



AGENDA
City of Milton
Historic Preservation Commission
Virtual Meeting
Wednesday, January 5, 2022
5:30 p.m.

PLEASE NOTE: In response to COVID-19, this meeting is being held virtually only. Members of the public may monitor this meeting at:
<https://us02web.zoom.us/j/88921569944?pwd=cXRxR3RxNHE3NFFHZ29HUWxDWUxRUT09>
Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 to monitor the meeting via telephone.

Meeting ID: 889 2156 9944
Passcode: 404541

1. Call To Order
2. Approve Agenda
3. Approval Of Minutes - December 1, 2021

Documents:

[HISTORIC PRESERVATION COMMISSION MINUTES 12-1-2021.PDF](#)

4. Discussion And Possible Action On 2022 Work Plan

Documents:

[WORK PLAN 2022.PDF](#)

- a. *Discussion And Possible Action On Interpretive Sign Designs And Plan*
- b. *Discussion And Possible Action On Development Of History Festival*
- c. *Discussion And Possible Action On Oral History Project Focused On Merger Of Milton And Milton Junction*

5. Reports & Updates (The Following Items Will Not Have Any Action Taken)

- a. *Milton Historical Society / Milton House Museum*

6. General Items
7. Set Next Meeting Date
8. Motion To Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to

accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Jenny Salvo, December 29, 2021, at Hometown Ace Hardware, Piggly Wiggly, Milton City Hall

City of Milton
Historic Preservation Commission
December 1, 2021

Call To Order

Chairperson Ryan Holbrook called the December 1, 2021 meeting of the Historic Preservation Commission to order at 5:33 p.m.

Present: Chairperson Ald. Ryan Holbrook, Leah Kinmonth, Julie Marquardt, Harvey Smith, Terry Williamson, and Gail Nordlof. Kris McDaniel joined at 5:39 p.m.

Also Present: Annette Smith and Administrative Services Director Inga Cushman.

Approve Agenda

Comm. Kinmonth motioned to approve the agenda. Comm. Marquardt seconded, and the motion carried unanimously.

Approval Of Minutes - November 3, 2021

Comm. Marquardt motioned to approve the minutes. Comm. Williamson seconded, and the motion carried unanimously.

Discussion And Possible Action On Contracting With A Graphic Designer For Development Of The Interpretive Signs

H. Smith motioned to approve the quote from Scatter Creative for the Interpretive Sign project. Comm. Williamson seconded, and the motion carried.

Discussion And Possible Action On Development Of A History Festival

This item was tabled until the next meeting.

Discussion And Possible Action On Work Plan For 2022

The commission discussed adding a History Festival and an oral history project focused on the merger of Milton and Milton Junction to the 2022 work plan.

Comm. Marquardt stated she would reach out to the high school to find out whether students are completing oral history projects and find out where previous ones are stored. A. Smith will discuss this item at the next Library Board meeting as well to discuss a potential partnership.

Reports & Updates (The Following Items Will Not Have Any Action Taken)

a. Milton Historical Society / Milton House Museum

K. Klos discussed the Wreath Auction taking place on December 5, the presentation of A *Christmas Carol* on December 10-12, and the preparations of a program for Black History Month in collaboration with the Milton Public Library.

General Items

There were no general items.

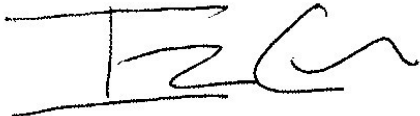
Set Next Meeting Date

The next meeting of the Historic Preservation Commission will take place on January 5, 2022 at 5:30 p.m. via Zoom.

Motion To Adjourn

Comm. Marquardt motioned to adjourn the December 1, 2021 meeting of the Historic Preservation Commission at 5:55 p.m. Comm. Smith seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Administrative Services Director



City of Milton

Historic Preservation Commission

2022 Work Plan

MISSION

The City of Milton Historic Preservation Commission will strive to protect properties in the City through local designation, to educate residents and property owners about the value of historic preservation, and to serve as a resource for education and development of historic properties in Milton.

2022 PLANNED PROJECTS AND ACTIVITIES

- Develop an interpretive signage plan for the City of Milton with the Parks & Recreation Commission. Work with Scatter Creative on designing the signs, and seek out grant opportunities for sign production.
- Complete contract with Roam Around Tours LLC for three historic walking tours to be presented in 2022.
- Pursue oral history project focused on the merger of Milton and Milton Junction.
- Recognize up to two people, projects, or programs for a Historic Preservation Award to be presented at the Community Recognition Picnic (date TBD).
- Develop a program or series of programs in October that will focus on the early history of the Milton area, and explore a collaboration with the School District of Milton and/or Milton Public Library.
- Create “Then & Now” video showcasing historic preservation projects and other changes that have happened throughout the community.
- Hold History Festival in the City of Milton.
- Assist the Library Board, library staff, and Parks & Recreation Commission on selecting books and historic information to possibly include in the design for Story Gardens.
- Work with the Community Development Authority (CDA) on implementing historic preservation aspects of the Comprehensive Plan as needed.
- Explore the creation of a traveling Milton history exhibit.

2022 BUDGET ESTIMATES:

Interpretive Sign Design	\$1,426
Historic Walking Tours	\$500
Community Recognition Picnic Awards	\$150
Remaining Budget Funds	\$424

Previous Accomplishments:

- ✓ CLG status obtained (1999)
- ✓ Regular updates of the *Historic Milton, Wisconsin Tour Guide*
- ✓ Preserve America designation obtained (2011)
- ✓ Awarded Historic Preservation Fund Subgrant in 2012, 2013, and 2014.
- ✓ 2015 Historic Preservation Excellence Awards – Identification and Designation Honorable Mention Award from Wisconsin Association of Historic Preservation Commissions (WAHPC)
- ✓ Created three short videos focusing on the founding of Milton.

Milton Historic Preservation Commission Members:

Ald. Ryan Holbrook, Chairperson
Leah Kinmonth
Kris McDaniel
Lisa Perkins
Terry Williamson

Ald. Devin Elliott
Julie Marquardt
Gail Nordlof
Harvey Smith
Keighton Klos, Milton Historical Society