



## Office of the City Administrator

**To:** Mayor Welch, Common Council Members  
**From:** Al Hulick, City Administrator  
**Date:** October 2, 2018  
**Subject:** Discussion and Possible Action on a Façade Grant Application for Mark Warren for the Property Located at 1250 Arthur Drive

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### Summary

Mark Warren has submitted a Façade Grant Application for the property he recently purchased at 1250 Arthur Drive in Milton. This property formerly housed the Milton Travel Mart and McDonalds. Mr. Warren will be redeveloping the site for his business, American Awards and Promotions. As part of that redevelopment process, Mr. Warren will be making several alterations to the exterior and interior of the facility. Mr. Warren has submitted façade grant application to replace portions of the parking lot that were removed as part of the fuel tank extraction process, as well as installing green space and landscaping around the building.

The overall estimated project costs are \$12,742.00. Mr. Warren is requesting the maximum \$5,000 reimbursable façade grant. An estimate for the project is included in the application materials as well as a site plan and pictures for the property.

Once the work has been completed, and Mr. Warren produces proof of payment, the City would reimburse him in the amount not to exceed \$5,000. Funds for this façade grant would be provided through TIF #8/#10.

### Recommendation

The City Administration recommends approval of the Façade Grant Application for Mark Warren for the property located at 1250 Arthur Drive.