



**AGENDA**  
City of Milton  
Historic Preservation Commission  
Virtual Meeting  
Wednesday, February 3, 2021  
5:30 p.m.

**PLEASE NOTE:** In-person attendance by members of the public is temporarily discouraged due to COVID-19 physical distancing protocols pursuant to the Rock County Health Department Reopening Phased Plan, dated May 21, 2020, which discourages public gatherings. Members of the public may monitor this meeting at: <https://us02web.zoom.us/j/89626380560?pwd=bHNcd2JJQmNJRUK2Q3pEb3pBZkdQUt09>.

Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 to monitor the meeting via telephone.

Meeting ID: 896 2638 0560  
Passcode: 449614

1. Call To Order
2. Approve Agenda
3. Approval Of Minutes - December 2, 2020

Documents:

[HISTORIC PRESERVATION COMMISSION MINUTES 12-02-2020.PDF](#)

4. Discussion And Possible Action On The Design For Story Gardens At The Milton Public Library
5. Discussion And Possible Action On 2021 Work Plan
6. Reports & Updates (The Following Items Will Not Have Any Action Taken)
  - a. *Milton Historical Society / Milton House Museum*
7. General Items
8. Set Next Meeting Date
9. Motion To Adjourn

\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have

decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Inga Cushman, January 29, 2021

**City of Milton  
Historic Preservation Commission  
December 2, 2020**

**Call To Order**

Chairperson Ryan Holbrook called the December 2, 2020 meeting of the Historic Preservation Commission to order at 5:32 p.m.

Present: Chairperson Ald. Ryan Holbrook, Ald. Devin Elliott, Julie Marquardt, Harvey Smith, Leah Kinmonth, and Terry Williamson

Also Present: Keighton Klos and Administrative Services Director Inga Cushman.

**Approve Agenda**

Comm. Smith motioned to approve the agenda. Comm. Marquardt seconded, and the motion carried.

**Approval Of Minutes - October 22, 2020**

Comm. Ald. Elliott motioned to approve the minutes. Comm. Marquardt seconded, and the motion carried.

**Discussion And Possible Action On New Initiatives At The Milton House Museum And Possible Support From The Commission**

Comm. Smith motioned to donate \$1,000 to the Milton House Museum for technology upgrades for virtual tours. Comm. Ald. Elliott seconded, and the motion carried.

**Review, Discussion, And Possible Action On Restoration Work Completed On Goodrich Plot At Milton East Cemetery**

The commission reviewed the restoration project on the Goodrich plot at the Milton East Cemetery. The commission discussed creating “cleaning kits” for groups to use to volunteer to clean some of the plots. The commission also discussed creating an online tutorial detailing how individuals can maintain their family plots.

**Discussion And Possible Action On 2021 Work Plan**

Director Cushman reviewed projects in the 2020-2024 Strategic Plan for the Common Council. The commission will contact Director Cushman if there are additional projects or activities they want to complete in 2021 or bring them to the next meeting.

**Reports & Updates (The Following Items Will Not Have Any Action Taken)**

**a. Milton Historical Society / Milton House Museum**

K. Klos provided an update on the Milton House Museum and Milton Historical Society to the commission.

**b. Milton College Preservation Society**

There was no update.

**General Items**

There were no general items.

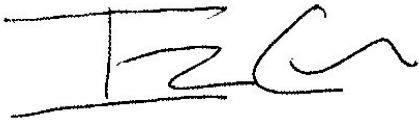
**Set Next Meeting Date**

The next meeting of the Historic Preservation Commission will take place on January 6, 2021 at 5:30 p.m.

**Motion To Adjourn**

Comm. Williamson motioned to adjourn the December 2, 2020 meeting of the Historic Preservation Commission at 6:01 p.m. Comm. Smith seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman  
Administrative Services Director