

City of Milton
Plan Commission Minutes

5/17/2016 - Minutes

1. Call to Order

Mayor Welch called the May 17, 2016 meeting of the Plan Commission to order at 5:00 PM. Clerk Hilby confirmed the appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Director of Public Works Howard Robinson, Ald. Jeremy Zajac, Comm. Ethel Himmel, Comm. Frank Green, and Comm. Bob Seales.

Excused: Comm. David Ostrowski.

Also Present: City Administrator Al Hulick and City Clerk/Deputy Treasurer Elena Hilby.

2. Approval of Agenda

Comm. Himmel moved to approve the agenda. DPW Director Robinson seconded, and the motion carried.

3. Approval of Plan Commission Minutes – April 6, 2016.

Comm. Seales moved to approve the minutes. Ald. Zajac seconded, and the motion carried. Himmel abstained.

4. Public Hearing and Discussion and Possible Action to Consider a Request from Northleaf Winery for a Conditional Use Permit and Site Plan Review to Allow a Micro-Brewery and Restaurant at 302/304 S. Janesville Street.

Mayor Welch opened the public hearing at 5:04 PM.

City Administrator Hulick reviewed the application.

Kathy and Dennis Steele of 310 S. Janesville Street spoke in opposition.

Ronald Ambrose of 210 S. Janesville Street submitted a letter in opposition.

Rhoda Blumer of 309 Chicago Street spoke in opposition.

Larry Laehn representing St. John's Lutheran Church spoke requesting consideration of adequate fencing and landscaping that is also sound-proof.

Haily Steele of 310 S. Janesville Street spoke in opposition.

Jeff Derge of 316 S. Janesville Street spoke possibly in opposition of the location of this business.

Wayne Lubke of 949 Bowers Lake Road spoke in support. He stated that they have no present intention of using the upstairs as a residence.

Pete Weston, the architect working with the applicant, spoke in support.

Mayor Welch closed the public hearing at 5:32 PM.

Mayor Welch asked for verification that the Commission members have read the Findings of Fact, which

they had. Comm. Seales moved to approve the site plan and conditional use permit with the following conditions: 1. Venting must be to the north 2. There is to be a fence installed along the south and east sides of the property 3. Soundproofing is to be used for the south side of building, and 4. There are to be no windows or exits on the south side of the building. Comm. Green seconded, and the motion carried.

5. Discussion and Possible Action Regarding a Site Plan Approval for She's Crafty Sign.

Comm. Himmel moved to approve the site plan as presented for She's Crafty. Ald. Zajac seconded, and the motion carried.

6. Discussion and Possible Action Regarding Site Plan Approval for Booster Station.

Comm. Himmel moved to approve the site plan as presented for the City of Milton Water Utility. Ald. Zajac seconded, and the motion carried.

7. Discussion and Possible Action Regarding a Request from Linda Petroff to Temporarily Store Equipment and Materials While They Are Constructing a New Garage.

DPW Director Robinson moved to approve the temporary storage to allow the construction of the new building not to exceed one year. Comm. Himmel seconded, and the motion carried.

8. Discussion and Possible Action to Approve a New Easement for the Water Main Installation for the South Water Main Project.

Comm. Himmel moved to approve the easement contingent on School Board approval. Ald. Zajac seconded, and the motion carried.

9. AMENDED Discussion and Possible Action Regarding a Site Plan Approval for Rocky's Pizza and Subs.

Comm. Himmel moved to approve the site plan as presented for Rocky's Pizza and Subs. Ald. Zajac seconded, and the motion carried.

10. Next Meeting Date – June 14, 2016 at 5:00 p.m.

The next meeting will be June 7, 2016 at 5:00 PM.

11. Motion to Adjourn

Ald. Zajac moved to adjourn the May 17, 2016 meeting of the Plan Commission at 6:11 PM. DPW Director Robinson seconded, and the motion carried.

Respectfully submitted,
Elena Hilby
City Clerk