



**AGENDA**  
**City of Milton**  
**Historic Preservation Commission**  
**Monday, February 10, 2014**  
**6:00 p.m.**  
**SHAW MUNICIPAL CENTER**  
**Council Chambers**  
**430 E. High Street**

1. Call to order
2. Approve Agenda
3. Approve Minutes – January 8, 2014
4. Discussion and possible action regarding nomination of sites to the National Register of Historic Places
5. Discussion and possible action regarding the development of a calendar or book featuring City of Milton historic sites
6. Discussion and possible action on Milton College Historic District sign repairs
7. Discussion and possible action regarding the Historic Preservation Commission recognition award
8. Reports and Updates (The following items will not have any action taken.)
  - a) Milton Historical Society
  - b) Historic Preservation Commission Postcard Subcommittee
  - c) Historic Preservation Commission Historic Walking Tour Booklet Subcommittee
9. General Items
10. Set Next Meeting Date – March 5, 2014
11. Motion to Adjourn

\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 430 E. High Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Michelle Ebbert  
02/07/14

**City of Milton**  
**Historic Preservation Commission**  
**Wednesday, January 8, 2014**

**Call to order**

Chairperson Vruwink called the meeting to order at 6:03 p.m.

Present: Ald. Don Vruwink, Eric Stockman, Dean Teuscher, and Terry Williamson.

Also present: Joe DeRose, Patricia Dubats, Lynda Clark, Gary Paust, Barbara Congdon, Historic Resources Consultant Carol Cartwright, Mark Warren, Marge Manogue, Ekrem Ashileu, Mayor Brett Frazier, Milton Historical Society Executive Director Cori Olson, and Assistant to City Administrator Inga Cushman.

Excused absence: Marlene Jewell.

**Approve Agenda**

Comm. Teuscher motioned to approve the agenda. Comm. Williamson seconded, and the motion carried.

**Approve Minutes – December 4, 2013**

Comm. Teuscher motioned to approve the minutes. Comm. Williamson seconded, and the motion carried.

**Presentation regarding National Register of Historic Places proposed districts**

Assistant Cushman provided an overview of the process that has been followed to determine the proposed Parkview Drive Historic District and Merchant Row Historic District and introduced Joe DeRose from the Wisconsin Historical Society.

J. DeRose presented to the group about the National Register of Historic Places.

**Discussion and possible action regarding nomination of sites to the National Register of Historic Places**

M. Warren asked what started the whole process of nominating the districts to the National Register of Historic Places. Comm. Williamson responded that it is part of the duties of the Historic Preservation Commission. In addition, the establishment of the historic districts will help to draw additional tourists to Milton. She said many times people want to tour her business, Goodrich Hall Antiques, because it is part of the Milton College Historic District. C. Olson also stated that the comprehensive survey was done because it was time to update the information that was previously gathered in the 1970s. C. Cartwright said one economic driver is the establishment of historic districts, and economic development and the impact of the bypass seemed to be of concern when she first started working in Milton and spoke with the City Administrator. T. Williamson added that the commission hopes that property owners will see the importance of their building and the owners will want to maintain it and keep it historic.

Discussion followed about the potential to also locally designate the properties in the historic districts. J. DeRose stated that a property on the National Register cannot automatically be

locally designated. There is a whole separate process that needs to be followed to locally designate a property.

Those in attendance did not indicate any opposition to moving forward with the nomination process. C. Cartwright said that she would start to photograph the exterior of the buildings and the streetscape and research the history of the buildings. She said she will not need to photograph the interior of the buildings. There will then be another meeting where she will have a PowerPoint presentation about the district, and then the final documentation will go to the State for review. Once the State Review Board has reviewed the nomination and approved it, the nomination will be sent on to the National Parks Service for review, which could take 2-6 months.

C. Cartwright said that at the next meeting she should have a draft of the Goodrich House nomination for the commission to review.

**Discussion and possible action regarding development of a subcommittee to coordinate the design and/or sale of City of Milton postcards**

Comm. Williamson motioned to establish a postcard subcommittee consisting of Comm. Williamson, C. Olson, Comm. Stockman, and M. Manogue. Comm. Teuscher seconded, and the motion carried.

**Discussion and possible action regarding development of a subcommittee to coordinate the updates/additions to the Historic Walking Tour booklets**

Comm. Teuscher motioned to establish a Historic Walking Tour booklet subcommittee consisting of Comm. Nordlof, C. Olson, Carol Cartwright, and Comm. Teuscher. Comm. Williamson seconded, and the motion carried.

The commission suggested that Comm. Jewell may also be interested in the subcommittee. Assistant Cushman said she will contact her to ask.

**Discussion and possible action regarding the development of a calendar featuring City of Milton historic sites**

Assistant Cushman stated that this was brought up during general items at the last meeting and the commission asked that it be placed on this agenda. Discussion followed.

C. Olson suggested looking into Arcadia Publishing to develop a book for Milton. C. Cartwright said that Whitewater has done two and the commission would have to provide the photos and the copy.

Comm. Stockman motioned to direct Assistant Cushman to coordinate the process of researching Arcadia Publishing books and printing calendars, specifically looking into the price, minimum quantity to order, a charge for set up, differences in printing paper, and differences in binding material. Comm. Williamson seconded, and the motion carried.

**Reports and Updates (The following items will not have any action taken.)**

**a) Milton Historical Society**

C. Olson stated that the Negro Baseball League exhibit should be arriving soon, and the Milton House will have it in January and February. The exhibit creators did not fully consider how to ship the exhibit prior to asking if any museums wanted to host it, which

has created delays in receiving the exhibit. The Milton House is currently working on coordinating two former League players to come to the Milton House to speak.

C. Olson said that March 2, 2014 will be the Pioneer Dinner, and a Janesville couple that are human rights activists that work with modern day slavery will be speaking. The gospel choir from Beloit College will also be singing.

**General Items**

Assistant Cushman stated that the Council approved Ken Holland's resignation from the Historic Preservation Commission, so there is currently an opening. The commission encouraged M. Manogue to apply.

**Set Next Meeting Date – Wednesday, February 5, 2014.**

The next meeting of the Historic Preservation Commission will be on February 5, 2014.

**Motion to Adjourn**

Comm. Williamson motioned to adjourn the meeting at 7:35 p.m. D. Teuscher seconded, and the motion carried.

Respectfully submitted,

Inga Cushman  
Assistant to the City Administrator