



AGENDA

City of Milton

Parks & Recreation Commission

Story Gardens Subcommittee

Monday, February 24, 2020

5:00 p.m.

MILTON PUBLIC LIBRARY

Community Room, 2nd Floor

430 E. High Street

- 1. Call To Order**
- 2. Approve Agenda**
- 3. Approval Of Minutes - November 4, 2019**

Documents:

[STORY GARDENS SUBCOMMITTEE MINUTES 11-4-19.PDF](#)

- 4. Discussion And Possible Action On Story Gardens Logo**
- 5. Discussion And Possible Action On Raised Garden Beds**
 - a. *Construction And Installation Schedule***
 - b. *Planting Logistics - Selection Of Plants And Soil***
 - c. *Plant Identification Signs***
- 6. Discussion And Possible Action On Recognition Of Donors**
- 7. Discussion On Gazebo Options**
- 8. Discussion And Possible Action On Fundraising For Story Gardens**
- 9. General Items**
- 10. Set Next Meeting Date**
- 11. Motion To Adjourn**

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Leanne Schroeder, February 21, 2020

City of Milton
Parks & Recreation Commission
Story Gardens Subcommittee
November 4, 2019

Call To Order

Chairperson Inga Cushman called the November 4, 2019 meeting of the Story Gardens Subcommittee to order at 5:01 p.m.

Present: Chairperson Inga Cushman, Library Director Ashlee Kunkel, Assistant Library Director Jayme Anderson, Parks & Recreation Commissioner Karen Reed, Parks & Recreation Commissioner Lee Ann Hare, Parks & Recreation Commissioner Andrea Christianson, Parks & Recreation Commissioner and Library Board President Annette Smith, Connie Bier, and Barbara Bendlin.

Approve Agenda

B. Bendlin motioned to approve the agenda. Comm. Reed seconded, and the motion carried.

Approval Of Minutes - October 14, 2019

B. Bendlin motioned to approve the minutes. Comm. Reed seconded, and the motion carried.

Discussion And Possible Action On Project Charter And Timeline

Comm. Reed motioned to approve the Project Charter and Timeline as presented. Comm. Christianson seconded, and the motion carried.

Discussion And Possible Action On Preliminary Design For Story Gardens

- a. **Discussion And Possible Action On Design And Construction Of Raised Garden Beds**
- b. **Discussion And Possible Action On Gazebo Design And Construction**
- c. **Discussion And Possible Action On Entrance To Story Gardens**

Discussion on these items was postponed to a future meeting.

Discussion And Possible Action On Naming, Branding, And Signs

Director Kunkel presented design options for a logo prepared by library staff. The subcommittee provided feedback on the logo designs. Director Kunkel will bring a revised option back to the subcommittee to review at their next meeting.

Director Kunkel will explore options for signs to describe plants in the raised garden beds. The subcommittee would like the following included on the signs: Story Gardens logo, picture of the plant, common name, scientific name, sponsor (if any), and a QR code for the viewer to obtain additional information.

Discussion And Possible Action On Fundraising For Story Gardens

This item has been postponed until a future meeting.

General Items

There were no general items.

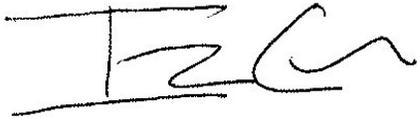
Set Next Meeting Date

The next meeting of the Story Gardens Subcommittee will take place on December 2, 2019 at 5 p.m. at the Milton Public Library.

Motion To Adjourn

B. Bendlin motioned to adjourn the November 4, 2019 meeting of the Story Gardens Subcommittee at 5:41 p.m. Comm./President Smith seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Administrative Services Director