land Surveyor	\$100/hr
Principal	\$130/hr - \$155/hr	Field Crew Chief (1 person Total Station)	\$72.50/hr
Project Engineer or Project Manager	\$90/hr - \$115/hr	Field Crew Chief (1 person GPS)	\$145/hr
Staff Engineer	\$85 - \$105/hr	Land Survey Crew	\$145/hr
Technician	\$60 - \$90/hr	Grant & Funding Staff	\$55 - \$75/hr
GIS Staff	\$60 - \$80/hr	Administration and Support Staff	\$45/hr
Zoning Administration	\$140/hr		

Miscellaneous Services Requested by the Municipality

- | | |
|---|---------------------------------------|
| 1. Property Maintenance | \$85.00 / hour + Mileage/Expenses |
| 2. Grant Inspections | This List is Not All Inclusive. Any |
| 3. Building Code Review | service requested by the Municipality |
| 4. Habitability Issues | outside of the normal permitted |
| 5. Liquor License Inspections | inspections will incur the hourly |
| 6. Inspections or Follow-Up Issues for Administrative Permits | charge plus expenses. |

Meeting Attendance per Request by Municipality

- | | |
|-------------------------------|------------------------------------|
| 1. Field Inspector | \$85.00 / hour + Mileage/Expenses |
| 2. Inspection Department Head | \$125.00 / hour + Mileage/Expenses |
| 3. Engineering Staff | \$130.00 / hour + Mileage/Expenses |

**CITY OF MILTON
BUILDING INSPECTION FEE SCHEDULE
EXHIBIT A**

<u>BUILDING PERMITS</u>	<u>GEC FEES</u>	<u>FEES</u>
1) Commercial Early Start	\$175.00	\$202.00
2) Commercial New Construction & Additions: Multi-Family (3 family or more), Restaurants, Motels, Offices, CBRF, Taverns, Mercantile, Assembly Halls, Manufacturing and Industrial, Schools, Hospitals, Institutional, and Vehicle Repair and Storage, etc.	Construction \$0.15 per sq. ft. (Min. Fee \$150.00) Electrical \$0.06 per sq. ft. Plumbing \$0.06 per sq. ft. HVAC \$0.05 per sq. ft.	Construction \$0.18 per sq. ft. (Min. Fee \$173.00) Electrical \$0.07 per sq. ft. Plumbing \$0.07 per sq. ft. HVAC \$0.06 per sq. ft.
3) Minimum Comm. Plumbing or Minimum Comm. HVAC Fee	\$100.00	\$115.00
4) Minimum Commercial Electrical Fee	\$160.00	\$184.00
5) Commercial Remodel	\$0.10 per sq. ft. (Min. Fee \$150.00) + Mechanical Costs	\$0.12 per sq. ft. (Min. Fee \$173.00) + Mechanical Costs
6) Commercial New Construction, Additions or Remodel For Storage Buildings or Shell Buildings	\$0.09 per sq. ft. (Min. Fee \$150.00) + Mechanical Costs	\$0.10 per sq. ft. (Min. Fee \$173.00) + Mechanical Costs
7) Commercial Erosion Control	\$175.00 for the first acre & \$60.00 per acre thereafter	\$202.00 for the first acre & \$69.00 per acre thereafter
8) Re-Inspection for Corrective Actions Ordered	\$85.00 Each Additional Inspection	

All work started without first obtaining a building permit will be subject to double the inspection fees



Office of the Finance Director/Treasurer

To: Mayor Welch, Common Council Members
From: Dan Nelson, Finance Director/Treasurer
Date: April 8, 2020
Subject: Discussion and Possible Action regarding contract changes for the CDBG program with MSA

Discussion and Background

The City of Milton has been providing CDBG RLF (Community Development Block Grant, Revolving Loan Fund) Housing Program funds since the 1990's or 1980's for the purposes of providing interest free housing loans to qualified homeowners to make improvements their personal, primary residences. The dollars were provided by the Federal government and have been tracked by the City since.

The City contracted with MSA Professional Services since November 2013 to administer the requirements of the City's CDBG funds. This change occurred because of the constant changing rules with the program.

Fees

The previous rules of the program allowed for 15% collection of "administrative" fees and recently the Department of Administration allowed for this to be increased to 17%, effective January 1, 2020. As a result, MSA is requesting a new contract to collect 8% on all deposits and each withdrawal into the CDBG account. This is an increase of 1% on each side of the transaction. Essentially, they collect the fee every time a loan is made and repaid.

All fees paid to MSA are paid from the program and no local dollars have been put into the fund or utilized to pay the administrative fees to MSA.

Recommendation

Authorize the Mayor to sign the updated contract with MSA Professional Services for the City of Milton's CDBG RLF Housing Program.



Professional Services Agreement

This AGREEMENT (Agreement) is made today _____ by and between the CITY OF MILTON (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

Project Name: City of Milton CDBG RLF Housing Program

The scope of the work authorized is: See Attached Scope of Services

The schedule to perform the work is: Approximate Start Date: March 2, 2020
Approximate Completion Date: Until cancelled

The fee for the work is: As provided with the attached Scope of Services.

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF MILTON

MSA PROFESSIONAL SERVICES, INC.

Anissa Welch
Mayor

Kari Justmann
Director of Housing

Date: _____

Date: _____

710 South Janesville Street
Milton, WI 53563
Phone: (608) 868-6900
Fax: (608) 868-6927

201 Corporate Drive
Beaver Dam, WI 53916
Phone: (920) 392-5137
Fax: (920) 887-4250

**MSA PROFESSIONAL SERVICES, INC. (MSA) –
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC - Wisconsin)**

1. **Scope and Fee.** The quoted fees and scope of services constitute the best estimate of the fees and tasks required to perform the services as defined. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required. The OWNER agrees to clarify and define project requirements and to provide such legal, accounting and insurance counseling services as may be required for the project

2. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Past due balances shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

3. **Costs and Schedules.** Costs and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

4. **Access to Site.** Owner shall furnish right-of-entry on the project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

5. **Location of Utilities.** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to Consultant by others.

6. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not guarantee that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

7. **Construction.** This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.

8. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, and use a level of effort consistent with current professional standards in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

9. **Construction Site Visits.** MSA shall make visits to the site at intervals appropriate to the various stages of construction as MSA deems necessary in order to observe, as an experienced and qualified design professional, the progress and quality of the various aspects of Contractor's work.

The purpose of MSA's visits to, and representation at the site, will be to enable MSA to better carry out the duties and responsibilities assigned to and undertaken by MSA during the Construction Phase, and in addition, by the exercise of MSA's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor will conform in general to the Contract Documents and that the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. On the other hand, MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

10. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

11. **Betterment.** If, due to MSA's error, any required or necessary item or component of the project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

12. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in generating, treating, storing, or disposing of hazardous substances or materials which may be present at the project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

13. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

14. **Reuse of Documents.** Reuse of any documents and/or services pertaining to this project by the OWNER or extensions of this project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

15. **Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, agents, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, agents, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

16. **Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in any state or federal court having jurisdiction.

17. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

18. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

19. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be, at MSA's option, Sauk County, Wisconsin, or any county in which MSA has an office.

20. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

Attachment A:

CDBG HOUSING PROGRAM REVOLVING LOAN FUND

SECTION 1 - BASIC SERVICES OF MSA

- 1.1 Administrative Services. MSA agrees to provide administrative services to the OWNER in the performance of the Revolving Loan Funds for the CDBG Housing Program administrative duties as required of the OWNER, including but not limited to: Liaison with the Department of Administration, annual Revolving Loan Fund reports, labor standards compliance (if applicable), equal opportunity compliance, individual project compliance, and maintenance of records.

MSA will coordinate maintenance of financial records with OWNER's staff. MSA will provide administrative services to OWNER so that the necessary measures are taken to comply with State regulations. MSA will make decisions on eligible households and determine the extent of work to be accomplished. As the Housing Program Administrator, MSA will make determinations regarding homeowner/contractor conflicts and report said conflict resolutions to the OWNER.

SECTION 2 - OWNER'S RESPONSIBILITIES

The OWNER will:

- 2.1 Review Documents. Examine all studies, reports, sketches, estimates, proposals and other documents presented by MSA.
- 2.2 Other Services. Provide such legal and auditing services as may be required for the project. Provide for general office supply expenses incurred by the OWNER for which the OWNER is not being reimbursed by administrative funds.
- 2.3 OWNER'S Authorized Representative. Designate in writing a person to act as the OWNER'S RLF representative with respect to the work to be performed under this Agreement; and such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER'S policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by this Agreement.
- 2.4 Advertisement. Advertise for and make arrangements for all public meetings and notices.
- 2.5 Committee. The Committee will participate in the resolution of questions, concerns and matters relevant to the programs stemming from State, the OWNER, and/or citizens as appropriate.
- 2.6 Financial Involvement. Issue payments as necessary.

SECTION 3 - PAYMENTS TO THE MSA

- 3.1 Revolving Loan Fund. The OWNER will pay MSA 16% of the Revolving Loan Funds received in repayment of past CDBG Housing program loans and expended for new housing rehabilitation projects.

MSA will submit a bill for 8% of the funds when a revolving loan fund deposit is made and for the remaining 8% (housing only) as the “new” RLF project funds are spent.

- 3.2 Inspection Services. MSA will also perform inspection services. The payment for these services will be made from “project” funds. The fees for the initial program inspection, interim inspections and final project inspection services are included with each new homeowner, homebuyer or rental loan. The fees for the risk assessment and clearance testing are granted to the applicant and are not included in their loan.

The fee for the inspection services are listed as follows and apply only to those services required. Not all projects require a risk assessment and/or clearance testing.

Initial Program Inspection	\$ <u>275.00</u>
Risk Assessment, Lab Fees and 2 Copies of the Report	\$ <u>475.00</u>
All Interim Inspections and the Final Project Inspection	\$ <u>250.00</u>
Clearance Testing, Required Notifications & Laboratory Fees	\$ <u>250.00</u>

- 3.3 OWNER requested services beyond the Scope of this Agreement shall be billed at MSA’s Standard Hourly and Reimbursable Rate Schedule.
- 3.4 Times of Payments. MSA shall submit an invoice not more than once per month.

SECTION 4 - GENERAL CONSIDERATIONS

- 4.1 Equal Opportunity Compliance. MSA shall comply with the Civil Rights Act of 1964 and Section 109 of the Housing and Community Development Act of 1974, described as follows:

4.1.1 Civil Rights Act of 1964. Under Title VI and Title VIII of the Civil Rights Act of 1964, no person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits, or be subjected to discrimination under any program or activity receiving federal financial assistance.

4.1.2 Civil Rights Act of 1968. Under Title VIII of the Civil Rights Act of 1968, as amended including the Fair Housing Amendments Act of 1988, discrimination in housing is prohibited on the basis of race, color, religion, sex, handicap, familial status, or national origin.

- 4.1.3 Section 109 of the Housing and Community Development Act of 1974. No person in the United States shall, on the grounds of race, color, national origin, sex, age or handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.
- 4.1.4 Section 504 of the Rehabilitation Act of 1973, as amended. No person otherwise qualified shall, solely, by reason of his or her handicap, be excluded from participation (including employment), denied program benefits, or subjected to discrimination, on the basis of age, under any program or activity receiving federal funds.
- 4.1.5 Age Discrimination Act of 1975, as amended. No person shall be excluded from participation, denied program benefits or subjected to discrimination, on the basis of age, under any program or activity receiving federal funds.
- 4.1.6 Executive Order 11063. Provides that no person shall, on the basis of race, color, religion, sex or national origin, be discriminated against in housing (and related facilities) provided with federal assistance or lending practices with respect to residential property when such practices are connected with loans insured or guaranteed by the federal government.
- 4.1.7 Executive Order 11246. The bid and contract language required under E.O. 11246 depends on the dollar amount of the contract. Certain language is required for contracts/subcontracts of \$10,000 or less. Other language is required if the contract/subcontract exceeds \$10,000. Note especially the Notice of Requirements for Affirmative Action which must be included and which requires the insertion of minority and female goals. The female goal applies nationwide while the minority goal is specifically determined for each county. As amended this order provides that no person shall be discriminated against, on the basis of race, color, religion, sex or national origin in any place of employment during the performance of federally-assisted construction contracts.
- 4.1.8 Section 3 of the Housing and Urban Development Act of 1968, as amended 1992, which provides that employment and other economic opportunities generated by Federal assistance for housing community development programs shall, to the greatest extent feasible, be directed to low and very low income persons.
- 4.1.9 Access to Records. MSA agrees to provide to the OWNER, the Department of Commerce, Department of Housing and Urban Development, the Comptroller General of the United States, or any of their fully authorized representatives, access to any books, documents, papers and records of MSA which are directly pertinent to this specific contract, for the purpose of making audit, examination, excerpts and transcriptions.