

  
CITY OF **M** MILTON  
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**AGENDA**  
**City of Milton**  
**Historic Preservation Commission**  
**Wednesday, July 13, 2016**  
**5:30 p.m.**  
**MILTON CITY HALL**  
**Conference Room**  
**710 S. Janesville Street**

1. Call to order
2. Approve Agenda
3. Approve Minutes – June 1, 2016
4. Discussion and possible action on design, pricing, and ordering of City of Milton magnets
5. Discussion and possible action on the Historic Milton, WI Walking Tour Booklet, 2016 Edition
6. Discussion and possible action on 2016 Historic Walking Tours
7. Reports and Updates (The following items will not have any action taken.)
  - a) Milton Historical Society
8. General Items
9. Set Next Meeting Date
10. Motion to Adjourn

\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Elena Hilby  
07/08/16

**City of Milton**  
**Historic Preservation Commission**  
**June 1, 2016**

**Call to order**

Chairperson Ald. Ryan Holbrook called the June 1, 2016 meeting of the Historic Preservation Commission to order at approximately 6:02 p.m.

Present: Chairperson Ald. Ryan Holbrook, Terry Williamson, Gail Nordlof, Marlene Jewell, Dean Teuscher, and Eric Stockman.

Also Present: Ald. Lynda Clark and Assistant to the City Administrator Inga Cushman.

**Approve Agenda**

Comm. Williamson motioned to approve the agenda. Comm. Nordlof seconded, and the motion carried.

**Approve Minutes – April 27, 2016**

Comm. Teuscher motioned to approve the minutes. Comm. Jewell seconded, and the motion carried.

**Discussion and possible action on design, pricing, and ordering of City of Milton magnets**

Assistant Cushman stated she took the whole stock of 100 magnets to the Milton House to sell. Comm. Williamson requested 10 magnets for her store. Assistant Cushman will ask for a report from the Milton House on the sale of the magnets for the next meeting.

**Discussion and possible action on the Historic Milton, WI Walking Tour Booklet, 2016 Edition**

Assistant Cushman stated the printing is complete for the booklets, and requested direction from the commission on distribution.

Comm. Williamson motioned to request that the following businesses sell the booklet:

- Area Campgrounds
- Kwik Trip (East)
- Janesville Visitor Center
- Milton House Museum
- Dave's Ace Hardware
- Milton Family Restaurant
- Northleaf Winery

Comm. Teuscher seconded, and the motion carried.

Comm. Williamson motioned to direct Comm. Teuscher to check in with the businesses selling the booklets once per month to restock the booklets and collect \$5 for each booklet sold. Comm. Jewell seconded, and the motion carried.

Comm. Williamson motioned to direct Assistant Cushman to draft a letter explaining the program to assist in discussions with businesses about selling the booklets, and Chairperson Ald. Holbrook, Comm. Williamson, and Comm. Nordlof will proof the letter. Comm. Jewell seconded, and the motion carried.

**Discussion and possible action on the National Historic Preservation Act**

Assistant Cushman stated that the Advisory Council on Historic Preservation (ACHP) requested suggestions for policy recommendations and implanting strategies for the national historic preservation program.

The commission provided the following suggestions:

- Provide ADA Compliance Grant assistance to update buildings.
- Simplify the Historic Tax Credit application process.
- Assist with the sale of historic buildings by creating a network of realtors and / or buyers interested in historic properties. This could be a real estate listing service for historic buildings – statewide or nationally.
- Provide training to real estate agents on selling historic homes.

Assistant Cushman stated she will send the suggestions to the appropriate person.

**Discussion and possible action on 2016 Historic Walking Tours**

This item was tabled until the next meeting.

**Reports & Updates (The following items will not have any action taken.)**

a) **Milton Historical Society**

Assistant Cushman stated the Milton Historical Society officially won the Public Program Award through the Wisconsin Historical Society for 2015 Civil War Living History Days. Chairperson Ald. Holbrook provided the commission with a recap of the 2016 event.

**General Items**

Assistant Cushman stated the 2015 Historic Preservation Awards were given to Cori Olson and Phil Watson at the Community Recognition Picnic held on May 26, 2016.

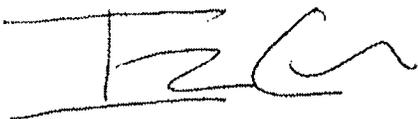
**Set Next Meeting Date – July 13, 2016**

The next meeting of the Historic Preservation Commission will take place on July 13, 2016 at 5:30 p.m.

**Motion to Adjourn**

Comm. Teuscher motioned to adjourn the June 1, 2016 meeting of the Historic Preservation Commission at approximately 7:00 p.m. Comm. Jewell seconded, and the motion carried.

Respectfully Submitted,



Inga Cushman  
Assistant to the City Administrator