

CITY OF **M** MILTON
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AGENDA

City of Milton

Parks & Recreation Commission

Monday, April 18, 2016

6:00 p.m.

MILTON CITY HALL

City Hall Conference Room

710 S. Janesville Street

1. Call to order
2. Approve Agenda
3. Approve Minutes – March 21, 2016
4. Discussion and possible action on the proposed French Club Peace Garden
5. Discussion and possible action on the Milton Area Veterans Memorial
 - a. Final review of the “Cost of Freedom” Tablet 1
 - b. Vandalism and possible security system
 - c. Memorial Day event – unveiling of POW/MIA Monument
6. Discussion and possible action on Goodrich Square Splash Pad Concession Stand
7. Discussion and possible action on Tails ‘n Trails Dog Park Clean Up Day
8. Discussion and possible action on a user agreement for private clubs to use the baseball and softball fields
9. Discussion and possible action on Tower Hill Park improvements
10. Discussion and possible action on the Crossridge Park Annual Prairie Seed Collection
11. Discussion and possible action on Tower Hill Park improvements
12. Discussion and possible action on bike trails and bike lanes in the City of Milton
13. Discussion and possible action on Tree Assessment Policy
14. General Items

15. Next Meeting Date – May 16, 2016

16. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Elena Hilby
04/15/16

**City of Milton
Parks & Recreation Commission
March 21, 2016**

Call to order

Chairperson Ryan Peterson called the March 21, 2016 meeting of the Parks & Recreation Commission to order at 6:00 p.m.

Present: Chairperson Ryan Peterson, Karen Reed, Ald. Lynda Clark, Joe Long, Andrea Christianson, and James Bostwick.

Also Present: Dick Fry, Erin Swope, Abby Vidruck, Police Chief Scott Marquardt, and Assistant to the City Administrator Inga Cushman.

Excused: Don Vruwink and Jen Cramer.

Approve Agenda

Comm. Bostwick motioned to approve the agenda. Comm. Long seconded, and the motion carried.

Approve Minutes – February 1, 2016

Comm. Long motioned to approve the minutes. Comm. Bostwick seconded, and the motion carried.

Discussion and possible action on the proposed French Club Peace Garden

E. Swope and A. Vidruck provided an update on their progress.

Comm. Ald. Clark motioned to approve the location of the Peace Garden as presented. Comm. Reed seconded, and the motion carried.

Discussion and possible action on the Milton Area Veterans Memorial

a. Final review of the “Cost of Freedom” Monuments

Comm. Bostwick motioned to approve the “Cost of Freedom” monuments as presented. Comm. Ald. Clark seconded, and the motion carried.

b. Vandalism and possible security system

Assistant Cushman and D. Fry provided an overview of the situation and the price quotes that were obtained. The commission requested the following:

- Site plan from each vendor
- Information on directing the cameras to obtain license plate information
- Information on WiFi connection potential
- Information on the cameras – whether they are fixed or tilt/pan/zoom
- Information on whether the Peace Garden could also be covered by a camera

Comm. Reed motioned to table this item until the next meeting. Comm. Bostwick seconded, and the motion carried.

c. John Dorn sculpture of “Raising the Flag at Iwo Jima”

The commission requested a site plan for this sculpture. Comm. Bostwick motioned to table this agenda item. Comm. Reed seconded, and the motion carried.

d. Progress report from Pechmann Memorials

D. Fry provided an update on the work on the POW/MIA monument.

Comm. Bostwick motioned to direct Pechmann Memorials to install the POW/MIA Monument at the park in the middle of May. Comm. Long seconded, and the motion carried.

e. Memorial Day Event – unveiling of POW/MIA Monument

D. Fry provided an overview of the event on Memorial Day. The time has not yet been officially set.

Discussion and possible action on Tails n Trails Dog Park Clean Up Day

Assistant Cushman stated the event is scheduled for April 23, 2016 at 10:30 a.m. Comm. Bostwick said the Boy Scouts will be participating, and the commission requested Assistant Cushman contact Judge Kris Koeffler to provide this as an opportunity for community service. The commission asked if there would be mulch to distribute. Assistant Cushman will check with the Department of Public Works. Chairperson Peterson said he has access to a skid loader to help with the process.

Comm. Long motioned to plant four trees at Tails n Trails Dog Park on Clean Up Day as an Arbor Day event. Comm. Ald. Clark seconded, and the motion carried.

Discussion and possible action on Arbor Day Proclamation

Comm. Bostwick motioned to approve the Arbor Day Proclamation. Comm. Reed seconded, and the motion carried.

Discussion and possible action on the Playful City USA Application

Comm. Bostwick motioned to direct staff to complete the Playful City USA Application. Comm. Long seconded, and the motion carried.

Discussion and possible action on Goodrich Square Splash Pad hours

Assistant Cushman stated the budget for seasonal recreation employees at the splash pad was cut from 10 hours per day to 5 hours per day. She requested direction from the commission on hours for the concession stand to be open and for supervision at the splash pad.

Comm. Christianson motioned to make the hours at the Goodrich Square Splash Pad concession stand 11 a.m. to 4 p.m. Comm. Long seconded, and the motion carried.

Discussion and possible action on available funds and potential projects for 2016

Assistant Cushman reviewed the available funds for the commission. The commission discussed several potential projects for 2016. The commission requested price quotes on adding a swing

set and a play structure similar to Veterans Park at Tower Hill Park, a price and additional information on moving the swings from Water Tower Park to Tower Hill Park, and that Tower Hill Park improvements be on the next agenda.

Discussion and possible action on tree drive

Comm. Bostwick motioned to allow staff to accept tree donations that meet Department of Public Works requirements through 2016. Comm. Ald. Clark seconded, and the motion carried.

The commission also requested a comprehensive list of available donation options to provide to the community.

Discussion and possible action on the Crossridge Park Annual Prairie Seed Collection

This item will be tabled until the next meeting.

Discussion and possible action on improvements at the Tails n Trails Dog Park

Comm. Ald. Clark stated she has received complaints about available parking at the dog park. Assistant Cushman stated she will discuss this with Director of Public Works Howard Robinson.

Discussion and possible action on bike trails in the City of Milton

The commission discussed possible options and requested a map of the long range transportation plan.

Comm. Reed motioned to table this agenda item until the next meeting and include bike lanes in the agenda item. Comm. Christianson seconded, and the motion carried.

Discussion and possible action on Crossridge Park trail continuation

Assistant Cushman stated she discussed this item with Director of Public Works Howard Robinson. He stated that there is potential in a couple years for a grant through the Janesville Metropolitan Planning Organization.

Reports and Updates (The following items will not have any action taken.)

a. Long Range Transportation Plan Open House

Assistant Cushman stated an open house took place the previous week at the Milton Public Library.

b. Baseball Outfield Advertising Signs

Assistant Cushman provided an update to the commission.

c. Portable Toilets in Parks

Assistant Cushman stated that portable toilets will be available at the Tails n Trails Dog Park, Crossridge Park, and at King Park in the winter.

d. Goodrich Square Splash Pad

No report.

e. Make a Difference Day

Assistant Cushman stated this is taking place officially on April 22, 2016, but groups can pick other days to complete projects.

f. MRec Programming

Assistant Cushman stated a report was included in the packet.

General Items

Chairperson Peterson asked about trash cans in Crossridge Park and stated some bolts in the store front feature of the Crossridge Park playground need to be tightened.

Comm. Ald. Clark stated Civil War Living History Days is taking place on May 20, 2016 (School Day) and May 21-22, 2016 (Public Days).

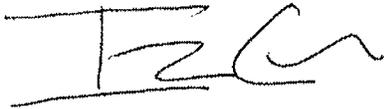
Next Meeting Date – April 18, 2016

The next meeting of the Parks & Recreation Commission will take place on April 18, 2016 at 6:00 p.m.

Motion to Adjourn

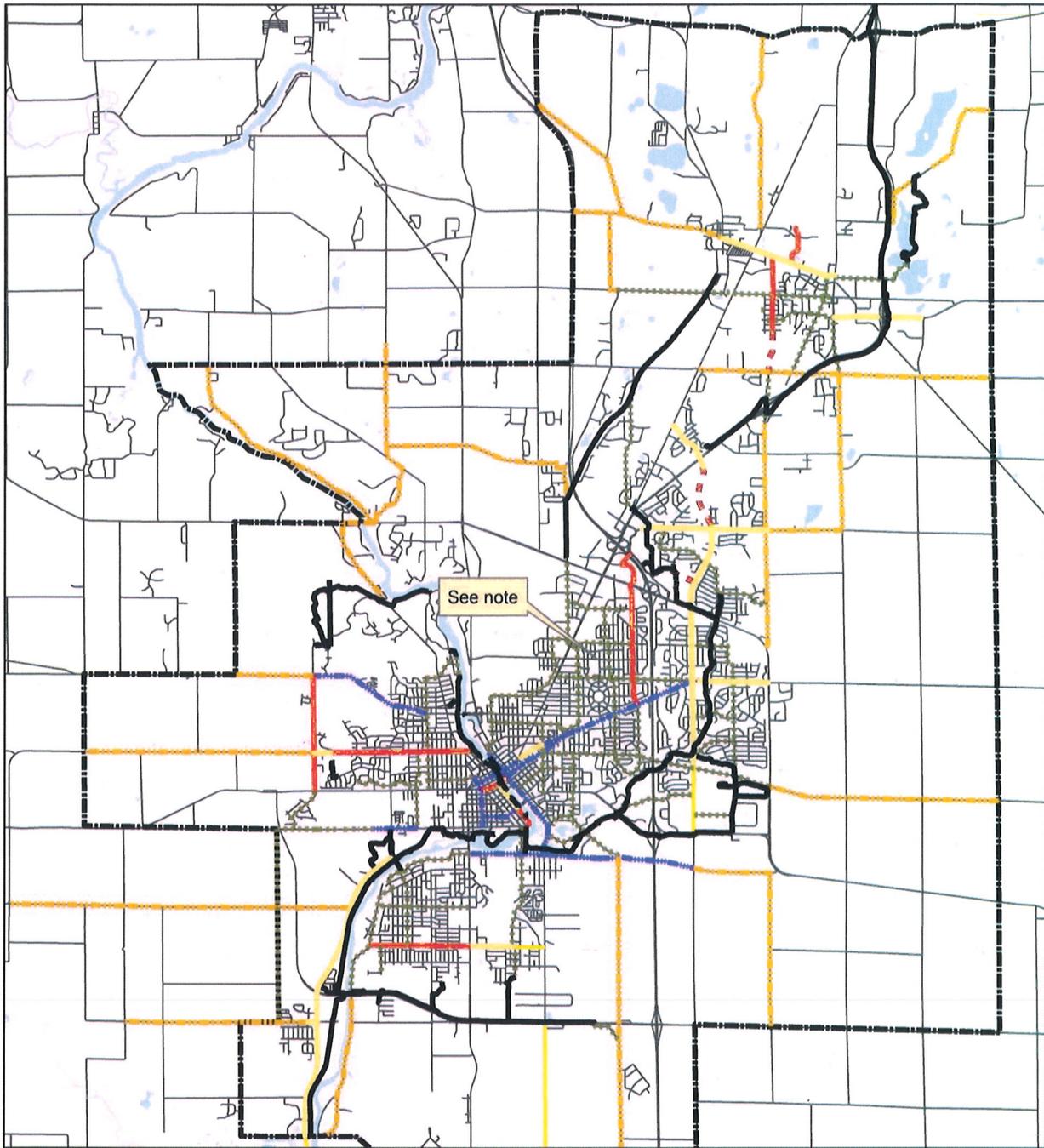
Comm. Bostwick motioned to adjourn the March 21, 2016 meeting of the Parks & Recreation Commission at approximately 7:56 p.m. Comm. Long seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Assistant to the City Administrator

Figure 9: PROPOSED ON STREET BICYCLE NETWORK



Bike Lanes - Existing	Recommended On Street Routes	NOTE: Bike lanes are recommended for E. Milwaukee Street in Road Reconfiguration section of Plan
Bike Lanes - Proposed	Recommended On Street - High Auto Traffic	
Bike Lanes - Proposed Future Street	Urban Escape Routes	
Off-Road / Separated from Traffic		

2015-2050 Janesville Area Long Range Transportation Plan

Fig - 9

Recommended On Road Facilities



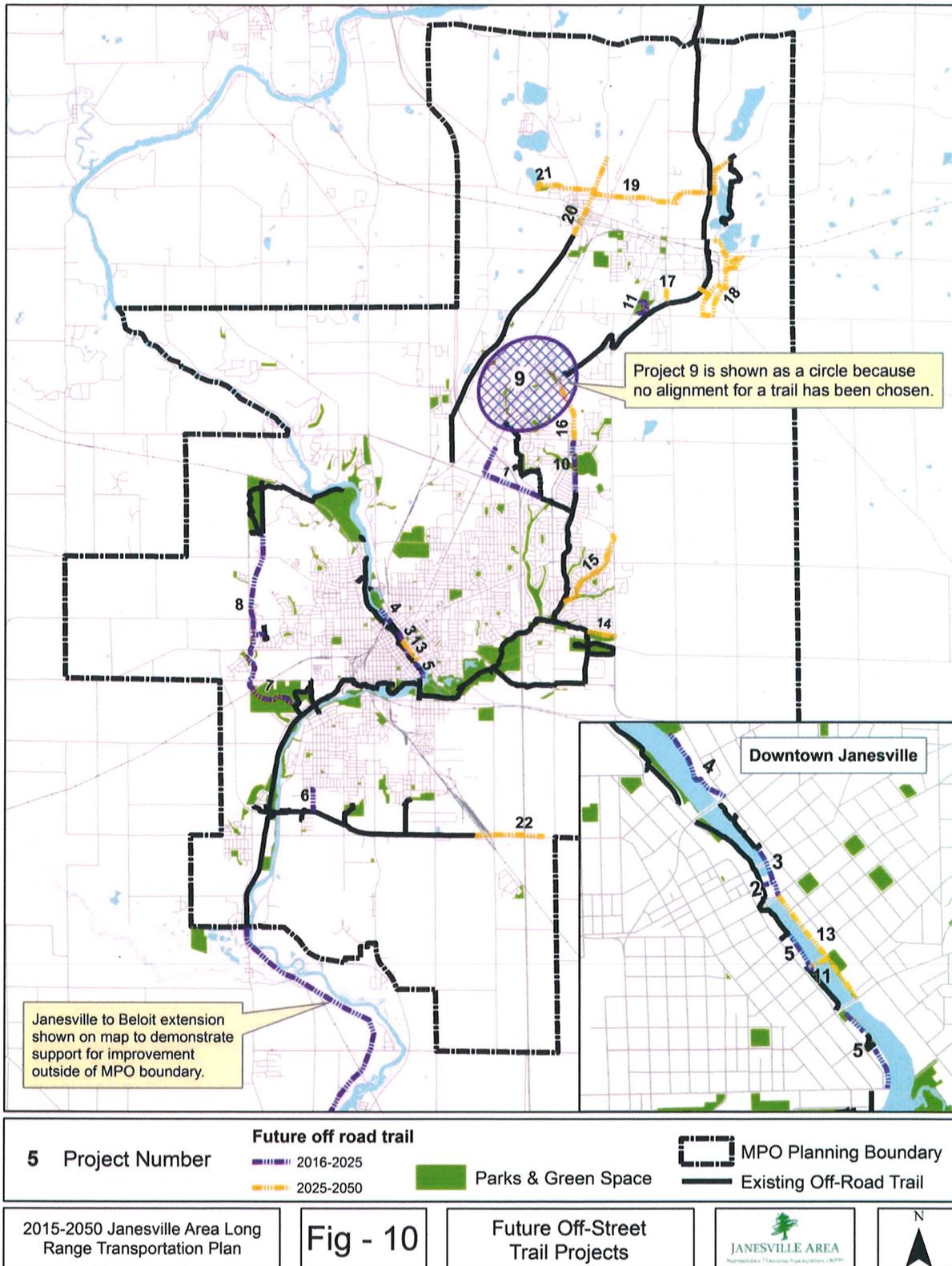


Table 2: FUTURE OFF-STREET TRAIL PROJECTS

Milton Trails

