



AGENDA  
City of Milton  
Common Council Meeting  
Tuesday, November 29, 2016  
7:00 PM  
MILTON CITY HALL  
Council Chambers, 710 S. Janesville Street

1. **Call to Order and Confirmation of Appropriate Meeting Notice.**
2. **Approval of Agenda**
3. **Public comments regarding items which can be affected by Council Action**  
Presenters must sign in with the City Clerk in order to speak.
4. **Common Council Minutes – November 15, 2016.**

Documents:

[11-15-2016 Common Council Minutes.pdf](#)

5. **Discussion and Possible Action Regarding City Assessor Contract with Musser Appraisal Service.**

Documents:

[Musser Appraisal Service - REVISED.pdf](#)

6. **Discussion and Possible Action Regarding Ordinance # 2016-426 An Ordinance Creating Chapter 2 Article VII Division 5 of the Code of Ordinances of the City OF Milton Establishing a Motor Vehicle Registration Fee.**

Documents:

[Ordinance 426 - CREATE Ch. 2 Art. VII Div. 5 Motor Vehicle Registration Fee.pdf](#)

7. **Discussion and Possible Action Regarding 2017 Budget.**
8. **Discussion and Possible Action Adopting Resolution 2016-33 to Adopt 2017 Budget.**

Documents:

[Resolution 2016-33 RESOLUTION ADOPTION OF 2017 BUDGET.pdf](#)

9. **General Items**
10. **Next Meeting – Tuesday, December 6, 2016 at 7:00 p.m.**
11. **Motion to Adjourn**

\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Posted by Elena Hilby November 22, 2016 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

Common Council Mission Statement: With integrity and involved citizens, the City of Milton Common Council will strive to preserve a high quality of life, meet the public's needs with cost effective services, and foster a community in which people are proud to live.

# City of Milton Common Council Minutes

11/15/2016 - Minutes

## 1. Call to Order and Confirmation of Appropriate Meeting Notice.

Mayor Welch called the November 15, 2016 Common Council meeting to order at approximately 7:00 p.m. City Clerk/Deputy Treasurer Hilby confirmed appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Ald. Dave Adams, Ald. Jeremy Zajac, Ald. Maxine Striegl, Ald. Ryan Holbrook, and Ald. Nancy Lader.

Also Present: City Administrator Al Hulick, Finance Director Dan Nelson, Police Chief Scott Marquardt, Library Director Lisa Brooks, DPW Director Howard Robinson, Assistant to the City Administrator Inga Cushman, and City Clerk/Deputy Treasurer Elena Hilby.

## 2. Approval of Agenda

Ald. Striegl moved to approve the agenda. Ald. Clark seconded, and the motion carried.

## 3. Public comments regarding items which can be affected by Council Action

Mayor Welch welcomed those in attendance and asked if there were any registered speakers. The following resident spoke during public comments:

- Larry Laehn of 216 N. Janesville St spoke regarding the budget.

## 4. Approval of the Consent Agenda

Ald. Clark moved to approve the consent agenda with Ald. Striegl in abstention of item 4c. Ald. Adams seconded, and the motion carried.

### 4.a. Approval of Minutes - Common Council - November 1, 2016.

### 4.b. Approval of Minutes - Personnel & Finance Committee Minutes – October 4, 2016.

### 4.c. Personnel & Finance Committee Item: Approve Operator Licenses as Presented.

### 4.d. Personnel & Finance Committee Item: Deny Operator's License for Molly N. Hickstein.

### 4.e. Approval of Minutes - Public Safety Committee Minutes – September 20, 2016.

## 5. City of Milton 2017 Budget Public Hearing and Presentation.

Administrator Hulick gave a presentation regarding the 2017 budget.

Mayor Welch opened the public hearing at 7:41 p.m.

- Larry Laehn of 216 N. Janesville St spoke regarding the budget.
- Kari Klebba of the Milton Historical Society spoke regarding the budget.

Mayor Welch closed the public hearing at 7:54 p.m.

## 6. Discussion and Possible Action Regarding 2017 Budget.

Ald. Zajac moved to reduce the budget amount allocated to non-profits by \$18,202 and allocating remaining balance to the Milton Historical Society. Ald. Holbrook seconded, and the motion

Eliminate the amount allocated to the trailer

Historical society \$10,000

Passed on the following roll-call vote  
Aye - Zajac, Holbrook, Clark, Welch.

No - Adams, Striegl, and Lader.

## 7. Discussion and Possible Action Regarding Ordinance 2016-426 - An Ordinance Creating Chapter 2 Article VII Division 5 of the Code of Ordinances of the City of Milton Establishing a Motor Vehicle Registration Fee.

Adams/Lader moved to approve the first reading of the Ordinance. passed unanimously.

## 8. Discussion and Possible Action Regarding the Vacation of a Portion of Right-of-Way along S. Janesville St.

Administrator Hulick reviewed this item.

Ald. Clark moved to approve ... Ald. Lader seconded, and the motion carried unanimously.

## 9. AMENDED Discussion and Possible Action Regarding the 2017 Refuse/Recycling Fee and Potential Future Contract with John's Disposal.

Ald. Adams moved to finish the contract with John's Disposal and then put the contract out for RFP at that time. Ald. Lader seconded, and the motion carried with Ald. Clark in opposition.

## 10. General Items

Ald. Clark

- Reminder that donations are being sought for the Merry Milton Holiday.
- Reminder that we are looking for businesses interest in art students painting their walls for them.

## 11. Next Meeting – Tuesday, December 6, 2016 at 7:00 p.m.

## 12. Team Building Exercise.

## 13. Mayor and Alderperson Reports

Ald. Clark

- Tourism committee is changing out some of the channels our commercial will air on.

Mayor Welch

- Thanked everyone who came out to celebrate Veteran's Day with us and expressed gratitude for those who served.

## 14. Staff Reports

**15. City Administrator**

- Extended a thanks to the Clerk's office for a well-run election.

**16. Chief of the Joint Fire Department**

**17. Chief of the Police Department**

**18. City Clerk/Deputy Treasurer**

- There was an 84.8% turnout at last week's election.

**19. Director of Public Works**

- We will still be collecting leaves until it snows.

**20. Director of the Library**

- The substantial completion date is still December 16 and everyone is welcome to come and see it.
- Furniture has been ordered and hoping that the grand opening will the second week of February 2017

**21. Finance Director**

**22. Closed session item: Consideration of a motion to convene into closed session pursuant to Wisconsin Statute Section 19.85(1)(f), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved, reference complaints against and by Alderperson Lader.**

Ald. Striegl moved to go into closed session at 9:11 p.m. Ald. Clark seconded, and the motion carried unanimously.

**23. AMENDED Consideration of a motion to convene into closed session pursuant to Wisconsin Statute Section 19.85 (1) (c), considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding contract for City Assessor.**

**24. Reconvene into open session for possible action on Common Council ethics complaint regarding Alderperson Lader.**

Ald. Clark moved to reconvene into open session at 10:50 p.m. Ald. Striegl seconded, and the motion carried unanimously.

Ald. Clark moved to withdraw the ethics complaint contingent upon Nancy Lader's dismissal with prejudice of the open meetings lawsuit and that she respond within 10 days. Ald. Adams seconded, and the motion carried with the following roll-call vote:

Aye - Ald. Adams, Ald. Striegl, and Ald. Clark

No - Ald. Zajac and Ald. Holbrook.

Abstention - Ald. Lader

**25. AMENDED Reconvene into open session for possible action on contract for City Assessor.**

Ald. Holbrook moved to authorize the City Administrator to negotiate a contract with Musser Appraisal Service as proposed and bring it back to the Common Council for approval. Ald. Clark seconded, and the motion carried unanimously.

**26. Motion to Adjourn**

Ald. Clark moved to adjourn the meeting of the Common Council at approximately 10:55 p.m. Ald. Holbrook seconded, and the motion carried.

Respectfully submitted,  
Elena Hilby  
City Clerk

CONTRACT FOR  
A  
REVALUATION  
AND  
MAINTENANCE  
2017-2021  
CITY OF MILTON

MUSSER APPRAISAL SERVICE

P. O. Box 620213  
Middleton, WI 53562  
Phone: 608-712-0236

# MUSSER APPRAISAL SERVICE

P.O. Box 620213  
Middleton, WI 53562

Phone: 608-712-0236  
Email: [musser.apprz@frontier.com](mailto:musser.apprz@frontier.com)

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October 28, 2016

Dear Dan,

Enclosed you will find a five year contract for maintenance and a walk through revaluation for 2018. I am looking forward to having the opportunity to bring my knowledge and skills to this position.

I have conducted both maintenance and revaluations of municipalities in sizes ranging from the City of Superior to township size municipalities. I have assessed properties that have ranged in complexity from raw land to properties that have values over one billion dollars such as Epic Software. I also have vast knowledge of Computer Assisted Mass Appraisal or CAMA systems, as I was one of the first assessors in the State that used CAMA programs back in the mid 80's. As part of that experience, I designed many of the early CAMA applications throughout the State. In 1994 I won the WAAO research and development award for these applications.

Beginning in 2017 we would perform maintenance, but also in 2017 we would conduct all the field work for the revaluation beginning in the summer of 2017. In 2018 I again would do maintenance and also complete the revaluation in the summer of 2018. In 2019, 2020, and 2021 maintenance only would be completed. My payment schedule reflects when the load of the work would take place. I also stretched out the cost of the revaluation over 2017, 2018, and 2019.

For the revaluation, I will be using Market Drive as the software. Market Drive is by far the most used software in the State. It is presently used in 60% of the communities in Wisconsin. This becomes very important when the City ever decides to hire another assessor. The new assessor will be familiar with the software, and there will be no need to convert to different software. Software is a very long term commitment, and therefore you want to be using software that is written for Wisconsin assessors, and is continually updated to reflect the constant law changes that affect assessment administration.

I believe with my vast experience I would be a good fit for Milton. Also the fact that I am a one man office you would always be communicating with the same person throughout the years as opposed to larger firms that change people around from project to project each year. This advantage gives a more personal touch.

Sincerely,



Paul R. Musser  
Musser Appraisal Service

**REVALUATION and MAINTENACE CONTRACT FOR 2017-21**  
between  
**MUSSER APPRAISAL SERVICE**  
and  
**CITY OF MILTON**

**THIS AGREEMENT** by and between MUSSER APPRAISAL SERVICE hereinafter referred to as “MAS” and the CITY OF MILTON, Wisconsin, hereinafter referred to as “CITY”.

**WITNESS:** MAS and the CITY for the consideration stated herein agree as follows:

**ARTICLE I - Responsibility of MAS regarding 2018 Revaluation.**

1. MAS will perform the duties of the Statutory Assessor as defined in Chapter 70, Wisconsin Statutes and/or adopted and promulgated by the Wisconsin Department of Revenue as of the date the agreement and/or as subsequently amended.
2. MAS will check measurements, inspect, appraise and compute the market value for all locally assessed property. An attempt will be made to enter all major structures.
3. MAS will use the computer assisted mass appraisal software Market Drive.
4. The Market Drive software will remain the property of MAS. Data files will be the property of the City.
5. MAS will send out post cards to all property owners requesting an interior inspection. If there is no response, MAS will send out a final post card.
6. Start inspections in May of 2017.
7. Take digital photos of all buildings.
8. Responsible for all cost of printing and postage of *Request for Inspection* notices.
9. Post assessment data on line at [assessordata.org](http://assessordata.org) for Open Book and after Board of Review.
10. Assessments will be as of January 1<sup>st</sup> 2018.
11. MAS will schedule all appointments for the revaluation.

**ARTICLE II – Responsibility of MAS regarding Annual Maintenance.**

1. Review and assess all properties that have had building permits issued, and assess all property with partial assessments from previous year.
2. Conduct annual assessment sales ratio study to determine amount of equity between property owners.
3. Review and respond to any inquires or complaints concerning assessed values.
4. Mail out personal property forms to all businesses within the City.
5. Follow up with phone calls to businesses that have not responded to the personal property form.
6. Hold open book review as needed. Allow at least 20 minutes for assessment reviews with any one taxpayer.
7. Prepare for and attend Board of Review meetings.
8. Submit all final reports to the Wisconsin Department of Revenue.
9. Maintain electronic property records of all property in the City.
10. Attend informational meetings with any City Board upon request.
11. In the event of any appeal to the Department of Revenue or to the Courts, MAS will be available to furnish testimony in defense of the values.
12. Carry out the day to day responsibilities of the assessor's office and assist City staff in the area of assessment administration.
13. Review classification of Ag parcels each year for "Use Value Assessments".
14. It is understood that all assessment records, notes, field cards, personal property forms, digital photos, and any digital data is wholly owned by the City, and upon termination of this contract by either party, the said records will be returned to the City within 15 days of any termination letter.
15. Responsible for cost of hosting fees for electronic data at [assessordata.org](http://assessordata.org).

### **ARTICLE III - Responsibilities of the City**

1. Make available access to any pertinent records for the conduct of the office of assessor.
2. Provide City window envelopes for mailing assessment notices and personal property forms.
3. Provide postage and printing of cover letter on Milton letter head for assessment change notices for revaluation.
4. Provide City photo ID for all field staff.

### **ARTICLE IV - Compensation**

For the performance of this contract the City shall compensate MAS \$62,000 for the revaluation and \$18,000/year for maintenance. Payments shall be made according to the attached payment schedule for both the revaluation and assessment maintenance for 2017-2021.

### **ARTICLE V - Duration/Termination**

1. This agreement shall commence on the date of signing, and will run till December 31<sup>st</sup> 2021.
2. Either party may terminate this contract with or without cause, upon sixty days written notice to the other party. Upon termination MAS shall deliver to the City all records, documents, and electronic data pertaining to the City's official assessment records. Between the time of notice and termination MAS shall continue to carry out, in good faith, its obligations and cooperate as may be necessary with the subsequent assessor in accomplishing an orderly transition. Payments due to MAS under this agreement shall be prorated to the effective date of termination.

### **ARTICLE VI- General Agreements**

1. All personnel providing services shall be currently certified in compliance with s.70.005 and 73.09 and the administrative rules prescribed by the Department of Revenue.
2. Records prepared or maintained in connection with assessments in the City shall at all times be and remain the sole property of the City.
3. All employees and agents and representatives of MAS shall conduct themselves in a safe, sober and courteous manner while performing services within the City.
4. Paul Musser, being responsible for the City's assessments shall file the official oath as required by s. 19.01, Wis. Stat. And sign the affidavit of the assessor attached to the assessment roll under s. 70.49, Wis. Stat.
5. MAS will follow all laws and procedures as written by the State of Wisconsin concerning the execution of the Office of the Assessor as of the signing of this contract. Any new laws or procedures that may be changed in the future will need to be negotiated between two parties.

### **ARTICLE VII - Insurance**

1. MAS will maintain full insurance coverage to protect and hold harmless the City which is to include: worker's compensation in compliance with State Laws; comprehensive general and public liability covering all operations; comprehensive automobile liability and property damage with coverage to include owned hired and non-hired motor vehicles used by MAS with the following minimum limits:
  - AUTOMOBILE INSURANCE:
    - Bodily Injury: \$100,000/Person \$300,000/Occurrence
    - Property Damage \$300,000/Occurrence
  - GENERAL BUSINESS LIABILITY INSURANCE:
    - \$1,000,000 each Occurrence/\$4,000,000 Aggregate
  - PERSONAL LIABILITY UMBERLLA INSURANCE:
    - \$1,000,000 each Occurrence
2. It is understood that loss of records either kept within the City or outside the City is covered under the City's insurance against loss of records.
3. Certification of all required insurance will be supplied upon request. All insurance premiums shall be paid in a timely manner and be without cost whatsoever to the City.

**ARTICLE VIII – Personnel**

All maintenance work through all 5 years will be performed by Paul Musser. All residential inspections during the revaluation will be performed by Wisconsin Certified Appraisers from Pohlkamp and Associates. Pohlkamp and Associates are sub-contractors that will carry their own insurance.

**Signatures**

Submitted this 31st day of October 2016.

Paul R. Musser dba  
MUSSER APPRAISAL SERVICE

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Paul R. Musser dba Musser Appraisal Service

Mailing Address:

P.O. Box 620213  
Middleton WI 53562

Fax: (920) 478-7338  
Phone: (608) 712-0236

Acceptance by City:

The terms of the attached agreement are hereby accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF MILTON

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City Representative

	2017 Maint.	2017 Reval.	2018 Maint.	2018 Reval.	2019 Maint.	2019 Reval.	2020 Maint.	2021 Maint.
January	\$3,000		\$3,000		\$3,000	\$10,000	\$3,000	\$3,000
February	\$3,000		\$3,000	\$5,000	\$3,000		\$3,000	\$3,000
March	\$3,000		\$3,000	\$5,000	\$3,000		\$3,000	\$3,000
April	\$3,000	\$7,000	\$3,000	\$5,000	\$3,000		\$3,000	\$3,000
May	\$3,000	\$5,000	\$3,000	\$5,000	\$3,000		\$3,000	\$3,000
June	\$1,000	\$5,000	\$1,000		\$1,000		\$1,000	\$1,000
July		\$5,000						
August		\$5,000						
September	\$2,000	\$5,000	\$2,000		\$2,000		\$2,000	\$2,000
October								
November								
December								
<b>Total Maintenance Cost</b>	\$18,000		\$18,000		\$18,000		\$18,000	\$18,000
<b>Total Revaluation Cost</b>		\$32,000		\$20,000		\$10,000		<b>Total Reval. \$62,000</b>

Total Each Year	
2017	\$50,000
2018	\$38,000
2019	\$28,000
2020	\$18,000
2021	\$18,000
<b>Total</b>	<b>\$152,000</b>

**ORDINANCE # 2016-426**  
**AN ORDINANCE CREATING CHAPTER 2 ARTICLE VII**  
**DIVISION 5 OF THE CODE OF ORDINANCES OF THE CITY OF**  
**MILTON ESTABLISHING A MOTOR VEHICLE REGISTRATION FEE.**

**WHEREAS**, the City of Milton has need to provide a source of revenue in addition to other revenue sources currently being utilized to maintain public streets, highways, and for all other transportation-related purposes; and

**WHEREAS**, the Common Council of the City of Milton having considered the options for generating additional revenue for the maintenance of its public streets, highways, and all other transportation-related purposes; and

**WHEREAS**, the Common Council has determined to create a motor vehicle registration fee or Wheel Tax for the vehicles maintained in the City of Milton.

**NOW, THEREFORE**, the Common Council of the City of Milton do ordain as follows:

Section I: Chapter 2 Article VII Division 5 of the Code of Ordinances of the City of Milton is created to read as follows:

Division 5 MOTOR VEHICLE REGISTRATION FEE (Wheel Tax)

2-851. Authority. This Division is adopted pursuant to the authority granted by Wis. Stat. § 341.35, as from time to time amended or renumbered.

2-852. Purpose. The purpose of this Division is to provide the City of Milton a source of revenue in addition to other revenue sources currently being utilized to maintain public streets, highways, and for all other transportation-related purposes.

2-853. Definitions. In this chapter, a “motor vehicle” means an automobile or motor truck registered under Wis. Stat. § 341.25(1)(c) at a gross weight of not more than 8,000 pounds.

2-854. Imposition of Motor Vehicle Registration Fee.

- A. Pursuant to Wis. Stat. § 341.35, an annual flat City registration fee as set forth herein in the amount of thirty Dollars (\$\_\_\_\_\_30.00) is hereby imposed upon all motor vehicles registered in the State of Wisconsin that are customarily kept in the City of Milton.
- B. This fee shall be paid by the registration applicant at the time that a motor vehicle is first registered and at each time of registration renewal.
- C. The City of Milton registration fee shall be paid as provided in Wis. Stat. § 341.35(5).
- D. The City of Milton registration fee shall be in addition to state registration fees.

2-855. Administrative Costs. WisDOT shall retain a portion of the moneys collected equal to the actual administrative costs related to the collection of these fees as provided in Wis. Stat. § 341.35.

2-856. Exemptions. The following motor vehicles are exempt from the annual Milton vehicle registration fee:

- A. All vehicles exempted by Wis. Stat. Ch. 341 from payment of a state vehicle registration fee.
- B. All vehicles registered by the state under Wis. Stat. § 341.26 for a fee of \$5.

2-857. Replacements. No vehicle registration fee shall be imposed on a motor vehicle which is a replacement for a motor vehicle for which a current City of Milton vehicle registration fee has been paid.

2-858. Deposit of fee revenues—administration.

- A. All moneys under the applicable statute and this chapter remitted to the City of Milton by the Wisconsin Department of Transportation or other applicable agency shall be deposited into a special revenue fund of the City of Milton designated by the City Treasurer.
- B. The City Treasurer shall be responsible for the administration of this Division and funds.

Section II. This Ordinance shall take effect and be in force from and after its passage and publication.

Approved by the Common Council of the City of Milton this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

By:

\_\_\_\_\_  
Anissa Welch, Mayor

**Attest:**

\_\_\_\_\_  
Elena Hilby, City Clerk

1<sup>st</sup> Reading: \_\_\_\_\_  
 2<sup>nd</sup> Reading: \_\_\_\_\_  
 3<sup>rd</sup> Reading: \_\_\_\_\_  
 Date Adopted: \_\_\_\_\_

Effect of Ordinance: Establishes a Motor Vehicle Registration Fee.

**RESOLUTION #2016-33**

A RESOLUTION ADOPTING A BUDGET, APPROPRIATING FUNDS, AUTHORIZING EXPENDITURES AND LEVYING A TAX THEREFORE BY THE CITY OF MILTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2017.

WHEREAS, pursuant to Section 2-803 of the Code of General Ordinances of the City of Milton, and in accordance with Section 65.90 of the Wisconsin Statutes, the City Finance Director submitted to the Common Council a Budget containing an estimate of City revenues and expenditures for the fiscal year ending December 31, 2016 and

WHEREAS, the Common Council has reviewed said estimates, proposed Budget and held public hearing(s) thereon;

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Milton that:

SECTION 1: The Budget for the City of Milton for the fiscal year ending December 31, 2017 as submitted by the City Finance Director and as amended and adopted by the Common Council on the 29<sup>th</sup> day of November, 2016, is hereby ratified.

SECTION 2: There is hereby appropriated out of the receipts of the City of Milton for the year 2016, including monies received from the general property tax levy, to the various purposes specified in said adopted City Budget for the purposes therein stated, the following amounts:

	<b>Approved Budget 2016</b>	<b>Proposed Budget 2017</b>
<b>Revenue</b>		
Property tax collections	3,140,725	3,137,279
Tax equivelant	175,000	190,000
Intergovernmental revenue	1,049,700	1,042,123
Licenses and permits	112,300	112,500
Fines, Forfeits and penalties	56,000	56,000
Public charges for service	19,800	22,000
Intergovernmental charges	74,084	110,137
Interest Income	15,274	19,474
Rental Income	5,000	5,600
Miscellaneous revenue	14,150	13,000
Transfer in	12,500	-
	<b>4,674,533</b>	<b>4,708,113</b>
<b>Expenditures</b>		
General government	865,509	885,547
Public safety	1,441,535	1,525,907
Public works	770,512	740,082
Health and human services	6,025	6,025
Parks, Recreation, & Celebrations	272,944	269,706
Economic development	7,000	5,036
Transfer to Library Fund	246,204	264,610
Transfer to debt service	893,000	857,000
Capital Project fund	171,804	154,200
	<b>4,674,533</b>	<b>4,708,113</b>
TID Levy		
TID #6	784,626	1,152,001
TID #7	85,943	90,456
	<b>870,569</b>	<b>1,242,457</b>

SECTION 3: There is hereby levied a City tax, with TID levies, in the total amount **of Four Million, Three Hundred Seventy-nine Thousand, Seven Hundred Thirty-six dollars (\$4,379,736)** for all purposes on all taxable real and personal property within the City of Milton as returned by the City Assessor for the year 2016, for the uses and purposes set forth in the City's 2017 Budget.

SECTION 4: The City Treasurer is hereby authorized and directed to spread this tax on the current tax roll of the City of Milton.

SECTION 5: This resolution shall take effect forthwith.

Adopted this 29<sup>th</sup> day of November 2016

APPROVED:

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Anissa Welch, Mayor

ATTEST:

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Elena Hilby, City Clerk/Deputy Treasurer

APPROVED AS TO FORM:

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Mark Schroeder, City Attorney

Proposed by: City Finance Director/Treasurer  
Prepared by: City Finance Director/Treasurer