



AGENDA
City of Milton
Historic Preservation Commission
Wednesday, November 5, 2014
6:00 p.m.
MILTON CITY HALL
Conference Room
710 S. Janesville Street

1. Call to order
2. Approve Agenda
3. Approve Minutes – October 1, 2014
4. Discussion and possible action regarding nomination of sites to the National Register of Historic Places
5. Discussion and possible action regarding the Milton College Historic District sign
6. Discussion and possible action on design, pricing, and ordering of City of Milton postcards
7. Reports and Updates (The following items will not have any action taken.)
 - a) Milton Historical Society
 - b) Historic Preservation Commission Walking Tour Booklet Subcommittee
8. General Items
9. Set Next Meeting Date
10. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 430 E. High Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Elena Berg
10/31/14

**City of Milton
Historic Preservation Commission
October 1, 2014**

Call to order

Assistant to the City Administrator Inga Cushman called the October 1, 2014 meeting of the Historic Preservation Commission to order at approximately 6:02 p.m.

Present: Dean Teuscher, Eric Stockman, Gail Nordlof

Also Present: City Administrator Al Hulick, Ald. Lynda Clark, and Assistant to the City Administrator Inga Cushman.

Excused Absence: Chairperson Don Vruwink, Cori Olson

Assistant to the City Administrator Inga Cushman asked for nominations for a chairperson for the October 1, 2014 meeting of the Historic Preservation Commission as Chairperson Don Vruwink was not able to attend.

Comm. Nordlof motioned to appoint City Administrator Al Hulick as chairperson for the October 1, 2014 meeting of the Historic Preservation Commission. Comm. Tuescher seconded, and the motion carried.

Approve Agenda

Comm. Tuescher motioned to approve the agenda. Comm. Jewell seconded, and the motion carried.

Approve Minutes – September 3, 2014

Comm. Jewell motioned to approve the minutes. Comm. Nordlof seconded, and the motion carried.

Discussion and possible action regarding nomination of sites to the National Register of Historic Places

The commission discussed which properties are currently on the National Register of Historic Places. Assistant Cushman stated that Historic Resources Consultant Carol Cartwright conducted the site visit for the Seventh Day Baptist Church, and she will be working on the nomination this month. Assistant Cushman will also provide her with contact information for Comm. Nordlof to start the nomination for the Haven-Crandall House.

Assistant Cushman asked if any of the commissioners heard from the owners of the other properties that are potentially eligible. The commissioners in attendance did not hear from any. The commission will continue to try to contact the property owners.

Discussion followed on a potential time for photos for the Goodrich House and the Masonic Temple. The commission decided to try for October 15, 2014. Assistant Cushman will work on contacting C. Cartwright and the property owners to check their availability.

Discussion and possible action regarding the Milton College Historic District sign

Assistant Cushman stated that Jerry Sullivan from Sullivan Signs inspected the sign and did not recommend repairing, but rather replacing the sign. He provided two potential designs for the sign. The commission liked the second design the best. Comm. Stockman suggested adding the names of the

buildings in the Milton College Historic District to the sign with arrows indicating which direction they are located. They suggested making the sign taller to accommodate this request.

The commission asked that an updated design be brought back to the commission at the next meeting. The commission also requested that the next agenda have an item to discuss signage for the two downtown districts that were nominated in 2014.

Discussion and possible action regarding a sign for Whitford Memorial Hall, 525 College Street

Comm. Stockman provided an overview of his sign for the commission. Comm. Nordlof motioned to approve the sign. Comm. Jewell seconded, Comm. Stockman abstained, and the motion carried.

Discussion and possible action on design, pricing, and ordering of City of Milton postcards and other promotional items

Assistant Cushman reviewed the designs and the pricing with the commission.

Comm. Jewell motioned to direct the Postcard Subcommittee to make the final decisions on design and pricing for preorder sales, but have businesses sell for \$1 each or 6 for \$5. Comm. Tuescher seconded, and the motion carried.

Reports and Updates (The following items will not have any action taken.)

a) Milton Historical Society

Assistant Cushman stated that the Milton Historical Society is starting to plan Civil War Living History Days in Milton, and the first planning meeting will take place on October 9, 2014 at the Milton House.

b) Historic Preservation Commission Walking Tour Booklet Subcommittee

The subcommittee will meet on October 15, 2014 at 3 p.m. at the Milton House.

General Items

The commissioners introduced themselves to City Administrator Al Hulick.

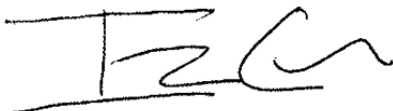
Set Next Meeting Date

The next meeting of the Historic Preservation Commission will take place on Wednesday, November 5, 2014 at 6 p.m.

Motion to Adjourn

Comm. Teuscher motioned to adjourn the October 1, 2014 meeting of the Historic Preservation Commission at approximately 6:55 p.m. Comm. Jewell seconded, and the motion carried.

Respectfully Submitted,



Inga Cushman
Assistant to the City Administrator



- ➔ Goodrich Hall
- ➔ Main Hall
- ➔ Whifford Hall
- ➔ Whifford-Borden House
- ← Daland Fine Arts Center
- ← Fraser House



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