

  
CITY OF **M**ILTON  
a community since 1838

**AGENDA**  
**City of Milton**  
**Historic Preservation Commission**  
**Wednesday, March 30, 2016**  
**6:00 p.m.**  
**MILTON CITY HALL**  
**Conference Room**  
**710 S. Janesville Street**

1. Call to order
2. Approve Agenda
3. Approve Minutes – March 9, 2016
4. Discussion and possible action on signs for the National Register of Historic Places
5. Discussion and possible action on design, pricing, and ordering of City of Milton magnets
6. Discussion and possible action on the Historic Milton, WI Walking Tour Booklet, 2016 Edition
7. Discussion and possible action on 2016 Historic Walking Tours
8. Discussion and possible action on 2016 Historic Preservation Awards
9. Discussion and possible action on 2016 Local History Webinar Workshops
10. Discussion and possible action on Public Program Award through the Wisconsin Historical Society
11. Reports and Updates (The following items will not have any action taken.)
  - a) Milton Historical Society
12. General Items
13. Set Next Meeting Date
14. Motion to Adjourn

\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City

Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Elena Hilby  
03/23/16

**City of Milton**  
**Historic Preservation Commission**  
**March 9, 2016**

**Call to order**

Chairperson Ald. Maxine Striegl called the March 9, 2016 meeting of the Historic Preservation Commission to order at approximately 6:05 p.m.

Present: Chairperson Ald. Maxine Striegl, Marlene Jewell, Dean Teuscher, and Don Vruwink.

Also Present: Ald. Lynda Clark, Kari Klebba, and Assistant to the City Administrator Inga Cushman.

Excused: Terry Williamson and Gail Nordlof.

**Approve Agenda**

Comm. Teuscher motioned to approve the agenda. Comm. Jewell seconded, and the motion carried.

**Approve Minutes – February 3, 2016**

Comm. Jewell motioned to approve the minutes. Comm. Teuscher seconded, and the motion carried.

**Discussion and possible action on signs for the National Register of Historic Places**

Assistant Cushman provided an update to the commission on contacting property owners about the signs. She is still waiting to hear back from the Masonic Temple.

**Discussion and possible action on design, pricing, and ordering of City of Milton postcards and other promotional items**

Assistant Cushman presented the proposed designs and approximate dimensions for the magnets that were developed by the subcommittee. Comm. Teuscher motioned to approve the designs and sizes as presented. Comm. Jewell seconded, and the motion carried.

**Discussion and possible action on 2016 Historic Walking Tours**

K. Klebba provided an update on historic walking tours for 2016. The Rock County Historical Society is working on putting together a series of walking tours in the county. The Milton College Preservation Society already agreed to participate in October, and they are trying to determine a time for the Milton Historical Society to participate. There will be a walking tour on May 22<sup>nd</sup> in conjunction with Civil War Living History Days at the cemetery.

**Discussion and possible action on WAHPC Historic Preservation Excellence Awards**

Comm. Teuscher directed staff to look into nominating an organization and to move forward with the nomination. Comm. Jewell seconded, and the motion carried.

**Discussion and possible action on WAHPC Membership for the Historic Preservation Commission**

Comm. Teuscher motioned to approve the expenditure of \$40 to continue membership in the WAHPC. Comm. Vruwink seconded, and the motion carried.

**Reports & Updates (The following items will not have any action taken.)**

a) **Milton Historical Society**

K. Klebba provided an update on the book that was written by Doug Welch and published through Arcadia. There will be an event at the Milton House on April 7, 2016 and they are currently taking pre-orders.

**General Items**

Assistant Cushman provided information to the commission on webinars through the Wisconsin Historical Society. This item will be on the next agenda to discuss.

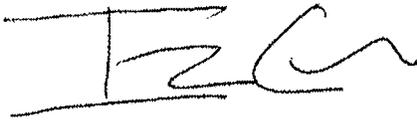
**Set Next Meeting Date**

The next meeting of the Historic Preservation Commission will take place on March 30, 2016 at 6:00 p.m.

**Motion to Adjourn**

Comm. Teuscher motioned to adjourn the March 9, 2016 meeting of the Historic Preservation Commission at approximately 6:35 p.m. Comm. Vruwink seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman  
Assistant to the City Administrator

**Inga Cushman**

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**From:** Wisconsin Historical Society <fieldservices@wisconsinhistory.org>  
**Sent:** Wednesday, March 02, 2016 1:43 PM  
**To:** Inga Cushman  
**Subject:** 2016 History Webinar Workshops

Having trouble viewing this email? [View it online.](#)



## **2016 Local History Webinar Workshops**

All workshops are FREE and presented via live webinar. No need to travel - Log on from your home computer!

All webinars begin at 10:30 a.m., will run 45-60 minutes, and are being presented free of charge.

April 7

### **Wisconsin 101: Our History in Objects**

This webinar will present an overview of the Wisconsin 101 project, give a tour of our online exhibit and offer guidance for participating in Wisconsin. [REGISTER FOR THIS WEBINAR](#)

April 8

### **The Five Forces Facing Historic Sites & House Museums**

Historic house museums face numerous challenges. Max van Balgooy will present a simple five-part framework for analyzing a tour, exhibit or program to help navigate these challenges. [REGISTER FOR THIS WEBINAR](#)

April 15

### **Introduction to PastPerfect 5**

Get an introduction to the collections database, PastPerfect version 5. We will cover general capabilities as well as optional features, hardware and software requirements, cost and available support. [REGISTER FOR THIS WEBINAR](#)

April 21

### **Tips for Applying for a Wisconsin Historical**

## **Society Affiliate Mini-Grants**

**Only available to WHS Affiliates**

Learn tips on how to increase your chances of successfully securing a grant. Rick and Janet will cover things such as, demonstrating a need for your project, how to show a well-planned project, what to provide as evidence and more. If you're planning on applying for a 2016 mini-grant then you don't want to miss this webinar. [REGISTER FOR THIS WEBINAR](#)

April 29

### **Learn the Basics of Collections Care**

Learn the basics of collections care from a nationally-recognized conservator. [REGISTER FOR THIS WEBINAR](#)

May 6

### **Certified Local Government Training**

This webinar will discuss how to become a Certified Local Government (CLG), what the requirements of the program are and how to apply for CLG sub grants. [REGISTER FOR THIS WEBINAR](#)

May 13

### **Foot Traffic: A Fresh Look at Walking Tours**

Learn from an expert on how to make the most of a walking tour for your community's historic district. [REGISTER FOR THIS WEBINAR](#)

May 20

### **How to Preserve Your Historic Building**

Take a guided tour of the Society's website filled with information about how to appropriately rehabilitate your historic building. [REGISTER FOR THIS WEBINAR](#)

May 27

### **Managing Your Historic Preservation Ordinance**

Learn from Society staff about the changes to the State's historic preservation enabling legislation and how this affects your community's historic preservation commission. [REGISTER FOR THIS WEBINAR](#)

For registration information contact:

Amy Norlin

608-264-6579 [amy.norlin@wisconsinhistory.org](mailto:amy.norlin@wisconsinhistory.org)

Wondering how a webinar works?

A webinar is a computer class using the Internet to connect the presenter with the audience. If your computer has high-speed Internet and a speaker you can take part. You will hear the presenter on your speaker and see the presentation on your

screen. It is that easy.

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Wisconsin Historical Society | 816 State Street | Madison | WI | 53706

## GUIDE OR INSTRUCTION

## About the Public Program Award Submission Guidelines

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The Wisconsin Historical Society invites nominations for an award that honors outstanding work in a new Wisconsin history public program. The Public Program Award is presented to a Wisconsin organization that has launched an exceptional history public program during the preceding year.

### Eligibility

To be eligible for consideration, the sponsoring organization must be located in Wisconsin. The nominated program must take place in Wisconsin, had its first presentation during the previous calendar year, must deal with a Wisconsin history subject, and must be open to the public. Programs requiring membership in an organization to participate are not eligible for consideration.

Examples of eligible programs include history festivals; workshops; seminars; reenactments; historical walking, bus, or bicycle tours; historical readings combined with discussion; and film screenings combined with discussion.

### Award Criteria

Nominees will be evaluated based on demonstrated excellence in the following areas:

- Authenticity and scope of research
- Attention to program management
- Creative ideas and approaches
- Effectiveness of delivery and overall impact of program
- Community involvement
- Connection to Wisconsin history

### Due Date

April 1 of each year (postmarked or delivered)

### How to Apply

Nominations must be submitted on the nomination form (PDF, 20 KB). Please attach to the nomination form a narrative not to exceed three single-spaced pages describing the following:

1. **Program Description:** activities, research, budget, staff, technique and connection to Wisconsin history.
2. **Program Achievements:** effectiveness of delivery and overall impact of program on target audience.
3. **Program Documentation:** brochure, schedule, news clippings, photos, etc. that document the program.

### Send applications to

Wisconsin History Public Program Award  
Wisconsin Historical Society  
816 State Street  
Madison, WI 53706

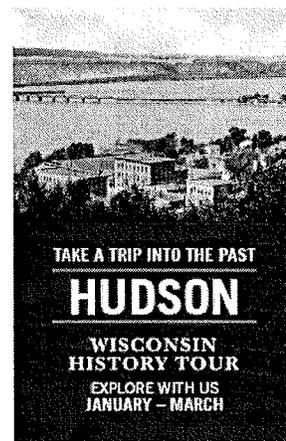


#### Ethnic Pride Day, 1989

This celebration highlights Laotian, African, Hmong, Indian, Hispanic and American heritages. It is part of Next Door foundation's Early/On Home Start program.

The program provides home-based education and support to low-income families with children under age 5.

View the original source document:  
WHI 7196



Awards are initially reviewed by a committee of judges appointed by the Society and then approved by the Awards Committee of the Board of Curators. The date and presentation of the award will be made at a time and location convenient for the recipient. Employees and members of the Board of Curators of the Wisconsin Historical Society are not eligible to receive awards.

**Recent Award Winner**

Read about the recent Public Program award winner.