

  
CITY OF **M**ILTON  
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**AGENDA**  
**City of Milton**  
**Historic Preservation Commission**  
**Wednesday, January 7, 2015**  
**6:00 p.m.**  
**MILTON CITY HALL**  
**Conference Room**  
**710 S. Janesville Street**

1. Call to order
2. Approve Agenda
3. Approve Minutes – December 3, 2014
4. Discussion and possible action regarding nomination of sites to the National Register of Historic Places
5. Discussion and possible action on 2015 Historic Walking Tour Schedule
6. Discussion and possible action on 2015 Historic Preservation Awards
7. Discussion and possible action on Historic Preservation Commission 2014 Annual Report
8. Reports and Updates (The following items will not have any action taken.)
  - a) Milton Historical Society
  - b) Historic Preservation Commission Historic Walking Tour Booklet Subcommittee
9. General Items
10. Set Next Meeting Date – February 4, 2015
11. Motion to Adjourn

**\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.**

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Elena Berg  
01/02/15

**City of Milton  
Historic Preservation Commission  
December 3, 2014**

**Call to order**

Chairperson Ald. Don Vruwink called the December 3, 2014 meeting of the Historic Preservation Commission to order at approximately 6:04 p.m.

Present: Chairperson Ald. Don Vruwink, Dean Teuscher, Marlene Jewell, and Gail Nordlof.

Also Present: Assistant to the City Administrator Inga Cushman.

Excused Absence: Cori Olson and Terry Williamson.

**Approve Agenda**

Comm. Teuscher motioned to approve the agenda. Comm. Jewell seconded, and the motion carried.

**Approve Minutes – November 5, 2014**

Comm. Teuscher motioned to approve the minutes. Comm. Jewell seconded, and the motion carried.

**Discussion and possible action regarding nomination of sites to the National Register of Historic Places**

Assistant Cushman provided an update from Historic Resources Consultant Carol Cartwright who was unable to attend the meeting. The remaining two properties and the two districts that were nominated in 2014 will be on the February State Review Board agenda. Assistant Cushman asked the commission if February 4, 2015, the night of the regular Historic Preservation Commission meeting, would work as the public meeting for the two proposed historic district nominations. She also stated that C. Cartwright recommended having the meeting at 6:30 p.m. to 7 p.m.

The commission decided to communicate to the State that February 4, 2015 at 6:30 p.m. in the Council Chambers is the preferred date for the public meeting for the two proposed districts.

**Discussion and possible action regarding the Milton College Historic District sign**

Assistant Cushman provided an update on the Plan Commission's direction to include the City logo on the sign. An updated design was provided.

Comm. Teuscher motioned to approve the design with the gray base, and the design pictured on the left with the same picture of Main Hall as the Milton College Historic Neighborhood sign toppers. Comm. Nordlof seconded, and the motion carried.

**Discussion and possible action regarding 2015 Walking Tours**

Comm. Nordlof motioned to table this agenda item. Comm. Teuscher seconded, and the motion carried.

**Reports & Updates (The following items will not have any action taken.)**

**a) Milton Historical Society**

Assistant Cushman reported that the performance of A Christmas Carol is scheduled for the upcoming weekend.

**b) Historic Preservation Commission Postcard Subcommittee**

Assistant Cushman stated that the completed postcards were received and are in the process of being disbursed. One postcard was delayed due to a coloring issue that needed to be corrected.

**c) Historic Preservation Commission Historic Walking Tour Booklet Subcommittee**

The subcommittee decided to meet at 1:00 p.m. on December 11, 2014 at the Milton House.

**General Items**

Comm. Teuscher asked if he should continue to distribute the booklets and collect the money. The commission asked him to continue doing this until all of the booklets are gone. Assistant Cushman stated she is hoping to have the updated booklet completed in the spring.

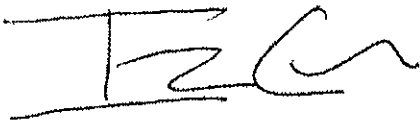
**Set Next Meeting Date – January 7, 2015**

The next meeting of the Historic Preservation Commission will take place on January 7, 2015.

**Motion to Adjourn**

Comm. Jewell motioned to adjourn the December 3, 2014 meeting of the Historic Preservation Commission at approximately 6:32 p.m. Comm. Teuscher seconded, and the motion carried.

Respectfully Submitted,



Inga Cushman  
Assistant to the City Administrator



## CITY OF MILTON

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# HISTORIC PRESERVATION COMMISSION 2014 ANNUAL REPORT

In 2014, the City of Milton Historic Preservation Commission accomplished the following tasks:

- 1) Held twelve (12) open meetings to discuss a range of issues relating to historic preservation.
- 2) Continued work on updating the *Historic Milton, Wisconsin Tour Guide* that is anticipated to be completed and ready for distribution in the spring of 2015. The commission has utilized information found in the *Architectural and Historical Survey of Milton, Wisconsin* by Carol Lohry Cartwright that was completed with grant funding through the Wisconsin Historical Society in 2013. The report has proved to be a valuable resource for the commission.
- 3) Worked with Historic Resources Consultant Carol Lohry Cartwright on completing four (4) individual property nominations and two (2) district nominations to the National Register of Historic Places. This work was grant funded by the Wisconsin Historical Society.
- 4) Started working with Historic Resources Consultant Carol Lohry Cartwright on completing four (4) individual property nominations to the National Register of Historic Places with a grant from the Wisconsin Historical Society.
- 5) Continued work on outlined on the commission's two-year work plan.
- 6) Started working with state agencies on coordinating a regional workshop that will be held in February 2015 about the historic tax credits that are available.
- 7) Coordinated four historic walking tours.