



AGENDA
City of Milton
Police Commission
Wednesday, February 12, 2014
6:00 p.m.
SHAW MUNICIPAL CENTER
Council Chambers
430 E. High Street

1. Call to order
2. Approve Agenda
3. Approve Minutes – December 11 and December 12, 2013
4. Chief's Informational Report to Commission
 - a) Monthly Report Summary/Highlights – October, 2013 – January, 2014
 - b) Updates on Issues or Incidents as necessary
5. Discussion and possible action authorizing Chief Layber to conduct a part-time police officer recruitment for experienced officers only
6. General Items
7. Set Next Meeting Date
8. Motion to Adjourn

****Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 430 E. High Street, Milton, WI 53563.**

Notice is hereby given that a majority of the Common Council may be present at this committee meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Michelle Ebbert
02/07/14

City of Milton
Police Commission ~ Wednesday, December 11, 2013

Call to order

Chairperson Jennie Burt called the meeting to order at 6:02 p.m.

Present: Chairperson Jennie Burt, Marlys Howe, and Dave Schumacher.

Also present: Police Chief Dan Layber and City Clerk Michelle Ebbert.

Excused absence: Sharon Rozelle and Jerry Turner.

Approve Agenda

Comm. Schumacher moved to approve the agenda. Comm. Howe seconded the motion and carried.

Approve Minutes – November 14, 2013

Comm. Howe moved to approve the minutes. Comm. Schumacher seconded the motion and carried.

Consideration of a motion to convene into closed session pursuant to Wisconsin Statute Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Part-time Police Officer Candidate Interviews

Comm. Howe moved to convene into closed session at approximately 6:03 p.m. Comm. Schumacher seconded the motion and carried by a unanimous voice vote.

Reconvene into open session for possible action(s) on items discussed in closed session

Comm. Howe moved to reconvene into open session at approximately 7:29 p.m. Comm. Schumacher seconded the motion and carried.

Next Meeting Date – December 12, 2013

General Items

There were no general items.

Motion to Adjourn

Comm. Howe moved to adjourn the meeting at 7:30 p.m. Comm. Schumacher seconded the motion and carried.

Respectfully submitted,

Michelle Ebbert
City Clerk

City of Milton
Police Commission ~ Thursday, December 12, 2013

Call to order

Chairperson Jennie Burt called the meeting to order at 6:05 p.m.

Present: Chairperson Jennie Burt, Marlys Howe, Dave Schumacher, and Sharon Rozelle.

Also present: Police Chief Dan Layber and City Clerk Michelle Ebbert.

Excused absence: Jerry Turner.

Approve Agenda

Comm. Rozelle moved to approve the agenda. Comm. Schumacher seconded the motion and carried.

Consideration of a motion to convene into closed session pursuant to Wisconsin Statute Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Part-time Police Officer Candidate Interviews

Comm. Howe moved to convene into closed session at approximately 6:06 p.m. Comm. Schumacher seconded the motion and carried by a unanimous voice vote.

Reconvene into open session for possible action(s) on items discussed in closed session

Comm. Howe moved to reconvene into open session at approximately 8:15 p.m.

Comm. Schumacher seconded the motion and carried.

Comm. Howe moved to provide a certified list of candidates based on interviews to the Chief of Police.

Comm. Rozelle seconded the motion and carried.

Set Next Meeting Date

Wednesday, February 12th at 6:00 p.m.

General Items

Chief Layber updated the Commission on the promoted Lieutenants.

Motion to Adjourn

Comm. Howe moved to adjourn the meeting at 8:20 p.m. Comm. Schumacher seconded the motion and carried.

Respectfully submitted,

Michelle Ebbert
City Clerk



City of Milton Police Department

120 Parkview Drive

Milton WI, 53563

Phone: 608-868-6910 Fax: 608-868-6913

E-Mail: miltonpd@ci.milton.wi.us

Daniel Layber
Chief of Police

To: Public Safety Committee
Chief Layber

As some of you know that I received a promotion to the rank of Lieutenant. Along with this promotion comes different responsibility, this monthly report is one of them. I have chosen to change the format that you have been accustomed to believing that it is more user friendly. If you have any feedback please email me.

Thank you,

Lt. Michael Chesmore
mchesmore@milton-wi.gov

**MILTON POLICE DEPARTMENT
CALLS FOR SERVICE**

CAD Call Description	NOVEMBER	OCTOBER	MUNICIPAL COURT	
911 HANGUP	16	13	GUILTY	68
ASSIST CITIZEN	32	29	DISMISSED	2
ALARM	6	2	CONTINUED	0
ANIMAL COMPLAINT	10	11		
ARMED SUBJECT	0	1		
BATTERY	1	0		
BURGLARY	2	1		
CIVIL DISPUTE	2	6		
CHILD OFFENSE	0	4		
CODE ENFORCEMENT	1	0		
CIVIL PAPER SERVICE	2	1		
DISORDERLY CONDUCT	6	5		
DISTURBANCE	2	1		
DRUG OFFENSE	1	2		
ESCORT/TRANSPORT	0	1		
FAMILY PROBLEM	6	9		
ASSIST FIRE/EMS	42	39		
FOLLOW UP	31	49		
FRAUD/FORGERY	2	3		
HARASSMENT	3	4		
HAZARDOUS CONDITION	6	3		
HIT & RUN	7	3		
VEHICLE INSPECTION	1	0		
KID PROBLEM	6	6		
LOUD NOISE	6	2		
UNWATNED PERSON	0	6		
ASSIST OTHER JURISDICTION	15	19		
OPEN DOOR/WINDOW	2	1		
ORDINANCE VIOLATION	3	2		
OPERATE WHILE INTOXICATED	1	0		
OUT WITH SUBJECT	2	2		
PARKING COMPLAINT	1	2		
PHONE MESSAGE FOR OFFICER	12	17		
OVERDOSE	1	0		
PROPERTY	2	2		
PUBLIC WORKS/UTILITY	0	1		
RUNAWAY	1	0		
SECURITY CHECKS	570	515		
SEX OFFENSE	1	0		
STATE OFFENSE	1	0		
SPECIAL ASSIGNMENT	8	7		
STALLED VEHICLE	9	11		
SUSPICIOUS ACTIVITY/PERSON	6	14		
TRAFFIC STOP	91	67		

**MILTON POLICE DEPARTMENT
CALLS FOR SERVICE**

TRAFFIC ACCIDENT	3	5
ACCIDENT WITH INJURY	1	0
TRAFFIC COMPLAINT	4	9
THEFT	10	18
THREAT	0	2
TRUANCY	1	4
VEHICLE UNLOCK	1	0
VANDALISM	2	4
WEAPONS OFFENSE	0	1
WELFARE CHECK	10	10
WEATHER RELATED EMERGENCY	1	0

TOTAL CALLS FOR SERVICE 950 914

PROACTIVE PROGRAMMING

Lt. Chesmore continued to read to children at Milton West.
Chief Layber continued to read to children at Milton East.
Chief Layber attended Lunch with a Cop twice in the month of November.
Detective Justice attended a Milton Youth Coalition meeting.

TRAINING

Officer Johnson attended EVOG on November 4th.

Submitted by,
Lt. Michael Chesmore

**MILTON POLICE DEPARTMENT
CALLS FOR SERVICE**

CAD Call Description	DECEMBER	NOVEMBER	MUNICIPAL COURT	
911 HANGUP	10	16	GUILTY	36
ASSIST CITIZEN	28	32	DISMISSED	0
ALARM	2	6	CONTINUED	4
ANIMAL COMPLAINT	8	10		
ARMED SUBJECT	0	0		
BATTERY	1	1		
BURGLARY	0	2		
CIVIL DISPUTE	10	2		
CHILD OFFENSE	3	0		
CODE ENFORCEMENT	0	1		
CIVIL PAPER SERVICE	2	2		
DISORDERLY CONDUCT	4	6		
DISTURBANCE	1	1		
DRUG OFFENSE	0	1		
ESCORT/TRANSPORT	0	0		
FAMILY PROBLEM	3	6		
ASSIST FIRE/EMS	53	42		
FOLLOW UP	22	31		
FRAUD/FORGERY	5	2		
HARASSMENT	3	3		
HAZARDOUS CONDITION	5	6		
HIT & RUN	1	7		
VEHICLE INSPECTION	1	1		
KID PROBLEM	2	6		
LOUD NOISE	1	2		
UNWANTED PERSON	1	0		
ASSIST OTHER JURISDICTION	11	15		
OPEN DOOR/WINDOW	1	2		
ORDINANCE VIOLATION	4	3		
OPERATE WHILE INTOXICATED	1	1		
OUT WITH SUBJECT	5	2		
PARKING COMPLAINT	68	1		
PHONE MESSAGE FOR OFFICER	14	12		
OVERDOSE	1	1		
PROPERTY	1	2		
PUBLIC WORKS/UTILITY	3	0		
RUNAWAY	0	1		
SECURITY CHECKS	907	570		
SEX OFFENSE	2	1		
STATE OFFENSE	0	1		
SPECIAL ASSIGNMENT	2	8		
STALLED VEHICLE	9	9		
SUSPICIOUS ACTIVITY/PERSON	9	6		
TRAFFIC STOP	62	91		

**MILTON POLICE DEPARTMENT
CALLS FOR SERVICE**

TRAFFIC ACCIDENT	4	3
ACCIDENT WITH INJURY	2	1
TRAFFIC COMPLAINT	9	4
THEFT	7	10
THREAT	1	0
TRUANCY	2	1
VEHICLE UNLOCK	1	1
VANDALISM	5	2
WEAPONS OFFENSE	0	0
WELFARE CHECK	6	10
WEATHER RELATED EMERGENCY	0	1

TOTAL CALLS FOR SERVICE 1315 950

PROACTIVE PROGRAMMING

Dec 17 Chief Layber attended Lunch with a Cop

Participated in Toys for Tots, collected several bins of toys for the U.S. Marine Corps.

FLEET

Dec 17 took delivery of new Ford Police vehicle.

TRAINING

No Training was attended during the month of December.

Submitted by,

Lt Michael Chesmore

**MILTON POLICE DEPARTMENT
CALLS FOR SERVICE**

CAD Call Description	JANUARY	DECEMBER	MUNICIPAL COURT	
911 HANGUP	10	10	GUILTY	51
ASSIST CITIZEN	29	28	DISMISSED	2
ALARM	5	2	CONTINUED	12
ANIMAL COMPLAINT	10	10		
ARMED SUBJECT	0	0		
BATTERY	1	1		
BURGLARY	1	0		
CIVIL DISPUTE	4	10		
CHILD OFFENSE	0	3		
CODE ENFORCEMENT	0	0		
CIVIL PAPER SERVICE	1	2		
DISORDERLY CONDUCT	4	4		
DISTURBANCE	4	1		
DRUG OFFENSE	1	0		
ESCORT/TRANSPORT	0	0		
FAMILY PROBLEM	4	3		
ASSIST FIRE/EMS	58	53		
FOLLOW UP	47	22		
FRAUD/FORGERY	1	5		
HARASSMENT	2	3		
HAZARDOUS CONDITION	7	5		
HIT & RUN	2	1		
VEHICLE INSPECTION	0	1		
KID PROBLEM	2	2		
LOUD NOISE	0	1		
UNWANTED PERSON	1	1		
ASSIST OTHER JURISDICTION	15	11		
OPEN DOOR/WINDOW	2	1		
ORDINANCE VIOLATION	4	4		
OPERATE WHILE INTOXICATED	1	1		
OUT WITH SUBJECT	2	5		
PARKING COMPLAINT	51	68		
PHONE MESSAGE FOR OFFICER	13	14		
OVERDOSE	2	1		
PROPERTY	4	1		
PUBLIC WORKS/UTILITY	7	3		
RUNAWAY	0	0		
SECURITY CHECKS	1279	907		
SEX OFFENSE	0	2		
STATE OFFENSE	1	0		
SPECIAL ASSIGNMENT	6	2		
STALLED VEHICLE	10	9		
SUSPICIOUS ACTIVITY/PERSON	6	9		
TRAFFIC STOP	53	62		

**MILTON POLICE DEPARTMENT
CALLS FOR SERVICE**

TRAFFIC ACCIDENT	12	4
ACCIDENT WITH INJURY	1	2
TRAFFIC COMPLAINT	2	9
THEFT	5	7
THREAT	0	1
TRUANCY	1	2
VEHICLE UNLOCK	0	1
VANDALISM	2	5
WEAPONS OFFENSE	0	0
WELFARE CHECK	6	6
WEATHER RELATED EMERGENCY	0	0

TOTAL CALLS FOR SERVICE 1725 1315

PROACTIVE PROGRAMMING

Jan 22 Officer Martin Provided ATODA awareness to 4 and 5 graders at Northside School.

Jan 22 Officer Spangler lead a tour for the Cub Scouts.

Jan 22 Lt. Chesmore discussed fingerprinting and rolled prints for Cub Scout to obtain his Merit Badge.

FLEET

New squad 123 entered service

New squad 122 has arrived and is in changeover

TRAINING

Jan 30 Lt. Chesmore attended CNMIC new supervisor training.

Jan 30 Lt. Arneson attended CVMIC new supervisor training.



OFFICE OF THE POLICE CHIEF

MEMORANDUM

To: Commissioner Jennie Burt - Chairperson
Police Commission
From: Daniel Layber, Police Chief
Subject: Agenda Review – February 12, 2014 Police Commission Meeting

Agenda Item #5 Discussion and possible action authorizing Chief Layber to conduct a part-time police officer recruitment for experienced officers only

Submitting Staff Member: Daniel Layber, Police Chief

Recommended Action: To authorize Chief Layber to conduct a part-time police officer recruitment for experienced officers only.

Discussion: The Milton Police Department conducted a full and part time police officer recruitment in 2013 that resulted in the hiring of Ryan Schneider as a full time police officer. We are still in need of at least one part time officer to supplement our current pool of part time officers, which has Blaine Larson and Shawn Reif as the only officers capable of picking up vacant shifts. Officer Reif is a full time officer with the Whitewater PD and is only available to pick up shifts on an infrequent basis. Officer Larson takes a large number of shifts and has been indispensable for our department with his availability. Our concern is with the reliance upon one part time officer filling basically all vacant shifts, that if something were to happen that made him unavailable, we would have no way to fill shifts and we would be forced to mandate officers on overtime to fill the vacancies. The officers would quickly become burned out and our overtime costs would skyrocket, endangering our budget. We did conduct two backgrounds on applicants that had some experience as police officers; however, those did not result in the hiring of either for the vacant position. If we hire a person for the part time officer position with no experience, we would spend \$10,000 training the subject and would have no guarantee that they would stay with our department after investing the resources in training them. My proposal would be to conduct another hiring for experienced officers only that would produce an officer that is already field trained, experienced, and not looking for a full time job somewhere else because they would already have that full time job. The perfect applicant would be an experienced local officer just looking to supplement his current income and would need familiarization only with our city and department to become a fully functioning officer. We had two applicants like that in our last process; however, they did not make it to the round of ten for a Police Commission interview. The proposed process would consist of an interview with the Police Commission after a resume/application screen to make sure the officer is qualified based upon law enforcement experience.

Attachments: None.