

**City of Milton**  
**Common Council Minutes**

2/17/2016 - Minutes

**1. Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Welch called the Common Council meeting to order at 7:00 p.m. Clerk Hilby confirmed appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Ald. Dave Adams (via phone), Ald. Lynda Clark, Ald. Nancy Lader, Ald. Theresa Rusch, Ald. Maxine Striegl, and Ald. Jeremy Zajac.

Also Present: City Administrator Al Hulick, City Attorney Mark Schroeder, Police Chief Scott Marquardt, Director of Public Work Howard Robinson, Finance Director Dan Nelson, Library Director Lisa Brooks, Assistant Inga Cushman, and City Clerk Elena Hilby.

**2. Approval of Agenda**

Ald. Clark moved to approve the agenda. Ald. Striegl seconded, and the motion carried.

**3. Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there were any registered speakers. There were no speakers.

**4. Approval of the Consent Agenda**

Adams/Clark

**4.a. Common Council Minutes – February 2, 2016.**

**4.b. Personnel & Finance Committee Minutes – January 19, 2016.**

**4.b.1. Personnel & Finance Committee Item: Approve Operator’s Licenses as presented.**

**4.b.2. Personnel & Finance Committee Item: Approve Reimbursement for Tree Cleanup Claim by Rex Watkins.**

**4.b.3. Personnel & Finance Committee Item: Approve Sale of Surplus Items.**

**4.c. Plan Commission Minutes – January 12, 2016.**

**4.c.1. Plan Commission Item: Approve the Conditional Use Permit Application to Allow a Proposed Use of Storage or Warehousing by a Commercial Enterprise at V-23-1325 (237/303 Vernal Avenue).**

**4.d. Public Safety Committee Minutes – January 19, 2016.**

**5. Public Hearing and Discussion and Possible Action Regarding the Assessment of Water Mains for the 2015/2016 Water Main Installations for N. Janesville Street and E. Bowers Lake Road.**

DPW Director Robinson reviewed the details of the project. Finance Director Nelson reviewed the two most recent instances when property owners were assessed. He also reviewed the options the Council has to

offer property owners who receive an assessment.

Mayor Welch opened the public hearing at 7:07 p.m.

Chuck Nelson of 340 N Janesville St., Milton, WI.

- Wanted to verify that this was just a water project and did not include sewer work which DPW Director Robinson verified.
- He asked if this was needed as a result of an engineering flaw. DPW Director Robinson stated that it is not needed due to an engineering flaw, but that it was in part because of the way the city has grown.

Lucas Murphy 362 N Janesville St

- Asked if the assessment would also cover the cost to hook up to city water. DPW Director Robinson explained that that a plumber would need to be hired to connect.
- Wanted to verify that the city collected multiple bids for this project, which Administrator Hulick verified.

Thurlow Nelson of 916 Nelson Ave, Milton, WI.

- Spoke on his concerns regarding the assessment.

Wayne Lubke of 949 E Bowers Lake Rd., Milton, WI

- One of the condo owners who spoke on his concerns regarding the assessment.

Mayor Welch closed the public hearing at 7:31 p.m.

Ald. Clark moved to assess all properties at this time with an interest rate of 5% over a five year period.

Those properties who have a non-use deferment will be allowed to defer that until the time they are required to hook up to city water at the same amount with an interest rate of 5% over a five year period. Ald. Zajac seconded, and the motion carried unanimously.

**6. Public Hearing and Discussion and Possible Action Regarding the Assessment of Water Mains for the 2015/2016 Water Main Installations for the South High Pressure Easement Areas.**

DPW Director Robinson reviewed the project. The assessment is to attach a deferred assessment to one property. The rest are assessed nothing.

Mayor Welch opened the public hearing at 8:08 p.m.

There were no speakers.

Close the public hearing at 8:09 p.m.

Ald. Clark moved to approve the assessment based on the pre-annexation agreement with Pierce Farms which allows for assessment at the time of connection or transfer of property. Ald. Zajac seconded, and the motion carried unanimously.

**7. Discussion and Possible Action on the Funding of the Pledges for the Library Renovation.**

Ald. Clark moved to direct staff to enter into a line of credit with First Community and Bank of Milton. Ald. Zajac seconded, and the motion carried unanimously.

**8. Discussion and Possible Action to Approve Ordinance 418 – An Ordinance Creating Section 78-403 (17) of the Code of Ordinances of the City of Milton Providing for Warehousing as a Conditional Use.**

Ald. Rusch moved to waive the 2nd and 3rd readings and approve Ordinance 418. Ald. Lader seconded, and the motion carried unanimously.

**9. Discussion and Possible Action Regarding Options for the Class “B” Beer and “Class B” Liquor license application from Dickens Partners, DBA Dickens Partners located at 450 S. John Paul Road.**

Administrator Hulick reviewed the history of this item.

Ald. Clark moved to allow Dickens Partners to keep their license until June 30, 2016. Ald. Zajac seconded, and the motion failed on voice vote.

No action was taken on this item.

**10. Discussion and Possible Action to Authorize the Appointment of Election Officials for the election cycle of January 2016 – December 2017.**

Ald. Rusch moved to authorize the appointment of these Election Officials. Ald. Lader seconded, and the motion carried unanimously.

**11. Discussion and Possible Action Regarding Well 6 Repairs.**

DPW Director Robinson reviewed the work that needs to be done.

Ald. Adams moved to approve the Well 6 repairs. Ald. Clark seconded, and the motion carried unanimously.

**12. Discussion and Possible Action Regarding Options for Merchant Row Infrastructure Upgrades.**

Administrator Hulick stated that we received estimates and took them to a stakeholder group to hear their thoughts on what they would like to see done. Their biggest concern was with adding parking to the north parking lot.

Ald. Rusch moved to direct staff to begin some pre-construction engineering (\$6,000) on the preferred options for the Merchant Row improvements as well as direct staff to explore additional funding opportunities for additional public improvements along Merchant Row. Ald. Clark seconded, and the motion carried unanimously.

**13. General Items**

**14. Team Building Exercise.**

**15. Mayor and Alderperson Reports**

**16. Staff Reports**

**17. City Administrator**

- Thanked staff and volunteers for their work on the election yesterday.

**18. Chief of the Joint Fire Department**

No report.

**19. Chief of the Police Department**

- New squad car is now in service.

**20. City Clerk/Deputy Treasurer**

- We had 440 voters turn out to vote in yesterday's election. Everything went smoothly.

**21. Director of Public Works**

No report.

**22. Director of the Library**

- They will be having a mammoth hunt on February 27.
- They are still accepting applications for the Children's Librarian Position.

**23. Finance Director**

No report.

**24. RW Implementation Committee Update**

- Had their first meeting that served more of an orientation.
- The next meeting will be next Tuesday.

**25. AMENDED CLOSED SESSION: Consideration of a motion to convene into closed session pursuant to Wisconsin Statute Section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Regarding a claim against the city.**

Ald. Rusch moved to go into closed session pursuant to Wisconsin Statute Section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Regarding a claim against the city at 8:50 p.m. Ald. Clark seconded, and the motion carried unanimously.

**26. AMENDED Reconvene into open session for possible action(s) on items discussed in closed session.**

Ald. Striegl moved to reconvene into open session at 9:12 p.m. Ald. Clark seconded, and the motion carried unanimously.

Ald. Striegl moved to deny the request discussed in closed session in writing. Ald. Rusch seconded, and the motion carried unanimously.

**27. Motion to Adjourn**

Ald. Clark moved to adjourn the meeting of the Common Council at 9:13 p.m. Ald. Striegl seconded, and the motion carried.

Respectfully submitted,  
Elena Hilby  
City Clerk

