



Milton Public Library
Milton, WI 53563

Board of Trustees
April 24, 2014 [Different Date]
7:00 p.m.

AGENDA

1. Call to order
2. Approval of Agenda
3. Approval of Minutes: March 26, 2014
4. Approval of Expenditures for April 2014
5. Director's Report:
 - a. President's Report on ALS activities
6. New Business:
 - a. Expansion Update
 - b. Discussion of renovation of library's community room for Spark Lab
7. General Items
8. Next meeting: Wednesday, May 28, at 7:00 p.m.
9. Motion to Adjourn

**PROCEEDINGS OF THE
MILTON PUBLIC LIBRARY
BOARD OF TRUSTEES
March 26, 2014**

Call to Order: The meeting was called to order at 7:00 P.M. by Vice President Anissa Welch. Present: Annette Smith, Rose Stricker, Jen Schuetz, Deb Dean, and Director Brooks
Excused: Bill Wilson and Tim Schigur

Approval of Agenda: Smith moved approval of the Agenda as distributed, seconded by Stricker. Motion was approved unanimously.

Approval of Minutes: Stricker moved approval of the minutes of the meeting of February 26, 2014 meeting as distributed, seconded by Smith. Motion was approved unanimously.

Approval of Expenditures: Director offered brief comments regarding a few specific items indicating that most were routine. Acceptance of the expenditure report was moved by Schuetz and seconded by Welch. The motion was approved unanimously.

Director's Report

The Director shared that Young Adult Librarian Ashlee Kunkel was named the recipient of the Mayoral Commendation for Commitment to Excellence for the City's 2013 Commitment to Community Awards.

Congratulations, Ashlee! MPL continues to prepare for Milton Reads 2014: The Hundred-Foot Journey with book discussions and movie ticket giveaways. Ancestry.com and Mango, a language learning service, was also purchased for patron use.

Arrowhead Library System Report

There was no ALS report as Bill Wilson was not present.

New Business

Approve: donation of framed photo taken by former MPL Board President John Berg: gift of Ann Keen-Berg:

Stricker moved that the Board approve a donation from Ann Keen-Berg of a framed photo taken by John Berg, longtime president of the MPL Board of Trustees. Smith seconded and the motion was approved unanimously. The Board thanks Ann-Keen Berg for her generous donation.

Fundraising Feasibility Study – final report: Jodi Sweeney: Sweeney shared the results of the study. The Board discussed possible fundraising options.

Adjournment

Smith moved adjournment and Schuetz seconded the motion. The motion was approved unanimously and the meeting was adjourned at 8:10 PM.

Respectfully Submitted,
Deborah Dean

Library Expenditures
April 2014

Amazon \$ 2,192.65
Books and DVDs

Amazon \$ 450.01
HP Printer and ink

Baker & Taylor \$ 918.06
Books

Crystal Computer \$ 275.00
Public PC Updates

Demco \$ 259.56
Book Processing

Jax Custom Printing \$ 59.80
Milton Reads

Visa \$ 15.24
ILL Postage

DIRECTOR'S REPORT

PROGRAMMING & ACTIVITIES

I attended meetings with: ALS directors, city department heads, Friends of the Library, and library staff.

Assistant Director Schultz will be visiting Milton grade schools at the end of April for National Poetry Month. Several teachers have invited her to their class for a "Poetry Break" when she will read a poem to the class. She'll also give them a teaser for this summer's reading program events and prizes.

The Library received the following reimbursements from Rock, Jefferson, Walworth, and Dane Counties for circulation from their township users in 2012. Township usage went up, so all three payments increased.

Rock County = \$54,824.15

Dane County = \$409.00

Jefferson County = \$1,620.00

Walworth = \$312.05

Beginning in 2008, counties are required by Wisconsin Statutes to pay each municipal and joint public library within the county as well as all adjacent counties at least 70 percent of the cost of library services provided to residents of the county who do not maintain a public library.

The Milton Police Department just completed their semi-annual follow-up of patrons with unreturned library materials. Generally, they are looking for patrons with over \$100 worth of materials that have been overdue by over 6 months and have received several overdue notices, a bill, and finally a warning letter from our city attorney regarding City Ordinance Section 50-160, which addresses theft of city property.

We're happy to report that this month, police have helped us with the return or payment of over \$600 worth of library materials.

ACTIVITIES

Date	Program	Children	Young Adult	Adults @ Kids' Events	Adults Only	Total
Storytimes						
March 4	Preschool			12	9	21
March 11	Preschool			15	15	30
March 18	Preschool			10	9	19
March 25	Preschool			19	11	30
Children						
March 3	Pre-K Night			33	27	60
March 17	St. Patrick's Day Party			10	5	15
Teens						
March 1	Mod Podge: Magnets		0			0
March 7	Wired Afterhours		15			15
March 10-17	Divergent Quiz		5			5
March 10-17	Faction Quiz	9	11			20
Adults						
March 24	Coffee and Craft (10 am)	2				2
March 24	Coffee and Craft (6:30 pm)	3	2			5
1-on-1 Comp. Classes						
March 3-31		17				17
March 19	Mystery Book Club	7				7
Proctoring						
March 5-26		8				8
	All Ages Winter Read	41	14	68		123

UPCOMING

April 25 – April 27 – Friends of the Library Book Sale
 May 21 – Friends of the Milton Public Library Meeting
 May 28 – Library Board Meeting
 June 25 – Library Board Meeting

COMMUNITY ROOM RENOVATION

Library staff would like to create a special spot for Spark Lab events this summer. They propose painting a chalkboard wall in the corner and placing a locked cabinet for supplies under the blackboard.

