



AGENDA
City of Milton
Common Council Meeting
Tuesday, October 18, 2016
7:00 PM
MILTON CITY HALL
Council Chambers, 710 S. Janesville Street

1. **Call to Order and Confirmation of Appropriate Meeting Notice.**
2. **Approval of Agenda**
3. **Presentations from Non-profit Organizations Requesting 2017 Budget Allocations.**

Documents:

[Gathering Place request.pdf](#)
[2017 MACC Tourism Funding Request.pdf](#)
[Milton College request.pdf](#)
[Milton House 2017 Budget Request.pdf](#)
[YMCA 2017 Budget Request.pdf](#)

4. **Public comments regarding items which can be affected by Council Action**
Presenters must sign in with the City Clerk in order to speak.
5. **Approval of Common Council Minutes – October 10, 2016.**

Documents:

[10-10-2016 Common Council Minutes.pdf](#)

6. **Discussion and Possible Action Regarding the Notice of Public Hearing on the 2017 Budget.**

Documents:

[Memo - Approval of Public Budget Hearing.pdf](#)
[NOTICE OF PUBLIC BUDGET HEARING FOR CITY OF MILTON.pdf](#)

7. **Discussion and Possible Action Regarding the 2017 Budget.**
8. **General Items**
9. **Next Meeting – Tuesday, November 1, 2016 at 7:00 p.m.**
10. **Team Building Exercise.**
11. **Mayor and Alderperson Reports**
12. **Staff Reports**

13. **City Administrator**
14. **Chief of the Joint Fire Department**
15. **Chief of the Police Department**
16. **City Clerk/Deputy Treasurer**
17. **Director of Public Works**
18. **Director of the Library**
19. **Finance Director**
20. **Closed session item: Consideration of a motion to convene into closed session pursuant to Wisconsin Statute Section 19.85 (1) (f), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved, reference complaints against and by alderperson Lader.**
21. **Reconvene into open session for possible action(s) on items discussed in closed session.**
22. **Discussion and Possible Action on Authorization to Disclose Information from and Related to Closed Session Which Occurred During Common Council Meeting of May 19, 2015.**
23. **Motion to Adjourn**

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Posted by Elena Hilby July 15, 2016 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

Common Council Mission Statement: With integrity and involved citizens, the City of Milton Common Council will strive to preserve a high quality of life, meet the public's needs with cost effective services, and foster a community in which people are proud to live.

Dan Nelson

From: Al Hulick
Sent: Wednesday, September 28, 2016 3:25 PM
To: Dan Nelson
Subject: FW: The Gathering Place request

From: Dave F [<mailto:tgpdirector@charter.net>]
Sent: Wednesday, September 28, 2016 3:14 PM
To: Al Hulick <AHulick@milton-wi.gov>
Subject: The Gathering Place request

Al,
Please consider this e-mail as a formal request for funding for The Gathering Place.

The Gathering Place is asking for \$12,000 of support from the City of Milton. The funding will be used for general operation costs. The additional request of \$2,000 over last year's allocation will be used to fund our "Concerts in the Park" series that will be held in the summer of 2017 in North Goodrich Park. In the event funding is not awarded, The Gathering Place would reevaluate programming expenses and adjust fiscal responsibilities. Thank you in advance for your consideration.

Respectfully submitted,

Dave Fisher
Executive Director
The Gathering Place



September 28, 2016

City of Milton / Tourism Committee/ Common Council
710 S Janesville Street
Milton WI 53563

RE: 2017 Tourism Committee / Common Council Funding Request from MACC

In 2016, MACC continued its efforts in working together with the City of Milton's Tourism Committee to promote and welcome visitors to our community by providing annual events that attract new & returning visitors to our area. Our organization continues to brainstorm to find new events that will attract even more tourists to our community. Below, you will find an itemized marketing & advertising funding request for tourism related events in 2017. We ask that you respectfully review the information below, and continue the Councils support of MACC's effort to work together with the City of Milton and promote our community with tourist related events.

MACC respectfully acknowledges that the city's 2017 budget is especially tight with the current demands of different projects. However, with the help of the city's tourism budget, MACC will be able to continue on with our efforts of drawing tourists to our community with the events we host. With brainstorming new effective advertising options, we have been able to expand our target markets and attract many new visitors to our area.

As always, MACC appreciates the support from the council. Our joint effort together in promoting our area has been shown by the attendance in each of the events listed below. Thank you for reviewing the information provided. As always, if you have any questions, please feel free to call me at the office.

Chicken Barbecue- August 2017

- The annual MACC Chicken BBQ is a family friendly, community event that draws attendees from around our southern Wisconsin Region. However, the BBQ attracts many campers at the various campgrounds in our area that have visitors from Northern Illinois (Chicago Area) all the way to the Rockford area of Illinois, and continues on all the way up to Madison, WI. Once again this year, we gathered information on the raffle tickets that were sold, and we had visitors from 12 different cities throughout Wisconsin and Illinois that attended. This one day event that also includes the Milton House Arts and Crafts on the Lawn, and the Milton Lions Club car show is the primary summer event that funnels traffic and families to the Milton area. During this event, many other non-profit organizations also benefit from setting up stands to raise much needed money for their organizations as well. In 2016, MACC served nearly 2000 chicken dinners throughout the day. That is a true showmanship of how important this event is to our community and its tourism department.

MACC is requesting that the Tourism Committee and Common Council consider a 75% share in the total cost of advertising this annual tourist drawing event. This share represents \$1,710.38.

- 2 Lamar Billboard Ad (Non-Profit rate): \$600.00
- Campers Courier Ad (August 2017 full ad) \$159.00
- Campers Courier Ad (August 2017 Map ad) \$47.00
- Milton Courier (2-week Ad run): \$667.50
(This year ran 08-6-15 & 08-13-15)

Chicken Barbecue- Continued

- Milton Courier Online Ad run for 2 weeks: \$57.00
- Edgerton Reporter Heritage Days Issue Ad: \$57.00
- Charter Spectrum "Donut Ad" \$128.00
- Janesville Messenger Ad \$165.00
- Janesville Gazette Ad \$170.00
- Facebook Advertising (reached 14,044 people) \$50.00
- Promotion Items \$180.00
(Bag stuffers, campground flyers, local chamber promotional marketing, and distribution of 500 flyers on vehicles on the day of CBQ)

ESTIMATED CHICKEN BBQ MARKETING / ADVERTISING TOTAL: \$2,280.50

\$1,710.38 = 75 % Funding Partnership Request

Malt & Hops Event- 2017 date TBD

- In 2017, MACC will hold the 8th Annual Malt & Hops Fest. As we reported last year, this event has gained momentum as a well-attended beer/wine tasting gathering in our Milton Community. Marketing and Advertising efforts have typically been focused in the Rock County Region drawing attendees from Janesville, Beloit, Fort Atkinson, and Edgerton. The success from this event is represented at this year's event with 8 different breweries and 3 different wineries throughout Wisconsin coming to Milton to participate in our event. This year MACC will continue in its efforts to expand in more marketing efforts and invest in online marketing through Facebook events and google ad words. Through this tool, MACC has been able to reach all surrounding cities through a 50-mile radius. The results of this marketing strategy this far have been outstanding. 71 people from surrounding cities outside of Rock County have engaged in our advertisement for the event. Last year we had a record number of attendee with 262 tickets sold. With the help of a new marketing strategy, we are hoping to reach 300 attendees in 2017! Although this a chamber event, it also serves as a community event by attracting visitors throughout the surrounding communities and beyond. We will also again this year have an extended promotional event to our local businesses. With our event ending at a reasonable hour (9 pm), we have partnered with local businesses to offer discounts on drink specials, and dinner specials with them showing their tasting card from our event. The goal for this is to keep the attendees in our community even after our event to help increase sales and support our local establishments.

MACC is requesting that the Tourism Committee and Common Council consider a 50% share in the total cost of advertising this annual tourist drawing event. This share represents \$740.50.

○ Lamar Billboard Ad (Non-Profit Rate)	\$320.00
○ Milton Courier Ad Full 1-page color insert 3,000 copies	\$460.00
○ Milton Courier Online Ad (4 weeks)	\$57.00
○ Beloit Daily News Ad	\$119.00
○ Janesville Messenger	\$169.00
○ Edgerton Reporter	\$120.00
○ Jefferson County Daily Union	\$136.00
○ Facebook Event Advertising	\$50.00
○ Google Ad Words	\$50.00
ESTIMATED MALT & HOPS MARKETING / ADVERTISING TOTAL: \$1,481.00	

\$740.50 = 50% Funding Partnership Request

Christmas Walk- 2017 date TBD

- MACC will continue the tradition of the Annual Christmas Walk. Five area residents will once again open up their festive, decorated homes to tourists. 2017 will mark the 15th year of this event. This event typically attracts around 200-250 attendees that will tour these local historical Milton homes. This event tips off the joy of the holidays for many tourists, and this year will partner its marketing strategies to help promote Milton’s Holiday Celebration. Again, MACC plans on expanding its marketing efforts with social media advertising in hopes to attract different visitors from surrounding cities within a 50 mile radius.

MACC is requesting that the Tourism Committee and Common Council consider a 50% share in the total cost of advertising this annual tourist drawing event. This share represents \$567.50.

○ Lamar Billboard Ad	\$320.00
○ Milton Courier Ad 2 week run	\$206.00
○ Courier Online Ad (4 weeks)	\$57.00
○ Beloit Daily News Ad	\$109.00
○ Jefferson Daily Union (2 weeks)	\$125.00
○ Edgerton Reporter	\$77.00
○ Five for Women Magazine Ad	\$88.00
○ Charter Media Weather Crawl	\$ 103.00
○ Facebook Event Advertising	\$50.00

ESTIMATED CHRISTMAS WALK MARKETING / ADVERTISING TOTAL: \$1,135.00

\$567.50 = 50% Funding Partnership Request

Total 2017 Tourism Committee Marketing / Advertising Funding Partnership Request: \$3,018.38

Chicken BBQ @ 75 % share =	\$1,710.38
Malt & Hops @ 50 % share =	\$740.50
Christmas Walk @ 50 % share =	\$567.50



*“The Spirit Lives”
Milton College 1844-1982*

September 26, 2016

Al Hulick, City Administrator
City of Milton
710 S. Janesville Street
Milton, WI 53563

RE: 2017 Budget Request

The Milton College Preservation Society appreciates the support of the City of Milton and requests \$1000.00 contribution and continue mowing of the grounds for 2017. This request has been the same for several years.

As you are well aware, operating expenses continue to increase for everyone and as a non-profit with monies only from donations this becomes difficult. In addition our volunteer base is in the 60 to 90 year old range and many things that we used to be able to have volunteers do needs to hired out now. Our membership base is throughout the United States, so volunteers are hard to recruit. In addition in the last year alone 31 alumni have passed, several being regular contributors.

The City funds help cover that loss for operating expenses such as maintenance, utilities and basic supplies, costs which continue to rise.

With out the funds, MCPS would put off or do less maintenance which would be detrimental to the preservation of Main Hall, a National Historic Register building.

MCPS is proud of its accomplishments since 1982 and the increasing amount of visitors that visit.

Thank you for your support. Feel free to contact me with questions.

Sincerely,

Judy Scheehle
Cc: Board of Directors MCPS

**MILTON
COLLEGE
PRESERVATION
SOCIETY**

513 College Street
Box 84
Milton, WI 53563

**Milton College
Historic District**

Phone: 608-868-2354

Email:
mainhall@miltoncollege.org

www.miltoncollege.org

Board of Directors

Pres: Doug Welch

VP: Rena Martin

Treasurer:

Terry Williamson

Secretary:

Joan Heinze

Skip Drew

Wendell Sisson

Dan Warden

Jim Lyke

Mike Terrell

Becki Penny

Administrator/Curator

Judy Scheehle

Clerical

Sue Schlueter

Fed Tax ID # 39-1482178

MILTON HISTORICAL SOCIETY & MILTON HOUSE MUSEUM



18 S JANESVILLE ST • PO BOX 245 • MILTON, WI 53563 • PHONE: 608-868-7772 • WEB: MILTONHOUSE.ORG

October 3, 2016

Dear Mayor and Milton Common Council Members

The Milton Historical Society (MHS) and the Milton House museum are grateful for your consideration of our non-profit organization in the 2017 City of Milton Budget. We respectfully request that you would please allocate \$13,000 to MHS. Funds received from the City of Milton will be put toward advertising, promotions and the continued costs associated with the preservation of Milton's precious historical artifacts.

The Milton House Museum is the single biggest tourism draw to the city of Milton. During the course of any given year, thousands of visitors travel to Milton to visit the Milton House grounds. We are grateful that so many come from so far to visit our historic site. In many ways, the Milton House serves as an ambassador to the greater Milton area. We take pride in directing many of our guests to also visit Milton's shops, restaurants and other attractions as they plan their day around a trip to our museum.

Over the course of the past several years, we have seen continued growth in our attendance. The success of Civil War Living History Days, Arts & Crafts on the Lawn, and Twilight Tours indicate that more and more tourists are making the trip to Milton to visit us. We hope that as we continue our marketing strategy for these various events, we will be able to help bring even more revenue into Milton.

However, as we face rising operational costs and unexpected mechanical failures in our building, our general operating fund is nearly depleted. Despite our growth in overall attendance, the Milton Historical Society anticipates that we will lose over \$13,000 this year.

The success of Wally's Music Fest that we shared with other Milton non-profits was an absolute blessing. However, our share of the profits quickly found itself allocated toward the unexpected repair on our HVAC compressor. Furthermore, as our organization has run on a deficit budget for the past several years, MHS is in danger of depleting its emergency reserve funds as well.

As I have reviewed the budgets from previous years, I can see that the Milton Historical Society has made every effort to "cut the fat" out of our annual budgets. After examining our budget for 2016 - 2017, I can say that if we were to attempt to cut away any more, we will be cutting into bone.

As you are aware, we do not receive any federal or state funding toward our operations. The vast majority of grants/donations received over the years have been designated toward specific events or programs. They cannot be transferred toward general operating funds.

Our income from membership and admissions are just enough to cover the standard overhead of a small business. However, when those expenses are compounded with the costs of upkeep for an aging historical structure, we are dependent on the direct support from the city of Milton.

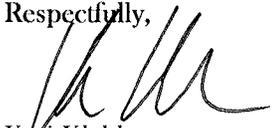
Since 2011, MHS has been allocated anywhere from \$12,600 to \$10,000 from the City of Milton's annual budget. Plainly speaking, if we had not received funds from the city of Milton, we would not have been able to function. The \$13,000 that we hope to receive from the City of Milton budget will be put toward targeted advertising; collection and archival maintenance; and the creation of updated promotional materials to distribute to schools, tourist/visitor centers and other historical sites that better represent the distinctiveness of Milton and the Milton House to potential visitors.

Attached to this letter, please find our year-to date-expenses toward advertising and promotions. We have also included a copy of our 2015 annual report and our year-to-date profit and loss statement. We hope you will review these reports and take them into consideration as you make your decision.

If you have any questions, concerns or need any additional information--please let me know. I can be reached at the Milton Historical Society office at 608-868-7772 or via email at kklebba@miltonhouse.org.

Thank you for your consideration and for your continued commitment toward preserving Milton's history.

Respectfully,



Kafi Klebba

Executive Director of the Milton Historical Society

Milton Historical Society
Profit & Loss Budget vs. Actual
January through September 2016

	<u>Jan - Sep 16</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
43300 · Direct Public Grants	3,000.00	2,000.00
43400 · Direct Public Support	30,974.04	31,500.00
45000 · Investments	1,737.05	1,518.03
46400 · Other Types of Income	19,896.66 ★	7,875.09
46425 · Arcadia Milton Book Sales	5,705.99	
47200 · Program Income	24,492.99	18,750.06
49000 · Special Events Income	13,199.55	14,900.00
Total Income	<u>99,006.28</u>	<u>76,543.18</u>
Cost of Goods Sold		
50700 · Cost of Sales - Inventory Sales	3,947.75	3,000.00
Total COGS	<u>3,947.75</u>	<u>3,000.00</u>
Gross Profit	95,058.53	73,543.18
Expense		
60300 · Awards and Grants	0.00	350.00
61000 · Banking / Financial Fees	628.74	460.00
62100 · Contract Services	0.00	375.00
62800 · Facilities and Equipment	26,193.60	24,764.50
63000 · Fund Raising	12,926.96	7,100.00
65000 · Operations	5,747.08	5,345.00
65100 · Other Types of Expenses	16,868.28	3,175.00
66000 · Payroll Expenses	45,783.29	44,990.00
68300 · Travel and Meetings	0.00	440.00
Total Expense	<u>108,147.95</u>	<u>86,999.50</u>
Net Ordinary Income	<u>-13,089.42</u>	<u>-13,456.32</u>
Net Income	<u><u>-13,089.42</u></u>	<u><u>-13,456.32</u></u>



Figure includes substantial transfer of funds from savings into General Operating Account

Milton House Advertising and Marketing Expenses (2016 YTD)

	Total Advertising Cost
Civil War Living History Weekend	\$395.00
Arts and Crafts on the Lawn	\$2169.10
Twilight Tours	\$250.00*
General Advertising (Tourist Publications)	\$6,111.00**
	\$8925.10

*Some invoices are still outstanding from this event

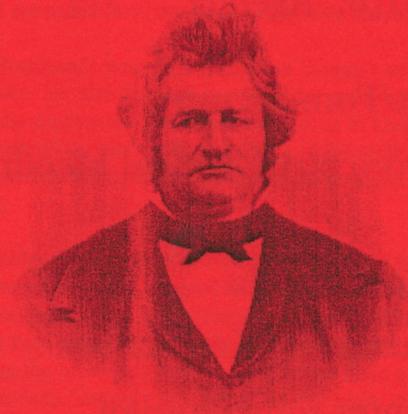
**Increased over 2015 due to renewing ad space in biennial publications (i.e. maps and tourist guides)

Milton House Advertising and Marketing Expenses (2015)

	Total Advertising Cost
Civil War Living History Weekend	\$333.98
Arts and Crafts on the Lawn	\$1488.77
Twilight Tours	\$55.00
Christmas Carol Play	\$246.30
General Advertising (Tourist Publications)	\$4645.00
	\$6769.05

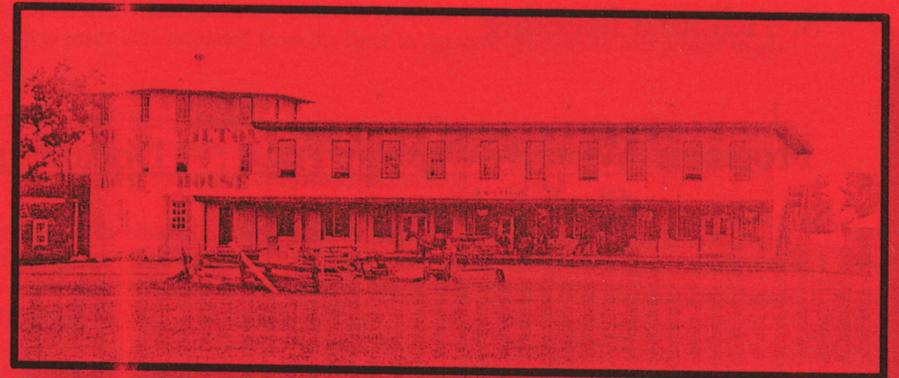
Advertising expenses have gone towards: Milton Courier, Edgerton Reporter, Rock County Visitors Guide, Walworth County Visitors Guide, Jefferson Co. Advertiser, Beloit Daily News, Jefferson Co. Daily Union, Janesville Gazette Inserts, the Janesville Messenger, Charter Communications, Hampton Hotel Register, Northwest Quarterly Magazine, WIAA Programs, Lakeland/Hidden Valley/Blackhawk Campground Maps and the Beloit Snappers.

69th Annual Pioneer Dinner &
Milton Historical Society
Annual Meeting



March 6, 2016

2015 ANNUAL REPORT



Milton Historical Society
2016 Annual Meeting
March 6, 2016: Agenda

1. Call to Order-President Tom Sveum
2. Approval of Minutes from 2015 Annual Meeting held March 1, 2015
3. President's Remarks-Tom Sveum
4. Executive Director's Remarks- Kari Klebba
5. Financial Report-Treasurer John Nordlof
 - A. Balance Sheet
 - B. Profit & Loss Budget vs Actual- 2015
 - C. Profit & Loss Budget Overview
(Proposed)-2016
6. Nomination of Board Members
8. Adjourn Meeting

Program: West By Orphan Train : A Documentary,
Clark Kidder

Milton Historical Society- Annual Meeting Minutes March 1, 2015

- 1) Meeting was called to order at 12:40 by President Tom Sveum.
- 2) Approval of Minutes from Annual Meeting held March 2, 2014. A motion was made and seconded from the floor to approve the minutes and passed unanimously.
- 3) President's Remarks. President Sveum's written remarks were presented in the meeting's report. He also thanked everyone for coming to the meeting and for all the hard work that all the employees and volunteers put in to keep the Historical Society running. President Sveum discussed the recent hiring of Doug Welch to assist Cori. His skill and knowledge set will be very valuable, and the membership will see some of his fine work in the newsletters.
- President Sveum also discussed the increase in students over the last year, in particular some schools that traveled from greater distances to learn about the Milton House and the Underground Railroad. They have been grateful for the experience that we provide, and that they cannot get elsewhere. This helps us to remember that not only do we help to preserve the history of Milton, but that we have a larger goal than just simply being a local Historical Society. We cannot do this work without the hard work of all the volunteers and donors that are crucial to our operation.
- 4) Executive Director's Remarks. Cori Olson's written remarks were also presented in the report provided to the membership. She expressed her appreciation for all that support the Milton Historical Society. As always, there are many options for those who would like to volunteer, please call or stop by to see how you can help! A new event that will be hosted on the Milton House grounds is the Civil War Weekend which is developing into quite the event in May, stay tuned for more details.
- 5) Financial Report. John Nordlof, Treasurer, presented the Balance Sheet as of Dec 31, 2014 as well as the 2014 Budget vs Actual. Also presented the proposed 2015 Budget showing a projected loss for the year. This gap will need to be made up mostly from increasing our income since much of the expense side of the equation is fixed and hard to reduce. John entertained questions from the membership, of which there were none. A motion was made and seconded from the floor to approve the minutes and passed unanimously.
- 6) Nomination of Board Members. Kelly Conger, Dick Fry, and Linda Miller were presented as nominations for the board. No nominations were made from the floor. Motion was made from the floor, seconded, and passed unanimously.
- 7) Nomination/Election of Officers. Slate of Officers were presented: Tom Sveum President, Rod Hilton Vice President, John Nordlof Treasurer, Serena Westlund Secretary. Motion from the floor was accepted to approve the slate of officers, was seconded and unanimously passed.
- 8) Adjourn Meeting. At 12:57 a motion from the floor was made to adjourn the meeting, was seconded and passed unanimously. The Pioneer Dinner then continued with the program, The Life of Brother Dutton, by Patrick Lynch.

Respectfully submitted,
Serena Westlund, Secretary

Our Departing President's Remarks: Tom Sveum

I came into the Milton House Museum to ask Judy Scheehle about maybe repairing some wagons or buildings in June, 1995. She put me to work immediately. I enjoyed the museum and I always liked history. From that time on I was on the board of directors, serving with a lot of amazing people. There are far too many to name here. Some became very good friends and, sad to say, some have passed on.

Since 1995 we've moved from Judy to Dave McKay to Cori Olson and now to Kari Klebba as directors of the Milton House Museum and Historical Society. There have been adjustments and improvements in some very interesting areas. We've seen our local treasure reach National Historic Landmark recognition. We've seen building restoration and construction of an addition that allows tours and year-around research and archiving.

I have really enjoyed the privilege of being a docent for the museum. I have seen changes in that as well. We have become so important as an educational site. That is based on the numerous comments by school teachers and administrators. It seems a lot of schools do not emphasize the period of history that includes slavery and the Civil War. They've told us they bring the kids here so we can educate them on that era.

I have done a lot of tours because I love it and if it educates young people that is a major plus.

I have enjoyed being involved all these years and after the Pioneer Dinner and annual meeting, I will be done on the board. I plan to help with tours as much as is needed and am thankful for the opportunity to be part of history here.

I would like to remind everyone how important each one of us is when we are working to keep the Milton House moving forward. Many areas need help and cooperation.

Having said that, I reckon it is time to say thanks and wish this great place many more great years.

Executive Director's Remarks: Kari Klebba

They say the only thing that is constant is change—and it has been a year of changes here at the Milton Historical Society. Many familiar faces are taking on new roles and new members are joining. With all of these transitions, it is an exciting time to be here.

As I begin my first year with you as executive director, I look forward to getting to know you all. Based on those I have met already, I see how fortunate we are as an historical society. As a group, we are all strongly committed to seeing the society thrive. You are our lifeblood. Your dedication and your volunteerism are what keep us running. Thank you for keeping the Milton House and the historical society strong.

As an historical society, we are by definition focused on preserving traditions. That is what the annual Pioneer Dinner is—a tradition worth keeping. But to grow, to prosper and to ensure that we are here for future generations, we also need to look ahead and try new methods to spread awareness of our mission.

We have some wonderful programs coming down the line that will bring new visitors to Milton and traffic into the Milton House. After a very successful first year, we will again host the Civil War Days in May. Coupled with Wally Fest in June, I think we will be able to get our name out there like never before.

I have enjoyed speaking with so many of you and hearing your ideas. Please, keep them coming. Your passion for the Milton House is inspiring. Our shared enthusiasm is a large part of why I look forward to coming in to work every day.

Just as we ask every year, we need your help with school tours. School tours are our bread and butter. If you are available, I can promise you it is one of the most rewarding experiences you will have. Please, help us give the kids a memorable trip to the Milton House and keep our museum running.

Milton Historical Society
Balance Sheet
December 31, 2015

ASSETS:	
Cash:	
Gen Operating Checking	\$7,879.22
Reserve Checking	\$14,935.24
BMO Harris Savings	\$30,106.69
Total Cash	\$52,921.15
Investments:	
Putnam	\$15,819.74
Invesco	\$107,721.58
Community Foundation	\$27,871.10 (Endowment)
Total Investments	\$151,412.42
Inventory on Hand	\$ 3,000.00 (Estimate)
Buildings & Equipment	\$1,806,000.00 (Insurance value)
TOTAL ASSETS:	\$2,013,333.57
LIABILITIES:	
	\$0.00
NET WORTH:	\$2,013,333.57

Accessions

69 items were accessioned into our
Milton House Museum/Society collection in 2015.

Pioneer Dinner	Membership Picnic
Milton School District Art Show	Arts & Crafts on the Lawn
Civil War Days	Ice Cream Social
Plant and Bake Sale	Twilight Tours of the Milton House

2015 Events

Special Events *	3900
Group Students	3657
Group Adults	1759
Walk-Ins	2284
TOTAL ATTENDANCE	11600

2015 Budget vs Actual

	Jan - Dec 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
42000 · Fund-raising Income	200.00			
43300 · Direct Public Grants	400.00	1,600.00	-1,200.00	25.0%
43400 · Direct Public Support	58,295.28	35,100.24	23,195.04	166.1%
45000 · Investments	2,467.03	2,506.08	-39.05	98.4%
46400 · Other Types of Income	24,072.98	9,100.08	14,972.90	264.5%
47200 · Program Income	23,997.06	22,500.00	1,497.06	106.7%
49000 · Special Events Income	14,979.50	14,200.00	779.50	105.5%
Total Income	124,411.85	85,006.40	39,405.45	146.4%
Cost of Goods Sold				
50700 · Cost of Sales - Inventory Sales	8,402.44	3,000.00	5,402.44	280.1%
Total COGS	8,402.44	3,000.00	5,402.44	280.1%
Gross Profit	116,009.41	82,006.40	34,003.01	141.5%
Expense				
60300 · Awards and Grants	0	350.00	-350.00	0%
61000 · Banking / Financial Fees	490.45	700.08	-209.63	70.1%
62100 · Contract Services	504.00	1,200.00	-696.00	42.0%
62800 · Facilities and Equipment	27,661.78	26,990.24	671.54	102.5%
63000 · Fund-raising	5,995.54	4,000.00	1,995.54	149.9%
65000 · Operations	14,657.53	6,100.32	8,557.21	240.3%
65100 · Other Types of Expenses	15,137.45	3,700.00	11,437.37	409.1%
66000 · Payroll Expenses	56,129.93	50,000	6,129.89	112.3%
68300 · Travel and Meetings	277.46	1,000.00	-722.54	27.7%
Total Expense	120,854.14	94,040.76	26,813.38	128.5%
Net Ordinary Income	-4,844.73	-12,034.36	7,189.63	40.3%
Net Income	-4,884.73	-12,034.36	7,189.63	40.3%

2016 Budget

	<u>Jan - Dec 15</u>
Ordinary Income/Expense	
Income	
43300 · Direct Public Grants	2,100.00
43400 · Direct Public Support	40,900.00
45000 · Investments	2,024.04
46400 · Other Types of Income	10,500.12
47200 · Program Income	25,000.00
49000 · Special Events Income	<u>16,500.00</u>
Total Income	<u>97,024.24</u>
Cost of Goods Sold	
50700 · Cost of Sales - Inventory Sales	<u>3,000.00</u>
Total COGS	<u>3,000.00</u>
Gross Profit	94,024.24
Expense	
60300 · Awards and Grants	350.00
61000 · Banking / Financial Fees	610.00
62100 · Contract Services	500.00
62800 · Facilities and Equipment	28,546.00
63000 · Fund Raising	5,900.00
65000 · Operations	7,135.00
65100 · Other Types of Expenses	3,675.00
66000 · Payroll Expenses	58,820.00
68300 · Travel and Meetings	<u>460.00</u>
Total Expense	<u>102,996.00</u>
Net Ordinary Income	<u>-8,971.76</u>
Net Income	<u>-12,034.36</u>

MILTON HISTORICAL SOCIETY PROJECTS

The Milton Historical Society has many projects we are working on and we need your help to reach our goals. Your monetary donation can be designated as you choose to any of our projects. We are always in need of volunteers to help us with General Operating as well.

Here several projects we need help with:

SAVE THE BLACKSMITH SHOP

We did not reach our goals last year to get started on this project in 2015. Unfortunately, this project is multi-layered. It is not as simple as just "fixing the shop." As you are aware, the Blacksmith Shop is the oldest grout building in Milton, predating even the Milton House. Because of its structural issues it has been declared unsafe.

We need to fix drainage issues from the Milton House which are exacerbating the already dire situation. Its not a glamorous project but it IS essential. We need to raise the funds to install a French Drain before we could even attempt to repair the shop.

It has been estimated that it will be nearly \$250,000 in total to SAVE the building from collapse. We need your help. This is a major priority for the historical society and it will take all of us working together to get it accomplished.

GENERAL OPERATION

It takes a LOT to keep the lights on and the doors open. General operating expenses (i.e. paying the power bill) take up a huge portion of our annual budget. If we can alleviate even some of that financial burden, we can put more in our budget toward community outreach and programming.

MICROFILM READER

Our microfilm reader plays a big role in our ability to research our archives. We are pursuing grant options to repair/replace the one we currently have but many require a "matching gift." This important tool needs to be reliable and functional so we can better serve the community.

ARCHIVAL MANAGMENT

Preserving and maintaining our collection is our foremost responsibility. We need help cataloguing our items with a new software system. We also need help arranging our archive and creating a safe, sustainable storage solution for what is in our care.

The gift of your time or a monetary donation toward these, or any of our many other projects, would be greatly appreciated.

Milton Historical Society Board Members and Staff
as of 3/7/2016

Title	Name	Serving on Board/Staff Since:
Board Member	John Arndt	3/2016
Board Member	Al Bortles	3/2016
Board Member	Kelly Conger	3/2015
Board Member	Chuck Jackson	7/2013
Board Member	Wilson Leong	3/2016
Board Member	Linda Miller	3/2015
Board Member	Gail Nordlof	7/2005
Board Member	Mike Pierce	3/2015
Board Member	Wendell Sisson	9/2011
Board Member	Guy Thomas	3/2016
Board Member	Serena Westlund	9/2006
Board Member	Terry Williamson	3/2016
Executive Director	Kari Klebba	10/2015
Assistant to the E.D.	Doug Welch	10/2014
Financial Assistant	Betsy Lubke	10/2012

The Milton Historical Society Board will hold elections for officers at a special board meeting on Monday, March 15, 2016.

The Milton Historical Society Board and Staff would like to thank Dick Fry, Rod Hilton, Gordy Nelson, John Nordloff, Cori Olson, Tom Sveum, and Janet Sveum for all their years of service and volunteering for the Milton Historical Society.

School Tour Docents

Bonnie Carroll
Joyce Garvoille
Ann Keen-Berg
Mary Roehl
Laurel Smith
Tom Sveum
Ellen Westlund
Phil Watson

Thank you for teaching future generations about Milton!

2015 Volunteers & Volunteer Hours

In 2015, 198 individuals donated over of 4300 hours to the Milton Historical Society.

It would be impossible to operate without the help of the following individuals:

Alt, Bill	Droegemuller, Mark	Holterman, McKenna	Nordlof, Gal	Shearer, Mrs. Thomas
Adams, Steph	Fassl, Joe Sr	Holterman, Samantha	Nordlof, John	Sisson, Wendell
Anderson, Greg	Fassl, Joe Jr & Natalie	Homan, Elaine	Nordlof, Michelle	Smith, Laurel
Anderson, Hannah	Fassl, Sam	Hudson, Janet	O'Conner, Pat	Socwell, Virginia
Arndt, Janet	Gallagher, Austin	Huebner, Bill	Olin, Abigail	Soergel, Dalton
Arndt, Martha	Gallagher, Bob	Jackson, Chuck	Olin, Brennan	Soergel, Dawson
Arnold, Doug	Gammoms, Martha	Jewell, Marlene	Olin, Carly	Solem, Jennifer
Ashmore, Andrew	Garber, Chloe	Johnson, Grace	Olin, Carson	Solem, Miranda
Austin, Terry/Carol	Garber, Rebecca	Keen-Berg, Ann	Olin, Dan	Steinmetz, Joan
Barriage, Phil	Garvoille, Joyce	Keeser, Hailey	Olin, Nick	Sveum, Angie
Bilz, Abbie	Green, Dale	Keller, John	Olson, Gabe	Sveum, Gwen
Bloom, Ketti	Green, Frank	Kevern, Lynn	Olson, Elliott	Sveum, Janet/Tom
Bloom, Maggie	Green, Paul	Klinger, Matt	Olson, Wyatt	Sveum, Timothy
Bloom, Zach	Gunnick, Natalie	Koch, Beverly	Powers, Mike	Sveum, Tom Jr.
Bloom-Simmons, Sue	Haag, Betty	Kordatzky, John/Becky	Powers, Jeannie	Swenson, Betsy
Brock, Pam	Haase, Sydnee	Kozak, Mike/Mary	Preiss, Jennifer	Thomas, Guy/Barb
Bua, Judy	Hasse, Hailee	Lebakken, Randy	Preiss, Ron	Vickerman, Lucille
Bubrick, Mike/Marcia	Hasse, Leane	Linder, Greg/Nancy	Prior, Megan	Wagner, Pat
Carroll, Ben	Hammil, Heather	Lubke, Betsy/Wayne	Quade, Kate	Watson, Phil & Julian
Carroll, Bonnie	Heuser, Bill	Lubke, Neil	Redmann, Karen	Weckes, Lizzy
Carroll, Kassie	Heuser, Layla	Lyke, Jim	Redmann, Fay	Weckes, Mary
Carroll, Rick	Hill, Ann	Lyke, Rob	Ries, Ruth Ann	Westlund, Ellen
Christianson, Kayla	Hillmann, Donna	Mathesius, Katja	Riggs, Blake	Westlund, Serena
Clark, Duane Mr. & Mrs.	Hilton, Nancy	May, Shirley	Roach, Ken, Sandy	Whitney, Becky
Collius, Brenda	Hilton, Rod	McCartney, Jean	Roehl, Mary	Whitt, Laura
Conger, Kaitlyn	Hilton, Terry	McCue, Maddie	Rote, Janet	Williamson, Deb
Conklin, Lois	Holbrook, Kathleen	McKay, David	Sanford, Caleb	Williamson, Megan
Cox, Barbara	Holbrook, Ryan	Miller, Mieke	Saunders, Ferb/Barbara	Williamson, Phil
Doll, Ashton	Holbrook, William	Milton 4H Club	Schultz, David/Joan	Woodcock, Devin
Drew, Wendy	Holly, Matt	Nelson, Gordy	Schumann, Austin	
Driefke, Mary	Holterman, Joni		Schumann, David	
			Schumann, Katie	
			Scott, Laura	

*33 cast members of Christmas Carol

Mark Your Calendars: 2016

Milton School Art Show: March 8 to April 3;
Tuesday–Friday from 10am to 4pm,
Sundays 12 to 4pm {closed Easter}

Badger Conference Art Show: April 24 to May 30;
Open everyday 10am to 4pm.

Civil War Weekend: May 20, 21 and 22**

North Goodrich Park & Milton House Grounds.

Friday, May 20: Civil War School Day, over 2,000 students expected!

Saturday, May 21: Drill on the Milton College Green

Sunday, May 22: Historic Walking Tour of Milton

Plant & Bake Sale: Sat., May 21

Wally Fest: June 10 to June 11; Shilberg Park

*Music Festival featuring Local and Regional Bands
Proceeds to benefit Milton Non-Profits including;
the Milton Historical Society, The Gathering Place,
Milton FFA Alumni and the Milton Area Chamber of
Commerce*

Membership Picnic: Thurs., July 14

Arts & Crafts On The Lawn: Sun., August 21

Twilight Tours & Goodrich Square Celebration: Sat.,
September 17

Christmas Carol Production: December 9, 10 & 11

**Too many events scheduled to list all here. Please check back closer to the event date for more details.

City of Milton / Parker YMCA non profit 2017 request

Tom Den Boer

Sent: Thursday, September 29, 2016 8:13 AM
To: Dan Nelson [dnelson@milton-wi.gov]; AHulick@milton-wi.gov
Attachments: 2017 Parker YMCA Youth Sch~1.pdf (476 KB)

Al.....please accept the following email to serve as a letter of request from the Parker YMCA in regards to a funding request from the City of Milton's 2017 budget.

1. The total amount requested is \$2000 for the Parker YMCA at-risk youth Scholarship program
 2. The purpose for the funds requested will be for the *purpose of funding Milton youth scholarships for the at-risk youth scholarship program at the Parker YMCA in Milton, WI. These funds would provide memberships and program services/activities for 90 or more at-risk and financially challenged children who would not otherwise be able to attend programs or activities at the Parker YMCA.*
- ** Please see attachment for further details regarding the Parker YMCA financial aid/scholarship program*
3. If the funds requested is not awarded: this would result in 90 or more children in the City of Milton not receiving financial assistance/scholarship and the children would not be able to participate in programs and services at the Parker YMCA

If you need additional information, please advise. Please confirm the Parker YMCA letter of request has been received.

Thank you for your consideration.

Sincerely, Tom

CC: YMCA Board of Directors

Dr. Thomas J. Denboer
CEO
YMCA of Northern Rock County
phone: 608.754.6654 ext 115

From: Dan Nelson [dnelson@milton-wi.gov]
Sent: Friday, September 23, 2016 3:55 PM
To: Tom Den Boer
Subject: 2017 Non-Profit Budget Requests

Tom –

Please see the attached letter outlining the City's process for requesting a 2017 allocation. Please let Al or myself know if you have any questions.

Thank you,
Dan

Dan Nelson | Finance Director/Treasurer

City of Milton | 710 S. Janesville St. | Milton, WI 53563
608.868.6900 ext. 3 | www.milton-wi.gov
[Facebook](#) | [Twitter](#) | [Blog](#)



Confidentiality Notice

This electronic mail message and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. Dissemination, forwarding, printing, or copying of this electronic mail without the consent of the sender is strictly prohibited. If you are not the intended recipient or the person responsible for delivering the electronic mail to the intended recipient, be advised that you have received this electronic mail in error; please immediately notify the sender by return mail.



PARKER YMCA YOUTH SCHOLARSHIP CAMPAIGN

2017



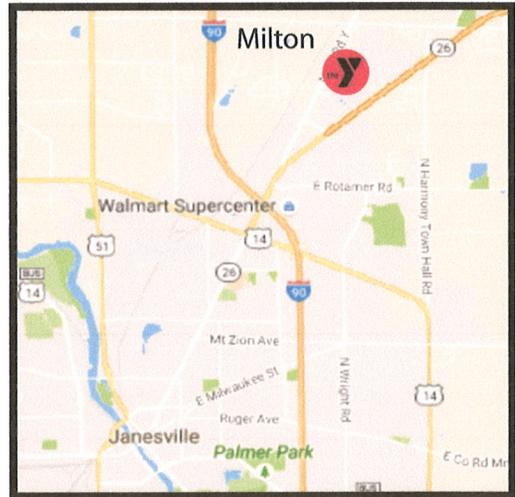
Dear YMCA Friends and Contributors,

The Parker Family YMCA is committed to implementing the mission to put Christian principles into practice through programs that build healthy spirit, mind and body for all. The Parker Family YMCA, which opened November 11, 2013 has made a positive impact on the children and families throughout the Milton community.

A major concern facing Milton, and society in general, is the breakdown of the traditional "family unit" and the desire of children and adults to be "connected" regardless of race, age, religion, ethnicity, abilities and socio-economic background.

- In 2016, over 2,300 children and families were benefited by the generous donations from organizations and people like you who donated to the Friends of Youth Campaign.
- \$117,000 was awarded to children and families in 2016!
- The YMCA receives more than 45 applications per month for financial aid and scholarships.

We thank you for your generosity in 2016 and thank you in advance for making the 2017 Friends of Youth Program our most successful!



Parker YMCA Scholarship Committee



Steve Yeko, Jr.
Co-Chair
The Diamond Center



Dan Honold
Co-Chair
Bank of Milton



Barb Bortner
Mercy Health System



Greg Linder
Volunteer

Donating is easier than ever!

You may choose a one time gift, or you may make easy, monthly payments directly from a checking or savings account!

Please see reverse side for donation form...and begin changing lives today!



YMCA OF NORTHERN ROCK COUNTY

Downtown Janesville YMCA - 608.754.YMCA - 221 Dodge St. Janesville, WI 53548

Parker YMCA - 608.868.YMCA - 1360 Parkview Dr. Milton, WI 53563

www.ymcajanesville.org

City of Milton
Common Council Minutes

10/10/2016 - Minutes

1. Call to Order and Confirmation of Appropriate Meeting Notice.

Mayor Welch called the October 10, 2016 Common Council meeting to order at approximately 7:00 p.m. City Clerk Hilby confirmed the appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Ald. Dave Adams (via phone), Ald. Maxine Striegl, Ald. Ryan Holbrook, Ald. Nancy Lader, and Ald. Lynda Clark.

Excused: Ald. Jeremy Zajac.

Also Present: City Administrator Al Hulick, Finance Director Dan Nelson, Police Chief Scott Marquardt, Library Director Lisa Brooks, DPW Director Howard Robinson, Assistant to the Administrator Inga Cushman, and City Clerk/Deputy Treasurer Elena Hilby.

2. Approval of Agenda

Ald. Clark moved to approve the agenda. Ald. Striegl seconded, and the motion carried.

3. Approval of Common Council Minutes – October 4, 2016.

Ald. Clark moved to approve the minutes. Ald. Holbrook seconded, and the motion carried.

4. Discussion and Possible Action on Valve Replacement.

DPW Director Robinson reviewed the item.

Ald. Clark moved to approve the quote from Fanning Excavating Inc. for valve replacement in the amount of \$17,482.30. Ald. Lader seconded, and the motion carried unanimously.

5. Presentation of 2017 Preliminary Budget.

Administrator Hulick began the presentation by stating that no numbers in this budget are set in stone. He advised that they have changed and will continue to change as data comes in.

6. Discussion and Direction Regarding the 2017 Budget.

7. General Items

Ald. Clark

- Reminder that the Prairie Seed Collection is happening this Saturday at Crossridge Park.
- The Library will be hosting the Pumpkin Chunkin on Saturday at 11am.
- Reminder to residents that half of the parking lot at the YMCA is for public use and encouraged use while visiting the park.

8. Next Meeting – Tuesday, October 18, 2016 at 7:00 p.m.

9. Motion to Adjourn

Ald. Holbrook moved to adjourn the meeting of the Common Council at approximately 8:08 p.m. Ald. Clark seconded, and the motion carried.

Respectfully submitted,
Elena Hilby
City Clerk



Office of the Finance Director/Treasurer

To: Milton Common Council
Mayor Anissa Welch
From: Dan Nelson, Finance Director/Treasurer
Date: October 18, 2016
Subject: Discussion and possible action regarding the Notice of Public Hearing on 2017 Budget

Discussion and Background

As discussed and approved at the October 10th budget kickoff meeting, the required public notice of the 2017 budget will be published in the Milton Courier on October 26/27. The public hearing date will be November 15 and the adoption of the budget will be during a special meeting on November 29.

The amounts shown in the notification reflect the preliminary budget that was discussed on October 10, 2016. The changes made since October 10 are:

1. Full requests of each of the non-profits
2. Fire Commission decision on October 12 to reduce outside consulting by \$24,000 (\$12k effect on the City budget).
3. We received notice that the City's road allocation was reduced by \$25,000. This does not impact the expenditure restraint but does increase the impact on the tax rate because the tax levy must "absorb" this reduction.

However, the budget can be adjusted between now and November 29 and the Council is **NOT** obligated to pass the budget shown. Approving the publication only fulfills the legal requirements as stated in Wisconsin Statutes 65.90.

The Council also has the discretion to approve the publication with any modifications it wishes to make.

Recommendation

Approve the publication of the Public Hearing for the City of Milton's 2017 budget on November 15, 2016.

NOTICE OF PUBLIC BUDGET HEARING FOR CITY OF MILTON

Notice is hereby given that on Tuesday, November 15, 2016 at 7:00p.m. The Common Council will meet in the City Council Chambers 710 South Janesville Street for the purpose of holding a PUBLIC HEARING on the PROPOSED BUDGET for 2017. The proposed budget is available for inspection at the City Hall, 710 South Janesville Street, Milton WI 53563, from 8:00 a.m. to 4:00 p.m. Monday through Friday. The following is a summary of the Proposed 2017 Budget.

Dated: October 18, 2016

	<u>Proposed 2017 Budget</u>	<u>Approved 2016 Budget</u>	<u>Percentage Change</u>
Revenue			
Taxes			
Property tax collections	3,130,855	3,140,725	-0.31%
Tax equivalent	190,000	175,000	8.57%
Other			
Special assessments	-	-	
Intergovernmental revenue	1,042,123	1,049,700	-0.72%
Licenses and permits	112,500	112,300	0.18%
Fines, forfeits and penalties	56,000	56,000	0.00%
Public charges for service	20,300	19,800	2.53%
Intergovernmental charges	110,104	74,084	48.62%
Interest income	19,474	15,274	27.50%
Rental income	5,600	5,000	12.00%
Miscellaneous revenue	13,000	26,650	-51.22%
	4,699,956	4,674,533	0.54%
Expenditures			
General Government	881,785	865,509	1.88%
Public Safety	1,508,470	1,441,535	4.64%
Public Works	739,820	770,512	-3.98%
Health and Human Services	6,025	6,025	0.00%
Culture, Recreation, & Education	281,765	272,944	3.23%
Economic Development	8,054	7,000	15.06%
Transfer to Debt Service	857,000	893,000	-4.03%
Capital Project Fund	152,200	171,804	-11.41%
Library Fund	264,837	246,204	7.57%
	4,699,956	4,674,533	0.54%

	<u>Estimated Fund Balance 1/1/2017</u>	<u>Estimated Revenues</u>	<u>Estimated Expenditures</u>	<u>Estimated Fund Balance 12/31/2017</u>	<u>General Property Tax Contribution</u>
General Fund	1,136,299	4,711,956	4,711,956	1,136,299	3,130,855
Speical Assessment Fund	106,000	-	25,000	81,000	-
Special Revenue Funds	252,707	563,592	563,592	252,707	264,837
TIF District	446,603	1,262,551	900,000	809,154	1,247,551
Capital Projects Fund	36,000	152,200	188,200	-	152,200
Debt Service Fund	-	1,421,280	1,421,280	-	857,000
Enterprise Funds	1,684,571	2,400,000	2,200,000	1,884,571	-

Elena Hilby, City Clerk/Deputy Treasurer
City of Milton